SUBJECT TO CHANGE BOROUGH OF WEST LONG BRANCH COUNCIL MEETING

June 2, 2021 (Immediately Following Caucus Meeting Which Starts at 6:30 PM)

MAYOR JANET W. TUCCI PRESIDES

MAYOR TUCCI REPORTS SUNSHINE LAW COMPLIED WITH

PRESENT: BRAY, CIOFFI, MANGO, NEYHART, PENTA, SNIFFEN ABSENT:

Oath of Office Ceremony Patrolman Daniel Welsh

Oath of Office Ceremony Patrolman Christian Codispoti

Public Hearing on 2021 Municipal Budget

READING AND APPROVAL OF MINUTES:

Caucus Minutes May 19, 2021

Executive Session Minutes May 19, 2021

Council Minutes May 19, 2021

REPORTS OF STANDING COMMITTEES:

MAYOR TUCCI:

COUNCILMAN BRAY (FINANCE & ADMINISTRATION):

COUNCILMAN CIOFFI (FIRE & EMS):

COUNCILWOMAN MANGO (RECREATION, ENVIRONMENTAL, & SHADE TREE):

COUNCILMAN NEYHART (POLICE):

COUNCILMAN PENTA (PUBLIC WORKS):

COUNCILMAN SNIFFEN (PUBLIC PROPERTY):

BOROUGH ADMINISTRATOR DOLLINGER:

BOROUGH CLERK COLE:

BOROUGH ATTORNEY BAXTER:

BOROUGH ENGINEER MULLAN:

COMMUNICATIONS:

- N.J.D.O.T. Letter Safe Routes to School Request for Applications
- 2. Ordinance 11-2021 Historical Committee, Zoning Code Compliance Borough of Eatontown

ORDINANCES:

RESOLUTIONS:

- 1. Resolution Hiring Summer Recreation Program Director (R-21-65)
- 2. Resolution Hiring Summer Recreation Program Assistant Director (R-21-66)
- 3. Resolution Hiring Summer Recreation Program Employees (R-21-67)
- 4. Resolution Approving of Condo Services Contract With The Fields Condominium Association (R-21-68)
- 5. Resolution Refunding Certificate of Occupancy Fee (R-21-69)
- 6. Resolution Hiring Police Officer (Daniel Welsh) (R-21-70)
- 7. Resolution Hiring Police Officer (Christian Codispoti) (R-21-71)
- 8. Resolution Recognizing Patti Swannack on Her Retirement From Monmouth University (R-21-72)
- 9. Resolution Recognizing Marilyn McNeil on Her Retirement From Monmouth University (R-21-73)
- 10. Resolution Approving Change Order and Payment Certificate of Earle Asphalt Company (R-21-74)

UNFINISHED BUSINESS:

NEW BUSINESS:

1. RL 21-6 - Smoking Shields Cigar Club of New Jersey, Inc.

BILLS AND CLAIMS:

OPPORTUNITY FOR ANY PERSON TO BE HEARD:

MOTION TO CLOSE THE PUBLIC PORTION AND ADJOURN:

offered the following resolution and moved its adoption:

6/2/21

RESOLUTION HIRING SUMMER RECREATION PROGRAM DIRECTOR

WHEREAS, there is a need to fill the position of Summer Recreation Program Director; and

WHEREAS, ARIANNA F. MINAIDIS has expressed the desire to return to the position again this year; and

WHEREAS, it is the recommendation of the Borough Administrator that ARIANNA F. MINAIDIS be hired to fill the position of Summer Recreation Program Director since she meets the qualifications;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that ARIANNA F. MINAIDIS be hired as the Summer Recreation Program Director at a salary of \$6,750.00 for 2021; and

BE IT FURTHER RESOLVED that her continued employment is conditioned upon the favorable completion of her fingerprint check.

Seconded by Councilmember

and carried upon the following roll call vote:

AYES: NAYS: ABSENT:

Councilmember offered the following resolution and moved its adoption:

RESOLUTION HIRING SUMMER RECREATION PROGRAM ASSISTANT DIRECTOR

6/2/21

WHEREAS, there is a need to fill the position of Summer Recreation Program Assistant Director; and

WHEREAS, CHRISTINA RONAN has expressed her desire to fill this position for 2021; and

WHEREAS, it is the recommendation of the Borough Administrator that CHRISTINA RONAN be hired to the position of Summer Recreation Program Assistant Director since she meets the qualifications;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that CHRISTINA RONAN be hired as the Summer Recreation Program Assistant Director at a salary of \$3,500.00 for 2021; and

BE IT FURTHER RESOLVED that her continued employment is conditioned upon the favorable completion of her fingerprint check.

Seconded by Councilmember

and carried upon the following roll call vote:

offered the following resolution and moved its adoption:

6/2/21

RESOLUTION HIRING SUMMER RECREATION PROGRAM EMPLOYEES

WHEREAS, there is a need to hire the Summer Recreation Program employees for 2021; and

WHEREAS, the Borough Administrator has reviewed the applications submitted for the various positions and recommends hiring the following individuals;

<u>Position</u>	<u>Name</u>	Salary
Counselor	Gavin Murray	\$13.00/Hour
Counselor	Kathleen Smith	\$13.00/Hour
Counselor	Andrew Scanlon	\$12.00/Hour
Counselor	Gina Terranova	\$12.00/Hour
Counselor	Skylar Murray	\$12.00/Hour
Counselor	Ryan Black	\$12.00/Hour
Counselor	Liam Gojewski	\$12.00/Hour
Counselor	Aiden Picca	\$12.00/Hour
Counselor	Emma Terrell	\$12.00/Hour
Counselor	Larissa Smilios	\$12.00/Hour
Counselor	Shane Quinn	\$12.00/Hour
Counselor	Mason Paris	\$12.00/Hour
Counselor	Guadalupe Amparo	\$12.00/Hour

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that the above-listed individuals be hired as the staff for the 2021 Summer Recreation Program at the salaries listed.

Seconded by Councilmember

and carried upon the following roll call vote:

offered the following resolution and moved its adoption:

RESOLUTION APPROVING OF CONDO SERVICES CONTRACT WITH THE FIELDS CONDOMINIUM ASSOCIATION

6/2/21

WHEREAS, the Borough has negotiated the obligations it will assume at THE FIELDS CONDOMINIUM ASSOCIATION at 138 Wall Street, which agreement is for the purpose of the Borough meeting its obligations under the Condo Services Act (N.J.S.A. · 40:67-23.1, et. seq.), also known as the Municipal Services Act; and

WHEREAS, the governing body is satisfied that the terms of the attached agreement meet the borough's obligations under the law;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that the attached CONDO SERVICES CONTRACT between the Borough and THE FIELDS CONDOMINIUM ASSOCIATION is hereby approved, and the Mayor and Borough Clerk are hereby authorized to sign the same.

Seconded by Councilmember

and carried upon the following roll call vote:

AYES: NAYS:

ABSENT:

offered the following resolution and moved its adoption:

6/2/21

RESOLUTION REFUNDING CERTIFICATE OF OCCUPANCY FEE

WHEREAS, Felicia Malkin, of Cathy Ades Real Estate, filed Application for Certificate of Occupancy No. R21-2485 for 10 Karen Court and paid the Rental C.O. Fee of \$225.00 and the Smoke/CO Fee of \$45.00 on May 20, 2021; and

WHEREAS, it was subsequently discovered that Certificate of Occupancy No. R21-2438 had already been issued for the subject property on April 16, 2021; and

WHEREAS, Felicia Malkin requested that the Rental C.O. Fee of \$225.00 and the Smoke/CO fee of \$45.00 be refunded; and

WHEREAS, the Housing Inspector has confirmed that a refund is in order;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that the sum of \$270.00, which represents the Rental C.O. Fee of \$225.00 plus the Smoke/CO Fee of \$45.00, be refunded to Cathy Ades Real Estate, 369 Monmouth Road, West Long Branch, NJ 07764; and

BE IT FURTHER RESOLVED that the appropriate Borough officials are hereby authorized to take action consistent with this resolution.

Seconded by Councilmember

and carried upon the following roll call vote:

offered the following resolution and moved its adoption:

6/2/21

RESOLUTION HIRING POLICE OFFICER

WHEREAS, there is a vacancy in the position of Police Officer; and

WHEREAS, the position was advertised; and

WHEREAS, members of the West Long Branch Police Department and the Police Committee interviewed several candidates and recommend hiring DANIEL WELSH; and

WHEREAS, this hiring is conditioned upon MR. WELSH submitting to and passing medical and psychological examinations; and

WHEREAS, this hiring is also contingent upon MR. WELSH acknowledging in writing that he will be responsible for the reimbursement of training fees, as required by the New Jersey Division of Criminal Justice Police Training Commission Police Training Act, if applicable;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that DANIEL WELSH be hired as a Police Officer in the West Long Branch Police Department, effective June 2nd, conditioned upon the items noted above, and be paid in accordance with the Police Department salary ordinance.

Seconded by Councilmember

and carried upon the following roll call vote:

AYES: NAYS: ABSENT:

offered the following resolution and moved its adoption:

6/2/21

RESOLUTION HIRING POLICE OFFICER

WHEREAS, there will be a vacancy in the position of Police Officer; and

WHEREAS, the position was advertised; and

WHEREAS, members of the West Long Branch Police Department and the Police Committee interviewed several candidates and recommend hiring CHRISTIAN CODISPOTI; and

WHEREAS, this hiring is conditioned upon MR. CODISPOTI submitting to and passing medical and psychological examinations; and

WHEREAS, this hiring is also contingent upon MR. CODISPOTI acknowledging in writing that he will be responsible for the reimbursement of training fees, as required by the New Jersey Division of Criminal Justice Police Training Commission Police Training Act, if applicable;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that CHRISTIAN CODISPOTI be hired as a Police Officer in the West Long Branch Police Department, effective June 2nd, conditioned upon the items noted above, and be paid in accordance with the Police Department salary ordinance.

Seconded by Councilmember

and carried upon the following roll call vote:

AYES: NAYS: ABSENT:

offered the following resolution and moved its adoption:

RESOLUTION RECOGNIZING PATTI SWANNACK ON HER RETIREMENT FROM MONMOUTH UNIVERSITY

6/2/21

WHEREAS, PATTI SWANNACK, an institution at Monmouth University, will be retiring this June 2021; and

WHEREAS, PATTI SWANNACK is the Vice President for Administrative Services, having served in that role since 1995, and having worked at Monmouth University for more than half its history; and

WHEREAS, PATTI was 19 years old when she first became an entry-level clerk in the University's Human Resource Department, and thereafter quickly moved up the ranks; and

WHEREAS, PATTI, for the last 27 years, has overseen the Departments of Facilities Management, Campus Planning and Construction, Human Resources, Student Employment, and the university police department; and

WHEREAS, under PATTI'S watch, the University has performed over \$325 million in construction and renovation projects, including the installation of what was then the largest solar energy system in higher education east of the Mississippi River; together with overseeing the construction of four resident halls, three academic buildings, the renovation and addition of the Edison Science Building, the renovation, restoration and expansion of the Guggenheim Memorial Library, the restoration of the Great Hall At Shadow Lawn, and the University's largest construction project, the Ocean First Bank Center; and

WHEREAS, PATTI has been a friend and exceptional neighbor to the Borough of West Long Branch, having interfaced with the borough and its elected and appointed officials and employees on numerous projects; and

WHEREAS, Monmouth University will sorely miss the contributions and talents provided by PATTI for so many years;

NOW THEREFORE BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that PATTI SWANNACK be recognized on her retirement for her many years of service to Monmouth University and to the residents and their towns that surround the university. We wish her good health and happiness in her retirement.

Seconded by Councilmember

and carried upon the following roll call vote:

offered the following resolution and moved its adoption:

RESOLUTION RECOGNIZING MARILYN MCNEIL ON HER RETIREMENT FROM MONMOUTH UNIVERSITY

6/2/21

WHEREAS, MARILYN McNEIL, an institution at Monmouth University, will be retiring this June 2021; and

WHEREAS, MARILYN McNEIL, Vice President and Director of Athletics at Monmouth University, will retire this June after 27 years at Monmouth; and

WHEREAS, the 27 years MARILYN has been at Monmouth have seen unparalleled growth and achievement for the Hawks' athletics programs, as well as its facilities; and

WHEREAS, when MARILYN was hired by then Monmouth President Rebecca Stafford in 1994, she became the first woman to serve as a college athletic director in New Jersey; and

WHEREAS, MARILYN has distinguished herself and the University by having served on numerous committees, including the Division I NCAA Committee On Women's Athletics and the Management Council, and also served as President of the National Association of Collegiate Women Athletic Administrators; and

WHEREAS, MARILYN is best known for her fairness in both her character and her leadership, and for taking a personal interest in all of the athletic programs at Monmouth, always trying to attend as many events as possible; and

WHEREAS, Monmouth University will sorely miss the contributions and talents provided by MARILYN for so many years;

NOW THEREFORE BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that MARILYN MC NEIL be recognized on her retirement for her many years of service to Monmouth University and to the residents and their towns that surround the university. We wish her good health and happiness in her retirement.

Seconded by Councilmember and carried upon the following roll call vote:

AYES: NAYS: ABSENT:

offered the following resolution and moved its adoption:

RESOLUTION APPROVING CHANGE ORDER AND PAYMENT CERTIFICATE OF EARLE ASPHALT COMPANY

6/2/21

WHEREAS, EARLE ASPHALT COMPANY, P.O. Drawer 556, Farmingdale, New Jersey 07727, has completed work in connection with the Lloyd Avenue, DeForrest Place and Summers Avenue Pavement Project; and

WHEREAS, the Borough Engineer has reported that Payment Certificate No. 1 & Final, in the amount of \$192,110.25, and Change Order 1 & Final, which shows a net increase of \$22,597.12, are in proper form and that the stated work has been completed;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that Payment Certificate No. 1 & Final, in the amount of \$192,110.25 is hereby approved; and

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to sign Change Order No. 1 & Final; and

BE IT FURTHER RESOLVED that the appropriate Borough Officials are hereby authorized to make payment in accordance with this resolution.

Seconded by Councilmember

and carried upon the following roll call vote:

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N Range: First to Last Format: Condensed Bid: Y State: Y Other: Y Exempt: Y

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P0 #	PO Date	Vendor		PO Description	Status	Amount	Void Amount PO Type
19-00312	04/07/19	L0002	LANIGAN ASSOCIATES	P.D. EQUIPMENT - FERRUGIARO	Open	151.00	0.00
20-01833	11/30/20	J0044	HUNTER KEYSTONE PETERBILT	REPAIR ORDER # R205229910	0pen	5,902.85	0.00
21-00239	03/04/21	10045	IMPERIAL BAG & PAPER	SOAP AND PAPER TOWELS DPW	0pen	690.87	0.00
21-00256	03/04/21	S0222	STATE TOXICOLOGY LABORATORY	RANDOM DRUG TEST 08/27/2020	Open	45.00	0.00
21-00479	04/08/21	S0200	STANLEY ACCESS TECH LLC	KIT CONTROLLER AND LABOR	Open	852.53	0.00
21-00512	04/14/21	s0070	STAPLES ADVANTAGE	SUPPLIES FOR BOROUGH HALL	0pen	42.13	0.00
21-00548	04/20/21	M0209	MCGRATH MUNICIPAL EQUIP.,LLC	PUBLIC WORKS SUPPLIES	0pen	274.50	0.00
21-00556	04/21/21	M0222	TIMOTHY MCGOUGHRAN	SUBSTITUTE JUDGE - APR. 21, 21		500.00	0.00
21-00583	04/27/21	C0008	CARUSO & BAXTER	MAY/JUN 2021- MONTHLY RETAINER		5,712.92	0.00
21-00611	05/04/21	N0005	NAPA AUTO PARTS CENTER	DPW INVOICE #: 378596	0pen	71.94	0.00
21-00612	05/04/21	s0159	SPECIALTY AUTOMOTIVE EQUIP CO		0pen	500.00	0.00
21-00613	05/04/21	в0067	BOUND TREE MEDICAL LLC	EMS INV#83835968 N95 MASKS	0pen	1,222.90	0.00
21-00616	05/04/21	E0056	EMERGENCY SERVICES MARKETING		0pen	660.00	0.00
21-00622	05/04/21	в0009	MICKEY BENOIT, INC.	BRUSH PICKUP - MAR 2021	0pen	3,248.00	0.00
21-00624	05/05/21	в0142	B&H PHOTO & ELECTRONICS	IPADS FOR COUNCIL	Open	1,915.96	0.00
21-00626	05/06/21	D0109	DIDI'S AUTOMOTIVE II,LLC	VARIOUS INVOICES	0pen	861.25	0.00
21-00628	05/06/21	D0125	DELISA WASTE SERVICES	APR 2021 - TIPPING 16-30	0pen	10,750.81	
21-00638	05/11/21	D0125	DELISA WASTE SERVICES	APR 2021 - RECYCLING	Open	1,101.30	0.00
	05/11/21		STORR TRACTOR CO.	DPW INVOICE #: 2088913	Open	239.45	0.00
	05/11/21		ACCSES NJ		Open	2,224.00	0.00
21-00645	05/11/21	R0090	RELIABLE CLEANERS	APR 2021 - POLICE DRY CLEANING		219.00	0.00
	05/11/21		NAPA AUTO PARTS CENTER		Open	486.97	
21-00657	05/11/21	A0150	AMERICAN UNIFORM & SUPPLY		Open	47.98	0.00
21-00670	05/11/21	N0005	NAPA AUTO PARTS CENTER	-	Open	381.40	0.00
21-00671	05/11/21	T0051	TAYLOR FENCE COMPANY	DPW INV#: 21-005792 KASTOR LN.	Open	1,479.64	0.00
21-00680	05/13/21	K0049	KONICA MINOLTA BUSINESS SOLU.		Open	173.21	0.00
21-00688	05/13/21	VICTO005	VICTORIA GARDENS CONDOMINIUMS		Open	165.32	0.00
	05/17/21		RUTGERS CENTER FOR GOVT SERVIC		Open	135.00	0.00
21-00693	05/17/21	w0038	W.B. MASON CO. INC.		Open	280.98	0.00
	05/18/21		ASBURY PARK PRESS *		Open	79.20	0.00
	05/18/21		NEW JERSEY AMERICAN WATER CO.		Open	15.56	0.00
	05/18/21		COMCAST & XFINITY *		Open	9.96	0.00
	05/18/21				Open	189.50	0.00
	05/18/21				Open	259.74	0.00
	05/18/21		NAPA AUTO PARTS CENTER		Open	21.24	0.00
	05/18/21		SHI INTERNATIONAL CORP.		Open	184.00	0.00
	05/18/21		JOHN GUIRE SUPPLY LLC	44666	Open	686.67	0.00
	05/25/21		UNITED SITE SERVICES (MR JOHN)		Open	562.52	0.00
	05/25/21		COMCAST & XFINITY *		Open	419.16	0.00
	05/25/21		NEW JERSEY NATURAL GAS CO.	48 0000 0000 40	Open	105.16	0.00
	05/25/21		NEW JERSEY NATURAL GAS CO.		Open	202.76	0.00
21-00730	05/25/21	N0036	NEW JERSEY NATURAL GAS CO.	40 0000 -400 40	Open	196.47	0.00
	05/25/21		NEW JERSEY NATURAL GAS CO.		Open	40.70	0.00
	05/25/21		NEW JERSEY NATURAL GAS CO.	00 000- 4-4- 00	Open	17.76	0.00
	05/25/21		JERSEY CENTRAL POWER & LIGHT	400 044 054 055	Open	4,243.28	0.00
	05/25/21		JERSEY CENTRAL POWER & LIGHT		Open	209.33	0.00
	05/25/21		JERSEY CENTRAL POWER & LIGHT		Open	1,192.04	0.00
			PATRICK MGGRATH		Open	705.61	0.00
	05/25/21				Open	193.15	0.00
	05/25/21		NEW JERSEY NATURAL GAS CO.		Open	430.91	0.00
-					- Jr		0.00

PO # PO 0	Date \	/endor		PO Description	Status	Amount V	oid Amount Po	0 Туре
21-00740 05/2	25/21 H	(0049	KONICA MINOLTA BUSINESS SOLU.	COPIER INV #: 273165431	Open	116.70	0.00	
21-00743 05/2	25/21 [00125	DELISA WASTE SERVICES	JUN 2021 - GARBAGE	Open	24,166.67	0.00	
21-00744 05/2	25/21 (20053	CITY OF LONG BRANCH	GAS/DIESEL - APR. 2021	Open	5,474.20	0.00	
21-00748 05/2	25/21 9	50027	SIP'S PAINTS AND HARDWARE	DPW INV#: 28388 FOR LIBRARY	Open	125.40	0.00	
21-00751 05/2	25/21 9	0012	SEABOARD WELDING	DPW INV#: 923812; 2126390	Open	74.50	0.00	
21-00753 05/2	26/21 (20083	COMCAST & XFINITY *	ACCT NO. 8499 05 216 0045646	Open	115.51	0.00	
21-00754 05/2	26/21 1	10034	MICHAEL IRENE, JR.	JUNE 2021 - PB & ZB RETAINER	0pen	1,714.00	0.00	
21-00755 05/2	26/21 E	0067	PAUL R. EDINGER	PUBLIC DEFENDER - JUN 2021	Open	400.00	0.00	
21-00756 05/2	26/21 H	10083	JOSEPH G. HUGHES, ESQ.	PROSECUTOR - JUNE 2021	Open	1,487.50	0.00	
21-00757 05/2	26/21 N	10036	NEW JERSEY NATURAL GAS CO.	ACCT NO. 16-3276-4015-+11	Open	271.76	0.00	
21-00758 05/2	28/21 I	0034	MICHAEL IRENE, JR.	ZONING BOARD INVOICES, VARIOUS		8.009.61	0.00	
21-00759 05/2	28/21 1	:0034	MICHAEL IRENE, JR.	PLANNING BD INVOICES, VARIOUS	Open	5,819.77	0.00	
Total Purchas	se Orde	ers:	62 Total P.O. Line Items:	O Total List Amount: 98	,077.25	Total Void Amou	nt:	0.00

Totals by Year-Fund							
Fund Description Fun	nd ————	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
0-0)1	8,023.28	0.00	8,023.28	0.00	0.00	8,023.28
1-0)1	89,653.97	0.00	89,653.97	0.00	0.00	89,653.97
1-0 Year Tota		90,053.97	0.00	400.00 90,053.97		0.00	400.00 90,053.97
Total Of All Fund	ls:	98,077.25	0.00	98,077.25	0.00	0.00	98,077.25