

**SUBJECT TO CHANGE
BOROUGH OF WEST LONG BRANCH
COUNCIL MEETING**

May 10, 2023
(Immediately Following Caucus Meeting Which Starts at 6:30 PM)

MAYOR JANET W. TUCCI PRESIDES

MAYOR TUCCI REPORTS SUNSHINE LAW COMPLIED WITH

PRESENT: BRAY CIOFFI, GOMEZ, NEYHART

ABSENT: PENTA, SNIFFEN

*Oath of Office Ceremony
Officer Alonso Olson
Officer James Belknap
Lieutenant Brian Burton
Sergeant Scott Rockhill*

READING AND APPROVAL OF MINUTES:

Caucus Minutes
April 26, 2023

Executive Session Minutes
April 26, 2023

Council Minutes
April 26, 2023

REPORTS OF STANDING COMMITTEES:

MAYOR TUCCI:

COUNCILMAN BRAY (FINANCE & ADMINISTRATION):

COUNCILMAN CIOFFI (RECREATION, ENVIRONMENTAL, & SHADE TREE):

COUNCILMAN GOMEZ (FIRE & EMS):

COUNCILMAN NEYHART (POLICE):

COUNCILMAN PENTA (PUBLIC WORKS):

COUNCILMAN SNIFFEN (PUBLIC PROPERTY):

BOROUGH ADMINISTRATOR DOLLINGER:

ACTING BOROUGH CLERK SANTOS:

BOROUGH ATTORNEY BAXTER:

BOROUGH ENGINEER MULLAN:

COMMUNICATIONS:

1. Zoning Monthly Report – April 2023
2. Code Enforcement Monthly Report – April 2023
3. Tax Collector's Monthly Report – April 2023

ORDINANCES:

1. O-23-10 An Ordinance Codifying Licensing and Fees for Retail Food Establishments and Vending Machines in the Borough of West Long Branch
Second & Final Reading

RESOLUTIONS:

1. R-23-73 Resolution Approving Summer Concert Series Contract with “Vintage Jamm”
2. R-23-74 Resolution Approving Summer Concert Series Contract with “The Supergroup Committee”
3. R-23-77 Resolution Extending Grace Period for Payment of Third Quarter 2023 Taxes
4. R-23-78 Resolution Approving Amendment to Agreement Between the County of Monmouth and the West Long Branch Borough for the Establishment of a Cooperative Means of Conducting Certain Community Development Activities
5. R-23-79 Resolution Hiring Police Officer
6. R-23-80 Resolution Hiring Police Officer
7. R-23-81 Resolution Promoting Scott Rockhill to Sergeant
8. R-23-82 Resolution Promoting Brian Burton to Lieutenant

UNFINISHED BUSINESS:

NEW BUSINESS:

BILLS AND CLAIMS:

OPPORTUNITY FOR ANY PERSON TO BE HEARD:

MOTION TO CLOSE THE PUBLIC PORTION AND ADJOURN:

ORDINANCE NO. O-23-10

**AN ORDINANCE CODIFYING LICENSING AND FEES
FOR RETAIL FOOD ESTABLISHMENTS AND VENDING
MACHINES IN THE BOROUGH OF WEST LONG BRANCH**

WHEREAS, the Borough of West Long Branch has been requiring applications and permits for food establishments in the Borough, whether they be fixed or mobile entities and what the requirements should be for such establishments; and

WHEREAS, the State statutes and County Board of Health have established rules and regulations as well on these issues; and

WHEREAS, the governing body has determined that it should have a more defined ordinance as to what is required and what the fees should be for same;

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of West Long Branch as follows:

SECTION 1. ESTABLISHMENT OF CODE

A code to regulate retail food establishments and fix penalties for violations thereof is hereby established, all pursuant to N.J.S.A. 26:3-69.1 to 69.6 and 26:3-92 and 93, a copy of which code may be obtained through the Monmouth County Board of Health and the West Long Branch Borough Clerk's office. All of those provisions are incorporated herein.

SECTION 2. RIGHT OF ENTRY

The Monmouth County Board of Health, pursuant to an agreement entered into between the Borough of West Long Branch and the Monmouth County Board of Health, its agents or employees, including, but not limited to, its Health Officer, shall have the right of entry, at any reasonable hour, into and upon any public or private building or premises to enforce the provisions of such Code and this chapter, or determining whether such provisions or the rules and regulations of the Monmouth County Board of Health and the Borough of West Long Branch are being complied with and obeyed. No person shall oppose such entry or hinder or interfere with the Monmouth County Board of Health or any of its agents, employees, or Health Officers, all as aforesaid, in performing their duties.

SECTION 3. LICENSE FOR FOOD OR BEVERAGE VENDING MACHINES

It shall be unlawful for any person, firm, or corporation to conduct or engage in the operation of a food or beverage vending machine without first having obtained a health license. All food and beverage vending machine licenses shall commence as of January 1 and expire on December 31 of each year. All food and beverage vending machines shall be operated and maintained in compliance with the provisions of borough ordinance 24 and in compliance with the laws of the State of New Jersey.

SECTION 4.

Applications for all food licenses under this ordinance shall be made by the applicant completing the form provided by the Borough and submitting it to the Borough with the required fee. Applications for licenses shall be made to the Borough of West Long Branch Board of Health in the accordance with the provisions of N.J.S.A 26:3-69.1 to 69.6, 26:3-92 and 93.

SECTION 5. FEES

The fees to be charged by the Borough are as follows:

A. Minimum fees for licensing of Retail Food Establishments are:

1. Mobile vehicles: \$75 per year.
2. Special events lasting one week in duration or less: \$50 per event.
3. Establishments other than licensed restaurants:
 - (a) Minimum fee for all establishments: \$150 per year.
 - (b) Between 4,000 and 10,000 square feet: \$400 per year.
 - (c) Over 10,000 square feet: \$700 per year.
4. Restaurants:
 - (a) Seating capacity up to 50: \$150 per year.
 - (b) Seating capacity from 51 to 100: \$250 per year.
 - (c) Seating capacity over 100: \$400 per year

SECTION 6. LATE FEES

A. There will be a late fee charge on those food establishment owners and/or operators who do not renew their licenses on the anniversary date. The late fee charge will be in addition to the cost of the establishment's annual food licensing fee.

B. The late fee charge is 20% of the food establishment's annual licensing fee, but not less than \$20.

SECTION 7. FEES FOR LICENSING OF FOOD AND BEVERAGE VENDING MACHINES

The fee for food and beverage vending machines shall be \$50 per machine, per year.

SECTION 8. OPERATION BY APPLICANT

Prior to any applicant or operator beginning a retail food and/or beverage vending machine shall have submitted an application on the Borough form and have obtained a permit.

SECTION 9. COMPLIANCE

All retail food establishments shall be operated in compliance with this ordinance, as well as the New Jersey state statutes and Administrative Code.

SECTION 10. ENFORCEMENT

This chapter may be enforced by any persons so designated by the Borough of West Long Branch or by the Monmouth County Health Department, including, but not limited to, the Borough Code Enforcement Officers and Sanitary Inspectors.

SECTION 11. VIOLATIONS AND PENALTIES

A. Any person who violates any provisions of this chapter or code established herein shall, upon conviction, be liable to a penalty of not less than \$100 nor more than \$2,000 for each violation.

B. Each day a particular violation continues shall constitute a separate offense.

C. Upon refusal or neglect, upon and after conviction, to pay the amount of said penalty or fine, the person so convicted shall be subject to being jailed for a period not exceeding 90 days, or a period of community service not exceeding 90 days, or any combination thereof, all in the discretion of the Municipal Judge or other officer before whom such complaint shall be brought.

D. Any license issued under this chapter may be suspended or revoked by the Monmouth County Health Department or the Borough of West Long Branch in accordance with the provisions of Chapter 24 – Sanitation in Retail Food Establishments and Food and Beverage Vending Machines and Title 26 of the New Jersey statutes.

E. Any violation of this code shall also be a violation of New Jersey state law, for which a greater penalty may be provided than that contained in this aforesaid code and this ordinance. The Municipal Judge before whom the complaint is brought, based upon such violation, shall in his/her discretion, have the right to impose, in the place and in lieu of any penalty provided for herein, whatever penalty is allowed by state law.

SECTION 12. LICENSE NOT TRANSFERRABLE

The license of any retail food establishment or food and beverage vending machine covered under this chapter is not transferrable upon the sale of such retail food establishment or vending machine. The new owner of any such retail food establishment or vending machine must apply for a new license and pay the required fee.

SECTION 13. REPEALER

All ordinances, codes, or parts of the same, which are inconsistent with any of the provisions of this chapter and the code established hereunder are hereby repealed to the extent of such inconsistency.

SECTION 14. EFFECTIVE DATE

This ordinance shall take effect immediately upon passage and publication according to law.

Introduced:

Passed:

Adopted:

MAYOR

BOROUGH CLERK

Councilmember offered the following resolution and moved its adoption:

**RESOLUTION APPROVING SUMMER CONCERT SERIES
CONTRACT WITH "VINTAGE JAMM"**

5/10/23

WHEREAS, the West Long Branch Recreation Commission solicited a contract from VINTAGE JAMM to perform as part of the 2023 Summer Concert Series; and

WHEREAS, JANINE MAZZARO, the representative of the band, submitted the attached Engagement Contract for a performance by VINTAGE JAMM on Friday, August 11th, at 7:00 PM, at Franklin Lake, at a cost of \$800.00; and

WHEREAS, the Recreation Commission Chair recommends that the Borough Council approve this contract; and

WHEREAS, funds are or will be available for this purpose:

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that the attached Engagement Contract for a performance by VINTAGE JAMM on Friday, August 11th, at 7:00 PM, at Franklin Lake, at a cost of \$800.00, be approved;

AND BE IT FURTHER RESOLVED, that the performer shall provide an insurance certification in favor of the Borough, and as well as a completed and signed W-9 tax ID form;

AND BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to sign said contract on behalf of the Borough; and

BE IT FURTHER RESOLVED that this resolution shall be deemed part of, and an addendum to, the Engagement Contract with VINTAGE JAMM and a copy of this resolution shall be signed by the contractor.

Seconded by Councilmember and carried upon the following roll call vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

I hereby certify the foregoing to be a true and exact copy of the original resolution as adopted by the West Long Branch Borough Council on May 10, 2023.

ACTING BOROUGH CLERK

Councilmember offered the following resolution and moved its adoption:

**RESOLUTION APPROVING SUMMER CONCERT SERIES
CONTRACT WITH "THE SUPERGROUP COMMITTEE"**

5/10/23

WHEREAS, the West Long Branch Recreation Commission solicited a contract from THE SUPERGROUP COMMITTEE to perform as part of the 2023 Summer Concert Series; and

WHEREAS, BRYAN A. SNIFFEN, the representative of the band, submitted the attached Engagement Contract for a performance by THE SUPERGROUP COMMITTEE on Friday, August 4th, at 7:00 PM, at Franklin Lake, at a cost of \$2000.00; and

WHEREAS, the Recreation Commission Chair recommends that the Borough Council approve this contract; and

WHEREAS, funds are or will be available for this purpose:

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that the attached Engagement Contract for a performance by THE SUPERGROUP COMMITTEE on Friday, August 4th, at 7:00 PM, at Franklin Lake, at a cost of \$2000.00, be approved;

AND BE IT FURTHER RESOLVED that the performer shall provide an insurance certification in favor of the Borough, and as well as a completed and signed W-9 tax ID form;

AND BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to sign said contract on behalf of the Borough; and

BE IT FURTHER RESOLVED that this resolution shall be deemed part of, and an addendum to, the Engagement Contract with THE SUPERGROUP COMMITTEE and a copy of this resolution shall be signed by the contractor.

Seconded by Councilmember and carried upon the following roll call vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

I hereby certify the foregoing to be a true and exact copy of the original resolution as adopted by the West Long Branch Borough Council on May 10, 2023.

ACTING BOROUGH CLERK

Councilmember offered the following resolution and moved its adoption:

**RESOLUTION EXTENDING GRACE PERIOD FOR
PAYMENT OF THIRD QUARTER 2023 TAXES**

5/10/23

WHEREAS, ordinarily third quarter tax bills were to be mailed by July 15, 2023; and

WHEREAS, because of delays beyond the Borough's control, the bills could not be mailed prior to this deadline; and

WHEREAS, N.J.S.A. 54:4-66.3(d) provides that when third quarter tax bills cannot be mailed by the above deadline, taxes shall not be subject to interest until at least 25 days after the tax bills are mailed; and

WHEREAS, the governing body of the Borough of West Long Branch wishes to extend the property tax payment grace period of quarterly taxes due on August 1, 2023 so that interest shall not accrue if payment is made in accordance with the above statutory provision.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Borough of West Long Branch hereby extends the property tax payment grace period for the third quarter so that interest shall not accrue if payment is made within 25 days after the tax bills are mailed; and

BE IT FURTHER RESOLVED that interest shall be charged back to August 1, 2023, for all payments made after the grace period; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the Borough Tax Collector and the Borough Chief Financial Officer.

Seconded by Councilmember and carried upon the following roll call vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

I hereby certify the foregoing to be a true and exact copy of the original resolution as adopted by the West Long Branch Borough Council on May 10, 2023.

ACTING BOROUGH CLERK

Councilmember offered the following resolution and moved its adoption:

**RESOLUTION APPROVING AMENDMENT TO AGREEMENT BETWEEN
THE COUNTY OF MONMOUTH AND THE WEST LONG BRANCH
BOROUGH FOR THE ESTABLISHMENT OF A COOPERATIVE MEANS OF
CONDUCTING CERTAIN COMMUNITY DEVELOPMENT ACTIVITIES**

5/10/23

WHEREAS, the County of Monmouth and the West Long Branch Borough are parties to an Agreement dated 06/10/2020 concerning, generally, the cooperation between participating municipalities and the County to receive CDBG entitlement funding; and

WHEREAS, the U.S. Department of Housing and Urban Development: Community Planning and Development ("HUD"), has issued additional requirements for what must be included in all cooperation agreements entered into between counties and participating municipalities; and

WHEREAS, the Agreement dated 06/10/2020 must be amended to legally conform to HUD's new requirements; and

WHEREAS, the West Long Branch Borough and the County of Monmouth have decided that it is in its residents' best interests to amend the Agreement to conform to HUD's cooperation agreement requirements; and

NOW, THEREFORE, BE IT RESOLVED that the County and West Long Branch Borough hereby agree as Responsibilities of Committee:

1. With concurrence of the Board of County Commissioners and Administrative Liaison Officer shall be designated. He shall be an employee of the County. He shall, within the limits of resources available, provide technical and administrative support to the Committee, and shall provide liaison between the Committee and the Board of County Commissioners.

2. The Committee shall recommend to the Board of County Commissioners an application (Consolidated Plan) for participation in Federal funding, and toward that end it shall in the matter herein prescribed, be authorized to develop required plans for the County, including a Housing Assistance Plans and such other documents and certification of compliance as required by the Federal Government for participation by the County in the community Development Block Grant Programs.

Estimated Cost and Allocation Thereof:

3. The amount of Federal funds involved shall be in the amount applied by the Board of County Commissioners pursuant to the recommendation by the Committee, subject to any modification made by HUD.

Duration of the Contract:

4. This contract shall be effective for the three (3) program years (Federal Fiscal Years 2024, 2025, and 2026 appropriations) for which the County is to qualify to receive CDBG entitlement funding and from any program income generated from the expenditure of such funds, including such additional time as may be required for the expenditure of any such funds granted to the participating unit of local government. The population of participating municipalities included in the urban county under this agreement shall be included in the population of the urban county for three (3) successive years which will include the federal fiscal years 2024, 2025 and 2026. This agreement will automatically be renewed for participation in successive three-year qualification periods, unless the county or the municipality provides written notice it elects not to participate in a new qualification period. This Agreement remains in effect until the CDBG, HOME and ESG funds and income received with respect to activities carried out during the three-year qualification period.

Standards of Performance:

5. The Committee shall thereupon report its findings to all participating local governments, and shall submit such reports to the Board of County Commissioners (the legislation requires the title of "chosen freeholder" to be change to "county commissioner" and all "boards of chosen freeholder" to be known as "board of county commissioners") which complies with legislation Gov. Phil Murphy signed into law in 2020 and become effective January 1 as may be required for submission to the Federal Government. Pursuant to 24 CFR 570.501(b), all units of local government are subject to the same requirements applicable to subrecipients, including the requirement of a written agreement described in 24 CFR 570.503.

6. This Agreement includes, by reference, all provisions authorized by State and local laws that legally obligate the cooperating units to undertake the necessary action, as determined by the County to carry out a community development program and the approved Consolidated Plan and/ or meet the other requirements of the CDBG, HOME and ESG programs or other applicable laws.

Qualifications as Urban County:

7. As amended to take all actions necessary to assure compliance with the urban county's certification under section 104(b) of Title I of the Housing and Community Development Act of 1974, that the grant will be conducted and administered in conformity with Title VI of the Civil Rights Act of 1964, and the implementing regulations at 24 CFR part 1, and the Fair Housing Act, and the implementing regulations at 24 CFR part 100, and will affirmatively further fair housing. See 24 CFR@ 91.225(a) and Affirmatively Further Fair Housing Definitions and Certifications (86 FR 30779, June 10, 2021), to be codified at 24 CFR 5.151 and 5.152. Also to comply with Section 109 of Title I of the Housing and Community Development Act of 1974, and the implementing regulations at 24 CFR part 6, which incorporates Section 504 of the Rehabilitation act of 1973 and the implementing regulations of 24 CFR part 8, Title II of the American with Disabilities Act, and the implementing regulations at 28 CFT part 35, the Age Discrimination Act of 1975 and the implementing regulation of at 24 CFR part 146, and Section 3 of the Housing and Urban Development Act of 1968 and obligation to comply with other applicable laws. Prohibit urban county funding for activities, in or in support of any cooperating unit of general local government that does not affirmatively further fair housing, within its own jurisdiction or that impedes the county's actions to comply with the county's fair housing certification. This provision is required because noncompliance by a unit of general local government included in a urban county may constitute noncompliance by the grantee (i.e., the urban county) that can, in turn provide cause for funding sanctions or other remedial actions by the Department. The agreement includes the obligation to sign the assurances and certifications in the HUD 424-B.

8. To comply with Federal requirements, the County Government, through the Board of County Commissioners, shall be the applicant for community development funds, and shall have final responsibility as applicant and shall have final responsibility for selecting activities and annually filing Final Statements with HUD.

Program Income:

9. This amendment may be executed in substantially similarly worded counterparts, each of which shall be signed by the Commissioner Director and the chief executive of a participating municipality. Each signatory agency agrees to cooperate with all signatories and be bound as if all had signed the same amendment.

Seconded by Councilmember and carried upon the following
roll call vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

I hereby certify the foregoing to be a true and exact copy of the original resolution as adopted by the West Long Branch Borough Council on May 10, 2023.

ACTING BOROUGH CLERK

R-23-78

Councilmember offered the following resolution and moved its adoption:

5/10/23

RESOLUTION HIRING POLICE OFFICER

WHEREAS, there will be a vacancy in the position of Police Officer; and

WHEREAS, the position was advertised; and

WHEREAS, members of the West Long Branch Police Department and the Police Committee interviewed several candidates and recommend hiring ALONSO OLSON; and

WHEREAS, this hiring is conditioned upon ALONSO OLSON submitting to and passing medical and psychological examinations; and

WHEREAS, this hiring is also contingent upon ALONSO OLSON acknowledging in writing that he will be responsible for the reimbursement of training fees, as required by the New Jersey Division of Criminal Justice Police Training Commission Police Training Act, if applicable;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that ALONSO OLSON be hired as a Police Officer in the West Long Branch Police Department, effective May 10th conditioned upon the items noted above, and be paid in accordance with the Police Department salary ordinance.

Seconded by Councilmember and carried upon the following roll call vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

I hereby certify the foregoing to be a true and exact copy of the original resolution as adopted by the West Long Branch Borough Council on May 10, 2023.

ACTING BOROUGH CLERK

Councilmember offered the following resolution and moved its adoption:

RESOLUTION HIRING POLICE OFFICER

5/10/23

WHEREAS, there will be a vacancy in the position of Police Officer; and

WHEREAS, the position was advertised; and

WHEREAS, members of the West Long Branch Police Department and the Police Committee interviewed several candidates and recommend hiring JAMES BELKNAP; and

WHEREAS, this hiring is conditioned upon JAMES BELKNAP submitting to and passing medical and psychological examinations; and

WHEREAS, this hiring is also contingent upon JAMES BELKNAP acknowledging in writing that he will be responsible for the reimbursement of training fees, as required by the New Jersey Division of Criminal Justice Police Training Commission Police Training Act, if applicable;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that JAMES BELKNAP be hired as a Police Officer in the West Long Branch Police Department, effective May 10th conditioned upon the items noted above, and be paid in accordance with the Police Department salary ordinance.

Seconded by Councilmember and carried upon the following roll call vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

I hereby certify the foregoing to be a true and exact copy of the original resolution as adopted by the West Long Branch Borough Council on May 10, 2023.

ACTING BOROUGH CLERK

Councilmember offered the following resolution and moved its adoption:

5/10/23

RESOLUTION PROMOTING SCOTT ROCKHILL TO SERGEANT

WHEREAS, there is a vacancy in the position of Sergeant; and

WHEREAS, the eligible candidates previously took an examination administered by the New Jersey State Association of Chiefs of Police and participated in an internal interview process by the West Long Branch Police Department and an interview by the Police Committee; and

WHEREAS, the Police Committee has considered the results of the candidates as a result of this process; and

WHEREAS, the Police Committee recommends SCOTT ROCKHILL be promoted to the rank of Sergeant;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that SCOTT ROCKHILL be promoted to the rank of Sergeant effective immediately.

Seconded by Councilmember and carried upon the following roll call vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

I hereby certify the foregoing to be a true and exact copy of the original resolution as adopted by the West Long Branch Borough Council on May 10, 2023.

ACTING BOROUGH CLERK

Councilmember offered the following resolution and moved its adoption:

5/10/23

RESOLUTION PROMOTING BRIAN BURTON TO LIEUTENANT

WHEREAS, there is a vacancy in the position of Lieutenant; and

WHEREAS, the Police Committee interviewed the eligible candidates to apply on Wednesday, March 15, 2023; and

WHEREAS, the Police Committee has considered the results of the candidates as a result of this process; and

WHEREAS, the Police Committee has discussed and agrees with this recommendation.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that BRIAN BURTON be promoted to the rank of Lieutenant effective immediately.

Seconded by Councilmember and carried upon the following roll call vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

I hereby certify the foregoing to be a true and exact copy of the original resolution as adopted by the West Long Branch Borough Council on May 10, 2023.

ACTING BOROUGH CLERK

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N
Range: First to Last Rcvd: Y Held: Y Aprv: N
Format: Condensed Bid: Y State: Y Other: Y Exempt: Y
Vendors: All Include Non-Budgeted: Y
Rcvd Batch Id Range: First to Last

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
23-00052	01/12/23	EYEME005	EYEMED	VISION COVERAGE JAN 2023	Open	96.48	0.00
23-00229	02/14/23	R0120	EMILY RONAN	DJ SERVICES FOR EGG HUNT 2023	Open	100.00	0.00
23-00258	02/22/23	M0262	MUNICIPAL EMERGENCY SERVICES	FIRE DEPARTMENT SUPPLIES	Open	760.00	0.00
23-00291	02/28/23	S0222	STATE TOXICOLOGY LABORATORY	POLICE DRUG TESTING	Open	135.00	0.00
23-00313	03/03/23	K0049	KONICA MINOLTA BUSINESS SOLU.	COPIER INV#: 79148609	Open	186.32	0.00
23-00330	03/07/23	EYEME005	EYEMED	EYE COVERAGE FEB AND MAR 2023	Open	134.68	0.00
23-00338	03/07/23	S0070	STAPLES ADVANTAGE	OFFICE SUPPLIES, PLANNING/ZNG	Open	199.04	0.00
23-00343	03/08/23	S0070	STAPLES ADVANTAGE	ZONING OFFICER SUPPLIES	Open	357.67	0.00
23-00400	03/20/23	CRYST005	CRYSTAL SPRINGS	WATER INV#: 21886129 031223	Open	318.27	0.00
23-00418	03/22/23	SMART005	SMART CARPET AND FLOORING	MAYORS OFFICE CARPET	Open	1,664.37	0.00
23-00451	03/29/23	U0035	ULINE SHIPPING SUPPLIES	ITEM#: H-5100 EYE WASH STATION	Open	103.09	0.00
23-00492	04/06/23	I0034	MICHAEL IRENE, JR.	MAY 2023 PB AND ZB RETAINRS	Open	1,714.00	0.00
23-00493	04/06/23	E0067	PAUL R. EDINGER	MAY 2023 PUBLIC DEFENDER	Open	400.00	0.00
23-00494	04/06/23	SEANK005	SEAN KEAN	MAY 2023 MUNICIPAL PROSECUTOR	Open	1,487.50	0.00
23-00512	04/10/23	M0048	MON.MUNICIPAL JUDGES ASSOC.	2023 DUES JUDGE JOSEPH HUGHES	Open	160.00	0.00
23-00515	04/11/23	B0021	ATLANTIC PRINTING & DESIGN	CODE ENFORCEMENT BUSS CARDS	Open	72.76	0.00
23-00526	04/13/23	K0040	K.K.D. ENTERPRISES INC	LIBRARY REPAIRS PROPOSAL	Open	24,000.00	0.00
23-00531	04/17/23	N0005	NAPA AUTO PARTS CENTER	INVOICE# 479638	Open	145.00	0.00
23-00534	04/17/23	E0077	E.M. WATERBURY	ZONING BOARD INVOICES	Open	4,636.00	0.00
23-00546	04/19/23	D0125	DELISA WASTE SERVICES	MARCH 2023 RECYCLING	Open	2,984.33	0.00
23-00547	04/19/23	H0041	HILSEN TERMITE & PEST CONTROL	LIB. INVOICE# 79696	Open	255.00	0.00
23-00548	04/19/23	A0071	AVAYA, INC	STATEMENT# 2734680564	Open	35.32	0.00
23-00550	04/19/23	D0015	DELTA DENTAL PLAN OF N.J.	DENTAL PREMIUMS MAY 2023	Open	1,811.55	0.00
23-00552	04/20/23	B0142	B&H PHOTO & ELECTRONICS	BOROUGH ADMIN. COMPUTER	Open	649.00	0.00
23-00554	04/25/23	J0042	JERSEY CENTRAL POWER & LIGHT	STREET LIGHT ACCOUNTS	Open	6,086.25	0.00
23-00555	04/25/23	C0083	COMCAST & XFINITY *	VARIOUS ACCOUNTS	Open	571.96	0.00
23-00556	04/25/23	N0036	NEW JERSEY NATURAL GAS CO.	VARIOUS ACCOUNTS	Open	2,088.42	0.00
23-00557	04/25/23	D0125	DELISA WASTE SERVICES	MAY 2023 - GARBAGE	Open	25,000.00	0.00
23-00558	04/25/23	K0049	KONICA MINOLTA BUSINESS SOLU.	COPIER INV#: 79585028	Open	181.88	0.00
23-00560	04/25/23	K0049	KONICA MINOLTA BUSINESS SOLU.	COPIER INV#: 79643665	Open	186.32	0.00
23-00561	04/25/23	S0198	STATE OF NEW JERSEY	QTR END 3-31-2021 AND 12/31/20	Open	3,607.95	0.00
23-00562	04/25/23	A0028	ARNOLDS PLUMBING & HEATING INC	invoice# 030147	Open	880.58	0.00
23-00570	04/25/23	N0005	NAPA AUTO PARTS CENTER	FIRE INVOICE 481511	Open	185.73	0.00
23-00571	04/25/23	N0009	NEW JERSEY EMERGENCY VEHICLES	0081557-IN EMS SUPPLIES	Open	850.19	0.00
23-00572	04/25/23	J0063	JERSEY AUTO SPA CAR WASH, LLC	INVOICE 997 FEB POLICE CAR WAS	Open	303.00	0.00
23-00573	04/25/23	K0043	ROBERT KNOTT	PERSC. EYEWEAR REIMBURSEMENT	Open	271.00	0.00
23-00575	04/25/23	J0011	JOHN GUIRE SUPPLY LLC	INVOICE 120546	Open	30.57	0.00
23-00577	04/25/23	D0109	DIDI'S AUTOMOTIVE II,LLC	POLICE CAR REPAIRS UNIT 6 & 8	Open	3,320.09	0.00
23-00583	04/28/23	A0071	AVAYA, INC	INVOICE# 2221673365	Open	35.32	0.00
23-00585	04/28/23	N0036	NEW JERSEY NATURAL GAS CO.	VARIOUS ACCOUNTS	Open	1,860.51	0.00
23-00589	05/01/23	A0182	AMAZON CAPITAL SERVICES, INC.	MAYORS OFFICE SUPPLIES	Open	74.02	0.00
23-00590	05/01/23	I0034	MICHAEL IRENE, JR.	ZONING BOARD INVOICES	Open	3,860.50	0.00
23-00591	05/02/23	N0005	NAPA AUTO PARTS CENTER	INVOICE# 482151 POLICE	Open	93.50	0.00
23-00593	05/02/23	C0195	CASA REPORTING SERVICE	MAR 2023 CASA CHARGES	Open	121.60	0.00
23-00594	05/02/23	J0042	JERSEY CENTRAL POWER & LIGHT	VARIOUS ACCOUNTS	Open	203.25	0.00
23-00595	05/02/23	C0083	COMCAST & XFINITY *	VARIOUS ACCOUNTS	Open	940.25	0.00
23-00596	05/02/23	CASAP005	Casa Payroll Service	APR (2) INV#: 1183234	Open	252.40	0.00
23-00597	05/02/23	I0034	MICHAEL IRENE, JR.	PLANNING BOARD INVOICES	Open	1,287.00	0.00

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BOROUGH OF WEST LONG BRANCH
Bill List By P.O. Number

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PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
23-00598	05/02/23	E0077	E.M. WATERBURY	ZONING BOARD INVOICES	Open	1,051.25	0.00
23-00599	05/02/23	C0008	CARUSO & BAXTER	MAY 2023 MONTHLY RETAINER	Open	5,975.00	0.00
23-00600	05/03/23	C0008	CARUSO & BAXTER	TAX/LEGAL INVOICED 05/02/2023	Open	1,326.75	0.00
23-00601	05/03/23	J0052	JERSEY ELEVATOR	PD ELEVATOR MAY 2023	Open	140.99	0.00
23-00604	05/03/23	J0011	JOHN GUIRE SUPPLY LLC	FIRE INV#: 115338	Open	60.00	0.00
23-00606	05/03/23	N0005	NAPA AUTO PARTS CENTER	PD INVOICE NO. 482892	Open	85.48	0.00
23-00607	05/03/23	C0062	CENTRAL JERSEY HEALTH INS FUND	HEALTH BENEFITS - MAY 2023	Open	106,804.00	0.00
23-00610	05/03/23	T0122	TEAM LIFE	EMS INV 40492 POWERHEART PADS	Open	526.00	0.00
23-00611	05/03/23	K0049	KONICA MINOLTA BUSINESS SOLU.	COPIER INV#: 286826742	Open	101.13	0.00
Total Purchase Orders:		57	Total P.O. Line Items:	0	Total List Amount:	210,768.27	Total Void Amount: 0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total
	2-01	6,864.92	0.00	6,864.92	0.00	0.00	0.00
	3-01	194,586.60	0.00	194,586.60	0.00	0.00	0.00
	3-03	0.00	0.00	0.00	0.00	0.00	7,716.25
Year Total:		194,586.60	0.00	194,586.60	0.00	0.00	7,716.25
	E-03	1,600.50	0.00	1,600.50	0.00	0.00	0.00
Total of All Funds:		203,052.02	0.00	203,052.02	0.00	0.00	7,716.25

Project Description	Project No.	Rcvd Total	Held Total	Project Total
SCHMITT PROPERTY-K.HOVNANIAN	PB-2022-03	115.50	0.00	115.50
EDELSTEIN PLAY/TREE HOUSE	ZB-2022-07	148.50	0.00	148.50
CEDAR VILLAGE GROUP, LLC-SP	ZB-2022-08	2,983.75	0.00	2,983.75
LEONARDO DEBORBA	ZB-2022-11	148.50	0.00	148.50
MONMOUTH U - GARDEN PROJECT	ZB-2022-12	843.75	0.00	843.75
MICHEAL STOUT	ZB-2022-15	610.50	0.00	610.50
KADA/HARA RESIDENCE	ZB-2022-17	236.25	0.00	236.25
ZIRKY RESIDENCE	ZB-2022-18	511.50	0.00	511.50
VALDIMER MESQUITA	ZB-2022-21	1,105.00	0.00	1,105.00
McCLELLAND RESIDENCE	ZB-2022-22	133.50	0.00	133.50
MCDONALD CORPORATION	ZB-2023-04	72.50	0.00	72.50
BRIAN CROWE	ZB-2023-06	270.00	0.00	270.00
FER PROPERTIES	ZB-2023-07	537.00	0.00	537.00
Total of All Projects:		7,716.25	0.00	7,716.25