

**MEETING OF THE
BOROUGH OF WEST LONG BRANCH
SHADE TREE COMMISSION**

The Regular Meeting of the Shade Tree Commission (STC) of the Borough of West Long Branch was convened on September 9, 2021, in the Borough Hall Council Chambers.

Present: Ellen Whitford
Melanie Engel

Absent: Rachel McCarthy
Mary Lynn Mango (Council Liaison)

Shade Tree Commission Meeting 6:30 PM

A. Call to Order – The meeting was called to order at 7:15 pm.

B. Site Plan Review

1. There were four site plans this month. Updates captured in EC August 12 Minutes.

C. Shade Tree Administrative Matters:

1. Attendance: Ellen and Melanie were in attendance.
2. It was determined that there were the following in-kind hours to be logged: EW (4) RM (0) ME (1).
3. August Minutes approved.

D. Unfinished Business:

1. Hazardous Tree Complaints
 - STC received word from Amanda Farrell, regarding a resident asking to have someone look at the two trees on the corner property of Locust across from Franklin Parkway. Ellen and Melanie will look at the trees this weekend and get back to Amanda Farrell regarding their recommendations as to next steps.
 - There is an ongoing tree removal issue at 11 Dennis Street. The resident has received a consult from Avery Tree Experts that says he needs to remove a front tree. Ellen is going to ask Jim Miller to follow up with the resident.
2. Hazardous Tree Removal Inventory
 - There is no update this month on this topic.
3. Owens Property

- There is no update this month on this topic.
- 4. Web Site Updates
 - There is no update this month on this topic.
- 5. Arbor Day
 - Arbor Day proclamation was read at the WLB Concert on August 13.
 - The Link took a picture for their website. STC requested posting on the WLB website.
- 6. Tree Identification for New Trees Planted
 - No update this month on this topic.
 - Previous update:
 - Ellen to look into how much the tree identification signs would cost.
 - A good example for a place for these signs is on corner of Locust and Throckmorton, as the tree has come in so nicely. After we get these signs, STC can post pictures on our website.
- 7. WLB Grant Discussion: Marylynn Mango, Matt Sniffen
 - No update this month on this topic.
- 8. Mulching of New Trees
 - Ellen to drop a note to Councilman Sniffen to ask Matthew, of DPW, to mulch trees with white tree guards.
- 9. Tree Planting 2021
 - Ellen, Rachel, and Melanie to look at 1-2 WLB parks, Thorne, and Sorrentino to determine the trees that STC will plant this fall.

E. New Business:

1. New Jersey Shade Tree Annual Conference is scheduled for October 21 and 22 and will be held in person this year. Ellen would like to go. Melanie may attend as well.

F. Public Comment

1. None

G. Meeting Adjournment

- The meeting was adjourned by Ellen and approved by all at 7:55 PM.

Respectfully submitted by:

Kellie Campbell
STC Secretary