

**SUBJECT TO CHANGE
BOROUGH OF WEST LONG BRANCH
COUNCIL MEETING**

April 20, 2022
(Immediately Following Caucus Meeting Which Starts at 6:30 PM)

MAYOR JANET W. TUCCI PRESIDES

MAYOR TUCCI REPORTS SUNSHINE LAW COMPLIED WITH

PRESENT: BRAY, CIOFFI, MANGO, NEYHART, PENTA, SNIFFEN

ABSENT: NONE

READING AND APPROVAL OF MINUTES:

Caucus Minutes
April 6, 2022

Executive Session Minutes
April 6, 2022

Council Minutes
April 6, 2022

REPORTS OF STANDING COMMITTEES:

MAYOR TUCCI:

COUNCILMAN BRAY (FINANCE & ADMINISTRATION):

COUNCILMAN CIOFFI (RECREATION, ENVIRONMENTAL, & SHADE TREE):

COUNCILWOMAN MANGO (FIRE & EMS):

COUNCILMAN NEYHART (POLICE):

COUNCILMAN PENTA (PUBLIC WORKS):

COUNCILMAN SNIFFEN (PUBLIC PROPERTY):

BOROUGH ADMINISTRATOR DOLLINGER:

ACTING BOROUGH CLERK SANTOS:

BOROUGH ATTORNEY BAXTER:

BOROUGH ENGINEER MULLAN:

COMMUNICATIONS:

1. Tax Collector's Monthly Report – March 2022
2. Thank-You Letter – Family of Irven Miller

ORDINANCES:

RESOLUTIONS:

1. R-22-63 Resolution Approving Shared Services Agreement with the City of Long Branch for CFO/QPA Services
2. R-22-80 Resolution Extending Grace Period for Payment of Third Quarter 2022 Taxes
3. R-22-81 Resolution Approving Veteran's Exemption for Branch (Block 108, Lot 33)
4. R-22-82 Resolution Hiring Summer Recreation Program Employees
5. R-22-83 Resolution Hiring Summer Recreation Program Director
6. R-22-84 Resolution Hiring Summer Recreation Program Assistant Director
7. R-22-85 Resolution Releasing Maintenance Bond for Meditirinia Properties, LLC.

UNFINISHED BUSINESS:

NEW BUSINESS:

BILLS AND CLAIMS:

OPPORTUNITY FOR ANY PERSON TO BE HEARD:

MOTION TO CLOSE THE PUBLIC PORTION AND ADJOURN:

Councilmember offered the following resolution and moved its adoption:

**RESOLUTION APPROVING SHARED SERVICES AGREEMENT
WITH THE CITY OF LONG BRANCH FOR
CFO/QPA SERVICES**

04/20/22

WHEREAS, the Borough of West Long Branch and the City of Long Branch are desirous of renewing the existing Shared Services Agreement whereby the City of Long Branch provides CFO (Chief Financial Officer) and QPA (Qualified Purchasing Agent) services for the Borough of West Long Branch; and

WHEREAS, as a result, the City of Long Branch submitted the attached SHARED SERVICES AGREEMENT BETWEEN THE CITY OF LONG BRANCH AND THE BOROUGH OF WEST LONG BRANCH FOR CHIEF FINANCIAL OFFICER AND QUALIFIED PURCHASING AGENT, which agreement requires the approval of both municipalities' governing bodies;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that the attached SHARED SERVICES AGREEMENT BETWEEN THE CITY OF LONG BRANCH AND THE BOROUGH OF WEST LONG BRANCH FOR CHIEF FINANCIAL OFFICER AND QUALIFIED PURCHASING AGENT be and the same is hereby approved, and the Mayor and Borough Clerk are hereby authorized to sign the same; and

BE IT FURTHER RESOLVED that, after both municipalities have adopted resolutions approving this contract, a notice shall be sent by the Borough Clerk to the Division of Local Government Services and the Department of Community Affairs, as required by N.J.S.A. 40A:65-4b.

Seconded by Councilmember and carried upon the following roll call vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

I hereby certify the foregoing to be a true and exact copy of the original resolution as adopted by the West Long Branch Borough Council on April 20, 2022.

ACTING BOROUGH CLERK

**SHARED SERVICES AGREEMENT BETWEEN
THE CITY OF LONG BRANCH AND
THE BOROUGH OF WEST LONG BRANCH
FOR CHIEF FINANCIAL OFFICER AND
QUALIFIED PURCHASING AGENT**

THIS AGREEMENT is made this _____ day of _____, 2022, by and between

THE CITY OF LONG BRANCH, a Municipal Corporation of the State of New Jersey, located in the County of Monmouth, State of New Jersey, with its principal offices located at 344 Broadway, Long Branch, New Jersey (hereinafter "Provider"); and

THE BOROUGH OF WEST LONG BRANCH, a Municipal Corporation of the State of New Jersey, located in the County of Monmouth, State of New Jersey, with its principal offices located at 965 Broadway, West Long Branch, New Jersey (hereinafter "Recipient").

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et. seq. (the "Act") authorizes local units of this State to enter into agreements with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive in its own jurisdiction; and

WHEREAS, N.J.S.A. 40A:9-140.10 requires each municipality to have a Chief Financial Officer, but same may be provided by an agreement with another municipality; and

WHEREAS, the Recipient is in need of the services of a certified professional to perform the duties of Chief Financial Officer and Qualified Purchasing Agent; and

WHEREAS, the Provider has agreed to continue to furnish to the Recipient the services of its Chief Financial Officer and Qualified Purchasing Agent pursuant to N.J.S.A. 40A:9-140 and N.J.S.A. 40A:65-1; and

WHEREAS, in the spirit of inter-municipal cooperation in furtherance of the principles underlying the Act, the Provider and the Recipient (collectively, the "Parties") have

negotiated an agreement for the use of the Chief Financial Officer and Qualified Purchasing Agent services within their respective jurisdictions; and

WHEREAS, the terms and conditions of this undertaking are set forth below; and

WHEREAS, the Parties have each duly authorized their proper officials to enter into and execute this Agreement.

NOW, THEREFORE, it is understood and agreed as follows:

1. CONTROLLING LAW

This Agreement is governed by the provisions of N.J.S.A. 40A:65-1, et. seq., the Uniform Shared Services and Consolidation Act. All actions and amendments of this Agreement must be authorized in conformance with the Act.

2. TERM OF AGREEMENT

This Agreement shall take effect on the signing of this agreement (the "Effective Date"). This Agreement shall run until December 31, 2026 subject to renewal by agreement between the parties.

3. SCOPE OF SERVICES

Commencing on the signing of this agreement, the Provider shall furnish the Recipient the services of a certified Chief Financial Officer and Qualified Purchasing Agent to fulfill all statutory duties required of a municipal Chief Financial Officer, the only exceptions being the preparation of the Annual Financial Statement and preparation of the Annual Debt Statement.

A. Designation as General Agent

The Parties acknowledge that the City of Long Branch is hereby designated as primary employer of the Chief Financial Officer. Provider shall be exclusively responsible for payment of any and all benefits with respect to that employee, including, but not limited to, Social Security taxes, unemployment, disability, pension, healthcare, vacation and sick days, etc. The Chief Financial Officer shall be

covered under all applicable personnel policies of the Provider and shall retain any and all rights and benefits that may have accrued from that position with the Provider.

B. Responsibility

At all times the Provider shall maintain responsibility for and control over the Chief Financial Officer hired to provide services. All citizen inquiries and complaint resolutions regarding employee performance shall be handled through the Provider.

C. Supervision

The Chief Financial Officer furnished by the Provider shall be responsible for compliance with all state statutes governing municipal finance.

D. Designation of Chief Financial Officer and Qualified Purchasing Agent

(1) Pursuant to the provisions of N.J.S.A. 40A:65-5, the Long Branch City governing body has adopted a resolution authorizing the city to enter into this Shared Services Agreement with West Long Branch Borough for the shared services of the Long Branch City Chief Financial Officer and Qualified Purchasing Agent.

(2) Pursuant to the provisions of N.J.S.A. 40A:65-5, the West Long Branch Borough governing body has adopted a resolution authorizing the borough to enter into this Shared Services Agreement with Long Branch City for the shared services of the Long Branch City Chief Financial Officer and Qualified Purchasing Agent.

4. ACTIVITIES

A. Services to be Performed

The Provider will provide to the Recipient a Chief Financial Officer to fulfill all statutory duties required of a municipal Chief Financial Officer.

B. Hours of Service

(1) The Chief Financial Officer and Qualified Purchasing Agent shall be provided access to the West Long Branch Borough Hall.

(2) The Chief Financial Officer and Qualified Purchasing Agent shall be present in the City of Long Branch on a full-time basis, Monday through Friday.

(3) The Chief Financial Officer shall maintain hours at the West Long Branch Borough Hall on Wednesdays from 2:00 p.m. until 4:30 p.m.

C. Place of Operation

In addition to any office established by the Provider, the Recipient shall maintain an office in the Borough of West Long Branch Municipal Building, 965 Broadway, West Long Branch, New Jersey.

D. Maintenance of Records

All records produced by the Chief Financial Officer on behalf of West Long Branch shall be retained at the West Long Branch Municipal Building.

5. EMPLOYEES

A. Personnel

(1) The Provider shall provide, and the Recipient shall utilize, MICHAEL MARTIN, CFO to perform the duties of Chief Financial Officer for West Long Branch; and DAVID SPAULDING to perform the duties of Qualified Purchasing Agent for West Long Branch.

(2) The Recipient agrees to provide a borough employee, at the expense of the Recipient, who will provide assistance to the Chief Financial Officer and Qualified Purchasing Agent on a day-to-day basis. The actual title and salary of this employee is left to the discretion of the Recipient.

(3) The Recipient agrees to provide a borough employee, at the expense of the recipient, who will process payroll and purchasing functions as annexed hereto in Exhibit A. In the event the recipient's employee is on extended leave (14 days or more), recipient agrees to pay additional costs for someone at the Provider to perform said employee's functions at the rate of pay paid by the Provider to the substitute employee.

6. FUNDING

A. Recipient shall pay the Provider the sums of \$89,712.50 for calendar year 2022; \$91,506.75 for 2023; \$93,336.89 for 2024; \$95,203.65 for 2025; and \$97,107.70 for 2026; effectively a 2% increase for each calendar year of the agreement. Payments required hereunder shall be made in four quarterly installments, the first two installments being due no later than May 15, 2022, and thereafter on a quarterly basis.

B. Recipient shall provide sufficient funds in their budget to cover contract costs.

7. INSURANCE

A. The Chief Financial Officer and Qualified Purchasing Agent provided for in this Agreement shall be covered at all times by the Provider's workers compensation policy, whether working in Provider's or Recipient's municipality. Provider agrees to provide Recipient with at least fourteen (14) days advance written notice of any proposed cancellation of relevant insurance policies or of a material change in said policies.

B. West Long Branch shall provide bonding for any employee who is required to be bonded under state law.

8. DURATION

Duration of this Agreement shall be for a period beginning on the signing of this agreement and terminating on December 31, 2026., renewable upon terms to be agreed upon by November 15, 2026

9. AMENDMENT

This Agreement may be amended by mutual agreement of the parties, provided such amendment is in writing with notice to the parties as set forth below.

10. EXTERNAL DISPUTES

Any complaints related to the services provided to the Recipient shall be handled by the Recipient's procedures. However, the Provider's City Administrator shall be informed of complaints in a timely manner as set forth in the Notices provision below.

11. DISPUTES CONCERNING THIS AGREEMENT

Any disputes arising between the parties as to the interpretation of the terms of this Agreement or the satisfactory performance by any of the parties or the services and other responsibilities provided in this Agreement shall be solved in accordance with the following procedure:

Step 1: The Recipient's Borough Clerk/Acting Administrator (or, if the borough appoints a Borough Administrator, then the Borough Administrator) and the Provider's Business Administrator shall attempt to resolve the matter. If no settlement is reached within a twenty (20) day period, both parties agree to submit the matter as provided in Step 2 below.

Step 2: In the event that a dispute cannot be resolved in Step 1, then, pursuant to N.J.S.A. 40A:65A-7(c), the dispute shall be submitted to binding arbitration, or such other arbitration or mediation as may be agreed upon by the parties.

12. CONFIDENTIALITY

Each party recognizes and acknowledges that it has and will have access to certain confidential information of the other party, including employment, operations and financial records, as well as related data which is not otherwise publicly available (the "Confidential Information"). Each party will treat as confidential all Confidential Information of the other party; will implement reasonable procedures to prohibit the disclosure, unauthorized duplication, use, misuse, or removal of the other party's Confidential Information; and will not use or

disclose such Confidential Information, unless such information becomes generally known through no fault of the disclosing party, or unless such party is required by law to disclose such Confidential Information. Each party agrees that any breach of its obligations under this section will entitle the other party to equitable relief to protect its interests therein, including injunctive relief and money damages.

13. HOLD HARMLESS AND INDEMNIFICATION

The Recipient shall indemnify and hold the Provider, its officers, employees and agents harmless from and against any and all claims of whatever nature or type arising from the provision of the services to the Recipient, so long as the actions upon which the demand or claim or assertion of liability are found to have been performed in the course of carrying out official duties on behalf of the Recipient and were not beyond the scope of performing official duties or performed in bad faith and did not constitute actual fraud, actual malice, willful misconduct, an intentional wrong or criminal act. Such indemnification shall include payment of reasonable fees and costs in the defense of any claim made by a third person.

14. TERMINATION

A. Either party may terminate this Agreement at any time and for any Reason upon giving the other party ninety (90) days advance written notice of its intent to terminate.

B. If, for any reason, the Chief Financial Officer or Qualified Purchasing Agent cease to be employed in that position by the Provider, the parties agree to negotiate a replacement for the vacated position.

15. NOTICES

Notices hereunder shall be given to the parties as set forth below and shall be made by hand delivery, facsimile, overnight delivery or by regular mail. If given by regular mail, the notice shall be deemed to have been given within a required time if deposited in the US Mail, posted prepaid, within the time limit. Notices shall be addressed as follows:

If to West Long Branch:
Borough of West Long Branch
965 Broadway

West Long Branch, NJ 07764
ATTN: Carolina Santos, Borough Clerk

If to Long Branch:
City of Long Branch
344 Broadway
Long Branch, NJ 07740
ATTN: Heather Capone, City Clerk

16. CHOICE OF LAW

Any dispute under this Agreement or related to this Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey.

17. ENTIRE AGREEMENT

This Agreement represents the entire agreement between the parties and may not be changed orally, and may only be modified or amended by a written statement signed by both parties.

18. SEVERABILITY

If part of this Agreement shall be held to be unenforceable or invalid, the rest of this Agreement shall nevertheless remain in full force and effect.

19. WAIVER

Failure to insist upon strict compliance with any of the terms, covenants or conditions of this Agreement at any one time shall not be deemed a waiver of such terms, covenants or conditions at any other time, nor shall any waiver or relinquishment of any right or power herein at any time be deemed a waiver or relinquishment of the same or any other right or power at any other time.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first written above.

ATTEST:

City of Long Branch

Heather Capone, City Clerk

John Pallone, Mayor

ATTEST:

BOROUGH OF WEST LONG BRANCH:

Brough Clerk

Janet Tucci, Mayor

I agree to the terms of this Agreement.

Michael Martin, CFO

David Spaulding, QPA

Councilmember offered the following resolution and moved its adoption:

**RESOLUTION EXTENDING GRACE PERIOD FOR
PAYMENT OF THIRD QUARTER 2022 TAXES**

04/20/22

WHEREAS, ordinarily third quarter tax bills were to be mailed by July 15, 2022; and

WHEREAS, because of delays beyond the Borough's control, the bills could not be mailed prior to this deadline; and

WHEREAS, N.J.S.A. 54:4-66.3(d) provides that when third quarter tax bills cannot be mailed by the above deadline, taxes shall not be subject to interest until at least 25 days after the tax bills are mailed; and

WHEREAS, the governing body of the Borough of West Long Branch wishes to extend the property tax payment grace period of quarterly taxes due on August 1, 2022 so that interest shall not accrue if payment is made in accordance with the above statutory provision.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Borough of West Long Branch hereby extends the property tax payment grace period for the third quarter so that interest shall not accrue if payment is made within 25 days after the tax bills are mailed; and

BE IT FURTHER RESOLVED that interest shall be charged back to August 1, 2022, for all payments made after the grace period; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the Borough Tax Collector and the Borough Chief Financial Officer.

Seconded by Councilmember and carried upon the following roll call vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

I hereby certify the foregoing to be a true and exact copy of the original resolution as adopted by the West Long Branch Borough Council on April 20, 2022.

ACTING BOROUGH CLERK

Councilmember CIOFFI offered the following resolution and moved its adoption:

**RESOLUTION APPROVING VETERAN'S EXEMPTION
FOR BRANCH (BLOCK 108, LOT 33)**

04/20/22

WHEREAS, LINDA R. BRANCH, of 17 Thompson Street (Block 108, Lot 33), is the surviving spouse of someone who has been certified to be 100% permanently and totally disabled by the Department of Veteran's Affairs; and

WHEREAS, LINDA R. BRANCH filed an application for a 100% veteran's exemption with the Borough of West Long Branch, which application has been reviewed by the Municipal Tax Assessor, who has recommended that the Governing Body grant a 100% veteran's exemption to the taxpayer, effective as of March 18, 2022, which is when the property owner acquired title to this property;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that a 100% veteran's exemption is hereby granted to LINDA R. BRANCH, of 17 Thompson Street (Block 108, Lot 33), in West Long Branch, such exemption to be effective as of March 18, 2022; and

BE IT FURTHER RESOLVED that the appropriate Borough officials shall process the necessary paperwork, such that any tax paid by LINDA R. BRANCH for 2022, prorated on and after March 18, 2022, shall be refunded to her.

Seconded by Councilmember PENTA and carried upon the following roll call vote:

AYES:	BRAY, CIOFFI, MANGO, PENTA, SNIFFEN
NAYS:	NONE
ABSENT:	NEYHART
ABSTAIN:	NONE

I hereby certify the foregoing to be a true and exact copy of the original resolution as adopted by the West Long Branch Borough Council on April 20, 2022.

ACTING BOROUGH CLERK

04/20/22

Councilmember offered the following resolution and moved its adoption:

RESOLUTION HIRING SUMMER RECREATION PROGRAM EMPLOYEES

WHEREAS, there is a need to hire the Summer Recreation Program employees for 2022; and

WHEREAS, the Borough Administrator has reviewed the applications submitted for the various positions and recommends hiring the following individuals;

<u>Position</u>	<u>Name</u>	<u>Salary</u>
Counselor	Ryan Black	\$12.50/Hour
Counselor	Andrew Scanlon	\$12.50/Hour
Counselor	Gavin Murray	\$13.50/Hour
Counselor	Skylar Murray	\$12.50/Hour
Counselor	Mason Paris	\$12.50/Hour
Counselor	Larissa Smilios	\$12.50/Hour
Counselor	Emma Terrell	\$12.50/Hour
Counselor	Victoria Dunn	\$12.50/Hour
Counselor	Natalie Borriello	\$12.50/Hour
Counselor	Sarah Borriello	\$12.50/Hour
Counselor	Ashley Reis	\$12.50/Hour
Counselor	Shane Farley	\$12.50/Hour
Counselor	Vincent Caprio	\$12.00/Hour
Counselor	Sophia O'Sullivan	\$12.00/Hour
Counselor	Valisa Chiusolo	\$12.00/Hour
Counselor	Samantha Rocha	\$12.00/Hour

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that the above-listed individuals be hired as the staff for the 2022 Summer Recreation Program at the salaries listed.

Seconded by Councilmember and carried upon the following roll call vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

I hereby certify the foregoing to be a true and exact copy of the original resolution as adopted by the West Long Branch Borough Council on April 20, 2022.

ACTING BOROUGH CLERK

04/20/22

Councilmember offered the following resolution and moved its adoption:

RESOLUTION HIRING SUMMER RECREATION PROGRAM DIRECTOR

WHEREAS, there is a need to fill the position of Summer Recreation Program Director; and

WHEREAS, ARIANNA F. MINAIDIS has expressed the desire to return to the position again this year; and

WHEREAS, it is the recommendation of the Borough Administrator that ARIANNA F. MINAIDIS be hired to fill the position of Summer Recreation Program Director since she meets the qualifications;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that ARIANNA F. MINAIDIS be hired as the Summer Recreation Program Director at a salary of \$6,950.00 for 2022; and

BE IT FURTHER RESOLVED that her continued employment is conditioned upon the favorable completion of her fingerprint check.

Seconded by Councilmember and carried upon the following roll call vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

I hereby certify the foregoing to be a true and exact copy of the original resolution as adopted by the West Long Branch Borough Council on April 20, 2022.

ACTING BOROUGH CLERK

04/20/22

Councilmember offered the following resolution and moved its adoption:

RESOLUTION HIRING SUMMER RECREATION PROGRAM ASSISTANT DIRECTOR

WHEREAS, there is a need to fill the position of Summer Recreation Program Assistant Director; and

WHEREAS, CHRISTINA RONAN has expressed her desire to fill this position for 2022; and

WHEREAS, it is the recommendation of the Borough Administrator that CHRISTINA RONAN be hired to the position of Summer Recreation Program Assistant Director since she meets the qualifications;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that CHRISTINA RONAN be hired as the Summer Recreation Program Assistant Director at a salary of \$4,000.00 for 2022; and

BE IT FURTHER RESOLVED that her continued employment is conditioned upon the favorable completion of her fingerprint check.

Seconded by Councilmember and carried upon the following roll call vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

I hereby certify the foregoing to be a true and exact copy of the original resolution as adopted by the West Long Branch Borough Council on April 20, 2022.

ACTING BOROUGH CLERK

Councilmember offered the following resolution and moved its adoption:

**RESOLUTION RELEASING MAINTENANCE BOND FOR MEDITIRINIA PROPERTIES,
LLC.**

04/20/22

WHEREAS, the applicant has requested that the maintenance bond for this project be released because of the expiration of the 2-year time period; and

WHEREAS, the West Long Branch Chief Financial Officer recommends that the Maintenance Bond for the above referenced project, known as Block 14, Lot 1, 2, 3 (804 Broadway), be released in the amount of \$3,580.53.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of West Long Branch that the maintenance bond guarantees on the above referenced project are hereby released.

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized to refund any balance remaining in the applicant's maintenance bond to:

Meditirinia Properties, LLC.
P.O. Box 460
West Long Branch, NJ
07764

Seconded by Councilmember and carried upon the following roll call vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

I hereby certify the foregoing to be a true and exact copy of the original resolution as adopted by the West Long Branch Borough Council on April 20, 2022.

ACTING BOROUGH CLERK

April 18, 2022
12:05 PM

BOROUGH OF WEST LONG BRANCH
Bill List By P.O. Number

Page No: 1

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N
Range: First to Last Rcvd: Y Held: Y Aprv: N
Format: Condensed Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
21-01119	08/03/21	B0021	ATLANTIC PRINTING & DESIGN	TAX ASSESSOR WINDOW ENVELOPES	Open	81.75	0.00
21-01477	10/04/21	S0070	STAPLES ADVANTAGE	DESK SUPPLIES NEW EMPLOYEE	Open	292.59	0.00
21-01496	10/05/21	J0044	HUNTER KEYSTONE PETERBILT	DPW TRANSMISSION FILTER KIT	Open	299.52	0.00
21-01583	10/19/21	W0017	WEST LONG BRANCH FIRST AID	2021 FULL YEAR RENT	Open	3,000.00	0.00
21-01961	12/22/21	J0063	JERSEY AUTO SPA CAR WASH, LLC	NOV 2021 POLICE CAR WASHES	Open	188.50	0.00
21-01969	12/31/21	C0087	CLEAR LAKES INC	FRANKLIN LAKE FOUNTAIN REPLACE	Open	33,709.90	0.00
22-00014	02/18/22	E0067	PAUL R. EDINGER	PUBLIC DEFENDER JAN-APR 2022	Open	2,000.00	0.00
22-00048	02/19/22	ONLOC005	ON LOCATION EMERGENCY SERVICE	EMS TRAINING 01/25/22 INV#:145	Open	350.00	0.00
22-00049	02/19/22	N0070	N.J. DIVISION OF ALCOHOLIC	LICENSE RENEWAL 2021-2022	Open	21.00	0.00
22-00090	02/23/22	M0252	MAZZA RECYCLING SERVICES, LTD.	DEC 2021 COMMINGLED INCOMING	Open	284.97	0.00
22-00131	03/01/22	C0141	COUNTY OF MONMOUTH	REPAIRS TO EMS VEHICLES	Open	1,877.48	0.00
22-00135	03/01/22	CAMPB005	CAMPBELL SUPPLY CO., INC.	DPW QUOTE #: 11922-2	Open	1,127.00	0.00
22-00140	03/01/22	FEDEX005	FEDEX *	PD INVOICE #: 7-610-50411	Open	67.94	0.00
22-00141	03/01/22	ONLOC005	ON LOCATION EMERGENCY SERVICE	EMS TRAINING INVOICE #: 164	Open	2,500.00	0.00
22-00144	03/01/22	T0122	TEAM LIFE	PEDIATRIC ELECTRODES FOR EMS	Open	176.00	0.00
22-00167	03/02/22	FEDEX005	FEDEX *	PD INVOICE #: 7-603-61992	Open	31.45	0.00
22-00170	03/02/22	C0201	TREASURER, CTY OF MONMOUTH	2022 MOCERT ASSESSMENT	Open	2,000.00	0.00
22-00179	03/02/22	B0021	ATLANTIC PRINTING & DESIGN	POLICE OVERTIME CARDS 1000	Open	79.24	0.00
22-00210	03/09/22	W0038	W.B. MASON CO. INC.	FINANCE OFFICE SUPPLIES	Open	166.32	0.00
22-00227	03/11/22	R0089	ROTOR-ROOTER SEWER & DRAIN	SERVICE @ PD BATHROOM 2/18/22	Open	685.00	0.00
22-00229	03/11/22	FEDEX005	FEDEX *	PD INVOICE #: 7-557-83316	Open	62.08	0.00
22-00233	03/14/22	S0202	CARRIE SNIFFEN	SUPPLIES FOR EASTER EGG HUNT	Open	176.62	0.00
22-00243	03/14/22	S0012	SEABOARD WELDING	EMS INVOICE #: 2136791	Open	180.00	0.00
22-00248	03/14/22	K0022	KEMPTON FLAG & FLAGPOLE SUPPLY	PARK FLAGS INV:# 21162	Open	618.00	0.00
22-00258	03/14/22	K0049	KONICA MINOLTA BUSINESS SOLU.	COPIER INV#: 75735205	Open	181.88	0.00
22-00266	03/21/22	C0141	COUNTY OF MONMOUTH	INVOICE #: WLB EMS 12-2109	Open	259.97	0.00
22-00268	03/21/22	S0011	SEABOARD FIRE AND SAFETY	INVOICE #: 19903050	Open	572.00	0.00
22-00270	03/21/22	E0016	EDC ELECTRIC	VALENZANO LIGHT EDC#: 22A213Q	Open	1,761.00	0.00
22-00273	03/21/22	M0212	MONMOUTH COUNTY SPCA	SPCA BILL FEB 2022	Open	590.00	0.00
22-00277	03/21/22	W0097	BETH WESTON-KNOTTS	CPR / AED PROGRAM FOR POLICE	Open	170.00	0.00
22-00282	03/21/22	B0092	RUE INSURANCE	NATIONAL UNION/ACCIDENT POLICY	Open	6,947.00	0.00
22-00284	03/21/22	BROWN005	BROWN AND BROWN METRO, LLC	REC ACC POLICY INV#: 220552	Open	1,351.50	0.00
22-00285	03/21/22	J0063	JERSEY AUTO SPA CAR WASH, LLC	JAN 2022 POLICE CAR WASHES	Open	170.00	0.00
22-00288	03/23/22	D0109	DIDI'S AUTOMOTIVE II,LLC	DPW INVOICES, VARIOUS	Open	2,081.60	0.00
22-00296	03/23/22	N0005	NAPA AUTO PARTS CENTER	FIRE RECORDS INVOICES, 2	Open	143.48	0.00
22-00299	03/23/22	V0023	VIRTUAL FX	PD INV#: 008115 2022 TAHOE	Open	345.00	0.00
22-00300	03/23/22	P0030	PENGUIN COMMUNICATIONS	FIRE INV#: 68693 DISPATCH, ETC	Open	1,560.00	0.00
22-00301	03/23/22	C0195	CASA REPORTING SERVICE	JAN 2022 CHARGES	Open	85.50	0.00
22-00307	03/23/22	D0109	DIDI'S AUTOMOTIVE II,LLC	POLICE VEHICLE REPAIRS	Open	2,305.14	0.00
22-00311	03/29/22	E0007	EDWARDS TIRE CO. INC.	FIRE RECORDS QUOTE#: Q-512414	Open	702.08	0.00
22-00314	03/29/22	S0192	STATE OF NJ-DEPT OF LABOR	BOILER INSPECTION INV#: 182314	Open	320.00	0.00
22-00321	03/30/22	CRYST005	CRYSTAL SPRINGS	WATER INV#: 21886129 031322	Open	67.16	0.00
22-00325	04/01/22	PROJA005	PRO JANITORIAL SERVICES, LLC	CLEANING SERVICE FEB& MAR 2022	Open	5,400.00	0.00
22-00326	04/01/22	M0145	JAMES MILLER	BLINDS FOR PD BUILDING	Open	119.56	0.00
22-00327	04/01/22	S0027	SIP'S PAINT AND HARDWARE	VARIOUS INVOICES, DPW	Open	86.34	0.00
22-00329	04/01/22	A0078	AUTOMATED BLDG CONTROLS, INC.	DPW INV#: S35860	Open	165.00	0.00
22-00331	04/01/22	A0113	ATLANTIC SECURITY & FIRE, INC.	SERVICE INV#: 129011	Open	129.00	0.00
22-00342	04/01/22	C0062	CENTRAL JERSEY HEALTH INS FUND	HEALTH BENEFITS - APR 2022	Open	106,972.00	0.00
22-00346	04/04/22	S0139	SHORE BUSINESS SOLUTIONS	PD COPIER INVOICE #: AR57416	Open	76.53	0.00
22-00347	04/04/22	E0007	EDWARDS TIRE CO. INC.	DPW INV#: 205240	Open	679.60	0.00

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BOROUGH OF WEST LONG BRANCH
Bill List By P.O. Number

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PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
22-00348	04/04/22	M0262	MUNICIPAL EMERGENCY SERVICES	PD INV#: IN1542071 KAMPF VEST	Open	234.58	0.00
22-00349	04/04/22	E0007	EDWARDS TIRE CO. INC.	PD INV#: 206346 & 206345	Open	757.57	0.00
22-00353	04/04/22	M0135	MONMOUTH CTY TAX ADMINISTRATOR	2022 ASSESSMENT CARDS	Open	1,055.20	0.00
22-00356	04/04/22	C0053	CITY OF LONG BRANCH	DIESEL INV#: WLB-LUKOIL-DIESEL	Open	409.03	0.00
22-00362	04/04/22	V0027	VERIZON *	ACCT NO. 342213956-0001	Open	1,627.08	0.00
22-00364	04/04/22	A0023	ASBURY PARK PRESS *	CLERK ORDER #: 0005179515	Open	12.32	0.00
22-00365	04/04/22	A0038	ALLIED FIRE & SAFETY	INVOICE #: SM 94784 BORO HALL	Open	90.90	0.00
22-00370	04/06/22	C0083	COMCAST & XFINITY *	ACCT NO. 8499 05 216 0042620	Open	220.53	0.00
22-00371	04/06/22	C0083	COMCAST & XFINITY *	ACCT NO. 8499 05 216 0050458	Open	119.14	0.00
22-00378	04/13/22	C0008	CARUSO & BAXTER	APR 2022 LEGAL SERVICES	Open	843.25	0.00
22-00380	04/14/22	J0042	JERSEY CENTRAL POWER & LIGHT	VARIOUS ACCOUNTS	Open	6,367.70	0.00
22-00386	04/14/22	C0062	CENTRAL JERSEY HEALTH INS FUND	HEALTH BENEFITS - MAY 2022	Open	106,972.00	0.00
22-00387	04/14/22	C0083	COMCAST & XFINITY *	VARIOUS ACCOUNTS	Open	933.75	0.00
22-00388	04/14/22	V0027	VERIZON *	VARIOUS ACCOUNTS	Open	858.77	0.00
22-00393	04/14/22	I0034	MICHAEL IRENE, JR.	PB ZB invoices	Open	4,546.16	0.00
Total Purchase Orders:		65	Total P.O. Line Items:	0	Total List Amount:	308,264.68	Total Void Amount: 0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	1-01	6,115.71	0.00	6,115.71	0.00	0.00	6,115.71
	2-01	263,773.16	0.00	263,773.16	0.00	0.00	263,773.16
	2-13	590.00	0.00	590.00	0.00	0.00	590.00
Year Total:		264,363.16	0.00	264,363.16	0.00	0.00	264,363.16
	C-04	33,709.90	0.00	33,709.90	0.00	0.00	33,709.90
	E-03	4,075.91	0.00	4,075.91	0.00	0.00	4,075.91
Total of All Funds:		308,264.68	0.00	308,264.68	0.00	0.00	308,264.68