

**SUBJECT TO CHANGE  
BOROUGH OF WEST LONG BRANCH  
COUNCIL MEETING**

June 21, 2023

(Immediately Following Caucus Meeting Which Starts at 6:30 PM)

MAYOR JANET W. TUCCI PRESIDES

MAYOR TUCCI REPORTS SUNSHINE LAW COMPLIED WITH

PRESENT: BRAY CIOFFI, GOMEZ, NEYHART, PENTA

ABSENT: SNIFFEN

READING AND APPROVAL OF MINUTES:

Caucus Minutes  
June 7, 2023

Council Minutes  
June 7, 2023

REPORTS OF STANDING COMMITTEES:

MAYOR TUCCI:

COUNCILMAN BRAY (FINANCE & ADMINISTRATION):

COUNCILMAN CIOFFI (RECREATION, ENVIRONMENTAL, & SHADE TREE):

COUNCILMAN GOMEZ (FIRE & EMS):

COUNCILMAN NEYHART (POLICE):

COUNCILMAN PENTA (PUBLIC WORKS):

COUNCILMAN SNIFFEN (PUBLIC PROPERTY):

BOROUGH ADMINISTRATOR DOLLINGER:

ACTING BOROUGH CLERK SANTOS:

BOROUGH ATTORNEY BAXTER:

BOROUGH ENGINEER MULLAN:

COMMUNICATIONS:

1. Tax Collector's Monthly Report – May 2023
2. EMS Membership Application – Bashaar Ismail – Active Membership
3. EMS Membership Application – Isaac Srour – Auxiliary Membership

ORDINANCES:

1. O-23-11 An Ordinance Amending Ordinance 2-8.4b Regarding the Chain of Command in the West Long Branch Police Department  
***Second & Final Reading***

RESOLUTIONS:

1. R-23-94 Resolution Awarding Contract for Purchase of One (1) 2023 Chevy Malibu Vehicle for the West Long Branch Police Department
2. R-23-95 Resolution Renewing Liquor Licenses for 2023-2024

UNFINISHED BUSINESS:

NEW BUSINESS:

BILLS AND CLAIMS:

OPPORTUNITY FOR ANY PERSON TO BE HEARD:

MOTION TO CLOSE THE PUBLIC PORTION AND ADJOURN:

**ORDINANCE NO. O-23-11**

**AN ORDINANCE AMENDING ORDINANCE 2-8.4b  
REGARDING THE CHAIN OF COMMAND IN THE  
WEST LONG BRANCH POLICE DEPARTMENT**

WHEREAS, since the composition of the West Long Branch Police Department has changed since the ordinances were last amended and require further changes to clarify the chain of command in the absence of the Chief of Police;

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of West Long Branch as follows:

**SECTION I**

ORDINANCE 2-8.4b is amended to read as follows:

“The senior ranking officer by tenure in rank to the Police Chief ~~Captain~~ is the Executive Officer second in control to the Chief of Police, shall perform all duties as assigned by the Chief of Police, and, is, in the absence of the Chief of Police, but subject to the direction of the Chief of Police, the departmental authority in all matters of police, operation and discipline, and, is responsible for the planning, directing, coordinating, controlling, and staffing of all activities of the department. In the event the Chief of Police is no longer serving, either because of illness, intended to be of a permanent nature, retirement, or death, the senior ranking officer by tenure in rank to the Police Chief shall serve in the place of the Chief of Police and, until such time as an appointment is made to the position of Chief of Police, shall serve as Acting Chief of Police.”

**SECTION II.**

Ordinance 2-8.4c shall be amended as follows:

“The senior Lieutenant, by time in rank shall be the next junior rank to The Chief of Police or Captain, in the event there shall be a Captain, and shall perform such duties as are assigned by the Chief of Police, Acting Chief of Police, should such an appointment have been made, or Captain of Police, if there shall be a Captain of Police, and shall be responsible for assisting in the planning, directing, coordinating, and controlling, of assigned activities within the Department.”

**SECTION III.**

All references to the Captain of Police in Ordinances 2-8.4d,e,f and g to Captain of Police shall, in the absence of there being a Captain of Police, refer to the Acting Chief of Police, should such an appointment had been made, and in the absence of the Chief of Police or any Acting Chief of Police, to the senior Lieutenant by time in rank.

SECTION IV. EFFECTIVE DATE

AND BE IT FURTHER ORDAINED that this ordinance shall take effect immediately upon passage and publication according to law.

[Underlined language is new. Language that has been crossed out has been removed.]

Introduced:  
Passed:  
Adopted:

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
ACTING BOROUGH CLERK

Councilmember                      offered the following resolution and moved its adoption:

**RESOLUTION AWARDING CONTRACT FOR PURCHASE OF  
ONE (1) 2023 CHEVY MALIBU VEHICLE FOR THE WEST LONG BRANCH POLICE  
DEPARTMENT**

6/21/23

WHEREAS, the Borough has the need to purchase a 2023 CHEVY MALIBU VEHICLE for use by its Police Department; and

WHEREAS, in accordance with NJSA 40A:11-3, et seq., the Borough may award a contract without publicly advertising for bids when purchasing under the bid threshold; and

WHEREAS, it is the recommendation of the Police Chief that this equipment will meet the Division of Police needs, and that it is in the Borough's best interest to award a contract to this company for said equipment; and

WHEREAS, the Chief Financial Officer of the Borough of West Long Branch has certified, in accordance with the Certification of Funds Form attached hereto, that funds are available for this purchase from the Appro. Line Item #03-01-25-240-000-251, in the amount of \$29,059.04.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that a contract be awarded to Gentilini Motors for purchase of one (1) 2023 Chevy Malibu in accordance with the terms and conditions of the attached quote for a cost not to exceed \$29,059.04.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to execute any and all necessary documents pursuant to said award.

Seconded by Councilmember                      and carried upon the following roll call vote:

AYES:  
NAYS:  
ABSENT:  
ABSTAIN:

I hereby certify the foregoing to be a true and exact copy of the original resolution as adopted by the West Long Branch Borough Council on June 21, 2023.

\_\_\_\_\_  
ACTING BOROUGH CLERK

Councilmember                offered the following resolution and moved its adoption:

6/21/23

**RESOLUTION RENEWING LIQUOR LICENSES FOR 2023-2024**

BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that the following liquor licenses be renewed subject, however, to the rules, regulations, and ordinances affecting the same, said licenses to expire on June 30, 2024.

PLENARY RETAIL CONSUMPTION LICENSE

| <u>NAME</u>  | <u>LOCATION</u>        | <u>LICENSE NUMBER</u> |
|--|------------------------|-----------------------|
| Rodeio Grill Bar & Restaurant, LLC<br>T/A: Rodeio Grill Bar & Restaurant | 78 Oceanport Avenue    | 1353-33-002-015       |
| Neamoni, Inc.<br>T/A: Zachary’s Restaurant                               | 67-71 Oceanport Avenue | 1353-33-005-008       |
| Myway B and G, Inc.<br>T/A: Myway Bar & Grill                            | 823 Broadway           | 1353-33-006-005       |
| Branches Catering, LLC   | 123 Monmouth Road      | 1353-33-001-005       |

PLENARY RETAIL DISTRIBUTION LICENSE

| <u>NAME</u>                                     | <u>LOCATION</u>              | <u>LICENSE NUMBER</u> |
|---|------------------------------|-----------------------|
| Ravi Randal Corporation<br>T/A: Paddock Liquors | 145 Monmouth Road<br>Suite 8 | 1353-44-004-006       |

CLUB LICENSE

| <u>NAME</u>  | <u>LOCATION</u>  | <u>LICENSE NUMBER</u> |
|--|------------------|-----------------------|
| Monmouth University<br>Pub Association<br>T/A: Monmouth College Pub<br>Association | 400 Cedar Avenue | 1353-31-008-004       |

HOTEL/MOTEL EXCEPTION LICENSE

| <u>NAME</u>                                | <u>LOCATION</u> | <u>LICENSE NUMBER</u> |
|--|-----------------|-----------------------|
| WLB Empire LLC<br>La Quinta Inn by Wyndham | 109 Route 36    | 1353-36-010-001       |

Seconded by Councilmember                and carried upon the following roll call vote:

AYES:  
NAYS:  
ABSENT:  
ABSTAIN:

I hereby certify the foregoing to be a true and exact copy of the original resolution as adopted by the West Long Branch Borough Council on June 21, 2023.

\_\_\_\_\_  
ACTING BOROUGH CLERK

| PO #     | PO Date  | Vendor   | PO Description                 | Status                         | Amount | Void Amount | PO Type |
|----------|----------|----------|--------------------------------|--------------------------------|--------|-------------|---------|
| 22-01471 | 11/08/22 | B0067    | BOUND TREE MEDICAL LLC         | EMS SUPPLIES QUOTE             | Open   | 250.74      | 0.00    |
| 23-00060 | 01/12/23 | E0006    | EDMUNDS & ASSOCIATES           | SOFTWARE INVOICE #: 22-IN5889  | Open   | 9,131.10    | 0.00    |
| 23-00453 | 03/29/23 | G0130    | GENERAL CODE                   | INVOICE NO. PG000031866        | Open   | 5,500.56    | 0.00    |
| 23-00479 | 04/04/23 | G0051    | GEORGE WALL LINCOLN MERCURY    | INVOICE 228026                 | Open   | 48.41       | 0.00    |
| 23-00564 | 04/25/23 | LLBEA005 | L.L.BEAN FOR BUSINESS          | TRAIL MODEL RAIN JACKET        | Open   | 3,143.63    | 0.00    |
| 23-00566 | 04/25/23 | W0026    | ELLEN WHITFORD                 | SEEDLINGS ORDER NO. 14080      | Open   | 112.50      | 0.00    |
| 23-00574 | 04/25/23 | PRIDE005 | PRIDE LANDSCAPE SUPPLY         | INV# 957315 / 958756           | Open   | 608.97      | 0.00    |
| 23-00608 | 05/03/23 | M0258    | MON CTY POLICE CHIEF ASSOC INC | 2023 DUES INV#: 23-063         | Open   | 150.00      | 0.00    |
| 23-00637 | 05/11/23 | K0012    | KELLY WINTHROP LLC             | DEER REMOVAL DEFOREST PLACE    | Open   | 37.00       | 0.00    |
| 23-00647 | 05/15/23 | A0150    | AMERICAN UNIFORM & SUPPLY      | INVOICE# 140797941             | Open   | 209.97      | 0.00    |
| 23-00658 | 05/16/23 | CRYST005 | CRYSTAL SPRINGS                | WATER INV#: 21886129 050723    | Open   | 559.44      | 0.00    |
| 23-00700 | 05/24/23 | H0027    | HOME DEPOT - CREDIT SERVICES   | INV# 7514745 DPW               | Open   | 63.34       | 0.00    |
| 23-00712 | 05/31/23 | K0022    | KEMPTON FLAG & FLAGPOLE SUPPLY | COMM CENTER INV#: 22398        | Open   | 1,995.00    | 0.00    |
| 23-00713 | 05/31/23 | N0036    | NEW JERSEY NATURAL GAS CO.     | VARIOUS ACCOUNTS               | Open   | 1,306.59    | 0.00    |
| 23-00714 | 05/31/23 | V0027    | VERIZON *                      | ACCT NO. 342213956-00001       | Open   | 3,924.74    | 0.00    |
| 23-00715 | 05/31/23 | N0005    | NAPA AUTO PARTS CENTER         | DPW INVOICE #: 485860          | Open   | 52.46       | 0.00    |
| 23-00716 | 05/31/23 | L0002    | LANIGAN ASSOCIATES             | OLSON/BELKNAP INV#: 98627      | Open   | 139.70      | 0.00    |
| 23-00718 | 05/31/23 | W0018    | WEST LONG BRANCH FIRE CO. #2   | 2023 RENT - FIREHOUSE #2       | Open   | 4,000.00    | 0.00    |
| 23-00719 | 05/31/23 | S0011    | SEABOARD FIRE AND SAFETY       | FIRE INV#: 19907393 FIRE EXTNG | Open   | 200.00      | 0.00    |
| 23-00721 | 05/31/23 | CASAP005 | Casa Payroll Service           | MAY (2) INV#: 1186659          | Open   | 254.40      | 0.00    |
| 23-00723 | 05/31/23 | C0083    | COMCAST & XFINITY *            | VARIOUS ACCOUNTS               | Open   | 709.54      | 0.00    |
| 23-00724 | 05/31/23 | C0053    | CITY OF LONG BRANCH            | GAS/DIESEL - APR. 2023         | Open   | 5,153.15    | 0.00    |
| 23-00725 | 05/31/23 | AVAYA005 | FIRST-CITIZENS BANK & TRUST CO | INVOICE NO. 42458208           | Open   | 93.80       | 0.00    |
| 23-00728 | 05/31/23 | C0141    | COUNTY OF MONMOUTH             | INVOICE #: WLB PW 04-23-09     | Open   | 947.61      | 0.00    |
| 23-00729 | 05/31/23 | S0070    | STAPLES ADVANTAGE              | ELECTION SUPPLIIES             | Open   | 44.01       | 0.00    |
| 23-00730 | 05/31/23 | G0051    | GEORGE WALL LINCOLN MERCURY    | PD INVOICE NO. 229561 UNIT 17  | Open   | 327.34      | 0.00    |
| 23-00738 | 06/05/23 | I0034    | MICHAEL IRENE, JR.             | PLANNING BOARD SERVICES        | Open   | 1,023.00    | 0.00    |
| 23-00740 | 06/05/23 | D0125    | DELISA WASTE SERVICES          | MAY 2023- TIPPING 16-31        | Open   | 13,413.53   | 0.00    |
| 23-00741 | 06/05/23 | S0027    | SIP'S PAINT AND HARDWARE       | INVOICE 40822                  | Open   | 9.69        | 0.00    |
| 23-00744 | 06/05/23 | M0161    | UNITED SITE SERVICES (MR JOHN) | INVOICE# 0006742974 TEMP REST  | Open   | 603.48      | 0.00    |
| 23-00746 | 06/05/23 | P0117    | PLESIA COHEN LAW FIRM          | MAY INV# 53264                 | Open   | 495.00      | 0.00    |
| 23-00747 | 06/05/23 | S0012    | SEABOARD WELDING               | INVOICE# 954040                | Open   | 18.50       | 0.00    |
| 23-00748 | 06/05/23 | MAZZA005 | MAZZA MULCH                    | INV# 847663 "MAY BRUSH TICKET" | Open   | 3,480.00    | 0.00    |
| 23-00749 | 06/05/23 | D0109    | DIDI'S AUTOMOTIVE II,LLC       | INVOICE# 230530006             | Open   | 245.02      | 0.00    |
| 23-00751 | 06/05/23 | S0225    | SELEX-ES INC.                  | 2023 ELSAG SOFTWARE WARRANTY   | Open   | 500.00      | 0.00    |
| 23-00753 | 06/06/23 | K0049    | KONICA MINOLTA BUSINESS SOLU.  | COPIER INV#: 287358144         | Open   | 101.13      | 0.00    |
| 23-00755 | 06/07/23 | I0034    | MICHAEL IRENE, JR.             | ZONING BOARD INVOICES          | Open   | 1,254.00    | 0.00    |
| 23-00757 | 06/12/23 | E0077    | E.M. WATERBURY                 | ZONING BOARD INVOICES          | Open   | 2,442.50    | 0.00    |
| 23-00758 | 06/12/23 | A0038    | ALLIED FIRE & SAFETY           | EXTINGUISHER INV#: SM 103361   | Open   | 101.60      | 0.00    |
| 23-00759 | 06/12/23 | A0071    | AVAYA, INC                     | STATEMENT NBR. 2734701523      | Open   | 35.32       | 0.00    |
| 23-00760 | 06/12/23 | K0049    | KONICA MINOLTA BUSINESS SOLU.  | COPIER INV#: 80028828          | Open   | 190.55      | 0.00    |
| 23-00761 | 06/12/23 | A0113    | ATLANTIC SECURITY & FIRE, INC. | INVOICE #: 142202 TH           |        |             |         |

June 19, 2023  
12:29 PM

BOROUGH OF WEST LONG BRANCH  
Bill List By P.O. Number

Page No: 2

| PO #                   | PO Date  | Vendor                            | PO Description                 | Status | Amount             | Void Amount | PO Type                 |
|------------------------|----------|-----------------------------------|--------------------------------|--------|--------------------|-------------|-------------------------|
| 23-00770               | 06/13/23 | DANIE010 DANIEL BECKERMAN         | HOUSING INSPECTION FEE REFUND  | Open   | 100.00             | 0.00        |                         |
| 23-00771               | 06/13/23 | SETUL005 SETUL PARIKH             | HOUSING INSPECTION FEE REFUND  | Open   | 145.00             | 0.00        |                         |
| 23-00772               | 06/13/23 | D0015 DELTA DENTAL PLAN OF N.J.   | DENTAL PREMIUMS JUL 2023       | Open   | 1,896.33           | 0.00        |                         |
| 23-00773               | 06/13/23 | M0054 BCM ONE                     | INVOICE NO. 5161006            | Open   | 3,220.27           | 0.00        |                         |
| 23-00780               | 06/14/23 | L0009 LEE'S GARAGE INC            | 2023 FORD INTERCEPTOR- PAINT   | Open   | 750.00             | 0.00        |                         |
| 23-00782               | 06/14/23 | P0010 PETER COOPER VILLAGE OFFICE | PETER COOPER ACTIVITIES - 2023 | Open   | 1,500.00           | 0.00        |                         |
| Total Purchase Orders: |          | 54                                | Total P.O. Line Items:         | 0      | Total List Amount: | 94,561.26   | Total Void Amount: 0.00 |

| Totals by Year-Fund |      |             |             |              |               |           |               |
|---------------------|------|-------------|-------------|--------------|---------------|-----------|---------------|
| Fund Description    | Fund | Budget Rcvd | Budget Held | Budget Total | Revenue Total | G/L Total | Project Total |
|                     | 2-01 | 1,305.20    | 0.00        | 1,305.20     | 0.00          | 0.00      | 0.00          |
|                     | 3-01 | 88,489.81   | 0.00        | 88,489.81    | 0.00          | 0.00      | 0.00          |
|                     | 3-03 | 0.00        | 0.00        | 0.00         | 0.00          | 0.00      | 3,578.00      |
|                     | 3-13 | 37.00       | 0.00        | 37.00        | 0.00          | 0.00      | 0.00          |
| Year Total:         |      | 88,526.81   | 0.00        | 88,526.81    | 0.00          | 0.00      | 3,578.00      |
|                     | D-13 | 587.25      | 0.00        | 587.25       | 0.00          | 0.00      | 0.00          |
|                     | E-03 | 564.00      | 0.00        | 564.00       | 0.00          | 0.00      | 0.00          |
| Total of All Funds: |      | 90,983.26   | 0.00        | 90,983.26    | 0.00          | 0.00      | 3,578.00      |

| Project Description          | Project No. | Rcvd Total | Held Total | Project Total |
|------------------------------|-------------|------------|------------|---------------|
| SCHMITT PROPERTY-K.HOVNANIAN | PB-2022-03  | 313.50     | 0.00       | 313.50        |
| MONMOUTH U - GARDEN PROJECT  | ZB-2022-12  | 67.50      | 0.00       | 67.50         |
| SAMI ABADI                   | ZB-2022-14  | 376.25     | 0.00       | 376.25        |
| ELIJAH DWECK-ZB-2022-16      | ZB-2022-16  | 957.00     | 0.00       | 957.00        |
| KADA/HARA RESIDENCE          | ZB-2022-17  | 540.00     | 0.00       | 540.00        |
| ZIRKY RESIDENCE              | ZB-2022-18  | 135.00     | 0.00       | 135.00        |
| JAMES LOBELLO-ADDITION       | ZB-2023-01  | 337.50     | 0.00       | 337.50        |
| 56 ELMWOOD AVE, LLC          | ZB-2023-03  | 716.25     | 0.00       | 716.25        |
| MCDONALD CORPORATION         | ZB-2023-04  | 135.00     | 0.00       | 135.00        |
| Total of All Projects:       |             | 3,578.00   | 0.00       | 3,578.00      |