

**SUBJECT TO CHANGE
BOROUGH OF WEST LONG BRANCH
COUNCIL MEETING**

June 1, 2022
(Immediately Following Caucus Meeting Which Starts at 6:30 PM)

MAYOR JANET W. TUCCI PRESIDES

MAYOR TUCCI REPORTS SUNSHINE LAW COMPLIED WITH

PRESENT: BRAY, CIOFFI, MANGO, NEYHART, PENTA, SNIFFEN

ABSENT: NONE

READING AND APPROVAL OF MINUTES:

Caucus Minutes
May 18, 2022

Executive Session Minutes
May 18, 2022

Council Minutes
May 18, 2022

REPORTS OF STANDING COMMITTEES:

MAYOR TUCCI:

COUNCILMAN BRAY (FINANCE & ADMINISTRATION):

COUNCILMAN CIOFFI (RECREATION, ENVIRONMENTAL, & SHADE TREE):

COUNCILWOMAN MANGO (FIRE & EMS):

COUNCILMAN NEYHART (POLICE):

COUNCILMAN PENTA (PUBLIC WORKS):

COUNCILMAN SNIFFEN (PUBLIC PROPERTY):

BOROUGH ADMINISTRATOR DOLLINGER:

ACTING BOROUGH CLERK SANTOS:

BOROUGH ATTORNEY BAXTER:

BOROUGH ENGINEER MULLAN:

COMMUNICATIONS:

1. Thank-You Note – The Guzzi Family
2. Thank-You Note – The Delehanty Family

ORDINANCES:

RESOLUTIONS:

1. R-22-94 Resolution Authorizing Release of Performance Guarantees For JAT Associates, LLP (Circle Infinity)
2. R-22-95 Resolution Authorizing the Mayor and Borough Clerk To Execute an Agreement with the Somerset County Cooperative Pricing System

UNFINISHED BUSINESS:

NEW BUSINESS:

BILLS AND CLAIMS:

OPPORTUNITY FOR ANY PERSON TO BE HEARD:

MOTION TO CLOSE THE PUBLIC PORTION AND ADJOURN:

Councilmember offered the following resolution and moved its adoption:

**RESOLUTION AUTHORIZING RELEASE OF PERFORMANCE
GUARANTEES FOR JAT ASSOCIATES, LLP (CIRCLE INFINITY)**

6/1/22

WHEREAS, a request was received for the release of the performance guarantees in connection with the JAT Associates, LLP Preliminary and Final Major Site plan (2013-07) improvement project on 300 Highway 36, known as Lot 7.01 in Block 67, because of the expiration of the 2-year time period; and

WHEREAS, the Performance Guarantee is a letter of credit in the amount of \$546,372.00 and performance cash bond is in the amount of \$60,708.00; and

WHEREAS, the Borough Engineer has reviewed the degree of completion of the project and reported by letter dated May 16, 2022, that the applicant has satisfactorily completed all the bondable improvements required by the performance guarantee and recommended the release of the performance guarantees posted for the project;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of West Long Branch that the maintenance bond guarantees on the above referenced project are hereby released.

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized to refund any balance remaining in the applicant's maintenance bond in accordance with this resolution.

Seconded by Councilmember and carried upon the following roll call vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

I hereby certify the foregoing to be a true and exact copy of the original resolution as adopted by the West Long Branch Borough Council on June 1, 2022.

ACTING BOROUGH CLERK

Councilmember offered the following resolution and moved its adoption:

**RESOLUTION AUTHORIZING THE MAYOR AND BOROUGH CLERK
TO EXECUTE AN AGREEMENT WITH THE SOMERSET COUNTY COOPERATIVE
PRICING SYSTEM**

6/1/22

WHEREAS, the Borough of West Long Branch continues its endeavors to bring cost-saving measures in its purchasing practice; and

WHEREAS, the SOMERSET COUNTY COOPERATIVE PRICING SYSTEM has opened its cooperative pricing program to other municipalities; and

WHEREAS, the Borough of West Long Branch is desirous of becoming a member of the SOMERSET COUNTY COOPERATIVE PRICING SYSTEM, effective and, that such membership shall be for the period ending December 31, 2023, and each renewal, thereafter of the system, unless the Borough of West Long Branch elects to formally withdraw from the system; and

WHEREAS, participation in the SOMERSET COUNTY COOPERATIVE PRICING SYSTEM is beneficial to the Borough of West Long Branch;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of West Long Branch, that the Mayor and Borough Clerk are hereby authorized to execute any and all necessary documents to said membership.

BE IT FURTHER RESOLVED that two certified copies of this resolution and two executed copies of the agreement be sent to the following address, upon adoption:

Melissa A. Kosensky, QPA
Somerset County Purchasing Division
P.O. Box 3000
20 Grove Street
Somerville, NJ 08876-1262

BE IT FURTHER RESOLVED that a copy of this resolution and the executed agreement shall be filed in the office of the Borough Clerk as one document.

Seconded by Councilmember and carried upon the following roll call vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

I hereby certify the foregoing to be a true and exact copy of the original resolution as adopted by the West Long Branch Borough Council on June 1, 2022.

ACTING BOROUGH CLERK

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N
Range: First to Last Rcvd: Y Held: Y Aprv: N
Format: Condensed Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
20-01772	11/10/20	A0182	AMAZON CAPITAL SERVICES, INC.	CHRISTMAS DECORATIONS	Open	100.42	0.00
21-00850	06/10/21	A0182	AMAZON CAPITAL SERVICES, INC.	IT SUPPLIES FOR BORO HALL	Open	974.46	0.00
21-01236	08/24/21	W0006	READY REFRESH	JUL 2021 - PD WATER	Open	472.61	0.00
21-01751	11/10/21	S0070	STAPLES ADVANTAGE	OFFICE SUPPLIES NOV 2021	Open	3,829.24	0.00
21-01811	11/24/21	S0080	STAVOLA COMPANY	ASPHALT - DPW	Open	166.42	0.00
21-01824	11/29/21	W0038	W.B. MASON CO. INC.	DRY ERASE	Open	135.31	0.00
21-01857	12/01/21	A0170	ACCSES NJ	LIBRARY INV #2021659-IN	Open	1,455.84	0.00
21-01879	12/06/21	ALLST010	ALLSTATE OFFICE INTERIOR	FLOORS AT LIBRARY	Open	35,444.65	0.00
22-00035	02/18/22	J0050	JUNGLE LASERS, LLC	2022 ANNUAL INVOICE	Open	14,550.00	0.00
22-00053	02/19/22	G0051	GEORGE WALL LINCOLN MERCURY	DPW INV#: 213463	Open	23.56	0.00
22-00087	02/23/22	M0134	MONMOUTH BUILDING CENTER	POLICE BATHROOM - TILE SUPPLY	Open	361.44	0.00
22-00125	03/01/22	R0130	RUTGERS CENTER FOR GOVT SERVIC	COURSES FOR J. O'SULLIVAN	Open	1,888.00	0.00
22-00143	03/01/22	IPVID005	IP VIDEO CORPORATION	FIELD TRAINING PTL. BRENNESSEL	Open	299.00	0.00
22-00241	03/14/22	S0049	SAFEGUARD DOCUMENT DESTRUCTION	ANNUAL SHREDDING EVENT 5/14/22	Open	850.00	0.00
22-00249	03/14/22	F0019	FLOWERS BY VAN BRUNT	100 BDAY, VALENTI BABY, MILLER	Open	160.00	0.00
22-00262	03/21/22	D0015	DELTA DENTAL PLAN OF N.J.	DENTAL PREMIUMS - APRIL 2022	Open	1,906.53	0.00
22-00312	03/29/22	BLUEHARB	BLUE HARBOR TELECOM	EMS INV#: BHT-1674100-28	Open	125.72	0.00
22-00313	03/29/22	C0045	MONMOUTH COUNTY TREASURER	2022 911 DISPATCH FEES	Open	163,451.00	0.00
22-00335	04/01/22	T0051	TAYLOR FENCE COMPANY	THORNE PARK FENCE	Open	1,365.19	0.00
22-00338	04/01/22	S0070	STAPLES ADVANTAGE	CODE/HOUSING ORDER	Open	1,258.98	0.00
22-00341	04/01/22	P0010	PETER COOPER VILLAGE OFFICE	PETER COOPER ACTIVITIES - 2022	Open	1,500.00	0.00
22-00345	04/01/22	Q0012	QUALITY COMMUNICATIONS 2	COVERAGE THRU 05/05/2022	Open	3,800.00	0.00
22-00357	04/04/22	G0130	GENERAL CODE	INVOICE #: PG000028156	Open	4,025.11	0.00
22-00367	04/04/22	W0006	READY REFRESH	WATER INVOICE #: 01D5050004779	Open	45.98	0.00
22-00381	04/14/22	NJ0136	NJ DEPT HEALTH INFECTIOUS &	DOG FEES TO STATE JAN-MAR 2022	Open	273.60	0.00
22-00382	04/14/22	W0006	READY REFRESH	WATER INV #: 02C5050000189	Open	50.58	0.00
22-00385	04/14/22	W0006	READY REFRESH	WATER INV#: 21886129 041022	Open	69.28	0.00
22-00394	04/18/22	TRUGR005	TRUGREEN COMMERCIAL	PARK IMPROVEMENTS - 2022	Open	750.00	0.00
22-00408	04/20/22	W0038	W.B. MASON CO. INC.	FINANCE OFFICE SUPPLIES	Open	42.44	0.00
22-00423	04/20/22	PROJA005	PRO JANITORIAL SERVICES, LLC	CLEANING SERVICE APR 2022	Open	2,700.00	0.00
22-00427	04/20/22	G0035	GAGLIANO & CO	APPRAISALS FOR FIREHOUSES	Open	6,200.00	0.00
22-00440	04/20/22	B0067	BOUND TREE MEDICAL LLC	EMS SUPPLIES INVOICE	Open	12,648.40	0.00
22-00445	04/25/22	A0172	ACTION TARGET	PD FIREARMS SKU BAC-1-100	Open	470.00	0.00
22-00448	04/25/22	BLUEHARB	BLUE HARBOR TELECOM	EMS INV#: BHT-1674100-29	Open	125.72	0.00
22-00469	04/26/22	C0087	CLEAR LAKES INC	FRANKLIN LAKE PHASE 2	Open	3,745.55	0.00
22-00477	04/29/22	FEDEX005	FEDEX *	PD INV#: 7-639-08105	Open	73.77	0.00
22-00479	04/29/22	C0120	COMPLETE SECURITY SYSTEMS, INC.	PD INVOICE #: 299932 04/7/2022	Open	326.00	0.00
22-00491	05/02/22	M0161	UNITED SITE SERVICES (MR JOHN)	SORRENTINO INV#: 6309385	Open	156.00	0.00
22-00499	05/02/22	W0038	W.B. MASON CO. INC.	REGISTRAR OFFICE SUPPLIES	Open	91.93	0.00
22-00504	05/05/22	I0034	MICHAEL IRENE, JR.	INVOICES jo	Open	1,639.50	0.00
22-00508	05/05/22	S0027	SIP'S PAINT AND HARDWARE	DPW INV#: 33923 & 33956 FOR PD	Open	17.07	0.00
22-00520	05/05/22	S0070	STAPLES ADVANTAGE	OFFICE SUPPLIES - BORO HALL	Open	115.64	0.00
22-00525	05/09/22	JAMES005	JAMES H. NEWMAN	CONFLICT JUDGE MAY. 4, 2022	Open	500.00	0.00
22-00526	05/09/22	L0072	LANGUAGE LINE SERVICES	COURT INTERPRETER - APR. 2022	Open	132.00	0.00
22-00529	05/09/22	J0052	JERSEY ELEVATOR	MAY 2022 ELEVATOR MAINTENANCE	Open	135.57	0.00
22-00531	05/09/22	N118	NEW JERSEY GRAVEL & SAND	DPW INV#: 119601 VALENZANO	Open	517.00	0.00
22-00533	05/09/22	H0027	HOME DEPOT - CREDIT SERVICES	DPW PURCHASE FOR LIBRARY	Open	167.67	0.00
22-00535	05/09/22	N0005	NAPA AUTO PARTS CENTER	DPW INVOICES, VARIOUS	Open	55.97	0.00
22-00540	05/09/22	G0078	GEESE PATROL	GEESE 4/18 - 5/18 2022	Open	1,945.00	0.00
22-00547	05/16/22	T0088	TEAM GREEN LAWN SPRINKLERS	FIELDS VALENZANO AND THORNE	Open	275.00	0.00

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
22-00548	05/16/22	A0028	ARNOLDS PLUMBING & HEATING INC	KITCHEN SINK INV#: 028980	Open	353.90	0.00
22-00551	05/16/22	PROJA005	PRO JANITORIAL SERVICES, LLC	CLEANING SERVICE MAY 2022	Open	2,700.00	0.00
22-00552	05/16/22	J0011	JOHN GUIRE SUPPLY LLC	DPW INVOICES, VARIOUS	Open	1,641.48	0.00
22-00554	05/16/22	E0006	EDMUNDS & ASSOCIATES	SOFTWARE INVOICE #: 21-IN4903	Open	8,696.29	0.00
22-00555	05/16/22	M0054	BCM ONE	INVOICE #: 3975021 ACCT 24116	Open	1,850.79	0.00
22-00558	05/18/22	M0246	MUSKY TROUT HATCHERIES LLC	2022 FISHING DERBY	Open	847.50	0.00
22-00559	05/18/22	J0063	JERSEY AUTO SPA CAR WASH, LLC	MAR 2022 POLICE CAR WASHES	Open	304.50	0.00
22-00563	05/18/22	A0071	AVAYA, INC	LIBRARY PHONE FEB,MAR APR 2022	Open	105.96	0.00
22-00565	05/18/22	K0049	KONICA MINOLTA BUSINESS SOLU.	COPIER INV#: 76357962	Open	181.88	0.00
22-00566	05/18/22	O0047	OLIWA & COMPANY	AUDITOR JAN - MAR 2022	Open	4,000.00	0.00
22-00568	05/18/22	D0125	DELISA WASTE SERVICES	APR 2022 - RECYCLING	Open	1,322.18	0.00
22-00569	05/18/22	D0015	DELTA DENTAL PLAN OF N.J.	DENTAL PREMIUMS - JUN 2022	Open	1,906.53	0.00
22-00571	05/18/22	M0161	UNITED SITE SERVICES (MR JOHN)	TEMP RESTROOM INVOICES	Open	755.69	0.00
22-00574	05/18/22	VICTO005	VICTORIA GARDENS CONDOMINIUMS	2022 QTR 1 - STREET LIGHTS	Open	161.81	0.00
22-00575	05/18/22	W0034	WHISPERING MEADOW CONDO ASSOC.	2022 - QTR 1 STREET LIGHTS	Open	83.97	0.00
22-00577	05/18/22	C0195	CASA REPORTING SERVICE	APR 2022 CASA CHARGES	Open	85.50	0.00
22-00580	05/18/22	A0023	ASBURY PARK PRESS *	CLERK INVOICE #: 4606269	Open	95.72	0.00
22-00581	05/19/22	C0083	COMCAST & XFINITY *	ACCT NO. 8499 05 216 0049187	Open	22.73	0.00
22-00582	05/19/22	N0029	NEW JERSEY AMERICAN WATER CO.	ACCT NO. 1018-220038240164	Open	557.10	0.00
22-00590	05/19/22	S0027	SIP'S PAINT AND HARDWARE	DPW INVOICES, VARIOUS	Open	339.48	0.00
22-00591	05/19/22	G0051	GEORGE WALL LINCOLN MERCURY	DPW (LEFT SIDE RUNNING BOARD)	Open	276.00	0.00
22-00592	05/19/22	V0027	VERIZON *	ACCT NO. 450-775-017-0001-28	Open	92.01	0.00
22-00594	05/20/22	T0038	TRS.ST OF NJ-DEPT HUMAN RES.	2022 - QTR 1 MARRIAGE REPORT	Open	75.00	0.00
22-00595	05/20/22	JOHNJ005	JOHN GUIRE RENTAL LLC	DPW BRUSH JACK HAMMER 1 DAY	Open	121.00	0.00
22-00596	05/20/22	Q0012	QUALITY COMMUNICATIONS 2	INV#: 10137 THRU 06/30/2023	Open	700.00	0.00
22-00597	05/20/22	D0112	DYNAMIC TESTING SERVICE	DPW INV#: 296 04/28/2022	Open	180.00	0.00
22-00598	05/20/22	K0022	KEMPTON FLAG & FLAGPOLE SUPPLY	PARKS/PD INV#: 21420	Open	455.39	0.00
22-00602	05/20/22	T0051	TAYLOR FENCE COMPANY	THORNE INV#: 22-004872	Open	208.80	0.00
22-00603	05/20/22	E0006	EDMUNDS & ASSOCIATES	INV#: 21-IN1029& 21-IN5649	Open	1,526.56	0.00
22-00605	05/20/22	R0059	RUTGERS THE STATE UNIVERSITY	FM-2101-SU22-1 G. TARTARO	Open	575.00	0.00
22-00607	05/20/22	C0008	CARUSO & BAXTER	JUN-DEC 2022 MONTHLY RETAINER	Open	5,828.00	0.00
22-00608	05/20/22	I0034	MICHAEL IRENE, JR.	JUN - DEC 2022 PB RETAINER	Open	857.00	0.00
22-00609	05/20/22	I0034	MICHAEL IRENE, JR.	JUN - DEC 2022 ZB RETAINER	Open	857.00	0.00
22-00610	05/20/22	ROBER005	ROBERT WITEK III	PROSECUTOR JUN 2022 - DEC 2022	Open	1,487.50	0.00
22-00611	05/20/22	E0067	PAUL R. EDINGER	JUN - DEC 2022 PUBLIC DEFENDER	Open	400.00	0.00
22-00613	05/24/22	S0227	STEPHANIE DOLLINGER	WINDOW PURCHASE FOR BORO HALL	Open	445.69	0.00

Total Purchase Orders: 86 Total P.O. Line Items: 0 Total List Amount: 311,511.11 Total Void Amount: 0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total
	1-01	47,130.58	0.00	47,130.58	0.00	0.00	0.00
	2-01	261,617.43	0.00	261,617.43	0.00	0.00	0.00
	2-03	0.00	0.00	0.00	0.00	0.00	825.00
	2-13	273.60	0.00	273.60	0.00	0.00	0.00
Year Total:		261,891.03	0.00	261,891.03	0.00	0.00	825.00
	E-03	814.50	0.00	814.50	0.00	0.00	0.00
	G-01	850.00	0.00	850.00	0.00	0.00	0.00
Total of All Funds:		310,686.11	0.00	310,686.11	0.00	0.00	825.00

Project Description	Project No.	Rcvd Total	Held Total	Project Total
JCP&L INFORMAL MEETING	INF-2022-1	775.50	0.00	775.50
NEHMAD BULK ADDITION GARAGE	ZB-2022-01	49.50	0.00	49.50
Total of All Projects:		<u>825.00</u>	<u>0.00</u>	<u>825.00</u>