

**SUBJECT TO CHANGE
BOROUGH OF WEST LONG BRANCH
COUNCIL MEETING**

July 5, 2023

(Immediately Following Caucus Meeting Which Starts at 6:30 PM)

MAYOR JANET W. TUCCI PRESIDES

MAYOR TUCCI REPORTS SUNSHINE LAW COMPLIED WITH

PRESENT: BRAY CIOFFI, GOMEZ, NEYHART, PENTA, SNIFFEN

ABSENT:

READING AND APPROVAL OF MINUTES:

Caucus Minutes
June 21, 2023

Executive Session Minutes
June 21, 2023

Council Minutes
June 21, 2023

REPORTS OF STANDING COMMITTEES:

MAYOR TUCCI:

COUNCILMAN BRAY (FINANCE & ADMINISTRATION):

COUNCILMAN CIOFFI (RECREATION, ENVIRONMENTAL, & SHADE TREE):

COUNCILMAN GOMEZ (FIRE & EMS):

COUNCILMAN NEYHART (POLICE):

COUNCILMAN PENTA (PUBLIC WORKS):

COUNCILMAN SNIFFEN (PUBLIC PROPERTY):

BOROUGH ADMINISTRATOR DOLLINGER:

ACTING BOROUGH CLERK SANTOS:

BOROUGH ATTORNEY BAXTER:

BOROUGH ENGINEER MULLAN:

COMMUNICATIONS:

1. Trinity Hall High School – Request to use Monmouth University’s MAC on Friday, May 31, 2024, for Graduation Practice and Sunday, June 2, 2024, for Graduation Ceremony.

ORDINANCES:

1. An Ordinance Authorizing and Encouraging Electric Vehicle Supply/Service Equipment (EVSE) & Make-Ready Parking Spaces in the Borough of West Long Branch
Introduction

RESOLUTIONS:

1. R-23-96 Resolution Approving Change Order and Payment Certificate of PM Construction Corp.
2. R-23-97 Resolution Approving Submission of Grant Application and Execution of Grant Contract with the New Jersey Department of Transportation for the MA 2024 Girard Ave Improvements Project
3. R-23-98 Resolution Appointing Borough Clerk
4. R-23-99 Resolution Approving Contract with Lake Management Services to Apply Aquatic Herbicide Control Products at Franklin Lake
5. R-23-100 Resolution Hiring Summer Recreation Program Employees

UNFINISHED BUSINESS:

NEW BUSINESS:

BILLS AND CLAIMS:

OPPORTUNITY FOR ANY PERSON TO BE HEARD:

MOTION TO CLOSE THE PUBLIC PORTION AND ADJOURN:

ORDINANCE NO. O-23-12

**AN ORDINANCE AUTHORIZING AND ENCOURAGING ELECTRIC VEHICLE
SUPPLY/SERVICE EQUIPMENT (EVSE) & MAKE-READY PARKING SPACES
IN THE BOROUGH OF WEST LONG BRANCH**

WHEREAS, this Ordinance sets forth procedures for the installation of Electric Vehicle Supply/Service Equipment (EVSE) and Make-Ready parking spaces and establishes associated regulations and other standards within the Borough of West Long Branch;

WHEREAS, the State of New Jersey position is that the transition to electric vehicles contributes to all municipalities' commitment to sustainability and is in the best interest of public welfare; and

WHEREAS, the State of New Jersey has found that the installation of EVSE and Make-Ready parking spaces encourages electric vehicle adoption; and

WHEREAS, the Borough of West Long Branch, at the direction of the State of New Jersey, encourages increased installation of EVSE and Make Ready parking spaces; and

WHEREAS, adoption of this ordinance supports the State of New Jersey's goals to reduce air pollutants and greenhouse gas emissions from the transportation sector as outlined and supported by various programs related to NJ's 2019 Energy Master Plan, Global Warming Response Act (P.L.2007, c.112 (C.26:2C-37 et al.)), and EV Law (P.L. 2019, c. 362); and

WHEREAS, P.L. 2021, c.171, which Governor Murphy signed into law on July 9, 2021, requires EVSE and Make-Ready parking spaces be designated as a permitted accessory use in all zoning or use districts and establishes associated installation and parking requirements; and

WHEREAS, adoption of this ordinance will support the Master Plan of the Borough of West Long Branch adopted in concurrence with P.L. 1975 c. 291, s. 1 eff. Aug. 1, 1976, and is consistent with goals and objectives of the Master Plan as well as the land use, and facilitates and supports the land use and circulation elements of the Master Plan; and

WHEREAS, the Borough of West Long Branch encourages greater ownership and use of electric vehicles, thus the Borough of West Long Branch is amending its Land Use Ordinances to establish standards and regulations for the safe and efficient installation of EVSE and Make-Ready parking spaces at appropriate locations.

NOW, THEREFORE, BE IT ORDAINED, by the *Borough Council of the Borough of West Long Branch*, County of Monmouth, State of New Jersey as follows:

FIRST: ELECTRIC VEHICLE SUPPLY/SERVICE EQUIPMENT

A. Purpose

The purpose of this ordinance is to promote and encourage the use of electric vehicles by requiring the safe and efficient installation of EVSE and Make-Ready parking spaces through municipal parking regulations and other standards. EVSE and Make-Ready parking spaces will support the State's transition to an electric transportation sector,

reducing automobile air pollution, greenhouse gas emissions, and storm water runoff contaminants. The goals are to:

1. Provide adequate and convenient EVSE and Make-Ready parking spaces to serve the needs of the traveling public.
2. Provide opportunities for residents to have safe and efficient personal EVSE located at or near their place of residence.
3. Provide the opportunity for non-residential uses to supply EVSE to their customers and employees.
4. Create standard criteria to encourage and promote safe, efficient, and cost-effective electric vehicle charging opportunities in all zones and settings for convenience of service to those that use electric vehicles.

B. Definitions

Certificate of occupancy: The certificate provided for in N.J.A.C. 5:23-2, indicating that the construction authorized by the construction permit has been completed in accordance with the construction permit, the act and the regulations. See "State Uniform Construction Code Act," P.L.1975, c.217 (C.52:27D-119 et seq.) and regulations adopted pursuant thereto.

Charging Level: The amount of voltage provided to charge an electric vehicle varies depending on the type of EVSE as follows:

1. Level 1 operates on a fifteen (15) to twenty (20) amp breaker on a one hundred twenty (120) volt AC circuit.
2. Level 2 operates on a forty (40) to one hundred (100) amp breaker on a two hundred eight (208) or two hundred forty (240) volt AC circuit.
3. Direct-current fast charger (DCFC) operates on a sixty (60) amp or higher breaker on a four hundred eighty (480) volt or higher three phase circuit with special grounding equipment. DCFC stations can also be referred to as rapid charging stations that are typically characterized by industrial grade electrical outlets that allow for faster recharging of electric vehicles.

Electric vehicle: Any vehicle that is licensed and registered for operation on public and private highways, roads, and streets; and operates either partially or exclusively using an electric motor powered by an externally charged on-board battery.

Electric Vehicle Supply/Service Equipment or (EVSE): The equipment, including the cables, cords, conductors, connectors, couplers, enclosures, attachment plugs, power outlets, power electronics, transformer, switchgear, switches and controls, network interfaces, point of sale equipment, and associated apparatus designed and used for the purpose of transferring energy from the electric supply system to a plug-in electric vehicle. "EVSE" may deliver either alternating current or, consistent with fast charging equipment

standards, direct current electricity. “EVSE” is synonymous with “electric vehicle charging station.”

Make-Ready Parking Space: means the pre-wiring of electrical infrastructure at a parking space, or set of parking spaces, to facilitate easy and cost-efficient future installation of Electric Vehicle Supply Equipment or Electric Vehicle Service Equipment, including, but not limited to, Level Two EVSE and direct current fast chargers. Make Ready includes expenses related to service panels, junction boxes, conduit, wiring, and other components necessary to make a particular location able to accommodate Electric Vehicle Supply Equipment or Electric Vehicle Service Equipment on a “plug and play” basis. “Make-Ready” is synonymous with the term “charger ready,” as used in P.L.2019, c.362 (C.48:25-1 et al.)._Private EVSE: EVSE that has restricted access to specific users (e.g., single and two-family homes, executive parking fleet parking with no access to the general public).

Publicly accessible EVSE: EVSE that is publicly available (e.g., park & ride, public parking lots and garages, on-street parking, shopping center parking, non-reserved parking in multi-family parking lots, etc.).

C. Approvals and Permits

An application for development submitted solely for the installation of EVSE or Make-Ready parking spaces shall be considered a permitted accessory use and permitted accessory structure in all zoning or use districts and shall not require a variance pursuant to C.40:55D-70.

1. EVSE and Make-Ready Parking Spaces installed pursuant to Section D. below in development applications that are subject to site plan approval are considered a permitted accessory use as described in 1. above.
2. All EVSE and Make-Ready parking spaces shall be subject to applicable local and/or Department of Community Affairs permit and inspection requirements.
3. The Borough Code Enforcement Officers shall enforce all signage and installation requirements described in this ordinance. Failure to meet the requirements in this ordinance shall be subject to the same enforcement and penalty provisions as other violations of the borough’s land use regulations.
4. An application for development for the installation of EVSE or Make-Ready spaces at an existing gasoline service station, an existing retail establishment, or any other existing building shall not be subject to site plan or other land use board review, shall not require variance relief pursuant to C.40:55D-1 et seq. or any other law, rule, or regulation, and shall be approved through the issuance of a zoning permit by the administrative officer, provided the application meets the following requirements:

- a. the proposed installation does not violate bulk requirements applicable to the property or the conditions of the original final approval of the site plan or subsequent approvals for the existing gasoline service station, retail establishment, or other existing building;
 - b. all other conditions of prior approvals for the gasoline service station, the existing retail establishment, or any other existing building continue to be met; and
 - c. the proposed installation complies with the construction codes adopted in or promulgated pursuant to the "State Uniform Construction Code Act," P.L.1975, c.217 (C.52:27D-119 et seq.), any safety standards concerning the installation, and any State rule or regulation concerning electric vehicle charging stations.
5. An application pursuant to Section 5. above shall be deemed complete if the application, including the permit fee and all necessary documentation, is determined to be complete.
6. EVSE and Make-Ready parking spaces installed at a gasoline service station, an existing retail establishment, or any other existing building shall be subject to applicable local and/or Department of Community Affairs inspection requirements.
7. A permitting application solely for the installation of electric vehicle supply equipment permitted as an accessory use shall not be subject to review based on parking requirements.

D. Requirements for New Installation of EVSE and Make-Ready Parking Spaces

1. As a condition of preliminary site plan approval, for each application involving a multiple dwelling with five or more units of dwelling space, which shall include a multiple dwelling that is held under a condominium or cooperative form of ownership, a mutual housing corporation, or a mixed-use development, the developer or owner, as applicable, shall:
- a. prepare as Make-Ready parking spaces at least 15 percent of the required off-street parking spaces, and install EVSE in at least one-third of the 15 percent of Make-Ready parking spaces;
 - b. within three years following the date of the issuance of the certificate of occupancy, install EVSE in an additional one-third of the original 15 percent of Make-Ready parking spaces; and
 - c. within six years following the date of the issuance of the certificate of occupancy, install EVSE in the final one-third of the original 15 percent of Make-Ready parking spaces.

- d. Throughout the installation of EVSE in the Make-Ready parking spaces, at least five percent of the electric vehicle supply equipment shall be accessible for people with disabilities.
 - e. Nothing in this subsection shall be construed to restrict the ability to install electric vehicle supply equipment or Make-Ready parking spaces at a faster or more expansive rate than as required above.
2. As a condition of preliminary site plan approval, each application involving a parking lot or garage not covered in 1. above shall:
- a. Install at least one Make-Ready parking space if there will be 50 or fewer off-street parking spaces.
 - b. Install at least two Make-Ready parking spaces if there will be 51 to 75 off-street parking spaces.
 - c. Install at least three Make-Ready parking spaces if there will be 76 to 100 off-street parking spaces.
 - d. Install at least four Make-Ready parking spaces, at least one of which shall be accessible for people with disabilities, if there will be 101 to 150 off-street parking spaces.
 - e. Install at least four percent of the total parking spaces as Make-Ready parking spaces, at least five percent of which shall be accessible for people with disabilities, if there will be more than 150 off-street parking spaces.
 - f. In lieu of installing Make-Ready parking spaces, a parking lot or garage may install EVSE to satisfy the requirements of this subsection.
 - g. Nothing in this subsection shall be construed to restrict the ability to install electric vehicle supply equipment or Make-Ready parking spaces at a faster or more expansive rate than as required above.
 - h. Notwithstanding the provisions of this Section, a retailer that provides 25 or fewer off-street parking spaces or the developer or owner of a single-family home shall not be required to provide or install any electric vehicle supply equipment or Make-Ready parking spaces.

E. Minimum Parking Requirements

- 1. All parking spaces with EVSE and Make-Ready equipment shall be included in the calculation of minimum required parking spaces, pursuant to the provisions of the Borough Land Use Ordinances, including, but not limited to section 18-7.4 ("Off-street Parking, Loading and Unloading Regulations") thereof.
- 2. A parking space prepared with EVSE or Make-Ready equipment shall count as at least two parking spaces for the purpose of complying with a minimum parking

space requirement. This shall result in a reduction of no more than 10 percent of the total required parking.

3. All parking space calculations for EVSE and Make-Ready equipment shall be rounded up to the next full parking space.
4. Additional installation of EVSE and Make-Ready parking spaces above what is required in Section D. above may be encouraged but shall not be required in development projects.

F. Reasonable Standards for All New EVSE and Make-Ready Parking Spaces

1. Location and layout of EVSE and Make-Ready parking spaces is expected to vary based on the design and use of the primary parking area. It is expected flexibility will be required to provide the most convenient and functional service to users. Standards and criteria should be considered guidelines and flexibility should be allowed when alternatives can better achieve objectives for provision of this service.
2. Installation:
 - a. Installation of EVSE and Make-Ready parking spaces shall meet the electrical subcode of the Uniform Construction Code, N.J.A.C. 5:23-3.16.
 - b. Each EVSE or Make-Ready parking space that is not accessible for people with disabilities shall be not less than 9 feet wide or 18 feet in length. Exceptions may be made for existing parking spaces or parking spaces that were part of an application that received prior site plan approval.
 - c. To the extent practical, the location of accessible parking spaces for people with disabilities with EVSE and Make Ready equipment shall comply with the general accessibility requirements of the Uniform Construction Code, N.J.A.C. 5:23, and other applicable accessibility standards.
 - d. Each EVSE or Make-Ready parking space that is accessible for people with disabilities shall comply with the sizing of accessible parking space requirements in the Uniform Construction Code, N.J.A.C. 5:23, and other applicable accessibility standards.
3. EVSE Parking:
 - a. Publicly-accessible EVSE shall be reserved for parking and charging electric vehicles only. Electric vehicles shall be connected to the EVSE. The use of time limits is optional and shall be determined by the owner.
 - b. Electric vehicles may be parked in any parking space designated for parking, subject to the restrictions that would apply to any other vehicle that would park in that space.
 - c. Public Parking. Pursuant to NJSA 40:48-2, publicly-accessible EVSE parking spaces shall be monitored by the municipality's police department and enforced in the same manner as any other parking. It shall be a violation of this Section to park

or stand a non-electric vehicle in such a space, or to park an electric vehicle in such a space when it is not connected to the EVSE. Any non-electric vehicle parked or standing in a EVSE parking space or any electric vehicle parked and not connected to the EVSE shall be subject to fine and/or impoundment of the offending vehicle as described in the general penalty provisions of this West Long Branch Municipal Ordinances which prohibit parking in designated no parking areas or zones other than handicapped parking restrictions. Signage indicating the penalties for violations shall comply with Section 5. below. Any vehicle parked in such a space shall make the appropriate payment for the space and observe the time limit for the underlying parking area, if applicable.

- d. Private Parking. The use of EVSE shall be monitored by the property owner or designee.

4. Safety

- a. Each publicly accessible EVSE shall be located at a parking space that is designated for electric vehicles only and identified by green painted pavement and/or curb markings, a green painted charging pictograph symbol, and appropriate signage pursuant to Section 5. below.
- b. Where EVSE is installed, adequate site lighting and landscaping shall be provided in accordance with the borough's ordinances and regulations.
- c. Adequate EVSE protection such as concrete-filled steel bollards shall be used for publicly accessible EVSE. Non-mountable curbing may be used in lieu of bollards if the EVSE is setback a minimum of 24 inches from the face of the curb. Any stand-alone EVSE bollards should be 3 to 4-feet high with concrete footings placed to protect the EVSE from accidental impact and to prevent damage from equipment used for snow removal.
- d. EVSE outlets and connector devices shall be no less than 36 inches and no higher than 48 inches from the ground or pavement surface where mounted, and shall contain a cord management system as described in e. below. Equipment mounted on pedestals, lighting posts, bollards, or other devices shall be designated and located as to not impede pedestrian travel, create trip hazards on sidewalks, or impede snow removal.
- e. Each EVSE shall incorporate a cord management system or method to minimize the potential for cable entanglement, user injury, or connector damage. Cords shall be retractable or have a place to hang the connector and cord a safe and sufficient distance above the ground or pavement surface. Any cords connecting the charger to a vehicle shall be configured so that they do not cross a driveway, sidewalk, or passenger unloading area.

- f. Where EVSE is provided within a pedestrian circulation area, such as a sidewalk or other accessible route to a building entrance, the EVSE shall be located so as not to interfere with accessibility requirements of the Uniform Construction Code, N.J.A.C. 5:23, and other applicable accessibility standards.
- g. Publicly accessible EVSEs shall be maintained in all respects, including the functioning of the equipment. A 24-hour on-call contact shall be provided on the equipment for reporting problems with the equipment or access to it. To allow for maintenance and notification, the borough shall require the owners/designee of publicly accessible EVSE to provide information on the EVSE's geographic location, date of installation, equipment type and model, and owner contact information.

5. Signs

- a. Publicly accessible EVSE shall have posted regulatory signs, as identified in this section, allowing only charging electric vehicles to park in such spaces. For purposes of this section, "charging" means that an electric vehicle is parked at an EVSE and is connected to the EVSE. If time limits or vehicle removal provisions are to be enforced, regulatory signs including parking restrictions shall be installed immediately adjacent to, and visible from the EVSE. For private EVSE, installation of signs and sign text is at the discretion of the owner.
- b. All regulatory signs shall comply with visibility, legibility, size, shape, color, and reflectivity requirements contained within the Federal Manual on Uniform Traffic Control Devices as published by the Federal Highway Administration.
- c. Wayfinding or directional signs, if necessary, shall be permitted at appropriate decision points to effectively guide motorists to the EVSE parking space(s). Wayfinding or directional signage shall be placed in a manner that shall not interfere with any parking space, drive lane, or exit and shall comply with b. above.
- d. In addition to the signage described above, the following information shall be available on the EVSE or posted at or adjacent to all publicly-accessible EVSE parking spaces:
 - 1) Hour of operations and/or time limits if time limits or tow-away provisions are to be enforced by the municipality or owner/designee;
 - 2) Usage fees and parking fees, if applicable; and
 - 3) Contact information (telephone number) for reporting when the equipment is not operating or other problems.

6. Usage Fees

Private EVSE: Nothing in this ordinance shall be deemed to preclude a private owner/designee of an EVSE from collecting a fee for the use of the EVSE, in accordance

with applicable State and Federal regulations. Fees shall be available on the EVSE or posted at or adjacent to the EVSE parking space.

SECOND: SEVERABILITY

If any section, paragraph, clause, or provision of this ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, clause or provision so adjudged and the remainder of the ordinance shall be deemed valid and effective.

THIRD: REPEAL OF PRIOR ORDINANCES

All ordinances or parts of ordinances inconsistent with or in conflict with this ordinance are hereby repealed to the extent of such inconsistency.

FOURTH: EFFECTIVE DATE

This ordinance shall take effect after final passage and publication as provided by law.

Introduced:
Passed:
Adopted:

MAYOR

ACTING BOROUGH CLERK

Councilmember offered the following resolution and moved its adoption:

**RESOLUTION APPROVING CHANGE ORDER AND PAYMENT
CERTIFICATE OF PM CONSTRUCTION CORP.**

7/5/23

WHEREAS, PM CONSTRUCTION CORP., 1310 Central Avenue, Hillside, NJ 07205, has completed work in connection with the FY 2021 Road Improvements Program; and

WHEREAS, the Borough Engineer has reported that Payment Certificate No. 4 & Final, in the amount of \$111,765.64, and Change Order No. 3 & Final, which shows a net increase of \$906,968.76, are in proper form and that the stated work has been completed;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that Payment Certificate No. 4 & Final, in the amount of \$111,765.64, is hereby approved; and

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to sign Change Order No. 3 & Final, which shows a net increase of \$906,968.76; and

BE IT FURTHER RESOLVED that the appropriate Borough Officials are hereby authorized to make payment in accordance with this resolution.

Seconded by Councilmember and carried upon the following roll call vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

I hereby certify the foregoing to be a true and exact copy of the original resolution as adopted by the West Long Branch Borough Council on July 5, 2023.

ACTING BOROUGH CLERK

Councilmember offered the following resolution and moved its adoption:

**RESOLUTION APPROVING SUBMISSION OF GRANT APPLICATION AND EXECUTION
OF GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF
TRANSPORTATION FOR THE MA 2024 GIRARD AVE IMPROVEMENTS PROJECT**

7/5/23

WHEREAS, the Borough of West Long Branch desires to apply for and obtain a grant from the New Jersey Department of Transportation for the MA 2024 Girard Ave Improvements -00569 Project.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch does hereby formally approve the grant application for the above stated project; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA 2024 Girard Ave Improvements 00569 to the New Jersey Department of Transportation on behalf of Borough of West Long Branch.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Borough of West Long Branch and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Seconded by Councilmember and carried upon the following roll call vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

I hereby certify the foregoing to be a true and exact copy of the original resolution as adopted by the West Long Branch Borough Council on July 5, 2023.

ACTING BOROUGH CLERK

Councilmember offered the following resolution and moved its adoption:

RESOLUTION APPOINTING BOROUGH CLERK

7/5/23

WHEREAS, CAROLINA SANTOS has been serving as the Acting Borough Clerk and performing all the duties of the Municipal Clerk since October 1, 2021; and

WHEREAS, CAROLINA SANTOS has received her Registered Municipal Clerk (RMC) Certificate; and

WHEREAS, it is the recommendation of the Borough Administrator and the Finance Committee to appoint CAROLINA SANTOS to the position of Borough Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that CAROLINA SANTOS be hereby appointed to the position of Borough Clerk with a term effective July 5, 2023, through July 4, 2026; and

Seconded by Councilmember and carried upon the following roll call vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

I hereby certify the foregoing to be a true and exact copy of the original resolution as adopted by the West Long Branch Borough Council on July 5, 2023.

ACTING BOROUGH CLERK

7/5/23

Councilmember offered the following resolution and moved its adoption:

**RESOLUTION APPROVING CONTRACT WITH LAKE MANAGEMENT SCIENCES TO
APPLY AQUATIC HERBICIDE CONTROL PRODUCTS AT FRANKLIN LAKE**

WHEREAS, there is an issue with overpopulation and management of cattail and lily growth at Franklin Lake; and

WHEREAS, it is necessary to control the growth of such emergent aquatic plant species for the benefit of the lentic ecosystem; and

WHEREAS, the Borough received a quote for services from LAKE MANAGEMENT SCIENCES to apply aquatic herbicide control products to manage and reduce the growth of emergent aquatic plant populations; and

WHEREAS, the cost for such services will be in an amount not to exceed \$971.00 for Phragmites/Cattail Control per-treatment and \$531.00 for Spatterdock/Lily Control per-treatment, for a total cost of \$1502.00; and

WHEREAS, funds are or will be available for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that LAKE MANAGEMENT SCIENCES is hereby authorized to apply aquatic herbicide control products to manage and reduce the growth of emergent aquatic plant populations for a total cost not to exceed \$1502.00.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to sign said contract on behalf of the Borough.

Seconded by Councilmember and carried upon the following roll call vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

I hereby certify the foregoing to be a true and exact copy of the original resolution as adopted by the West Long Branch Borough Council on July 5, 2023.

ACTING BOROUGH CLERK

7/5/23

Councilmember offered the following resolution and moved its adoption:

RESOLUTION HIRING SUMMER RECREATION PROGRAM EMPLOYEES

WHEREAS, there is a need to hire additional Summer Recreation Program employees for 2023; and

WHEREAS, the Borough Administrator has reviewed the applications submitted for the various positions and recommends hiring the following individuals;

<u>Position</u>	<u>Name</u>	<u>Salary</u>
Counselor	Alyssa Herschenfeld	\$14.13/Hour
Counselor	Morgan Shaftel	\$14.13/Hour

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that the above-listed individuals be hired as the staff for the 2023 Summer Recreation Program at the salaries listed.

Seconded by Councilmember and carried upon the following roll call vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

I hereby certify the foregoing to be a true and exact copy of the original resolution as adopted by the West Long Branch Borough Council on July 5, 2023.

ACTING BOROUGH CLERK

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N
 Range: First to Last Rcvd: Y Held: Y Aprv: N
 Format: Condensed Bid: Y State: Y Other: Y Exempt: Y
 Vendors: All Include Non-Budgeted: Y
 Rcvd Batch Id Range: First to Last

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
22-01616	11/29/22	N116	NEW JERSEY DRE ASSOCIATION	ANNUAL MEMBERSHIP FEE	Open	50.00	0.00
22-01677	12/06/22	SKYLA005	SKYLANDS AREA FIRE EQUIPMENT	FIRE DEPT. PROPOSAL	Open	1,244.30	0.00
23-00120	01/27/23	IMPRI005	IMPRINT SHOP	2023 BOROUGH HALL FLEECE	Open	315.00	0.00
23-00153	02/01/23	IMPRI005	IMPRINT SHOP	EMBROIDERY QUOTE#: 1281	Open	31.00	0.00
23-00300	03/03/23	SKYLA005	SKYLANDS AREA FIRE EQUIPMENT	NJ STATE QUOTE#: 82252-NJWEST	Open	3,977.66	0.00
23-00499	04/06/23	B0021	ATLANTIC PRINTING & DESIGN	ACCIDENT FILE CARDS- CRASH DOC	Open	146.32	0.00
23-00510	04/10/23	K0049	KONICA MINOLTA BUSINESS SOLU.	COPIER INVOICE #: 286254453	Open	101.13	0.00
23-00528	04/17/23	B0162	KEITH BRUMMER TREE & FIREWOOD	TREE REMOVAL FRANKLIN LAKE	Open	3,000.00	0.00
23-00568	04/25/23	V0023	VIRTUAL FX	INVOICE# 00816A	Open	690.00	0.00
23-00614	05/05/23	N0005	NAPA AUTO PARTS CENTER	INVOICE# 482674	Open	31.09	0.00
23-00641	05/11/23	VCIEM005	VCI EMERGENCY VEHICLE	NEW LIGHT INSTALL IN AMBULANCE	Open	665.84	0.00
23-00644	05/15/23	N0009	NEW JERSEY EMERGENCY VEHICLES	EMS VEHICLE CLEAN/REPAIR	Open	2,285.00	0.00
23-00645	05/15/23	N0005	NAPA AUTO PARTS CENTER	NAPA AUTO PARTS INVOICES	Open	217.55	0.00
23-00663	05/16/23	K0049	KONICA MINOLTA BUSINESS SOLU.	COPIER INV#: 79847138	Open	173.21	0.00
23-00668	05/17/23	00042	ORIENTAL TRADING COMPANY INC	SUMMER REC SUPPLIES	Open	2,595.86	0.00
23-00672	05/18/23	TRUGR005	TRUGREEN COMMERCIAL	THORNE AND VALENZANO	Open	800.00	0.00
23-00675	05/18/23	N0049	NJ ST ASSN OF CHIEFS OF POLICE	LT. BOTTI TRAINING JUN 15,2023	Open	250.00	0.00
23-00679	05/18/23	S0062	S&S WORLDWILD (ARTS & CRAFTS)	SUMMER REC SUPPLIES	Open	1,061.36	0.00
23-00681	05/18/23	I0019	MUTT MITT	ORDER#31790 MUTT MITT SINGLES	Open	1,539.85	0.00
23-00684	05/18/23	A0028	ARNOLDS PLUMBING & HEATING INC	INVOICE# 030285	Open	483.08	0.00
23-00691	05/24/23	K0049	KONICA MINOLTA BUSINESS SOLU.	COPIER INV#: 79943382	Open	204.96	0.00
23-00698	05/24/23	E0056	EMERGENCY SERVICES MARKETING	INV# 23-10456 EMS	Open	660.00	0.00
23-00720	05/31/23	ESOS0005	ESO SOLUTIONS, INC.	FIRE INV: ESO-110137 THRU 5/24	Open	1,748.00	0.00
23-00739	06/05/23	I0034	MICHAEL IRENE, JR.	ZONING BOARD INVOICES	Open	3,085.50	0.00
23-00742	06/05/23	H0027	HOME DEPOT - CREDIT SERVICES	INVOICE 9512609	Open	370.29	0.00
23-00743	06/05/23	M0252	MAZZA RECYCLING SERVICES, LTD.	MAY COMMINGLED	Open	446.83	0.00
23-00750	06/05/23	JAMES005	JAMES H. NEWMAN	SUB JUDGE NEWMAN 5/31/2023	Open	500.00	0.00
23-00756	06/07/23	W0038	W.B. MASON CO. INC.	FINANCE OFFICE SUPPLIES	Open	40.24	0.00
23-00769	06/13/23	N0037	NJ SHADE TREE FEDERATION	2023 MUNICIPAL MEMBERSHIP	Open	95.00	0.00
23-00775	06/14/23	E0038	EMS CONSULTING SERVICES	SUMMERTIME EMS TRAINING 5/18	Open	350.00	0.00
23-00777	06/14/23	J0052	JERSEY ELEVATOR	INVOICE NO. 420770	Open	140.99	0.00
23-00779	06/14/23	J0011	JOHN GUIRE SUPPLY LLC	INVOICE NO. 134643	Open	37.98	0.00
23-00781	06/14/23	S0206	SH TECHNICAL SERVICES, INC.	INVOICE NO. 178599	Open	4,750.00	0.00
23-00786	06/14/23	S0047	STORR TRACTOR CO.	ORDER NO. 2169816	Open	143.06	0.00
23-00787	06/14/23	S0027	SIP'S PAINT AND HARDWARE	INVOICE NO. 41004	Open	21.79	0.00
23-00790	06/22/23	W0017	WEST LONG BRANCH FIRST AID	2023 RENT - QUARTER 2	Open	750.00	0.00
23-00792	06/22/23	N0005	NAPA AUTO PARTS CENTER	EMS INV#: 488313 OIL CHANGE	Open	48.53	0.00
23-00793	06/22/23	J0011	JOHN GUIRE SUPPLY LLC	POLICE INV#: 134917 UNIT 08	Open	203.52	0.00
23-00794	06/22/23	T0129	THE JEEP STORE	police inv#: 5036691	Open	379.32	0.00
23-00795	06/22/23	N0005	NAPA AUTO PARTS CENTER	POLICE INV#: 487486 OIL ETC.	Open	150.14	0.00
23-00797	06/22/23	S0027	SIP'S PAINT AND HARDWARE	DPW INV#: 41085 PAINT SUPPLIES	Open	13.92	0.00
23-00799	06/22/23	M0212	MONMOUTH COUNTY SPCA	SPCA BILL APR 2023	Open	340.00	0.00
23-00801	06/22/23	V0027	VERIZON *	ACCT NO. 450-775-017-00021-28	Open	189.02	0.00
23-00802	06/22/23	N0029	NEW JERSEY AMERICAN WATER CO.	ACCT NO. 1018-220032426588	Open	29.77	0.00
23-00807	06/22/23	V0039	STEPHEN J. VETRANO, DO EMT LLC	EMS MEDICAL DIRECTOR 2023	Open	2,000.00	0.00
23-00808	06/22/23	S0139	SHORE BUSINESS SOLUTIONS	PD INVOICE NO. AR79781 COPIER	Open	109.68	0.00
23-00809	06/22/23	D0112	DYNAMIC TESTING SERVICE	DPW INV#: 1431 TESTING	Open	180.00	0.00
23-00810	06/22/23	S0221	GARY SMOLOKOFF	WEST END DOGS CONCERT 7/2023	Open	1,500.00	0.00

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
23-00811	06/22/23	THESU005	THE SUPERGROUP COMMITTEE	SUMMER CONCERT AUG 4, 2023	Open	2,000.00	0.00
23-00812	06/22/23	THEGE010	THE GET DOWN COMMITTEE BAND	SUMMER CONCERT JULY 21, 2023	Open	2,000.00	0.00
23-00813	06/22/23	VINTA005	Miguel Corella	SUMMER CONCERT AUG 11, 2023	Open	800.00	0.00
23-00814	06/22/23	C0062	CENTRAL JERSEY HEALTH INS FUND	HEALTH BENEFITS JUL 2023	Open	111,632.00	0.00
23-00815	06/22/23	H0088	HALF MOON IMPRINTS LLC	CLOTHING ESTIMATE NO. 193	Open	1,339.00	0.00
23-00817	06/22/23	CASAP005	Casa Payroll Service	JUN (1) INV#: 1188636	Open	249.10	0.00
23-00818	06/22/23	D0125	DELISA WASTE SERVICES	JUL 2023 - GARBAGE	Open	25,000.00	0.00
23-00819	06/23/23	N0036	NEW JERSEY NATURAL GAS CO.	VARIOUS ACCOUNTS	Open	424.54	0.00
23-00820	06/23/23	J0042	JERSEY CENTRAL POWER & LIGHT	STREET LIGHT ACCOUNTS	Open	6,086.25	0.00
23-00821	06/23/23	C0083	COMCAST & XFINITY *	VARIOUS ACCOUNTS	Open	457.23	0.00
23-00823	06/23/23	D0125	DELISA WASTE SERVICES	JUN 2023 - TIPPING 1-15	Open	10,771.05	0.00
23-00825	06/23/23	N0029	NEW JERSEY AMERICAN WATER CO.	ACCT NO. 1018-220032426588	Open	170.64	0.00
23-00827	06/23/23	P0108	PowerDMS Inc.	PD POLICY ORDER#: Q-211274	Open	6,019.27	0.00
23-00829	06/23/23	N0029	NEW JERSEY AMERICAN WATER CO.	ACCT NO. 1018-220038240164	Open	14.16	0.00
23-00830	06/23/23	P0044	PITNEY BOWES, INC.	INVOICE NO. 1023318140	Open	39.72	0.00
23-00832	06/23/23	C0053	CITY OF LONG BRANCH	GAS/DIESEL - MAY, 2023	Open	6,772.03	0.00
23-00841	06/27/23	W0099	NAIM WILLIAMS	EYEGLASSES PER UNION CONTRACT	Open	300.00	0.00
23-00844	06/28/23	C0008	CARUSO & BAXTER	LEGAL & TAX INVOICES JUN 27	Open	1,244.25	0.00
23-00846	06/28/23	K0049	KONICA MINOLTA BUSINESS SOLU.	COPIER INV#: 80217053	Open	195.64	0.00
23-00847	06/28/23	C0083	COMCAST & XFINITY *	ACCT NO. 8499 05 216 0045646	Open	115.51	0.00
23-00848	06/28/23	N0036	NEW JERSEY NATURAL GAS CO.	ACCT NO. 22-0007-1767-20	Open	71.01	0.00
23-00849	06/28/23	N0036	NEW JERSEY NATURAL GAS CO.	ACCT NO. 17-3280-0360-19	Open	126.98	0.00
23-00850	06/28/23	N0036	NEW JERSEY NATURAL GAS CO.	ACCT NO. 22-0019-6669-96	Open	117.39	0.00
23-00851	06/28/23	N0036	NEW JERSEY NATURAL GAS CO.	ACCT NO. 22-0012-6557-84	Open	46.58	0.00
23-00852	06/28/23	N0036	NEW JERSEY NATURAL GAS CO.	ACCT NO. 13-3266-7180-13	Open	44.56	0.00
23-00857	06/28/23	S0212	STATE OF NJ DEPT OF LABOR	QTR END 06/30/2021	Open	267.52	0.00
23-00858	06/28/23	C0053	CITY OF LONG BRANCH	REMAINING BAL INV#: WLB-2023-1	Open	10.02	0.00
23-00859	06/28/23	N0036	NEW JERSEY NATURAL GAS CO.	ACCT NO. 22-0012-4310-51	Open	414.35	0.00
23-00860	06/28/23	G0109	GANNETT NJ NEWSPAPERS	INVOICE NO. 0005661085 CLERKAD	Open	67.76	0.00
23-00863	06/28/23	C0083	COMCAST & XFINITY *	ACCT NO. 8499 05 216 0069847	Open	236.15	0.00
23-00867	06/28/23	C0008	CARUSO & BAXTER	MONTHLY RETAINER JUL-DEC 2023	Open	5,975.00	0.00
23-00868	06/28/23	I0034	MICHAEL IRENE, JR.	ZB RETAINER JUL - DEC 2023	Open	857.00	0.00
23-00869	06/28/23	I0034	MICHAEL IRENE, JR.	PB RETAINER JUL - DEC 2023	Open	857.00	0.00
23-00870	06/28/23	E0067	PAUL R. EDINGER	PUBLIC DEFENDER JUN-DEC 2023	Open	400.00	0.00
23-00871	06/28/23	SEANK005	SEAN KEAN	PROSECUTOR JUL - DEC 2023	Open	1,487.50	0.00
23-00872	06/29/23	SARAH005	SARAH WARNER	REIMBURSEMENT 4TH OF JULY	Open	12.69	0.00

Total Purchase Orders:	84	Total P.O. Line Items:	0	Total List Amount:	224,768.69	Total Void Amount:	0.00
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Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total
	2-01	1,294.30	0.00	1,294.30	0.00	0.00	0.00
	3-01	219,795.55	0.00	219,795.55	0.00	0.00	0.00
	3-03	0.00	0.00	0.00	0.00	0.00	2,376.00
Year Total:		219,795.55	0.00	219,795.55	0.00	0.00	2,376.00
	C-04	665.84	0.00	665.84	0.00	0.00	0.00
	D-13	340.00	0.00	340.00	0.00	0.00	0.00
	E-03	297.00	0.00	297.00	0.00	0.00	0.00
Total of All Funds:		222,392.69	0.00	222,392.69	0.00	0.00	2,376.00

Project Description	Project No.	Rcvd Total	Held Total	Project Total
MALAKH BULK-POOL	ZB-2022-02	247.50	0.00	247.50
EDELSTEIN PLAY/TREE HOUSE	ZB-2022-07	49.50	0.00	49.50
SAMI ABADI	ZB-2022-14	511.50	0.00	511.50
KADA/HARA RESIDENCE	ZB-2022-17	297.00	0.00	297.00
ZIRKY RESIDENCE	ZB-2022-18	247.50	0.00	247.50
JAMES LOBELLO-ADDITION	ZB-2023-01	247.50	0.00	247.50
96 BEECHWOOD AVE, LLC	ZB-2023-02	231.00	0.00	231.00
56 ELMWOOD AVE, LLC	ZB-2023-03	544.50	0.00	544.50
Total of All Projects:		2,376.00	0.00	2,376.00