SUBJECT TO CHANGE BOROUGH OF WEST LONG BRANCH COUNCIL MEETING

October 20, 2021 (Immediately Following Caucus Meeting Which Starts at 6:30 PM)

MAYOR JANET W. TUCCI PRESIDES

MAYOR TUCCI REPORTS SUNSHINE LAW COMPLIED WITH

PRESENT: BRAY, CIOFFI, MANGO, NEYHART, PENTA, SNIFFEN

ABSENT:

READING AND APPROVAL OF MINUTES:

Caucus Minutes October 6, 2021

Executive Session Minutes October 6, 2021

Council Minutes October 6, 2021

REPORTS OF STANDING COMMITTEES:

MAYOR TUCCI:

COUNCILMAN BRAY (FINANCE & ADMINISTRATION):

COUNCILMAN CIOFFI (FIRE & EMS):

COUNCILWOMAN MANGO (RECREATION, ENVIRONMENTAL, & SHADE TREE):

COUNCILMAN NEYHART (POLICE):

COUNCILMAN PENTA (PUBLIC WORKS):

COUNCILMAN SNIFFEN (PUBLIC PROPERTY):

BOROUGH ADMINISTRATOR DOLLINGER:

ACTING BOROUGH CLERK SANTOS:

BOROUGH ATTORNEY BAXTER:

BOROUGH ENGINEER MULLAN:

COMMUNICATIONS:

- 1. Rumson-Fair Haven High School Request to use Monmouth University's Ocean First Bank Center and/or Kessler Field on Friday, June 17, 2022, for Graduation Ceremony.
- 2. Shore Regional High School Request to use Monmouth University's MAC facility on Tuesday, June 21, 2022, with an alternate date of Wednesday, June 22, 2022, for Graduation Ceremony.
- 3. Tax Collector's Monthly Report September 2021.

ORDINANCES:

- O-21-15 An Ordinance Creating the Position of Deputy Director of Public Works in the Borough of West Long Branch Second and Final Reading
- O-21-16 An Ordinance Amending Ordinance No. 2-26 Regarding the Salaries of Various Municipal Officers, Employees and Appointees Second and Final Reading
- O-21-17 An Ordinance Amending and Clarifying Ordinance 18-4.2a2
 Regarding One-Family Dwellings in the RP Zone in the Borough of West Long Branch
 Introduction

RESOLUTIONS:

- 1. R-21-121 Resolution Appointing Registrar
- 2. R-21-122 Resolution Appointing Deputy Registrar
- R-21-123 Resolution Releasing Required Performance Guarantees for 136 Monmouth Road Holdings, LLC

UNFINISHED BUSINESS:	
NEW BUSINESS:	
BILLS AND CLAIMS:	

MOTION TO CLOSE THE PUBLIC PORTION AND ADJOURN:

OPPORTUNITY FOR ANY PERSON TO BE HEARD:

ORDINANCE NO. 0-21-15

AN ORDINANCE CREATING THE POSITION OF DEPUTY DIRECTOR OF PUBLIC WORKS IN THE BOROUGH OF WEST LONG BRANCH

WHEREAS, the governing body has decided that it is in the best interests of the Borough to have a Deputy Director of Public Works to serve under and in the absence of the Director of Public Works;

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of West Long Branch as follows:

SECTION 1.

Ordinance 2-26 is amended to provide for the creation of the position of Deputy Director of Public Works, and shall read as follows:

Ordinance **2-26.5 – Creation of Position**. The position of Deputy Director of Public Works for the Borough of West Long Branch is hereby created.

SECTION 2. 2-26.6. Appointment of Deputy Director of Public Works.

The Deputy Director shall be appointed annually by the mayor, with the advice and consent of the Borough Council, for a period of one (1) year.

SECTION 3. 2-26.7. REMOVAL OF DEPUTY DIRECTOR OF PUBLIC WORKS.

Any person who has been appointed and served in the position of Deputy Director of Public Works shall not be removed from such position except upon a public, fair, and impartial hearing after written charges have been filed with the Municipal Clerk.

SECTION 4. 2-26.8. COMPENSATION OF DEPUTY DIRECTOR OF PUBLIC WORKS.

The position of Deputy Director of Public Works shall be compensated in accordance with the West Long Branch salary ordinance and any resolution of the governing body fixing the specific salary, in the event the ordinance provides for a range of salary.

SECTION 5. 2-26.9. DUTIES OF THE DEPUTY DIRECTOR OF PUBLIC WORKS.

The Deputy Director of Public Works shall serve in the absence of the Director of Public Works and also when requested to undertake action on behalf of the Director of Public Works. He shall also serve as a supervisor of the Department of Public Works.

SECTION 6. EFFECTIVE DATE.

This ordinance shall take effect immediately upon passage and publication according to law.

ORDINANCE NO. 0-21-16

AN ORDINANCE AMENDING ORDINANCE NO. 2-26 REGARDING THE SALARIES OF VARIOUS MUNICIPAL OFFICERS, EMPLOYEES AND APPOINTEES

BE IT ORDAINED by the Borough Council of the Borough of West Long Branch:

SECTION 1. That Section 2 of Ordinance No. 277 entitled "AN ORDINANCE TO ESTABLISH THE SALARY RANGE OF VARIOUS MUNICIPAL OFFICERS, EMPLOYEES AND APPOINTEES", and Ordinance No. 0-21-2, which is an amendment to Ordinance No. 277, be amended and supplemented as follows:

SECTION 2. The annual salary, which will be paid semi-monthly, unless otherwise stated, of the officers, employees and appointees, as set forth in Section 1 hereof, shall be as follows:

DEPUTY DIRECTOR OF PUBLIC WORKS \$66,000 - \$80,000

This ordinance shall take effect immediately upon passage and publication according to law.

ORDINANCE NO. 0-21-17

AN ORDINANCE AMENDING AND CLARIFYING ORDINANCE 18-4.2a2 REGARDING ONE-FAMILY DWELLINGS IN THE RP ZONE IN THE BOROUGH OF WEST LONG BRANCH

WHEREAS, an issue has arisen regarding the interpretation of the Borough ordinances with respect to the bulk requirements for a single family home in the RP Zone; and

WHEREAS, the governing body, in conjunction with the Planning Board and the borough's professionals, has determined that clarification is needed regarding the same;

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of West Long Branch as follows:

Section 1.

Ordinance 18-4.2a2 is extended to read:

"One-family dwellings, in accordance with the residential zone requirements in the residential zone immediately abutting the zone district in which any subject property is situated."

Section 2.

The zoning chart entitled "18 Attachment 2" is amended as follows:

A. All entries on the "Residential/Professional RP Zone" on the bulk unit requirement chart shall apply to professional uses only, and not to residential uses. The caption "Standards Apply To Professional Uses Only" shall be read to apply to those standards appearing immediately above that statement.

B. As to residential uses in the RP Zone, the bulk unit requirements chart shall be noted to indicate the requirements set forth in Section 1 above.

Section 3. Repealer. To the extent this ordinance contradicts any existing ordinance, the terms of this ordinance shall apply, and the inconsistent terms in any existing ordinance are hereby repealed.

Section 4. Effective Date.

This Ordinance shall take effect immediately upon passage and publication according to law.

[Any underlined language is new]

10/20/21

RESOLUTION APPOINTING REGISTRAR

WHEREAS, there is a vacancy in the position of Registrar; and

WHEREAS, GLORIA TARTARO has served as Deputy Registrar since March of 2019 and holds the Certified Municipal Registrar certification; and

WHEREAS, it is the recommendation of the Borough Administrator and Finance Committee that GLORIA TARTARO be appointed as Registrar for the current term expiring December 31, 2021, effective immediately, at an annual salary of \$3,500;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that GLORIA TARTARO be appointed as Registrar for the current term expiring December 31, 2021, effective immediately, at an annual salary of \$3,500.

I hereby certify the foregoing to be a true and exact copy of the original resolution as adopted by the West Long Branch Borough Council on October 20, 2021.

ACTING BOROUGH CLERK

10/20/21

RESOLUTION APPOINTING DEPUTY REGISTRAR

WHEREAS, there is a vacancy in the position of Deputy Registrar; and
WHEREAS, CAROLINA SANTOS has been serving as an Alternate Deputy Registrar
since August of 2020 and holds the Certified Municipal Registrar Certification; and

WHEREAS, it is the recommendation of the Borough Administrator and Finance Committee that CAROLINA SANTOS be appointed as Deputy Registrar, effective immediately, at an annual salary of \$1,500;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that CAROLINA SANTOS be appointed as Deputy Registrar, effective immediately, at an annual salary of \$1,500.

I hereby certify the foregoing to be a true and exact copy of the original resolution as adopted by the West Long Branch Borough Council on October 20, 2021.

ACTING BOROUGH CLERK

RESOLUTION RELEASING REQUIRED PERFORMANCE GUARANTEES FOR 136 MONMOUTH ROAD HOLDINGS, LLC

10/20/21

WHEREAS, the West Long Branch Borough Engineer recommends that the Performance Guarantee on the above referenced project be released and no maintenance guarantee be required, considering the long passage of time;

NOW THEREFORE BE IT RESOLVED, by the Council of the Borough of West Long Branch that the performance guarantees on the above referenced project are hereby released and no maintenance guarantee need be posted.

BE IT FURTHER RESOLVED, that the Director of Finance is hereby authorized to refund any balance remaining in this developer's escrow account to:

136 Monmouth Road Holdings, LLC 205 Highway 36 West Long Branch, NJ 07764

I hereby certify the foregoing to be a true and exact copy of the original resolution as adopted by the West Long Branch Borough Council on October 20, 2021.

ACTING BOROUGH CLERK

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N Range: First to Last Format: Condensed Bid: Y State: Y Other: Y Exempt: Y

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PO #	PO Date	Vendor		PO Description	Status	Amount	Void Amount PO Type
21-00521	04/16/21	F0066	FOSTER & COMPANY, INC.	DPW QUOTE #67957	0pen	349.86	0.00
21-00526	04/19/21	w0038	W.B. MASON CO. INC.	OFFICE SUPPLIES - BOROUGH HALL	0pen	46.33	0.00
21-00813	06/08/21	T0113	TOWNSHIP OF OCEAN	2021 - QTR. 3 SHARED SERVICES		38,050.25	0.00
21-00880	06/16/21	F0036	FOLEY MACHINERY COMPANY	PUBLIC WORKS SUPPLIES	0pen	478.60	
21-00901	06/22/21	N116	NEW JERSEY DRE ASSOCIATION	2021 MEMBERSHIP - DET. HANLON		50.00	0.00
21-00995	07/13/21	G0001	G&M TROPHY COMPANY	PD INV#: 8390A BADGE/HOLDER	0pen	191.00	0.00
21-01000	07/13/21	A0078	AUTOMATED BLDG CONTROLS, INC.		0pen	288.53	0.00
21-01035	07/14/21	G0106	GUARDIAN TRACKING, LLC	PD INVOICE #: SI-001106	0pen	1,662.00	0.00
21-01047	07/20/21	ROSEA005	ROSEANNE MANGANELLI	YOGA - JUL 12, 14 AND 16 2021	0pen	150.00	0.00
			BRANCH SERVICE CENTER	DPW INVOICE #: 2866	0pen	314.86	0.00
21-01111	08/03/21	M0250	MONMOUTH HOSE & HYDRAULICS	REPAIRS FOR DPW LOADER	0pen	1,466.70	0.00
	08/10/21		AMAZON CAPITAL SERVICES, INC.	LAPTOP FOR TAX COLLECTOR	0pen	942.57	0.00
21-01176	08/10/21	C0119	C&L SWEEPER SERVICE	DPW INV#: 135606	0pen	8,700.00	0.00
21-01209	08/16/21	GASK005	GASKO'S FAMILY FARM	SMALL PUMPKINS FOR FALL 2021	Open	560.00	0.00
21-01210	08/16/21	GASK005	GASKO'S FAMILY FARM	FALL FARM ITEMS 2021	0pen	1,779.97	0.00
21-01261	08/24/21	J0063	JERSEY AUTO SPA CAR WASH, LLC	JUL 2021 POLICE CAR WASHES	0pen	203.50	0.00
21-01299	09/01/21	SKYLA005	SKYLANDS AREA FIRE EQUIPMENT	GENTOR CLASS II HARNESS	0pen	315.00	0.00
21-01332	09/07/21	C0053	CITY OF LONG BRANCH	2021 - QTR 3 IT, CFO/QPA	0pen	26,264.75	0.00
21-01359	09/14/21	R0121	ROK INDUSTRIES	2021 TAX SALE ADVERTISED	0pen	1,125.00	0.00
21-01368	09/14/21	M0176	MERCURY OIL RECOVERY, LLC	INV#: 7595 180 GALS PETRO	0pen	75.00	0.00
21-01371	09/14/21	R0090	RELIABLE CLEANERS	AUG 2021 - POLICE DRY CLEANING	0pen	266.00	0.00
21-01379	09/14/21	BARRY005	BARRY RUBINO	XING GUARD AND NEW HIRE EXAMS	0pen	545.00	0.00
21-01392	09/20/21	F0019	FLOWERS BY VAN BRUNT	FLOWERS FOR JOE DELEONARDO	0pen	60.00	0.00
21-01397	09/21/21	R0130	RUTGERS CENTER FOR GOVT SERVIC	PB.ZB COURSE FOR CHRIS ANN	0pen	205.00	0.00
21-01407	09/21/21	B0009	MICKEY BENOIT, INC.	BRUSH PICKUP - AUG 2021	0pen	2,184.00	0.00
21-01408	09/21/21	J0044	HUNTER KEYSTONE PETERBILT FLOWERS BY VAN BRUNT	DPW INV#: X205176824:01	0pen	228.84	0.00
	09/21/21	F0019	FLOWERS BY VAN BRUNT	FRM REC - JOE LEONRDO, LORI COL	0pen	200.00	0.00
21-01429	09/22/21	M0212	MONMOUTH COUNTY SPCA	SPCA BILL AUG 2021	0pen	1,117.50	0.00
21-01433	09/27/21	CENTRO05	CENTRIC ENVIRONMENTAL	MOLD SAMPLES AT PD	0pen	2,410.00	0.00
21-01435	09/28/21	R0089	ROTOR-ROOTER SEWER & DRAIN	REPAIRS AT PD MENS BR 9/25/21	0pen	265.00	0.00
21-01436	09/28/21	S0139	SHORE BUSINESS SOLUTIONS	PD INVOICE #: AR49644	0pen	65.94	0.00
21-01437	09/28/21	N0049	NJ ST ASSN OF CHIEFS OF POLICE		0pen	1,200.00	0.00
21-01446	09/28/21	A0028	ARNOLDS PLUMBING & HEATING INC	INV#: 114826 TOILER @ COMM CTR	0pen	165.00	0.00
21-01447	09/28/21	T0122	TEAM LIFE	PD QUOTE #:10703	0pen	472.00	0.00
	09/28/21		WARSHAUER GENERATOR, LLC	PD BLDG INV #70834 8/12/2021		476.25	0.00
21-01454	09/28/21	BURKE005	BURKE FIRE	2021 ANNUAL INSPCTION FIRE1&2	0pen	995.00	0.00
	09/28/21		LORRAINE STROHMENGER	CONCERT REIMBURSEMENTS	0pen	68.37	0.00
	09/28/21			WELSH AND CODI ACC WAIVER CORS	0pen	1,000.00	0.00
			BLUE HARBOR TELECOM	EMS PHONE JUL 2021	0pen	106.88	0.00
21-01464	10/03/21	KELLE005	KELLER WILLIAMS REALESTATE	CO/SMOKE REFUND PER RESO	0pen	145.00	0.00
21-01465	10/03/21	50012	SEABOARD WELDING	EMS OXYGEN INV#: 2131252	0pen	313.50	0.00
	10/03/21		DELISA WASTE SERVICES	SEP 2021 - TIPPING 16-30	0pen	11,878.70	0.00
	10/03/21			SEP INV #: 52522	0pen	360.00	0.00
	10/03/21		GALL'S INC	BURTON INV#: 15810575	0pen	282.80	0.00
	10/03/21			PD INV#: 200475	0pen	129.01	0.00
	10/04/21			DPW VARIOUS INVOICES	0pen	156.32	0.00
	10/05/21			ACCT NO. 8499 05 216 0042620	0pen	214.63	0.00
	10/05/21			ACCT NO. 8499 05 216 0050458	0pen	52.57	0.00
	10/05/21				0pen	248.85	0.00
21-01481	10/05/21	M0055	MON.CTY.REGIONAL HEALTH COMM.	QUARTER 4 - 2021	0pen	23,365.70	0.00

PO #	PO Date	Vendor		PO Description	Status	Amount V	oid Amount PO Тур
	10/05/21		MAZZA RECYCLING SERVICES, LTD.	SEP 2021 COMMINGLED INCOMING	0pen	209.08	0.00
	10/05/21		ASHLESHA DESHPANDE	NEWSPAPER ADS FOR TAX SALE APP	0pen	10.00	0.00
21-01484	10/05/21	R0096	DEBBIE RONAN	LOCKS FOR REC TRAILER	0pen	25.57	0.00
21-01486	10/05/21	A0071	AVAYA, INC	LIBRARY PHONE SEP 2021	0pen	35.32	0.00
21-01488	10/05/21	E0007	EDWARDS TIRE CO. INC.	PD INV#: 200152	0pen	1,266.06	0.00
21-01489	10/05/21	в0067	BOUND TREE MEDICAL LLC	EMS-MASIMON RAD-57 KIT SPCO	0pen	9,000.00	0.00
21-01490	10/05/21	C0083	COMCAST & XFINITY *	ACCT NO. 8499 05 216 0069847	0pen	162.93	0.00
21-01491	10/05/21	V0027	VERIZON *	ACCT NO. 342213956-00001	0pen	1,640.67	0.00
21-01492	10/05/21	D0112	DYNAMIC TESTING SERVICE	DPW TESTING INV#: 13095	0pen	160.00	0.00
21-01493	10/05/21	м0054	BCM ONE	OCT - ACCT #: 24116	0pen	1,881.49	0.00
21-01495	10/05/21	N0005	NAPA AUTO PARTS CENTER	DPW INV#: 403623	0pen	144.05	0.00
	10/05/21		SEABOARD WELDING	DPW INV#: 929774 CYL/HAZMAT	Open	14.50	0.00
			SARAH WARNER	NOTARY REIMBURSEMENT	0pen	30.00	0.00
	10/06/21		GRAINGER	INVOICE #1425978399	Open	66.88	0.00
	10/06/21		JOHN GUIRE SUPPLY LLC	INVOICE # 176350	Open	27.90	0.00
			JOHN GUIRE RENTAL LLC	INVOICE # 34738	Open	35.90	0.00
			BRANCH SERVICE CENTER	INVOICE # 3124	Open	709.46	0.00
	10/06/21		JERSEY CENTRAL POWER & LIGHT	ACCT NO. 100 080 434 184	Open	51.02	0.00
	10/06/21		JERSEY CENTRAL POWER & LIGHT	ACCT NO. 100 013 495 229	Open	69.14	0.00
	10/06/21		JERSEY CENTRAL POWER & LIGHT	ACCT NO. 100 076 291 895	0pen	3.10	0.00
	10/06/21		JERSEY CENTRAL POWER & LIGHT	ACCT NO. 100 013 497 894	0pen	392.65	0.00
	10/06/21		JERSEY CENTRAL POWER & LIGHT	ACCT NO. 100 013 541 626	Open	3.10	0.00
	10/06/21		JERSEY CENTRAL POWER & LIGHT	ACCT NO. 100 013 541 020	Open	309.88	0.00
	10/06/21		JERSEY CENTRAL POWER & LIGHT	ACCT NO. 100 013 645 138	Open	30.80	0.00
	10/06/21		JERSEY CENTRAL POWER & LIGHT	ACCT NO. 100 013 690 910	Open	344.59	0.00
	10/06/21		JERSEY CENTRAL POWER & LIGHT	ACCT NO. 100 043 615 077		602.88	0.00
	10/06/21		JERSEY CENTRAL POWER & LIGHT	ACCT NO. 100 073 927 400	Open Open	528.75	0.00
	10/06/21		JERSEY CENTRAL POWER & LIGHT	ACCT NO. 100 075 927 400 ACCT NO. 100 076 071 255	Open Open	3,268.69	0.00
	10/06/21		JERSEY CENTRAL POWER & LIGHT	ACCT NO. 100 070 071 233 ACCT NO. 100 139 077 190	Open Open	•	
	10/00/21		JERSEY CENTRAL POWER & LIGHT	ACCT NO. 100 139 077 190 ACCT NO. 100 089 899 411	Open	318.30	0.00
	10/07/21		JERSEY CENTRAL POWER & LIGHT	ACCT NO. 100 009 099 411 ACCT NO. 100 105 587 255	Open	63.17	0.00
	10/07/21		JERSEY CENTRAL POWER & LIGHT	ACCT NO. 100 103 367 233 ACCT NO. 100 013 497 167	Open Open	58.12	0.00
	10/07/21				Open	34.13	0.00
			JERSEY CENTRAL POWER & LIGHT JERSEY CENTRAL POWER & LIGHT	ACCT NO. 100 013 407 513 ACCT NO. 100 013 260 052	Open	131.98	0.00
	10/07/21				Open	23.25	0.00
	10/07/21		JERSEY CENTRAL POWER & LIGHT	ACCT NO. 100 019 211 330	Open	211.61	0.00
	10/07/21		JERSEY CENTRAL POWER & LIGHT	ACCT NO. 100 012 758 635	Open	50.55	0.00
	10/07/21		JERSEY CENTRAL POWER & LIGHT	ACCT NO. 100 012 878 607	0pen	955.43	0.00
	10/07/21		JERSEY CENTRAL POWER & LIGHT	ACCT NO. 100 013 780 109	0pen	63.07	0.00
	10/07/21		JERSEY CENTRAL POWER & LIGHT	ACCT NO. 100 013 935 851	0pen	64.37	0.00
	10/07/21		SHERATON ATLANTIC CITY	MAYOR TUCCI NJLM 2021 NOV 17	0pen	142.00	0.00
	10/12/21		VERIZON *	ACCT NO. 450-717-472-0001-02	0pen	796.72	0.00
	10/12/21		BCM ONE	NOV - ACCT #: 24116	0pen	1,881.21	0.00
	10/12/21		ASBURY PARK PRESS *	CLERK ADS 09/28/2021	0pen	124.90	0.00
	10/12/21		READY REFRESH	JUN, JUL, AUG - BORO HALL WATER	•	403.52	0.00
	10/12/21			ACCT NO. 8499 05 216 0043313	0pen	113.35	0.00
	10/12/21			ACCT NO. 8499 05 216 0041994	0pen	211.30	0.00
<u>1-01561</u>	10/13/21	NOU29	NEW JERSEY AMERICAN WATER CO.	ACCT NO. 1018-210041401043	Open	8,796.04	0.00
「otal Pur	chase Ord	ers:	97 Total P.O. Line Items:	O Total List Amount: 167,	659.21	Total Void Amour	nt: 0.0

Totals by Year-Fund						
Fund Description Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
0-01	282.80	0.00	282.80	0.00	0.00	282.80
1-01	166,258.91	0.00	166,258.91	0.00	0.00	166,258.91
1-13 Year Total:	1,117.50 167,376.41	0.00	1,117.50 167,376.41		0.00	1,117.50 167,376.41
Total Of All Funds:	167,659.21	0.00	167,659.21	0.00	0.00	167,659.21