

SUBJECT TO CHANGE
BOROUGH OF WEST LONG BRANCH
COUNCIL MEETING

November 4, 2020
(Immediately Following Caucus Meeting Which Starts at 6:30 PM)

MAYOR JANET W. TUCCI PRESIDES

MAYOR TUCCI REPORTS SUNSHINE LAW COMPLIED WITH

PRESENT: BRAY, CIOFFI, MANGO, NEYHART, PENTA, SNIFFEN

ABSENT:

Public Hearing on Comcast of Monmouth County, LLC
Application for Renewal of Municipal Consent

READING AND APPROVAL OF MINUTES:

Caucus Minutes
October 21, 2020

Executive Session Minutes
October 21, 2020

Council Minutes
October 21, 2020

REPORTS OF STANDING COMMITTEES:

MAYOR TUCCI:

COUNCILMAN BRAY (FINANCE & ADMINISTRATION):

COUNCILMAN CIOFFI (FIRE & EMS):

COUNCILWOMAN MANGO (RECREATION, ENVIRONMENTAL, & SHADE TREE):

COUNCILMAN NEYHART (POLICE):

COUNCILMAN PENTA (PUBLIC WORKS):

COUNCILMAN SNIFFEN (PUBLIC PROPERTY):

BOROUGH ADMINISTRATOR DOLLINGER:

BOROUGH CLERK COLE:

1. The Power of Collaboration – Risk Management for
Local Officials

BOROUGH ATTORNEY BAXTER:

BOROUGH ENGINEER MULLAN:

COMMUNICATIONS:

1. Resolution Adopting Shared Services Agreement Between the County of Monmouth and Participating Municipalities for Participation in the Shrewsbury River Automated Flood Warning System Project – Monmouth County Board of Chosen Freeholders
2. Tax Collector's Affidavit of Mailing of Added/Omitted Tax Bills
3. Request to Use Monmouth University MAC for Graduation Ceremony – Shore Regional High School District
4. Letter of Resignation – Ilene Guzzi – West Long Branch Recreation Commission

ORDINANCES:

RESOLUTIONS:

1. Resolution Approving Onsolve Renewal Service Order (CodeRED) (R-20-119)
2. Resolution Authorizing Disposal of Surplus Property (R-20-120)
3. Resolution Authorizing Renewal of Membership in the Central Jersey Health Insurance Fund (R-20-121)

UNFINISHED BUSINESS:

NEW BUSINESS:

BILLS AND CLAIMS:

OPPORTUNITY FOR ANY PERSON TO BE HEARD:

MOTION TO CLOSE THE PUBLIC PORTION AND ADJOURN:

11/4/20

Councilmember offered the following resolution and moved its adoption:

RESOLUTION APPROVING ONSOLVE RENEWAL SERVICE ORDER (CODERED)

WHEREAS, ONSOLVE, LLC, 780 West Granada Boulevard, Ormond Beach, Florida 32174, submitted the attached ONSOLVE RENEWAL SERVICE ORDER (CODERED) for a one-year period effective January 1, 2021; and

WHEREAS, the attached Agreement provides for unlimited message units per year for emergency notifications and 10,000 message units per year for non-emergency notifications at an annual cost of \$4,000.00; and

WHEREAS, the Borough Administrator has investigated this matter and recommends entering an agreement for this service; and

WHEREAS, funds are or will be available for this service;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that the attached ONSOLVE RENEWAL SERVICE ORDER (CODERED) is hereby approved and the Mayor and Borough Clerk are hereby authorized to sign the same.

Seconded by Councilmember and carried upon the following roll call vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Councilmember offered the following resolution and moved its adoption:

11/4/20

RESOLUTION AUTHORIZING DISPOSAL OF SURPLUS PROPERTY

WHEREAS, the Borough of West Long Branch is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Borough is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch as follows:

(1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com.

(2) The sale will be conducted online and the address of the auction site is govdeals.com.

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) A list of the surplus property to be sold is as follows:

2008 Dodge Ram – VIN 1D8HB48N38F156113;

(5) The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The Borough of West Long Branch reserves the right to accept or reject any bid submitted.

Seconded by Councilmember and carried upon the following roll call vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Councilmember offered the following resolution and moved its adoption:

**RESOLUTION AUTHORIZING RENEWAL OF MEMBERSHIP IN THE
CENTRAL JERSEY HEALTH INSURANCE FUND**

11/4/20

WHEREAS, a number of public entities in the State of New Jersey have joined together to form the CENTRAL JERSEY HEALTH INSURANCE FUND, hereafter referred to as "the FUND", as permitted by N.J.S.A. 11:15-3, 17:1-8.1, and 40A:10-36 et seq.; and

WHEREAS, the FUND was approved to become operational by the Departments of Insurance and Community Affairs and has been operational since that date; and

WHEREAS, the statutes and regulations governing the creation and operation of a joint insurance fund, contain certain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a FUND; and

WHEREAS, the Borough Council of the Borough of West Long Branch, hereinafter referred to as "LOCAL UNIT" has determined that membership in the FUND is in the best interest of the LOCAL UNIT;

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of West Long Branch hereby agrees as follows:

- i. Renew membership with the FUND for the period outlined in the LOCAL UNIT's Indemnity and Trust Agreements.
- ii. Will participate in the following type(s) of coverage(s):
 - a.) Health Insurance and/or Dental Insurance and/or Prescription Coverage as defined pursuant to N.J.S.A. 17B:17-4, the FUND's Bylaws, and Plan of Risk Management.
- iii. Adopts and approves the FUND's Bylaws.
- iv. Execute an application for membership and any accompanying certifications.

AND BE IT FURTHER RESOLVED that the Borough Council of the LOCAL UNIT is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the FUND as required by the FUND's Bylaws, and to deliver these documents to the FUND's Executive Director with the express reservation that these documents shall become effective only upon:

- i. Approval of the LOCAL UNIT by the FUND.
- ii. Receipt from the LOCAL UNIT of a Resolution accepting assessment.
- iii. Approval by the New Jersey Department of Insurance and Department of Community Affairs.

Seconded by Councilmember and carried upon the following roll call vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

October 30, 2020
01:00 PM

BOROUGH OF WEST LONG BRANCH
Purchase Order Listing By P.O. Number

Page No: 1

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N
Range: First to Last Rcvd: Y Held: N Aprv: N
Format: Condensed First Enc Date Range: First to 12/31/20 Bid: Y State: Y Other: Y Exempt: Y
Include Non-Budgeted: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
19-01638	12/31/19	SKYLA005	SKYLANDS AREA FIRE EQUIPMENT	WLBFD EQUIPMENT	Open	2,473.50	0.00
19-01644	12/31/19	M0199	MOTOROLA	First Aid Radios	Open	63,197.10	0.00
20-00284	03/18/20	S0070	STAPLES ADVANTAGE	PURELL LTX FOR POLICE CHIEF	Open	35.30	0.00
20-00325	03/24/20	P0044	PITNEY BOWES	POSTAGE MACHINE INV#105213991	Open	156.96	0.00
20-00599	05/12/20	A0060	ATLANTIC TACTICAL	SIG P320 9 MMS - FOR POLICE	Open	9,736.86	0.00
20-00655	05/20/20	B0067	BOUND TREE MEDICAL LLC	CLOTHING - EMS SQUAD 2020	Open	1,510.13	0.00
20-00773	06/12/20	C0008	CARUSO & BAXTER	JUL - DEC 2020 RETAINER	Open	5,600.92	0.00
20-00774	06/12/20	I0034	MICHAEL IRENE, JR.	JUL - DEC ZB RETAINER	Open	857.00	0.00
20-00775	06/12/20	I0034	MICHAEL IRENE, JR.	JUL - DEC 2020 PB RETAINER	Open	857.00	0.00
20-00776	06/12/20	H0083	JOSEPH G. HUGHES, ESQ.	PROSECUTOR - JUL-DEC 2020	Open	1,487.50	0.00
20-00777	06/12/20	E0067	PAUL R. EDINGER	JUL - DEC 2020 PUBLIC DEFENDER	Open	400.00	0.00
20-01055	07/28/20	C0165	CONNELL CONSULTING LLC	POLICE INVOICE #: 3833-20	Open	300.00	0.00
20-01142	08/13/20	L0072	LANGUAGE LINE SERVICES	COURT INTERPRTER - JUN. 2020	Open	100.30	0.00
20-01213	08/24/20	S0027	SIP'S PAINTS AND HARDWARE	DPW INVOICE #: 23769	Open	12.99	0.00
20-01214	08/24/20	L0030	LAWMEN SUPPLY CO OF NJ	LYNCH 071 VEST REPLACEMENT	Open	1,275.96	0.00
20-01234	08/24/20	W0038	W.B. MASON CO. INC.	COLORLED PAPER FOR TAX MAILERS	Open	49.95	0.00
20-01282	09/08/20	T0141	TRAFFIC PLAN	PD RENTAL FEE- VARIABLE MESSAG	Open	2,400.00	0.00
20-01286	09/08/20	R0120	EMILY RONAN	SEASONAL POLE BANNER DESIGNS	Open	300.00	0.00
20-01362	09/16/20	N0112	NEW JERSEY FIRE EQUIPMENT CO	REF.INVOICE 107942 SCBA REPAIR	Open	435.46	0.00
20-01363	09/16/20	B0021	BORO PRINTING	2-SIDED BANNER FRANKLIN LAKE	Open	4,884.00	0.00
20-01410	09/22/20	M0161	UNITED SITE SERVICES (MR JOHN)	TEMP RESTROOM - SITE 8180004	Open	23.76	0.00
20-01417	09/22/20	S0070	STAPLES ADVANTAGE	OFFICE SUPPLIES - DPW	Open	327.35	0.00
20-01420	09/22/20	T0075	ALFRED THORNE	2020 MEDICARE REIMBURSEMENT	Open	1,735.20	0.00
20-01421	09/22/20	T0086	MARILYN THORNE	2020 MEDICARE REIMBURSEMENT	Open	1,735.20	0.00
20-01423	09/22/20	H0024	MICHAEL HANAWAY	2020 MEDICARE REIMBURSEMENT	Open	1,735.20	0.00
20-01426	09/22/20	H0048	JOSEPHINE A. HANAWAY	2020 MEDICARE REIMBURSEMENT	Open	1,735.20	0.00
20-01429	09/22/20	D0017	JOHN DEMAREE	2020 MEDICARE REIMBURSEMENT	Open	1,735.20	0.00
20-01437	09/22/20	Y0008	ERNA YAMELLO	2020 MEDICARE REIMBURSEMENT	Open	1,735.20	0.00
20-01441	09/24/20	E0016	EDC ELECTRIC	PD INVOICE #: 20A322	Open	1,226.00	0.00
20-01449	09/24/20	B0009	MICKEY BENOIT, INC.	BRUSH PICKUP - AUGUST 2020	Open	7,888.00	0.00
20-01454	09/25/20	M0212	MONMOUTH COUNTY SPCA	MONTHLY SPCA BILL AUGUST 2020	Open	680.00	0.00
20-01460	09/25/20	H0041	HILSEN TERMITE & PEST CONTROL	BORO HALL INVOICE #: 75632	Open	210.00	0.00
20-01464	09/30/20	N0005	NAPA AUTO PARTS CENTER	PD INVOICE #: 349238	Open	24.98	0.00
20-01478	09/30/20	S0027	SIP'S PAINTS AND HARDWARE	DPW INVOICE #: 24544	Open	5.99	0.00
20-01479	09/30/20	T0141	TRAFFIC PLAN	LATEX GLOVES - COVID 19	Open	202.50	0.00
20-01481	09/30/20	N118	NEW JERSEY GRAVEL & SAND	DPW TICKET #: 62663	Open	126.85	0.00
20-01498	10/06/20	E0036	ENFORSYS POLICE SYSTEMS, INC	2021 MAINTENANCE FEE	Open	3,000.00	0.00
20-01501	10/06/20	L0001	LYNN PEAVEY COMPANY	BA KIT ITEM #05786 FOR PD	Open	40.50	0.00
20-01505	10/06/20	R0121	ROK INDUSTRIES	2020 TAX SALE ADVERTISED	Open	1,095.00	0.00
20-01524	10/09/20	J0042	JERSEY CENTRAL POWER & LIGHT	ACCT NO. 100 119 211 330	Open	156.85	0.00
20-01527	10/09/20	J0042	JERSEY CENTRAL POWER & LIGHT	ACCT NO. 100 013 780 1109	Open	59.90	0.00
20-01528	10/09/20	P0117	PLOSLIA COHEN LAW FIRM	SERVICES RENDERED - SEP 2020	Open	240.00	0.00
20-01529	10/09/20	S0070	STAPLES ADVANTAGE	PAPER FOR BOROUGH HALL	Open	234.95	0.00
20-01530	10/12/20	E0006	EDMUNDS & ASSOCIATES	REGULAR TAX BILLS 2020	Open	685.80	0.00
20-01532	10/12/20	C0120	COMPLETE SECURITY SYSTEMS, INC.	PD INVOICE #: 266855	Open	191.00	0.00
20-01537	10/12/20	M0061	MINERVA CLEANERS	FIRE INVOICE #: 632-6	Open	700.45	0.00
20-01543	10/12/20	N0005	NAPA AUTO PARTS CENTER	DPW INVOICES, VARIOUS	Open	163.73	0.00
20-01545	10/12/20	R0090	RELIABLE CLEANERS	POLICE DRY CLEANING - SEP 2020	Open	290.50	0.00
20-01546	10/12/20	A0078	AUTOMATED BLDG CONTROLS, INC.	FIRE INVOICE #: S31003	Open	325.00	0.00

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type	
20-01547	10/12/20	N0005	NAPA AUTO PARTS CENTER	DPW INVOICES, VARIOUS	open	66.90	0.00	
20-01548	10/12/20	TRACE005	TRACEY GIBBONS TRANSCRIPTION	COURT TRANSCRIPTS 07/29/2020	open	821.34	0.00	
20-01552	10/12/20	SHARP005	SHARP PERFORMANCE USA, INC.	GERMICIDE SPRAYER FOR EMS	open	1,103.03	0.00	
20-01565	10/15/20	M0047	MONMOUTH MUNICIPAL J.I.F.	2020 MUNICIPAL JOINT INSURANCE	open	145,000.00	0.00	
20-01567	10/15/20	A0170	ACCSES NJ	JANITORIAL - SEP. 2020	open	2,224.00	0.00	
20-01568	10/15/20	C0083	COMCAST & XFINITY *	ACCT. NO 8499 05 216 0042612	open	88.40	0.00	
20-01569	10/15/20	V0027	VERIZON *	ACCT NO. 656-290-524-0001-59	open	61.03	0.00	
20-01582	10/19/20	M0054	BCM ONE	NOV 2020 - ACCT NO. 24116	open	1,943.97	0.00	
20-01583	10/19/20	S0212	STATE OF NJ DEPT OF LABOR	EMPLOYER SHARE RETRO SALARY +	open	279.23	0.00	
20-01586	10/19/20	J0042	JERSEY CENTRAL POWER & LIGHT	ACCT NO. 100 013 497 894	open	398.31	0.00	
20-01589	10/19/20	V0027	VERIZON *	ACCT NO. 450-717-472-0001-02	open	637.36	0.00	
20-01591	10/19/20	J0042	JERSEY CENTRAL POWER & LIGHT	ACCT NO. 100 013 497 894	open	342.25	0.00	
20-01592	10/19/20	M0034	MGL PRINTING SOLUTIONS	TAX SALE CERTIFICATES 2020	open	28.00	0.00	
20-01593	10/19/20	C0083	COMCAST & XFINITY *	ACCT NO. 8499 05 216 0048940	open	9.96	0.00	
20-01594	10/19/20	W0006	WATCHUNG SPRING WATER	WATER COOLER - PUBLIC BLDGS.	open	118.49	0.00	
20-01595	10/19/20	N0029	NEW JERSEY AMERICAN WATER CO.	ACCT NO. 1018-220032426588	open	40.03	0.00	
20-01596	10/19/20	N0029	NEW JERSEY AMERICAN WATER CO.	ACCT NO. 1018-210028365151	open	59.87	0.00	
20-01597	10/19/20	N0029	NEW JERSEY AMERICAN WATER CO.	ACCT NO. 1018-210028365243	open	50.47	0.00	
20-01599	10/19/20	A0150	AMERICAN UNIFORM & SUPPLY	POLICE GUN HOLSTERS	open	479.97	0.00	
20-01600	10/19/20	A0150	AMERICAN UNIFORM & SUPPLY	2020 CLOTHING - HABERMAN	open	5.00	0.00	
20-01612	10/23/20	J0042	JERSEY CENTRAL POWER & LIGHT	ACCT NO. 100 011 671 037	open	4,201.31	0.00	
20-01613	10/23/20	J0042	JERSEY CENTRAL POWER & LIGHT	ACCT NO. 100 011 670 930	open	1,197.02	0.00	
20-01614	10/23/20	J0042	JERSEY CENTRAL POWER & LIGHT	ACCT NO. 100 011 670 989	open	210.72	0.00	
20-01615	10/23/20	N0036	NEW JERSEY NATURAL GAS CO.	ACCT NO. 13-3266-7180-13	open	34.26	0.00	
20-01616	10/26/20	N0036	NEW JERSEY NATURAL GAS CO.	ACCT NO. 17-3280-0360-19	open	37.35	0.00	
20-01617	10/26/20	N0036	NEW JERSEY NATURAL GAS CO.	ACCT NO. 22-0007-1767-20	open	35.36	0.00	
20-01618	10/26/20	N0036	NEW JERSEY NATURAL GAS CO.	ACCT NO. 22-0012-6557-84	open	42.31	0.00	
20-01619	10/26/20	N0036	NEW JERSEY NATURAL GAS CO.	ACCT NO. 22-0019-6669-96	open	178.34	0.00	
20-01621	10/26/20	C0083	COMCAST & XFINITY *	ACCT NO. 8499 05 216 0049187	open	14.00	0.00	
20-01623	10/26/20	N0036	NEW JERSEY NATURAL GAS CO.	ACCT NO. 16-3276-4015-11	open	76.41	0.00	
20-01625	10/26/20	C0083	COMCAST & XFINITY *	ACCT NO. 8499 05 216 0061687	open	246.57	0.00	
20-01634	10/26/20	NEWJE005	NEW JERSEY ADVANCE MEDIA	ZB AD #: 0009643569	open	177.10	0.00	
20-01636	10/26/20	N0036	NEW JERSEY NATURAL GAS CO.	ACCT NO. 22-0012-4310-51	open	103.46	0.00	
20-01638	10/26/20	N0036	NEW JERSEY NATURAL GAS CO.	ACCT NO. 16-3276-4005-19	open	147.32	0.00	
20-01639	10/26/20	N0036	NEW JERSEY NATURAL GAS CO.	ACCT NO. 16-3276-0600-16	open	54.19	0.00	
20-01640	10/26/20	V0027	VERIZON *	ACCT NO. 450-775-017-0001-28	open	184.85	0.00	
20-01644	10/27/20	C0008	CARUSO & BAXTER	INVOICES - OCT. 26	open	1,290.00	0.00	
20-01647	10/27/20	N0029	NEW JERSEY AMERICAN WATER CO.	ACCT NO. 1018-210041401043	open	616.55	0.00	
20-01650	10/27/20	W0017	WEST LONG BRANCH FIRST AID	EMS RENT - 2020 (FULL YEAR)	open	3,000.00	0.00	
20-01656	10/28/20	C0062	CENTRAL JERSEY HEALTH INS FUND	HEALTH BENEFITS - OCT 2020	open	109,975.00	0.00	
Total Purchase Orders:		89	Total P.O. Line Items:	0	Total List Amount:	399,960.97	Total Void Amount:	0.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	0-01	395,407.47	0.00	0.00	395,407.47
	0-03	400.00	0.00	0.00	400.00
	0-13	680.00	0.00	0.00	680.00
Year Total:		396,487.47	0.00	0.00	396,487.47
	9-01	2,473.50	0.00	0.00	2,473.50
	G-01	1,000.00	0.00	0.00	1,000.00
Total of All Funds:		399,960.97	0.00	0.00	399,960.97