

# Borough of West Long Branch Recreation Commission

## Meeting Minutes – October 10, 2022

Meeting Called to Order at 7:30pm

Mission: Our mission as the Rec. Commission is to provide our community with various activities and events for residents of all ages.

### Events:

**Yoga in the Park-** Continues to be a huge success. Avg 15 people per class.

PTA wanted to know if we could set up our trailer for the trunk or treat on Oct22, It was too short notice this year to do it. We will but in budget for next year and decorate the trailer and get candy to give out

**House Contest:** Doing 4 categories - cutest, most fall themed, spookiest, best overall

**Fall Festival Budget-** \$9,200.00

**Fall Festival-** October 16th 1:00pm-4:00pm

Thank you to everyone who came out to Gaskos to pick up the supplies and planted the mums around town.

Thank you to everyone who helped in the rain to put up the scarecrows and corn stalks.

Big Thank you to Flowers by Van Brunt for the bows as well as doing the christmas bows for us this year.

### TimeLine and Cost:

October- First week put up banners and Community Center sign

Oct 1st decorate lake and gazebo

Second week- send out flyers

Day Before- DPW Set up Stage

PTA Buy Apple Juice

Morning of Fall Festival pick up donuts from Delicious Orchards

PBA donating donuts

DPW-15 tables/Chairs/Garbage cans

Set up the pumpkin patch- Anthony is getting the small pumpkins for pumpkin patch.

\*\*\* NO PARKING ON THROCKMORTON\*\*\*

\*\*\* TOUCH A TRUCK STARTS AT LOCKWOODS HOUSE AND GOES TOWARDS LOCUST PARKED ON HOUSE SIDE O THE STREET\*\*\*

Things we talked about from last year:

Need a golf cart- Monmouth University said they would let us borrow 2 golf carts, MU will be dropping golf carts to DPW

Create time slots for touch a truck  
Vendor spots and time slots given before event  
Table and chair rentals- 20- 48 round tables; 120 chairs  
Volunteer time slots set up/ event/breakdown-Carrie  
Order 48" zip ties in advance- Donated by Matt's AC guy

**Lantern Walk-** Friday November 18th

Filled out fire permit  
Emailed art teacher at FAS and Stella Monteleone at St. Jerome's to see if they would participate in this years event  
St Jeromes will have kids make lanterns that will hang in the trees again  
Will be doing a Food and Coat Drive

**Christmas Tree Lighting-** December 3, 2022

Filled out Fire permit  
Texted Alan for Christmas Creations to get on his calendar to light two trees  
Reserved the 20x40 ice rink and an inflatable bounce house  
Need a New Banner  
Changing time to 4-7  
Get a red velvet rope to line up to Santa's and line the path from Santa to Gazebo with lights and garland.

Meeting adjourned 8:11pm