

**SUBJECT TO CHANGE
BOROUGH OF WEST LONG BRANCH
COUNCIL MEETING**

March 15, 2023
(Immediately Following Caucus Meeting Which Starts at 6:30 PM)

MAYOR JANET W. TUCCI PRESIDES

MAYOR TUCCI REPORTS SUNSHINE LAW COMPLIED WITH

PRESENT: BRAY CIOFFI, GOMEZ, NEYHART, PENTA, SNIFFEN

ABSENT:

READING AND APPROVAL OF MINUTES:

Caucus Minutes
March 1, 2023

Executive Session Minutes
March 1, 2023

Council Minutes
March 1, 2023

REPORTS OF STANDING COMMITTEES:

MAYOR TUCCI:

COUNCILMAN BRAY (FINANCE & ADMINISTRATION):

COUNCILMAN CIOFFI (RECREATION, ENVIRONMENTAL, & SHADE TREE):

COUNCILMAN GOMEZ (FIRE & EMS):

COUNCILMAN NEYHART (POLICE):

COUNCILMAN PENTA (PUBLIC WORKS):

COUNCILMAN SNIFFEN (PUBLIC PROPERTY):

BOROUGH ADMINISTRATOR DOLLINGER:

ACTING BOROUGH CLERK SANTOS:

BOROUGH ATTORNEY BAXTER:

BOROUGH ENGINEER MULLAN:

COMMUNICATIONS:

1. Tax Collector's Monthly Report – February 2023

ORDINANCES:

1. O-23-6 An Ordinance Amending Ordinances 11-9 and O-22-4 Regarding Fees for the Summer Recreation Program in West Long Branch
Second & Final Reading
2. O-23-7 Bond Ordinance Providing for Various Road and Sidewalk Improvements, by and in the Borough of West Long Branch, in the County of Monmouth, State of New Jersey; Appropriating \$1,056,850 Therefor (Including a Grant from the New Jersey Department of Transportation) and Authorizing the Issuance of \$810,000 Bonds or Notes of the Borough to Finance Part of the Cost Thereof
Introduction

RESOLUTIONS:

1. R-23-54 Resolution Authorizing Proposal for Professional Services for Project Management, Architectural, and Engineering Services for the Department of Public Works Building Renovation
2. R-23-55 Emergency Temporary Appropriations
3. R-23-56 Resolution Reducing Performance Guarantees for Norwood KB LLC (310 Norwood Avenue)
4. R-23-57 Resolution Appropriating Preliminary Costs
5. R-23-58 Resolution Authorizing the Mayor to Sign the Tree City USA Application for Recertification

UNFINISHED BUSINESS:

NEW BUSINESS:

BILLS AND CLAIMS:

OPPORTUNITY FOR ANY PERSON TO BE HEARD:

MOTION TO CLOSE THE PUBLIC PORTION AND ADJOURN:

ORDINANCE NO. O-23-6

**AN ORDINANCE AMENDING ORDINANCES 11-9 AND O-22-4
REGARDING FEES FOR THE SUMMER RECREATION
PROGRAM IN WEST LONG BRANCH**

WHEREAS, the summer program has expanded and the cost of conducting the summer recreation program has increased, as a result of which the Recreation Commission and Council liaison have recommended that the participants' fees be increased;

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of West Long Branch that Ordinances 11-9 and O-22-4 be amended as follows:

SECTION 1. Fee Increase

Ordinance 11-9.1a is amended to read "A fee of \$350.00 ~~\$300~~ will be due and payable for any child participating in the program. If there is more than one child in a family participating in the summer recreation program, for each additional child a fee of \$300.00 ~~\$250~~ will be due and payable.

SECTION 2. Effective Date

This Ordinance shall take effect immediately upon passage and publication according to law and will be effective for the 2023 summer recreation program.

[Crossed out language is being removed.]

[Underlined language is new.]

MAYOR

ACTING BOROUGH CLERK

ORDINANCE NO. O-23-7

BOND ORDINANCE PROVIDING FOR VARIOUS ROAD AND SIDEWALK IMPROVEMENTS, BY AND IN THE BOROUGH OF WEST LONG BRANCH, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY; APPROPRIATING \$1,056,850 THEREFOR (INCLUDING A GRANT FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION) AND AUTHORIZING THE ISSUANCE OF \$810,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF

BE IT ORDAINED AND ENACTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF WEST LONG BRANCH, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

SECTION 1. The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized as general improvements or purposes to be undertaken by the Borough of West Long Branch, in the County of Monmouth, State of New Jersey (the "Borough"). For the said improvements or purposes stated in Section 3, there is hereby appropriated the sum of \$1,056,850, which sum includes a grant from the New Jersey Department of Transportation in the amount of \$246,850 (the "Grant"). Pursuant to N.J.S.A. 40A:2-11(c), as amended and supplemented, no down payment is required for the improvements or purposes set forth in Section 3(a) as a portion of such project is being funded by the Grant.

SECTION 2. For the financing of said improvements or purposes described in Section 3 hereof and to meet the part of said \$1,056,850 appropriation not provided for by application hereunder of the Grant, negotiable bonds of the Borough are hereby authorized to be issued in the principal amount of \$810,000 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Borough in a principal amount not exceeding \$810,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

SECTION 3. (a) The improvements hereby authorized and purposes for the financing of which said bonds or notes are to be issued are various Borough-wide road and sidewalk improvements as deemed necessary by the Borough including, but not limited to, Throckmorton Avenue and Poplar Avenue (that being the portion of the improvements to which the Grant is allocable), said road improvements to include, but not be limited to, excavation, milling, paving, reconstruction, boxing out, and resurfacing or full depth pavement replacement, and, as applicable, the repairing and/or installation, of associated curbs, curb ramps (including ADA compliance); and said sidewalk improvements to include, but not be limited to, reconstruction or replacement of sidewalks and driveway aprons; and associated drainage work, roadway painting, landscaping and aesthetic improvements; and also including all engineering and design work, surveying, construction planning, preparation of plans and specifications, permits, bid documents, construction inspection

and contract administration, and all work, materials, equipment, labor and appurtenances necessary therefor or incidental thereto.

(b) The estimated maximum amount of bonds or notes to be issued for said improvements or purposes is \$810,000.

(c) The estimated cost of said improvements or purposes is \$1,056,850, the excess amount thereof over the said estimated maximum amount of bonds or notes to be issued therefor is the Grant.

SECTION 4. Except for the Grant, in the event the United States of America, the State of New Jersey, the County of Monmouth and/or a private entity make a contribution or grant in aid to the Borough, for the improvements and purposes authorized hereby and the same shall be received by the Borough prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey, the County of Monmouth and/or a private entity. Except for the Grant, in the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey, the County of Monmouth and/or a private entity, shall be received by the Borough after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose. This Section 4 shall not apply, however, with respect to any contribution or grant in aid received by the Borough as a result of using funds from this bond ordinance as "matching local funds" to receive such contribution or grant in aid.

SECTION 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Borough, provided that no note shall mature later than one (1) year from its date unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made.

Such report must include the principal amount, the description, the interest rate, and the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

SECTION 6. The Capital Budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. In the event of any such inconsistency, a resolution in the form promulgated by the Local Finance Board showing full detail of the amended Capital Budget and capital programs as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs will be on file in the office of the Clerk and will be available for public inspection.

SECTION 7. The following additional matters are hereby determined, declared, recited, and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses and are improvements which the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said improvements or purposes within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 20 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the Borough and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, and such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$810,000 and the said bonds or notes authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$211,370 for items of expense listed in and permitted under section 20 of the Local Bond Law is included in the estimated cost indicated herein for the improvements or purposes hereinbefore described.

SECTION 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the bonds or notes authorized by this bond ordinance. The bonds or notes shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the bonds or notes and the interest thereon without limitation as to rate or amount.

SECTION 9. The Borough hereby declares the intent of the Borough to issue the bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance. This Section 9 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

SECTION 10. The Borough Chief Financial Officer is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The Borough Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 11. The Borough covenants to maintain the exclusion from gross income under section 103(a) of the Code of the interest on all bonds and notes issued under this ordinance.

SECTION 12. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption and approval by the mayor, as provided by the Local Bond Law.

Introduced:
Passed:
Adopted:

MAYOR

ACTING BOROUGH CLERK

Councilmember offered the following resolution and moved its adoption:

**RESOLUTION AUTHORIZING PROPOSAL FOR PROFESSIONAL SERVICES
FOR PROJECT MANAGEMENT, ARCHITECTURAL, AND ENGINEERING SERVICES
FOR THE DEPARTMENT OF PUBLIC WORKS BUILDING RENOVATION**

3/15/23

WHEREAS, the Borough Engineer submitted a proposal by letter dated February 9, 2023, outlining fees project management and architectural services required for the design and construction administration and inspection phases related to the Department of Public Works Building Renovation Project; and

WHEREAS, said proposal calls for field investigation and preliminary design, architectural design development services, preparation of construction documents and bid specifications, bidding services, contract administration, and construction inspection fees in a not-to-exceed amount of \$151,100.00; and

WHEREAS, funds are or will be available for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that the Borough Engineer is hereby authorized to perform field investigation and preliminary design, architectural design development services, preparation of construction documents and bid specifications, bidding services, contract administration, and construction inspection related to the Department of Public Works Building Renovation Project, as outlined in the February 9, 2023, letter to the Borough Administrator for an amount not to exceed \$151,100.00; and

BE IT FURTHER RESOLVED that this contract is awarded as a professional service without the need for public bidding.

Seconded by Councilmember and carried upon the following roll call vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

I hereby certify the foregoing to be a true and exact copy of the original resolution as adopted by the West Long Branch Borough Council on March 15, 2023.

ACTING BOROUGH CLERK



WLBR-G2301

February 9, 2023

Via email

Mayor and Borough Council
c/o Stephanie C. Dollinger, Borough Administrator
Borough of West Long Branch
965 Broadway
West Long Branch, New Jersey 07764

**Re: Proposal for Department of Public Works Building Renovation
Proposal for Project Management, Architectural and Engineering Services
Borough of West Long Branch**

Dear Ms. Dollinger:

Per your request, T&M is pleased to present this proposal for project management and architectural services required for the design and construction administration and inspection phases of the Department of Public Works Building Renovation project.

PROJECT UNDERSTANDING

We understand that the Borough wishes to renovate and upgrade the existing DPW building and bring the building to compliance with current building and safety standards. Due to the extensive field investigation required to determine the recommended improvements, the project will be broken into the following phases:

- Phase 1 – Field investigation and preliminary design.
- Phase 2 – Architectural design development services.
- Phase 3 – Preparation of construction documents and bid specifications.
- Phase 4 – Bidding services.
- Phase 5 – Contract administration and construction inspection.

This proposal is based on the proposed DPW building improvements as discussed during the January 18 and January 24, 2023 meetings.

The following provides a summary of the scope of professional services:

SCOPE OF SERVICES

1. **T&M Associates – Overall Project Management:**
 - a. T&M will function as the overall Project Manager and Borough representative during the entire duration of the project. To complete this project, T&M will sub-contract the services of Parallel Architects.
 - b. T&M will manage and coordinate Parallel Architect's efforts and activities, review and manage the concept development sequence with Borough officials, manage the project schedule, coordinate project meetings, prepare meeting agendas and summaries.

**Le: Mayor and Borough Council
c/o Stephanie C. Dollinger, Business Administrator**

Page 2

**Re: Proposal for Department of Public Works Building Renovation
Proposal for Project Management, Architectural and Engineering Services
Borough of West Long Branch**

- c. T&M will prepare the final bid specifications and site plan documents.
- d. T&M will coordinate bidding of the project, receipt of bids and recommendation of award.
2. **Parallel Architects** – Design, Concept Development and Site Investigation. See attached Parallel Architects Scope and Fees.

EXCLUSIONS AND CLARIFICATIONS

1. All services outside the scope of services outlined above are excluded.
2. All application documents, filing and fees required for obtaining any and all required permits and inspections shall be the sole responsibility of the contractor and are excluded.
3. Environmental services are excluded from Phase 1.

SCHEDULE AND PERSONNEL

Our project team has the staff and manpower resources to begin your project immediately. T&M understands the Borough wishes to begin the field investigation within the next 30 days. The phases that will follow the field investigation feasibility services are;

- Preliminary Design & Design Development
- Preparation of Construction Documents
- Bidding Services
- Contract Administration and Construction Inspection

Personnel assigned to the project shall include:

1. Francis W. Mullan, P.E., C.M.E., West Long Branch Borough Engineer (T&M)
2. Julie Nastasi, Client Manager (T&M)
3. Anthony Scalise, AIA (Parallel Architects)
4. Mechanical, Electrical and Plumbing subconsultants (Subconsultant to Parallel)

**Le: Mayor and Borough Council
c/o Stephanie C. Dollinger, Business Administrator**

Page 3

**Re: Proposal for Department of Public Works Building Renovation
Proposal for Project Management, Architectural and Engineering Services
Borough of West Long Branch**

FEE SCHEDULE

We will proceed with the above professional services upon your written authorization and bill the project monthly in accordance with our current billing rates. The following is a summary of costs, tasks and fees for this project.

Parallel Architects – including MEP Subconsultant and Sprinkler Subcontractor (See attached proposal)	\$137,600.00
T&M Overall project management, coordination, specifications, site plan, bidding, CA&I coordination	\$13,500.00
Project Fee	\$151,100.00

We thank you for the opportunity to submit this proposal. If you have any questions or desire additional information, please do not hesitate to call.

Very truly yours,

T&M ASSOCIATES



JULIE E. NASTASI
WEST LONG BRANCH CLIENT MANAGER

FWM:JEN

Parallel

architectural group

February 9, 2023

FORM OF PROPOSAL

Estimate # 23 048

Francis W. Mullan
WLB Borough Engineer
T&M Associates
11 Tindal Road
Middletown, NJ 07748

**RE: Request for Fee Proposals for Architectural / Engineering Services
For the Alteration of the Existing West Long Branch DPW Building
379 Monmouth Road, West Long Branch, NJ**

Dear Mr. Mullan:

We appreciate the opportunity to submit this Architectural & Engineering Services Proposal to T & M Associates for the Borough of West Long Branch. This proposal provides Architectural and Engineering services for the alterations of the existing WLB DPW Garage Building.

Within this proposal the following will outline the Project Description and identify the Project Phases and Scope of Services.

ARTICLE I – PROJECT DESCRIPTION:

The scope of work for Parallel and its consultants are as follows:

1. Renovation and alterations of the existing (approx. 5,300 +/- SF) West Long Branch DPW Building. The program includes new DPW directors' office, break room, men's and women's bathrooms, and locker area, stairs to storage/mezzanine area above. Removal of the existing spaces including masonry walls and concrete floors to accommodate new layout.
2. Details to repair existing cracks in masonry walls.
3. Details to repair existing sheetrock and provide insulation in truck bays at above ceiling.
4. New roof top HVAC unit for conditioned spaces. New LED lighting throughout. Install new exhaust system for truck repair bays.
5. Evaluate existing Roof condition and provide specifications if a new roof is required.
6. Details to replace the existing concrete apron at the garage door locations.

ARTICLE II – FEE PROPOSAL -BASIC SERVICES:

Phase 1: PRELIMINARY DESIGN SERVICES (*Existing conditions/ Schematic design*): To be provided including the following:

Architectural Services:

1. Field measure and confirm existing conditions. Verify all building components and systems. Produce updated as-built floor plans and elevations for review.
2. Coordinate with city officials to confirm program requirements.
3. This proposal includes up to (2) design meetings in person or via zoom to present and review preliminary design.
4. Conduct Code review to conform to all local, state, and federal codes, including NJ UCC Rehab subcode. This includes height and area limitations, egress, ADA accessibility, Restroom Plumbing Counts, etc.
5. Produce preliminary design drawings, floor plans and elevations.
6. 3-D Rendering included with preliminary design.
7. Structural evaluation of the existing structure to confirm repair details.
8. Prepare backgrounds to distribute to all Parallel's Engineering Consultants.

Phase 2: DESIGN DEVELOPMENT:

Architectural Services:

1. Further develop the initial design concept plans and elevations.

Phase 3: CONSTRUCTION DOCUMENT SERVICES (*Detail Plans/ Sheet Specifications*): To be provided including the following:

Architectural Services:

1. Prepare detailed plans and technical specifications for the construction work; Specification's manual will be provided (**front-end spec provided by others**).
2. Complete code analysis to comply with state and local code standards will be performed.
3. Address and revise any code review comments made by officials from the building department.
4. Provide complete draft sets of documents to the Borough for review and approval; provide to those agencies of the local State or federal government copies of all documents required for procurement of building permits. Provide a reproducible set of specifications and drawings for contract bid. Signed and sealed Construction Documents will be provided for the submission to the building department. All building department permits are to be obtained by the Borough or General Contractor; Com-check is included; Pdfs of the construction documents will be emailed to the Borough once completed. Printed sets will be charged as an additional expense as per the reimbursable expenses listed below.

Structural Engineering Services:

1. Structural general notes, specifications, framing plans, schedules, and details.

MEP FA FP Engineering Services:

1. Please note all work related to domestic water, natural gas and sanitary services are to a point of 5' outside the building envelope. Work further from this boundary is by the Civil Engineer.
2. MEP Engineers will coordinate with the local utility companies as required.
3. Provide existing electrical panel information as it relates to the proposed circuits; and provide Electrical design documentation as required to accommodate the proposed renovation and expansion.
4. Provide existing HVAC unit information and provide Mechanical design documentation as required to accommodate the proposed renovation and expansion.
5. Provide existing Plumbing information and design and provide domestic water, natural gas, sanitary services, and distribution systems as necessary to accommodate the proposed renovation and expansion.
6. Complete Fire Alarm design documentation to satisfy the building department.
7. Production of construction drawings to satisfy the building department.
8. Design of cabling and data systems by others.

Phase 4: CONSTRUCTION BID ADMINISTRATION (Attendance at Pre-Bid Meeting & Bid Review & Recommendation): To be provided including the following:

- Bidding Documents shall consist of bidding requirements, proposed contract forms, General Conditions and Supplementary Conditions, Specifications and Drawings; Front end documents must be provided by T & M for correctness prior to the release of the Specification Manual; If requested by the Borough, the Architect shall arrange for procuring the reproduction of Bidding Documents for distribution to the Borough to prospective bidders. The Borough shall pay directly for the cost of reproduction or shall reimburse the architect for such expenses; The Architect shall provide product submittal review and consider requests for substitutions, if permitted by Bidding Documents, and shall prepare and distribute addenda identifying approved situations to all prospective bidders; The Architect shall participate in or, at the Borough's direction, shall organize and conduct a pre-bid conference for prospective bidders; The Architect shall prepare responses to questions from prospective bidders and provide clarifications and interpretations of the Bidding Documents to all prospective bidders in the form of addenda; The Architect shall participate in or, at the Borough's direction, shall organize and conduct the opening of the bids. The Architect shall subsequently document and distribute the bidding results, as directed by the Borough; if requested by the Borough, the Architect shall organize and participate in selection of interviews with prospective contractors; if required by the Borough the Architect shall assist the Borough during negotiations with prospective contractors. The Architect shall subsequently prepare a summary report of the negotiation results, as directed by the c.

Phase 5: LIMITED CONSTRUCTION ADMINISTRATION SERVICES (Construction Monitoring & Inspection Phase): To be provided Hourly including the following:

- Assist Borough in the award of the contract; Review of shop drawings and submittals provided by the Contractor for compliance to the Construction Documents with a ten (10) business day turnaround and a maximum of two (2) reviews per shop drawing; Provide responses to RFI's (request for information) from General Contractor or Building Department; Continued coordination with Borough's consulting engineers as required; Review Contractors' submission of required documents; Conduct monthly progress meetings with Borough Officials, Contractor and Architect for the duration of construction; Conduct bi-weekly site observations generating both written and photographic documentation for distribution; Evaluate alternatives and substitutions proposed; Review and approve the Contractor's payment breakdown schedule; Review and approve application and Certificates for Payment for further processing after verifying work has been completed; Obtain weekly payroll reports for verification of Prevailing Wage Rates; Review contractor change orders from a technical perspective, evaluate costs, and determine why the condition was unforeseen; Process requests for changes in the work and maintain records of change orders; Resolve technical questions on clarification of plans and specifications; Provide notification of substantial completion; Develop punch-list based upon bidding documents, plans, specifications, and associated filed changes, if any; Verify completed punch-list items; Review and make recommendations for Contractors' request for final payment.

ARTICLE III – EXCLUSIONS

The following expenses are for those activities or costs, which have not been requested or included in the basic services primarily because their necessity or extent is difficult to establish at the proposal stage.

1. Security Hardware Specifications & Design
2. Services relative to hazardous material, i.e. asbestos, contaminated soil, etc.
3. Architectural Services outside of the scope of this proposal.
4. MEP FA FP or Structural Engineering outside the scope of this proposal.
5. Attendance / Testimony at Meetings with Government Agencies.
6. Testing / Laboratory Services.
7. Fees associated with filing and permits.
8. Special Inspections
9. Geotechnical Engineering
10. Civil Engineering.

ARTICLE IV – REIMBURSABLE EXPENSES:

Additional services, as outlined in Article II, and as requested by the Borough, will be on a mutually agreed lump sum fee basis or on a time basis in accordance with the hourly rates indicated below:

2023 SCHEDULE OF HOURLY RATES:**Architectural and Structural Engineering Services**

Principal Architect	\$250/Hour
Senior Project Manager	\$195/Hour
Project Architect / Manager.....	\$155/Hour
Interior Designer	\$155/Hour
Staff / CAD Operator.....	\$125/Hour
Administrative.....	\$ 75/Hour

Reprographics:

Reprographics will be billed on the following basis.

24" x 36" Prints	4.00 per sheet
30" x 42" Prints	6.00 per sheet

ARTICLE V. STANDARD CONDITIONS FOR SERVICES

A. The proposal if not accepted and executed as an agreement is valid for a period of 30 days, after which the Architect reserves the right to review and revise the estimated fee, time schedule, and other terms specified herein.

B. Parallel shall not have control over or charge of and shall not be responsible for construction means, methods, techniques, sequences, or procedures, or for safety precautions and programs in connection with the work of the Contractors, or for any failure of the Contractors or Construction Managers to comply with any laws, rules, and regulations.

C. Parallel shall have no responsibility for any unforeseen and existing concealed conditions whatsoever including but not limited to conditions covered by any finishes and that is not capable of investigation by reasonable visual observation.

D. Parallel shall have no responsibility for materials and methods of construction chosen by the Client or Client's representative.

E. All original documents, maps, plans, and calculations are copyrighted under the U.S. Copyright Protection Act and shall remain the property of the Architect. The drawings and specifications provided under this Contract are issued as instruments of service. The specific Designs are the property of the Architect and are issued for this specific project only. All other use of these Designs, Drawings and Specifications shall be limited to express written approval by the Architect, which shall be obtained prior to their use. All other use is strictly prohibited. Liability for usage is limited to this specific project at this specific location. For avoidance of doubt, Ownership of all plans, documents, etc. shall remain with Parallel.

F. The individual executing this Contract, if acting on behalf of a partnership, corporation, or funding agency represents that he/she has the authority to execute this Contract and to bind the entity to this Contract.

G. This Contract is not assignable except with the prior written consent of the Architect and no assignment shall relieve the undersigned of any obligations under this agreement.

H. The Architect will prepare plans in accordance with all known local, County, State, and other applicable regulations and ordinances, but he/she cannot guarantee passage or approval of any plans.

I. All fieldwork shall have at least two working days' notice.

J. The fees listed above shall remain in force and effect for a period of one year from this date. At that time, the contracts may be re-negotiated to the mutual satisfaction of both parties.

K. At the present time, the services described herein are not subject to any excise, value-added or gross receipt's tax. In the event any such tax shall be imposed on the compensation provided for herein, that amount of tax shall be added to the compensation as determined herein.

L. A retainer shall be provided upon execution of this contract. Work for the project will not be scheduled until both the executed contract and retainer are received. Retainers shall be applied as a credit to the final invoice. Should the contract be terminated prematurely by the client and due to no fault of the Architect, the retainer shall be forfeited by the client. The client shall pay the Architect for all work performed in addition to the forfeited retainer.

M. This Agreement shall be governed by the laws of the State of New Jersey

N. Parallel reserves the right to photograph the project at any stage including after completion for marketing purposes. Any interior photography will be arranged at a mutually convenient time.

ARTICLE VI - SCHEDULE OF COMPENSATION:

Phase 1	Existing Conditions/Preliminary Design Services	
Phase 2	Architectural Design Development	\$ 20,000.00
Phase 3	Construction Documents Services	
	Architectural	\$ 25,000.00
	Book Specifications	\$ 2,000.00
	Estimating	\$ 2,000.00
	Structural Engineering	\$ 5,000.00
	MEP FA Engineering	\$ 17,800.00
	Asbestos Testing	\$ 6,000.00
	Prints	\$ 650.00
Phase 4	Bidding Administration	
	Architectural	\$ 7,650.00
Phase 5	Limited Construction Administration	
	Architectural/Interiors (please note this is a budget number based upon duration of construction project for approx. 6 months)	\$ 45,000.00
	MEP FA	\$ 5,500.00
	Structural	\$ 1,000.00
	Total	\$137,600.00

Contingency/Budgeting:

Contingency for Additional CA \$ 15,000.00 (only if required)

Compensation for Reimbursable Expenses Invoiced as outlined within this Proposal.

The firm of **Parallel Architectural Group and its Consultants** are authorized to proceed, based upon the process and compensation amounts described above.

Accepted by: _____ Date: _____

Francis W. Mullan
T&M Associates

_____ Date: _____

Antonio Scalise, AIA
Parallel Architectural Group, LLC

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3/15/23

Councilmember offered the following resolution and moved its adoption:

EMERGENCY TEMPORARY APPROPRIATIONS

WHEREAS, the temporary appropriations heretofore adopted will be inadequate to the point when the 2022 Budget will be finally adopted and N.J.S.A. 40A:4-20 provides for the making of emergency temporary appropriations to supplement the temporary appropriations already made;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that the following emergency temporary appropriations, in addition to the temporary appropriations already adopted, be adopted, and is stated that these emergency temporary appropriations shall be included in the 2022 Budget when adopted.

ADMINISTRATIVE & EXECUTIVE:

Salaries and Wages-----	\$50,000.00
-	
Other Expenses-----	\$8,000.00

MUNICIPAL CLERK:

Salaries and Wages-----	\$30,000.00
-	
Other Expenses-----	\$3,000.00

FINANCE:

Salaries and Wages-----	\$20,000.00
-	
Other Expenses-----	\$10,000.00

AUDIT:

Other Expenses-----	\$7,000.00
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ASSESSMENT OF TAXES:

Salaries and Wages-----	\$6,500.00
-	
Other Expenses-----	\$12,880.00

COLLECTION OF TAXES:

Salaries and Wages-----	\$25,000.00
-	
Other Expenses-----	\$4,300.00

LEGAL SERVICES AND COSTS:

Other Expenses-----	\$51,500.00
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ENGINEERING SERVICES AND COSTS:

Other Expenses-----	\$40,000.00
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PUBLIC BUILDINGS & GROUNDS:

Other Expenses-----	\$30,000.00
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PLANNING BOARD:

Salaries and Wages-----	\$1,500.00
-	
Other Expenses-----	\$6,000.00

ZONING BOARD OF ADJUSTMENT:	
Salaries and Wages-----	\$1,500.00
-	
Other Expenses-----	\$4,500.00
ENVIRONMENTAL COMMISSION:	
Salaries and Wages-----	\$250.00
-	
Other Expenses-----	\$5,000.00
SENIOR CITIZEN COMMISSION:	
Salaries and Wages-----	\$250.00
-	
Other Expenses-----	\$250.00
SHADE TREE COMMISSION:	
Salaries and Wages-----	\$150.00
-	
Other Expenses-----	\$2,000.00
INSURANCE:	
Group Plans – Hospitalization/Dental-----	\$350,000.00
Other Premiums-----	\$143,000.00
FIRE:	
Fire Hydrant Service-----	\$21,000.00
Other Expenses-----	\$21,000.00
POLICE:	
Salaries and Wages-----	\$720,000.00
-	
Other Expenses-----	\$55,000.00
TRAFFIC LIGHT MAINTENANCE:	
Other Expenses-----	\$2,100.00
FIRST AID ORGANIZATION CONTRIBUTION-----	\$8,000.00
EMERGENCY MANAGEMENT SERVICE:	
Other Expenses-----	\$1,000.00
PUBLIC WORKS:	
Salaries and Wages-----	\$158,000.00
-	
Other Expenses-----	\$122,000.00
MUNICIPAL COURT:	
Salaries and Wages-----	\$7,000.00
-	
Other Expenses-----	\$2,850.00
PUBLIC DEFENDER:	
Salaries and Wages-----	\$2,250.00
-	
SERVICES OF MONMOUTH COUNTY HEALTH DEPARTMENT-----	\$40,000.00

CONDO SERVICES-----	\$2,300.00
-	
REGISTRAR:	
Salaries and Wages-----	\$2,840.00
-	
Other Expenses-----	\$600.00
DOG REGULATION:	
Other Expenses-----	\$2,500.00
BOARD OF RECREATION COMMISSIONERS:	
Salaries and Wages-----	\$500.00
-	
Other Expenses-----	\$20,000.00
TRANSPORTATION OF CHILDREN:	
Other Expenses-----	\$14,000.00
LIBRARY:	
Salaries and Wages-----	\$200.00
-	
Other Expenses-----	\$6,065.00
UTILITIES	
Electricity-----	\$33,000.00
-	
Street Lighting-----	\$21,000.00
Telephone-----	\$30,000.00
-	
Water-----	\$3,600.00
-	
Natural Gas-----	\$19,200.00
-	
Sewer-----	\$1,100.00
-	
Gasoline/Diesel-----	\$40,000.00
LANDFILL DUMPING FEES-----	\$60,000.00
STATE UNIFORM CODE:	
Code Enforcement Official:	
Salaries and Wages-----	\$40,000.00
-	
Other Expenses-----	\$2600.00
Zoning Official:	
Salaries and Wages-----	\$40,000.00
-	
Other Expenses-----	\$1,210.00
Life Hazard Fire Protection:	
Salaries and Wages-----	\$7,000.00
-	
Other Expenses-----	\$1,000.00
Housing Inspector:	
Salaries and Wages-----	\$2,250.00
-	
Other Expenses-----	\$500.00

Construction Code NAT-GEO.....	\$9,400.00
MUNICIPAL COURT SHARED SERVICE-----	\$45,000.00
FINANCIAL ADMINISTRATION SHARED SERVICE-----	\$30,500.00
INFORMATION TECHNOLOGY SHARED SERVICE-----	\$12,000.00
CONTINGENT-----	\$315.00
STATUTORY EXPENDITURES:	
Other Expenses:	
Social Security & Medicare-----	\$43,000.00
DCRP-----	\$3,000.00
SDI-----	\$6,700.00
MUNICIPAL DEBT SERVICE	
Capital Lease Obligations.....	\$200,000.00
Green Trust Loan Repayments -----	\$10,000.00
Payment of Principal -----	\$125,000.00
Interest on Bonds -----	\$80,000.00

Seconded by Councilmember and carried upon the following roll call vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

I hereby certify the foregoing to be a true and exact copy of the original resolution as adopted by the West Long Branch Borough Council on March 15, 2023.

ACTING BOROUGH CLERK

Councilmember offered the following resolution and moved its adoption:

**RESOLUTION REDUCING PERFORMANCE GUARANTEES
FOR NORWOOD KB LLC (310 NORWOOD AVENUE)**

3/15/23

WHEREAS, the applicant has requested a reduction of the performance guarantees in connection with the 310 Norwood Avenue project, known as Lots 87 & 88 in Block 28; and

WHEREAS, the applicant posted the original performance guarantee in the amount of \$161,031.00; and

WHEREAS, the Borough Engineer has reviewed the degree of completion of the project to date and has reported by letter dated March 7, 2023, that a reduction in the performance guarantee is in order at this time since a portion of the improvements have been satisfactorily completed;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that the existing performance guarantee shall be further reduced to \$48,309.30, with ten percent (\$4,830.93) of the guarantee posted in cash and the remaining ninety percent (\$43,478.37) posted in the form of a surety acceptable to the Borough Attorney.

Seconded by Councilmember and carried upon the following roll call vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

I hereby certify the foregoing to be a true and exact copy of the original resolution as adopted by the West Long Branch Borough Council on March 15, 2023.

ACTING BOROUGH CLERK

Councilmember offered the following resolution and moved its adoption:

3/15/23

RESOLUTION APPROPRIATING PRELIMINARY COSTS

WHEREAS, the Borough Council of the Borough of West Long Branch hereby acknowledges the requirement of preliminary costs to determine the scope and cost of a proposed undertaking; and

WHEREAS, the purpose of these preliminary costs are for the engineering and related studies to establish the feasibility of Renovating and Repairing the DPW Facility and that the amount to be charged is for the purpose for which bonds may be issued under Chapter 2 of Title 40A.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that the amount appropriated for preliminary costs shall not exceed \$100,000.00 and the Chief Financial Officer is authorized to set up a "Reserve for Preliminary Expenses" out of the Capital Improvement Fund of the General Capital Fund.

Seconded by Councilmember and carried upon the following roll call vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

I hereby certify the foregoing to be a true and exact copy of the original resolution as adopted by the West Long Branch Borough Council on March 15, 2023.

ACTING BOROUGH CLERK

Councilmember offered the following resolution and moved its adoption:

**RESOLUTION AUTHORIZING THE MAYOR TO SIGN
THE TREE CITY USA APPLICATION FOR RECERTIFICATION**

3/15/23

WHEREAS, the Tree City USA Program recognizes communities that effectively manage their public tree resources and encourages the implementation of community tree management based upon certain standards; and

WHEREAS, the Borough of West Long Branch was officially named a Tree City USA by the New Jersey Forest Service in 2005; and

WHEREAS, it is necessary to apply for recertification; and

WHEREAS, the West Long Branch Shade Tree Commission submitted the attached Application for Recertification for the Mayor’s signature;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that the Mayor is hereby authorized to sign the attached Tree City USA Application for Recertification.

Seconded by Councilmember and carried upon the following roll call vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

I hereby certify the foregoing to be a true and exact copy of the original resolution as adopted by the West Long Branch Borough Council on March 15, 2023.

ACTING BOROUGH CLERK

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N
 Range: First to Last Rcvd: Y Held: Y Aprv: N
 Format: Condensed Bid: Y State: Y Other: Y Exempt: Y
 Vendors: All Include Non-Budgeted: Y
 Rcvd Batch Id Range: First to Last

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
20-02046	12/31/20	GENTIO10	GENTILINI MOTORS	Vehicle	Open	34,354.60	0.00
21-01970	12/31/21	F0010	FIRE & SAFETY SERVICES LTD	ASCENDANT FIRE TRUCK FS12-19	Open	701,997.68	0.00
22-01570	11/23/22	A0011	ADPRO IMPRINTS INC	EMS INV#: 41216 EMBROIDERY	Open	287.70	0.00
22-01750	12/21/22	L0009	LEE'S GARAGE INC	Chevy Tahor front end Repair	Open	2,000.00	0.00
23-00097	01/20/23	N116	NEW JERSEY DRE ASSOCIATION	2023 ANNUAL DRE MEMBERSHIP DUE	Open	50.00	0.00
23-00123	01/30/23	H0027	HOME DEPOT - CREDIT SERVICES	OFFICE SUPPLIES - BORO HALL	Open	348.40	0.00
23-00172	02/06/23	MAZZA005	MAZZA MULCH	JAN BRUSH INV#: 720558	Open	696.00	0.00
23-00190	02/07/23	A0182	AMAZON CAPITAL SERVICES, INC.	PB/ZB OFFICE SUPPLIES	Open	302.43	0.00
23-00203	02/10/23	A0182	AMAZON CAPITAL SERVICES, INC.	Borough Hall Supplies 2023	Open	622.32	0.00
23-00212	02/14/23	ATLAN005	ATLANTIC FIRE PROTECTION	COMM CTR KITCHEN INV# 12460839	Open	171.00	0.00
23-00215	02/14/23	DONSC005	DONS CLEANERS INC	POLICE DRY CLEANING, VARIOUS	Open	1,352.00	0.00
23-00220	02/14/23	K0049	KONICA MINOLTA BUSINESS SOLU.	COPIER INV#: 78934357	Open	173.21	0.00
23-00223	02/14/23	N0032	NEW JERSEY PLANNING OFFICIALS	A. FARRELL INV#: 082023181	Open	150.00	0.00
23-00226	02/14/23	A0071	AVAYA, INC	STATEMENT NBR. 2734659573	Open	35.32	0.00
23-00227	02/14/23	CRYST005	CRYSTAL SPRINGS	ACCT NO. 931525521886129	Open	345.21	0.00
23-00241	02/21/23	K0049	KONICA MINOLTA BUSINESS SOLU.	COPIER INV#: 79053065	Open	416.90	0.00
23-00242	02/21/23	G0001	G&M TROPHY COMPANY	EMPLOYEE PLAQUE INV#: 9176A	Open	369.00	0.00
23-00249	02/22/23	H0027	HOME DEPOT - CREDIT SERVICES	DPW PURCHASE 02/15/2023 LADDER	Open	43.97	0.00
23-00250	02/22/23	S0070	STAPLES ADVANTAGE	POLICE OFFICE SUPPLIES	Open	46.09	0.00
23-00252	02/22/23	U0035	ULINE SHIPPING SUPPLIES	PUBLIC WORKS BUILDING SUPPLIES	Open	627.77	0.00
23-00253	02/22/23	S0070	STAPLES ADVANTAGE	PUBLIC WORKS OFFICE SUPPLIES	Open	1,474.97	0.00
23-00254	02/22/23	S0027	SIP'S PAINT AND HARDWARE	DPW INVOICES, VARIOUS	Open	42.24	0.00
23-00255	02/22/23	J0011	JOHN GUIRE SUPPLY LLC	PUBLIC WORKS ORDERS, VARIOUS	Open	35.43	0.00
23-00260	02/22/23	AFCUR005	AFC URGENT CARE	XING GUARD EXAM INV#: 3434	Open	125.00	0.00
23-00264	02/22/23	C0083	COMCAST & XFINITY *	ACCT NO. 8499 05 216 0049187	Open	10.02	0.00
23-00266	02/22/23	G0001	G&M TROPHY COMPANY	GOMEZ NAMEPLATE INV#: 9181A	Open	10.00	0.00
23-00267	02/22/23	IMPRI005	IMPRINT SHOP	ESTIMATE #: 1291	Open	125.00	0.00
23-00268	02/22/23	N0029	NEW JERSEY AMERICAN WATER CO.	ACCT NO. 1018-220032426588	Open	19.85	0.00
23-00270	02/22/23	H0027	HOME DEPOT - CREDIT SERVICES	DPW PURCHASE 02/22/2023	Open	64.94	0.00
23-00271	02/22/23	S0027	SIP'S PAINT AND HARDWARE	DPW INV#: 39106 SNOW BRUSHES	Open	30.58	0.00
23-00275	02/24/23	CASAP005	Casa Payroll Service	PAYROLL INVOICES, VARIOUS	Open	2,127.90	0.00
23-00276	02/24/23	CHRIS005	CHRISTY FERNANDEZ	2022 QUARTER 4 ROC	Open	100.00	0.00
23-00279	02/24/23	AVAYA005	FIRST-CITIZENS BANK & TRUST CO	INVOICE NO. 41847928	Open	187.60	0.00
23-00282	02/24/23	C0180	COPS	INTERVIEW TRAINING BUCK/SZATK	Open	518.00	0.00
23-00283	02/24/23	M0212	MONMOUTH COUNTY SPCA	SPCA BILL JAN 2023	Open	420.00	0.00
23-00285	02/24/23	W0038	W.B. MASON CO. INC.	FINANCE OFFICE SUPPLIES	Open	52.58	0.00
23-00286	02/28/23	C0083	COMCAST & XFINITY *	ACCT NO. 8499 05 216 0045946	Open	222.08	0.00
23-00287	02/28/23	C0083	COMCAST & XFINITY *	ACCT NO. 8499 05 216 0069847	Open	286.79	0.00
23-00288	02/28/23	ROSEA005	ROSEANNE MANGANELLI	PARK YOGA - JAN AND FEB 2023	Open	1,700.00	0.00
23-00289	02/28/23	J0063	JERSEY AUTO SPA CAR WASH, LLC	POLICE CAR WASHES JAN 2023	Open	231.00	0.00
23-00290	02/28/23	J0011	JOHN GUIRE SUPPLY LLC	DPW ORDER NUMBER 567950	Open	398.45	0.00
23-00292	02/28/23	W0038	W.B. MASON CO. INC.	VARIOUS INVOICES	Open	147.94	0.00
23-00294	02/28/23	A0045	VALIC	2022 LOSAP - FIRE R-23-48	Open	18,400.00	0.00
23-00295	03/02/23	T0058	T&M ASSOCIATES	PLANNING BOARD INVOICES	Open	34,560.96	0.00
23-00296	03/03/23	C0008	CARUSO & BAXTER	TAX MATTERS BILLS 03/02/2023	Open	2,387.75	0.00
23-00298	03/03/23	E0031	BRIAN ELLIS	RX EYE EXAM REIMBURSEMENT	Open	275.00	0.00
23-00301	03/03/23	M0252	MAZZA RECYCLING SERVICES, LTD.	FEB RECYCLING INV#: 751493	Open	272.21	0.00
23-00302	03/03/23	C0062	CENTRAL JERSEY HEALTH INS FUND	HEALTH BENEFITS - MAR 2023	Open	110,120.00	0.00

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type	
23-00304	03/03/23	P0117	PLOSIA COHEN LAW FIRM	FEB INV#: 53159	Open	345.00	0.00	
23-00306	03/03/23	D0125	DELISA WASTE SERVICES	FEB 2023 - TIPPING 16-28	Open	7,853.81	0.00	
23-00308	03/03/23	S0139	SHORE BUSINESS SOLUTIONS	POLICE DEPT COPIER INVOICES	Open	113.26	0.00	
23-00309	03/03/23	D0109	DIDI'S AUTOMOTIVE II,LLC	POLICE INVOICES, VARIOUS	Open	1,450.87	0.00	
23-00310	03/03/23	N0005	NAPA AUTO PARTS CENTER	POLICE DEPT. INVOICES, VARIOUS	Open	791.21	0.00	
23-00311	03/03/23	S0012	SEABOARD WELDING	DPW INV#: 950408 CYL/HAZMAT	Open	18.50	0.00	
23-00312	03/03/23	C0083	COMCAST & XFINITY *	ACCT NO. 8499 05 216 0050458	Open	80.57	0.00	
23-00321	03/03/23	T0058	T&M ASSOCIATES	INVOICED FEBRUARY 9, 2023	Open	23,263.30	0.00	
23-00322	03/06/23	T0015	THOMAS PLANNING ASSOC LLC	ZONING BOARD INVOICES	Open	750.00	0.00	
23-00323	03/07/23	A0182	AMAZON CAPITAL SERVICES, INC.	2023 BORO OFFICE SUPPLIES	Open	67.60	0.00	
23-00324	03/07/23	J0011	JOHN GUIRE SUPPLY LLC	CHAIN OIL,AIR FILTER,GUIDE BAR	Open	178.14	0.00	
23-00328	03/07/23	S0027	SIP'S PAINT AND HARDWARE	INVOICE #39248	Open	48.11	0.00	
23-00329	03/07/23	V0027	VERIZON *	ACCT NO. 342213956-00001	Open	58.68	0.00	
23-00332	03/07/23	C0083	COMCAST & XFINITY *	VARIOUS ACCOUNTS	Open	856.74	0.00	
23-00333	03/07/23	CASAP005	Casa Payroll Service	MAR (2) INV#: 1178657	Open	239.90	0.00	
23-00335	03/07/23	S0011	SEABOARD FIRE AND SAFETY	fire inv#: 19906699 battery	Open	28.95	0.00	
23-00336	03/07/23	K0049	KONICA MINOLTA BUSINESS SOLU.	COPIER INV:# 285626454	Open	101.13	0.00	
23-00340	03/07/23	J0042	JERSEY CENTRAL POWER & LIGHT	VARIOUS ACCOUNTS	Open	2,047.85	0.00	
23-00363	03/13/23	N0106	NJ DIV OF MOTOR VEHICLES	CAT 914 REGISTRATION DPW	Open	60.00	0.00	
Total Purchase Orders:		67	Total P.O. Line Items:	0	Total List Amount:	957,089.51	Total Void Amount:	0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total
	2-01	26,308.14	0.00	26,308.14	0.00	0.00	0.00
	3-01	189,702.19	0.00	189,702.19	0.00	0.00	0.00
	3-03	0.00	0.00	0.00	0.00	0.00	17,435.37
Year Total:		189,702.19	0.00	189,702.19	0.00	0.00	17,435.37
	C-04	718,459.11	0.00	718,459.11	0.00	0.00	0.00
	D-13	420.00	0.00	420.00	0.00	0.00	0.00
	E-03	4,764.70	0.00	4,764.70	0.00	0.00	0.00
Total of All Funds:		939,654.14	0.00	939,654.14	0.00	0.00	17,435.37

Project Description	Project No.	Rcvd Total	Held Total	Project Total
NORWOOD -KELLY BUIDERS	PB-2021-03	3,573.98	0.00	3,573.98
LARCHWOOD MAJOR SUBDIVISION	PB-2022-01	10,425.49	0.00	10,425.49
RMH SELECT PROPERTIES, LLC	PB-2022-02	1,842.15	0.00	1,842.15
SCHMITT PROPERTY-K.HOVNANIAN	PB-2022-03	1,518.75	0.00	1,518.75
CEDAR VILLAGE GROUP, LLC-SP	ZB-2022-08	75.00	0.00	75.00
Total of All Projects:		17,435.37	0.00	17,435.37