

**SUBJECT TO CHANGE
BOROUGH OF WEST LONG BRANCH
COUNCIL MEETING**

February 7, 2024
(Immediately Following Caucus Meeting Which Starts at 6:30 PM)

MAYOR JANET W. TUCCI PRESIDES

MAYOR TUCCI REPORTS SUNSHINE LAW COMPLIED WITH

PRESENT: BRAY CIOFFI, GOMEZ, NEYHART, PENTA, SNIFFEN

ABSENT:

READING AND APPROVAL OF MINUTES:

Caucus Minutes
January 17, 2024

Executive Session Minutes
January 17, 2024

Council Minutes
January 17, 2024

REPORTS OF STANDING COMMITTEES:

MAYOR TUCCI:

COUNCILMAN BRAY (FINANCE & ADMINISTRATION):

COUNCILMAN CIOFFI (RECREATION, ENVIRONMENTAL, & SHADE TREE):

COUNCILMAN GOMEZ (FIRE & EMS):

COUNCILMAN NEYHART (POLICE):

COUNCILMAN PENTA (PUBLIC WORKS):

COUNCILMAN SNIFFEN (PUBLIC PROPERTY):

BOROUGH ADMINISTRATOR GONTER:

BOROUGH CLERK SANTOS:

BOROUGH ATTORNEY BAXTER:

BOROUGH ENGINEER MULLAN:

COMMUNICATIONS:

1. EMS Membership Application – Jacob Sutton – Auxiliary Membership
2. Graduation Ceremony Request – St. Rose – MAC Facility – June 4, 2024

ORDINANCES:

1. Ordinance No. O-24-3 – An Ordinance Amending Ordinance No. O-24-1 Regarding Salaries of Various Municipal Employees and Setting the 2024 Salaries of Various Municipal Officers, Employees and Appointees

Introduction

2. Ordinance No. O-24-4 - Bond Ordinance Providing for Various 2024 Capital Improvements, by and in the Borough of West Long Branch, in the County of Monmouth, State Of New Jersey; Appropriating \$1,267,146 Therefor (Including a Grant from the New Jersey Department of Transportation) and Authorizing the Issuance of \$1,090,476 Bonds or Notes of the Borough to Finance Part of the Cost Thereof

Introduction

3. Ordinance No. O-24-5 An Ordinance Reserving Certain Parking Spaces at the West Long Branch Borough Hall for Combat Wounded/Purple Heart Military Veterans

Introduction

RESOLUTIONS:

1. R-24-39 Resolution Approving 2024 Risk Management Consultant Agreement
2. R-24-40 Resolution Appointing Alternate Public Defender
3. R-24-41 Resolution Authorizing Counterclaims in State Court Tax Appeals
4. R-24-42 Resolution Approving Payment Certificate of Frank Cyrwus, Inc.
5. R-24-43 Resolution Authorizing the County of Monmouth Mosquito Control Division to Conduct Aerial Mosquito Control Operations within the Borough of West Long Branch
6. R-24-44 Resolution Authorizing Proposal for Environmental Consulting Services – Preliminary Assessment/Site Inspection Report Monmouth County Municipal Open Space Grant #23-05 Angelo Valenzano Park
7. R-24-45 Resolution Hiring Public Works Laborer

UNFINISHED BUSINESS:

NEW BUSINESS:

1. Raffle License 24-1 – Home Free Animal Rescue – On-Premises 50/50
2. Raffle License 24-2 – Oceanport PTO – On-Premises Raffle
3. Raffle License 24-3 – West Long Branch PTA – On-Premises Raffle
4. Bingo License 24-1 – West Long Branch PTA

BILLS AND CLAIMS:

OPPORTUNITY FOR ANY PERSON TO BE HEARD:

MOTION TO CLOSE THE PUBLIC PORTION AND ADJOURN:

ORDINANCE NO. O-24-3

**AN ORDINANCE AMENDING ORDINANCE NO. O-24-1
REGARDING SALARIES OF VARIOUS MUNICIPAL EMPLOYEES
AND SETTING THE 2024 SALARIES OF VARIOUS MUNICIPAL
OFFICERS, EMPLOYEES AND APPOINTEES**

BE IT ORDAINED by the Borough Council of the Borough of West Long Branch as follows:

SECTION 1.

That Section 2 of Ordinance No. 277 entitled “AN ORDINANCE TO ESTABLISH THE SALARY RANGE OF VARIOUS MUNICIPAL OFFICERS, EMPLOYEES AND APPOINTEES”, and Ordinance No. O-24-1, which is an amendment to Ordinance No. 277, be amended and supplemented to set the annual salaries for 2024, which shall be paid semi-monthly, unless otherwise stated, of the officers, employees and appointees shall be as follows:

SUPERINTENDENT OF PUBLIC WORKS
\$80,000 - \$105,000

DEPUTY DIRECTOR OF PUBLIC WORKS
\$50,000 - \$90,000

SECTION 2.

This ordinance shall take effect immediately upon passage and publication according to law.

Introduced:
Passed:
Adopted:

MAYOR

BOROUGH CLERK

ORDINANCE NO. O-24-4

BOND ORDINANCE PROVIDING FOR VARIOUS 2024 CAPITAL IMPROVEMENTS, BY AND IN THE BOROUGH OF WEST LONG BRANCH, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY; APPROPRIATING \$1,267,146 THEREFOR (INCLUDING A GRANT FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION) AND AUTHORIZING THE ISSUANCE OF \$1,090,476 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF

BE IT ORDAINED AND ENACTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF WEST LONG BRANCH, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

SECTION 1. The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized as general improvements or purposes to be undertaken by the Borough of West Long Branch, in the County of Monmouth, State of New Jersey (the "Borough"). For the said improvements or purposes stated in Section 3, there is hereby appropriated the sum of \$1,267,146, which is inclusive of a grant from the New Jersey Department of Transportation in the amount of \$157,146 (the "Grant") allocable to the Girard Avenue project, and \$19,524 as the amount of down payment for said improvements or purposes required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq. (the "Local Bond Law"). Said down payment is now available therefor by virtue of a provision or provisions in a previously adopted budget or budgets of the Borough for down payment or for capital improvement purposes. Pursuant to N.J.S.A. 40A:2-11(c), as amended and supplemented, no down payment is required for the bonds or notes associated with the Girard Avenue project set forth in Section 3(a)(i) as a portion of such project is being funded by the Grant.

SECTION 2. For the financing of said improvements or purposes described in Section 3(a) hereof and to meet the part of said \$1,267,146 appropriation not provided for by application hereunder of the Grant and down payment in the amount of \$19,524, negotiable bonds of the Borough are hereby authorized to be issued in the principal amount of \$1,090,476 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Borough in a principal amount not exceeding \$1,090,476 are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

SECTION 3. (a) The improvements hereby authorized and purposes for the financing of which said bonds or notes are to be issued, include, but are not limited to, as follows:

| <u>Description</u> | <u>Appropriation</u> | <u>Authorizatio n</u> | <u>Down Payment</u> | <u>Useful Life</u> |
|--|------------------------------------|---------------------------|--|------------------------|
| (i) <u>Road and Sidewalk Improvements</u> - Various Borough-Wide Road And Sidewalk Improvements As Deemed Necessary By The Borough Including, But Not Limited To, Girard Avenue (That Being The Portion Of The Improvements To Which The Grant Is Allocable), Said Road Improvements To Include, But Not Be Limited To, Excavation, Milling, Paving, Reconstruction, Boxing Out, And Resurfacing Or Full Depth Pavement Replacement, And, As Applicable, The Repairing And/Or Installation, Of Associated Curbs, Curb Ramps (Including ADA Compliance); And Said Sidewalk Improvements To Include, But Not Be Limited To, Reconstruction Or Replacement Of Sidewalks And Driveway Aprons; And Associated Drainage Work, Roadway Painting, Landscaping And Aesthetic Improvements; And | \$857,146 (including the Grant) | \$700,000 | \$0 (No Down Payment Required Due To The Grant) | 18.20 years |
| (ii) <u>Heating, Ventilation and Air-Conditioning ("HVAC") Improvements</u> - HVAC System Improvements And/Or Replacements At The Borough's Public Library And Police Headquarters. | \$410,000 | \$390,476 | \$19,524 | 15 years |
| Totals | <u>\$1,267,146</u> | <u>\$1,090,476</u> | <u>\$19,524</u> | |

(b) All such improvements or purposes set forth in Section 3(a) shall include, but are not limited to, as applicable, all engineering and design work, surveying, construction planning, preparation of plans and specifications, permits, bid documents, construction inspection and contract administration, and all work, materials, equipment, labor and appurtenances necessary therefor or incidental thereto.

(c) The estimated cost of said improvements or purposes is \$1,267,146, the excess amount thereof over the said estimated maximum amount of bonds or notes to be issued therefor is the Grant and the down payment in the amount of \$19,524 allocated for said purposes.

SECTION 4. Except for the Grant, in the event the United States of America, the State of New Jersey, the County of Monmouth and/or a private entity make a contribution or grant in aid to the Borough, for the improvements and purposes authorized hereby and the same shall be received by the Borough prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey, the County of Monmouth and/or a private entity.

Except for the Grant, in the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey, the County of Monmouth and/or a private entity, shall be received by the Borough after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose. This Section 4 shall not apply, however, with respect to any contribution or grant in aid received by the Borough as a result of using funds from this bond ordinance as “matching local funds” to receive such contribution or grant in aid.

SECTION 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Borough, provided that no note shall mature later than one (1) year from its date unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, and the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

SECTION 6. The Capital Budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. In the event of any such inconsistency, a resolution in the form promulgated by the Local Finance Board showing full detail of the amended Capital Budget and capital programs as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs will be on file in the office of the Clerk and will be available for public inspection.

SECTION 7. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses and are improvements which the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said improvements or purposes within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 18.20 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the Borough and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, and such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$1,090,476 and the said bonds or notes authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$160,000 for items of expense listed in and permitted under section 20 of the Local Bond Law is included in the estimated cost indicated herein for the improvements or purposes hereinbefore described.

SECTION 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the bonds or notes authorized by this bond ordinance. The bonds or notes shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the bonds or notes and the interest thereon without limitation as to rate or amount.

SECTION 9. The Borough hereby declares the intent of the Borough to issue the bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance.

This Section 9 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

SECTION 10. The Borough Chief Financial Officer is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The Borough Chief Financial Officer is

further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the “Rule”) for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 11. The Borough covenants to maintain the exclusion from gross income under section 103(a) of the Code of interest on all bonds and notes issued under this ordinance.

SECTION 12. This bond ordinance shall take effect twenty (20) days after the first publication thereof, after final adoption and approval by the Mayor, as provided by the Local Bond Law.

Introduced:
Passed:
Adopted:

MAYOR

BOROUGH CLERK

ORDINANCE NO. O-24-5

**AN ORDINANCE RESERVING CERTAIN PARKING SPACES AT THE WEST LONG
BRANCH BOROUGH HALL FOR COMBAT
WOUNDED/PURPLE HEART MILITARY VETERANS**

WHEREAS, Combat Wounded/Purple Heart military veterans have served the United States honorably and have made great sacrifices in doing so; and

WHEREAS, the Borough of West Long Branch would like to honor Combat Wounded/Purple Heart military veterans by reserving certain parking spaces at the Municipal Building for their use;

NOW, THEREFORE, BE IT ORDAINED, by the Borough Council of the Borough of West Long Branch in the County of Monmouth and State of New Jersey that the Borough Code be amended as follows:

SECTION 1:

- A. No person shall park a vehicle in a parking space/stall designated and established for Combat Wounded/Purple Hearts veterans, unless they meet the requirements of Paragraph B of this subsection. A Combat Wounded/Purple Heart Parking space means an area of a public roadway or public parking lot designated for use by any Combat Wounded/Purple Heart awarded person as provided for and which is so marked by proper signage and roadway marking.
- B. A combat wounded veteran is any person who served for any length of time in any military service branch, who experienced any level of hostility for any duration resulting from offensive, defensive, or friendly fire military action involving a real or perceived enemy in any foreign theater and suffers injury or disability from same. A Purple Heart Medal Designee is any member of the United States Military who has been awarded the Purple Heart Medal.
- C. Two (2) parking spaces located at the Municipal Building shall be reserved as Combat Wounded/Purple Heart Parking spaces. The Administration shall designate said spaces with appropriate signage/roadway marking.
- D. Any person, firm, association, or corporation parking a motor vehicle in a restricted parking space without a special vehicle identification sticker or other proof of Combat Wounded/Purple Heart veteran status, including, but not limited to, any such vehicle identification card, license plate, or sticker issued by the State, County, or other Municipality, in violation of any provision of this chapter or any amendment or supplement thereto shall be liable to a fine of two hundred fifty-three dollars (\$253.00) for the first offense and for subsequent offenses, a fine of at least two hundred fifty-three dollars (\$253 .00) and up to ninety (90) days community service on such terms and in such form as the municipal court shall deem appropriate, or any combination thereof.

SECTION 2. SEVERABILITY:

Each section, subsection, sentence, clause, and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

SECTION 3. EFFECTIVE DATE:

This Ordinance shall be in full force and effect from and after its adoption and any publication as required by law.

Introduced:
Passed:
Adopted:

MAYOR

BOROUGH CLERK

RISK MANAGEMENT CONSULTANT AGREEMENT

THIS AGREEMENT entered into this 7th day of February 2024, between the Borough of West Long Branch (hereinafter referred to as GOVERNING BODY) and Brown & Brown Metro, LLC (hereinafter referred to as the CONSULTANT).

WHEREAS, the CONSULTANT has offered to the GOVERNING BODY professional risk management consulting services as required in the bylaws of the Monmouth County Municipal Joint Insurance Fund and;

WHEREAS, the GOVERNING BODY desires these professional services pursuant to the resolution adopted by the governing body of the GOVERNING BODY at a meeting held on January 3, 2024, and;

NOW, THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

I. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:

- a)*** Assist the GOVERNING BODY in identifying its insurable Property & Casualty exposures and to recommend professional methods to reduce, assume or transfer the risk or loss.
- b)*** Assist the GOVERNING BODY in understanding the various coverages available from the Monmouth County Municipal Joint Insurance Fund.
- c)*** Review with the GOVERNING BODY any additional coverages that the CONSULTANT feels should be carried but are not available from the FUND and subject to the GOVERNING BODY's authorization, place such coverages outside the FUND.
- d)*** Assist the GOVERNING BODY in the preparation of applications, statements of values, and similar documents requested by the FUND, it being understood that this Agreement does not include any appraisal work by the CONSULTANT.
- e)*** Review Certificates of Insurance from contractors, vendors and professionals when requested by the GOVERNING BODY.
- f)*** Review the GOVERNING BODY's assessment as prepared by the FUND and assist the GOVERNING BODY in the preparation of its annual insurance budget.
- g)*** Review the loss and engineering reports and generally assist the safety committee in its loss containment objectives. Also, attend no less than one (1) municipal safety committee meeting per annum to promote the safety objectives and goals of the GOVERNING BODY and the FUND.

- h)* Assist where needed in the settlement of claims, with the understanding that the scope of the CONSULTANT's involvement does not include the work normally done by a public adjuster.
- i)* Perform any other risk management related services required by the FUND's bylaws.

2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:

- a)* The GOVERNING BODY authorizes the FUND to pay its CONSULTANT compensation for services rendered, an amount equal to 5.11% of the GOVERNING BODY's annual assessment as promulgated by the FUNDS. Said fee shall be paid to the CONSULTANT within thirty (30) days of payment of the GOVERNING BODY's assessment.
- b)* For any insurance coverages authorized by the GOVERNING BODY to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND's assessment in computing the fee outlined in 2 (a).

3. The term of this Agreement shall be one (1) year. However, this Agreement may be terminated by either party at any time by mailing to the other written notice, certified mail return receipt, calling for termination at not less than thirty (30) days thereafter. In the event of termination of this Agreement, the CONSULTANT's fees outlined in 2 (a) above shall be prorated to date of termination.

ATTEST:

GOVERNING BODY:

ATTEST:

CONSULTANT:

2/7/24

Councilmember offered the following resolution and moved its adoption:

RESOLUTION APPROVING 2024 RISK MANAGEMENT CONSULTANT AGREEMENT

WHEREAS, DOMINICK CINELLI, of the firm of BROWN & BROWN METRO, LLC, was appointed by the Mayor and Borough Council to the position of Borough Risk Manager for calendar year 2024 under the fair and open process as required by Ordinance No. O-06-9; and

WHEREAS, DOMINICK CINELLI submitted the attached contract for services for calendar year 2024 for approval by the Borough Council;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that the attached contract for services to be provided by the Borough Risk Manager be and the same is hereby approved for calendar year 2024, and the Mayor and Borough Clerk are hereby authorized to sign the same; and

BE IT FURTHER RESOLVED that notice of this contract award be published as required by law.

Seconded by Councilmember and carried upon the following roll call vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

I hereby certify the foregoing to be a true and exact copy of the original resolution as adopted by the West Long Branch Borough Council on February 7, 2024.

BOROUGH CLERK

Councilmember offered the following resolution and moved its adoption:

RESOLUTION APPOINTING ALTERNATE PUBLIC DEFENDER

2/7/24

WHEREAS, there exists a need for an Alternate Public Defender in the Borough of West Long Branch, County of Monmouth; and

WHEREAS, the Borough solicited proposals for this service in accordance with the fair and open process as required by Ordinance No. O-06-9 and no proposals were submitted; and

WHEREAS, funds are, or will be, available for this purpose; and

WHEREAS, the Mayor has submitted the name of JUCELUCIO DASILVA JR. for appointment as Alternate Public Defender;

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Borough Council of the Borough of West Long Branch that the appointment for the year 2024 of JUCELUCIO DASILVA JR. as Alternate Public Defender be and the same is hereby confirmed; and

BE IT FURTHER RESOLVED that a copy of this resolution be published upon adoption as required by law.

Seconded by Councilmember and carried upon the following roll call vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

I hereby certify the foregoing to be a true and exact copy of the original resolution as adopted by the West Long Branch Borough Council on February 7, 2024.

BOROUGH CLERK

Councilmember offered the following resolution and moved its adoption:

**RESOLUTION AUTHORIZING COUNTERCLAIMS
IN STATE COURT TAX APPEALS**

2/7/24

WHEREAS, several property owners in the borough have filed appeals, or are anticipated to file appeals, with the New Jersey State Tax Court for calendar year 2024; and

WHEREAS, the Borough Tax Assessor may recommend that the governing body authorize the filing of counterclaims to certain of the appeals where the Tax Assessor feels such counterclaims should be filed;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that the Borough Attorney is hereby authorized to file counterclaims in Tax Court cases as recommended by the Borough Tax Assessor; and

BE IT FURTHER resolved that a certified copy of this resolution shall be provided to both the Borough Tax Assessor and the Borough Attorney.

Seconded by Councilmember and carried upon the following roll call vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

I hereby certify the foregoing to be a true and exact copy of the original resolution as adopted by the West Long Branch Borough Council on February 7, 2024.

BOROUGH CLERK



WLBR-01054

January 26, 2024

Jason Gonter, Borough Administrator
Borough of West Long Branch
965 Broadway
West Long Branch, NJ 07764

**Re: Frank Cyrwus, Inc. - Payment Certificate #1
Borough of West Long Branch**

Dear Mr. Gonter:

Enclosed for your review, please find the following documents:

- Payment Certificate No. 1 with backup and voucher

Certified payrolls will be forwarded under separate cover.

If you have any questions or require additional information, please call.

Very truly yours,

T&M ASSOCIATES

JULIE E. NASTASI
WEST LONG BRANCH CLIENT MANAGER

JEN:ps

Enclosures

c: Carolina Santos, Borough Clerk
Michael Martin, CFO
Gloria Tartaro, Finance Clerk

G:\Projects\WLBR\01054\Construction\Payment\WLBR-01054 - Payment Documentation Transmittal No. 1.doc

BOROUGH OF WEST LONG BRANCH

-- COUNTY OF MONMOUTH --
BOROUGH HALL, P.O. BOX 639
WEST LONG BRANCH, N.J. 07764

PURCHASE ORDER

NO.

THIS NUMBER MUST APPEAR ON
ALL INVOICES, PACKAGES AND
DELIVERY RECEIPTS.

TO:

Frank Cyrwus, Inc.
227 Hamburg Turnpike, Unit 8
Pompton Lakes, NJ 07442

COMPLETE AND SUBMIT THIS VOUCHER WITH INVOICES

| | | | | |
|-------------------|---|------------|-----------------------|---------------|
| DATE 1/24/2024 | ORDERED BY | DEPARTMENT | ACCOUNT TO BE CHARGED | DELIVERY DATE |
| QUANTITY | DESCRIPTION | | | TOTAL COST |
| | To the cost of work performed on the Borough Hall Roof Replacement in accordance with Payment Certificate No. 1 | | | \$29,997.00 |
| TOTAL | | | | \$29,997.00 |

CLAIMANT'S CERTIFICATION AND DECLARATION

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons with the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.



SIGNATURE

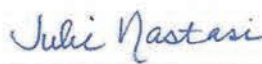
William SCRIVENS

OFFICIAL POSITION

VP

DATE 1/26/24

SPACE BELOW FOR BOROUGH USE ONLY

| | | |
|---|---|--|
| OFFICER'S OR EMPLOYEE'S CERTIFICATION Having knowledge of the facts in the course of regular procedures, I certify that the materials and supplies have been received or the services rendered; said certification is based on delivery slips acknowledged by a municipal officer or employee or other reasonable procedures.  SIGNATURE | AUDITED AND APPROVED FINANCE CHAIRMAN | CHECK NO. AMOUNT \$ DATE OF CHECK |
|---|---|--|

TITLE OR COMMITTEE HEAD



YOUR GOALS. OUR MISSION.

WLBR-01054

January 24, 2024

Payment Certificate No. 1

Mayor and Borough Council
Borough of West Long Branch
965 Broadway
West Long Branch, NJ 07764

Re: Borough Hall Roof Replacement

Dear Mayor and Borough Council:

This is to certify that Frank Cyrwus, Inc., 227 Hamburg Tpke. Unit 8, Pompton Lakes, NJ 07442, Contractor for the above referenced project, has completed the work shown on the attached Payment Certificate No. 1 for work completed through January 8, 2024 and is entitled to payment for same.

The costs detailed on Payment Certificate No. 1 are summarized below:

| | |
|--|--------------------|
| TOTAL AMOUNT OF WORK COMPLETED TO DATE | \$33,330.00 |
| LESS TEN PERCENT (10%) RETAINAGE | \$3,333.00 |
| SUBTOTAL | \$29,997.00 |
| LESS PREVIOUS PAYMENTS | \$0.00 |
| TOTAL AMOUNT DUE THIS CERTIFICATE NO. 1 | \$29,997.00 |

APPROVED BY:

Julie Nastasi

JULIE E. NASTASI
CLIENT MANAGER

CERTIFICATION OF CONTRACTOR:

I hereby certify that all items, units, quantities and prices of work and material shown on the attached progress estimate are correct; that all work has been performed and materials supplied and completely paid for in full accordance with the terms of the contract documents involved; that the foregoing is a true and correct statement of the contract account up to and including the last day of the period covered by this estimate; and that no part of the "Amount Due This Certificate" has been received:

| | | |
|--|-------------|----------------|
| <i>[Signature]</i> | <i>V.P.</i> | <i>1/26/24</i> |
| Frank Cyrwus, Inc. <i>William Scrivens</i> | TITLE | DATE |

JN

Attachment as Noted

cc: Carolina Santos, Borough Clerk
Frank Cyrwus, Inc.

| | | | |
|--|-------------------------------|-------------------------|--|
| PROJECT NO PAYMENT CERT OWNER CONTRACTOR PROJECT | WLBR-01054 | DATE : January 24, 2024 | |
| | Number One (1) | | |
| | Borough of West Long Branch | | |
| | Frank Cyrwus, Inc. | | |
| | Borough Hall Roof Replacement | | |

| N O | ORIG CONTR QUANT | UNIT | DESCRIPTION | ORIG UNIT PRICE | ORIG CONTR AMOUNT | ADJUSTED CONTRACT QUANTITY | THIS PERIOD | | ADJUSTED CONTR AMOUNT | TO DATE | |
|-----|------------------------|------|---|-----------------------|-------------------------|----------------------------------|-------------|-------------|-----------------------------|----------|-------------|
| | | | | | | | QUANTITY | AMOUNT | | QUANTITY | AMOUNT |
| 1 | 3,300 | SF | Roof Membrane | \$5.00 | \$16,500.00 | 3,300.00 | 1,500.00 | \$7,500.00 | \$16,500.00 | 1,500.00 | \$7,500.00 |
| 2 | 3,300 | SF | Sheathing | \$5.00 | \$16,500.00 | 3,300.00 | 192.00 | \$960.00 | \$16,500.00 | 192.00 | \$960.00 |
| 3 | 3,300 | SF | Cover Board | \$1.50 | \$4,950.00 | 3,300.00 | 1,500.00 | \$2,250.00 | \$4,950.00 | 1,500.00 | \$2,250.00 |
| 4 | 3,300 | SF | Rigid Insulation | \$3.00 | \$9,900.00 | 3,300.00 | 1,500.00 | \$4,500.00 | \$9,900.00 | 1,500.00 | \$4,500.00 |
| 5 | 150 | LF | Gutters and Leaders | \$8.00 | \$1,200.00 | 150.00 | 0.00 | \$0.00 | \$1,200.00 | 0.00 | \$0.00 |
| 6 | 1 | LS | Demo - Including Membrane & Accessories, Sheathing, Gutters, Leaders, etc. | \$24,160.00 | \$24,160.00 | 1.00 | 0.75 | \$18,120.00 | \$24,160.00 | 0.75 | \$18,120.00 |
| 7 | 1 | ALL | Asbestos Testing Allowance | \$5,000.00 | \$5,000.00 | 1.00 | 0.00 | \$0.00 | \$5,000.00 | 0.00 | \$0.00 |
| 8 | 1 | ALL | ACM Remediation | \$20,000.00 | \$20,000.00 | 1.00 | 0.00 | \$0.00 | \$20,000.00 | 0.00 | \$0.00 |
| | | | | | | | | | | | |
| | | | TOTAL " ORIGINAL CONTRACT AMOUNT " | | \$98,210.00 | | | | | | |
| | | | TOTAL " THIS PERIOD " ESTIMATE | | | | | \$33,330.00 | | | |
| | | | TOTAL " ADJUSTED CONTRACT AMOUNT " | | | | | | \$98,210.00 | | |

| | | | | | |
|---------------------------|----------|-------------------|--------|------------------------------------|-------------|
| NOTICE TO PROCEED: | 4-Dec-23 | PREVIOUS PAYMENTS | DATE | TOTAL TO DATE | |
| CONTRACT COMPLETION DATE: | 2-Feb-24 | CERT NO 1 | \$0.00 | | \$33,330.00 |
| | | CERT NO 2 | \$0.00 | | |
| CONTRACT TIME (DAYS): | 60 | CERT NO 3 | \$0.00 | LESS TEN PERCENT (10%) RETAINAGE | \$3,333.00 |
| | | CERT NO 4 | \$0.00 | SUBTOTAL | \$29,997.00 |
| TIME ELAPSED (DAYS): | 51.00 | CERT NO 5 | \$0.00 | | |
| | | CERT NO 6 | \$0.00 | LESS PREVIOUS PAYMENT(S) | \$0.00 |
| % TIME ELAPSED: | 85.00% | CERT NO 7 | \$0.00 | | |
| | | TOTAL | \$0.00 | TOTAL AMOUNT DUE THIS ESTIMATE | \$29,997.00 |
| % WORK COMPLETED: | 33.94% | | | | |

Councilmember offered the following resolution and moved its adoption:

**RESOLUTION APPROVING PAYMENT CERTIFICATE
OF FRANK CYRWUS, INC.**

2/7/24

WHEREAS, FRANK CYRWUS, INC., 227 Hamburg Turnpike (Unit 8), Pompton Lakes, NJ 07442, has completed work in connection with the Borough Hall Roof Replacement Project; and

WHEREAS, the Borough Engineer has reported that Payment Certificate No. 1, in the amount of \$29,997.00, is in proper form and that the stated work has been completed; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that Payment Certificate No.1, in the amount of \$29,997.00, as set forth in the Borough Engineer’s letter dated January 26, 2024, is hereby approved; and

BE IT FURTHER RESOLVED that the appropriate Borough Officials are hereby authorized to make payment in accordance with this resolution.

Seconded by Councilmember and carried upon the following roll call vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

I hereby certify the foregoing to be a true and exact copy of the original resolution as adopted by the West Long Branch Borough Council on February 7, 2024.

BOROUGH CLERK

Councilmember offered the following resolution and moved its adoption:

**RESOLUTION AUTHORIZING THE COUNTY OF MONMOUTH MOSQUITO CONTROL
DIVISION TO CONDUCT AERIAL MOSQUITO CONTROL OPERATIONS WITHIN
THE BOROUGH OF WEST LONG BRANCH**

2/7/24

WHEREAS, the Monmouth County Board of County Commissioners, pursuant to N.J.S.A. 26:9-27 et seq. has elected through its Mosquito Control Division to perform all acts necessary for the elimination of mosquito breeding areas and/or to exterminate mosquitoes within the county; and

WHEREAS, the County has instituted an Integrated Pest Management Program consisting of surveillance, water management, biological control, and chemical control to exterminate the mosquito population within the County of Monmouth; and

WHEREAS, prior to conducting aerial dispensing operations over a designated “congested area,” the County is required, pursuant to Federal Aviation Administration Regulation (FAR Part 137.51), to secure prior written approval from the governing body of the political subdivision over which the aircraft is to be operated; and

WHEREAS, the Borough of West Long Branch is designated as a “congested area” by the Federal Aviation Administration and the County has requested that this governing body consent to its proposed aerial dispensing operations;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch as follows:

1. The Borough Council hereby authorizes the County of Monmouth Mosquito Control Division or its agent to apply pesticides by aircraft for mosquito control in certain areas of the municipality designated by the County as being either larval mosquito habitat or areas harboring high populations of mosquitoes constituting either a nuisance, a health hazard, or both with the understanding that:
 - a. The County shall utilize pesticides, application equipment and aircraft that are approved for aerial applications by the applicable Federal (USEPA) and State (NJDEP) agencies; and
 - b. Such operations will be performed in compliance with applicable Federal and State regulations; and
 - c. The County will notify the police department of each municipality over which aerial pesticide operations are planned prior to commencement of such operations.

Seconded by Councilmember and carried upon the following roll call vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

I hereby certify the foregoing to be a true and exact copy of the original resolution as adopted by the West Long Branch Borough Council on February 7, 2024.

BOROUGH CLERK

R-24-43



WLBR-G2401

January 11, 2024

Jason Gonter, Borough Administrator
Borough of West Long Branch
965 Broadway
West Long Branch, NJ 07764

**Re: Proposal for Environmental Consulting Services-Preliminary Assessment/Site Inspection Report
Monmouth County Municipal Open Space Grant #23-05
Angelo Valenzano Park**

Dear Mr. Gonter:

T&M Associates is pleased to submit this scope of services to provide the Borough with professional services for the completion of a Preliminary Assessment/Site Inspection (PASI) report for the Angelo Valenzano Park Project Site.

Scope of Services

As required and referenced by the MCOSP Guidelines, T&M will complete the PASI for the Project Site in accordance with the requirements of the New Jersey Department of Environmental Protection's (NJDEP) 7:26E-3.1-3.2 Preliminary Assessment Report procedure as presented by the NJDEP's Technical Requirements for Site Remediation (TRSR); and as specified by the NJDEP Green Acres Program Checklist.

Fee Summary

T&M will provide the above-noted services for a Fixed Fee/Lump Sum fee of **\$3,200.00** to be billed monthly in accordance with our 2024 engineering services contract with the Borough.

Project Schedule

T&M Associates will complete and deliver the final PASI report to the Borough for Certification and submittal to the MCOSP prior to the deadline for completing the Grant Agreement.

On behalf of T&M Associates, I would like to thank you and the Governing Body for the opportunity to submit this proposal.

If you have any questions or need additional information, please call any time.

Very truly yours,

T&M ASSOCIATES

JULIE E. NASTASI
WEST LONG BRANCH CLIENT MANAGER

JEN:na

c: Carolina Santos, Borough Clerk
Michael Martin, Chief Financial Officer

Councilmember offered the following resolution and moved its adoption:

RESOLUTION AUTHORIZING PROPOSAL FOR ENVIRONMENTAL CONSULTING SERVICES – PRELIMINARY ASSESSMENT/SITE INSPECTION REPORT MONMOUTH COUNTY MUNICIPAL OPEN SPACE GRANT #23-05 ANGELO VALENZANO PARK

WHEREAS, T&M Associates submitted a proposal by letter dated January 11, 2024, outlining fees for the completion of a Preliminary Assessment/Site Inspection (PASI) report for the Angelo Valenzano Park Project Site; and

WHEREAS, as required and referenced by the MCOSP Guidelines, said proposal calls for the completion of the PASI for the Project Site in accordance with the requirements of the New Jersey Department of Environmental Protection’s (NJDEP) 7:26E-3.1-3.2 Preliminary Assessment Report procedure as presented by the NJDEP’s Technical Requirements for Site Remediation (TRSR); and as specified by the NJDEP Green Acres Program Checklist; and

WHEREAS, T&M Associates will provide the above-noted services for a Fixed Fee/Lump Sum fee of \$3,200.00 to be billed monthly in accordance with their 2024 engineering services contract with the Borough.; and

WHEREAS, funds are or will be available for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that the Borough Engineer is hereby authorized to perform the Preliminary Assessment/Site Inspection (PASI) report for the Angelo Valenzano Park Project Site, as outlined in the January 11, 2024, letter to the Borough Administrator for an amount not to exceed \$3,200.00; and

BE IT FURTHER RESOLVED that this contract is awarded as a professional service without the need for public bidding.

Seconded by Councilmember and carried upon the following roll call vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

I hereby certify the foregoing to be a true and exact copy of the original resolution as adopted by the West Long Branch Borough Council on February 7, 2024.

BOROUGH CLERK

Councilmember offered the following resolution and moved its adoption:

2/7/24

RESOLUTION HIRING PUBLIC WORKS LABORER

WHEREAS, there is a need to fill a vacancy in the position of Public Works Laborer;
and

WHEREAS, the Administrator and Public Works Director conducted interviews for
this position; and

WHEREAS, it is their recommendation that JOSEPH M. CAPOZZI be hired to fill the
position of Public Works Laborer since he meets the qualifications;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of
West Long Branch that JOSEPH M. CAPOZZI be hired as a Public Works Laborer, with a
ninety-day probationary period, at a salary of \$37,500.00 per year; and

BE IT FURTHER RESOLVED that his continued employment is conditioned upon
the favorable completion of his fingerprint check.

Seconded by Councilmember and carried upon the following roll call vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

I hereby certify the foregoing to be a true and exact copy of the original resolution as
adopted by the West Long Branch Borough Council on February 7, 2024.

BOROUGH CLERK

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N
 Range: First to Last Rcvd: Y Held: Y Aprv: N
 Format: Condensed Bid: Y State: Y Other: Y Exempt: Y
 Vendors: All Include Non-Budgeted: Y
 Rcvd Batch Id Range: First to Last

| PO # | PO Date | Vendor | PO Description | Status | Amount | Void Amount | PO Type |
|----------|----------|----------|--------------------------------|--------------------------------|--------|-------------|---------|
| 23-01157 | 08/28/23 | N0112 | NEW JERSEY FIRE EQUIPMENT CO | FIRE DEPT QUOTE: 19632 & 21636 | Open | 105,256.68 | 0.00 |
| 23-01303 | 10/02/23 | A0159 | ACTION UNIFORMS | ANGELO MARRONE UNIF EST#49944 | Open | 1,201.99 | 0.00 |
| 23-01497 | 10/29/23 | R0096 | DEBBIE RONAN | REFRESHMENTS FOR LANTERN WALK | Open | 63.94 | 0.00 |
| 23-01523 | 10/30/23 | A0159 | ACTION UNIFORMS | POLICE DEPT. EST#: 50327 | Open | 416.00 | 0.00 |
| 23-01528 | 10/30/23 | E0068 | Elite Emergency Lights LLC | POLICE ESTIMATE#: N09431 | Open | 508.45 | 0.00 |
| 23-01553 | 11/01/23 | A0159 | ACTION UNIFORMS | POLICE UNIFORMS EST#: 50279 | Open | 2,800.00 | 0.00 |
| 23-01642 | 11/06/23 | FERPR005 | FRANK ROSANO | ESCROW FEES REFUND R-23-137 | Open | 1,963.00 | 0.00 |
| 23-01761 | 12/04/23 | H0027 | HOME DEPOT - CREDIT SERVICES | DPW INVOICES, VARIOUS | Open | 181.09 | 0.00 |
| 23-01791 | 12/04/23 | GRAFI005 | GRAFIX SOLUTION, INC. | POLICE CAR UNIT 11 WRAP | Open | 1,560.00 | 0.00 |
| 23-01805 | 12/05/23 | G0078 | GEESE PATROL | GEESE 11/18-12/18 2023 | Open | 1,945.00 | 0.00 |
| 23-01806 | 12/05/23 | CASAP005 | Casa Payroll Service | NOV (2) PAYROLL INV#: 1209152 | Open | 252.00 | 0.00 |
| 23-01882 | 12/19/23 | S0212 | STATE OF NJ DEPT OF LABOR | QTR END 03/31/2022 | Open | 3,229.00 | 0.00 |
| 23-01893 | 12/19/23 | CASAP005 | Casa Payroll Service | OCT (2) INV#: 1205577 | Open | 287.90 | 0.00 |
| 23-01900 | 11/01/23 | D0017 | JOHN DEMAREE | 2023 MEDICARE REIMBURSEMENT | Open | 1,978.80 | 0.00 |
| 23-01901 | 12/20/23 | T0091 | TCTA MEMBERSHIP SERVICES | LAURA AMADA 2024 MEMBERSHIP | Open | 100.00 | 0.00 |
| 23-01906 | 01/11/24 | E0065 | EAST COAST ENERGY PRODUCTS INC | LIBRARY REPAIRS | Open | 635.46 | 0.00 |
| 23-01908 | 01/17/24 | I0034 | MICHAEL IRENE, JR. | ZONING BOARD INVOICES | Open | 3,445.50 | 0.00 |
| 23-01909 | 10/31/23 | FRANK005 | FRANK CYRWUS INC. | BORO HALL ROOF REPLACEMENT | Open | 29,997.00 | 0.00 |
| 24-00004 | 01/24/24 | C0083 | COMCAST & XFINITY * | ACCT NO. 8499 05 216 0042612 | Open | 180.99 | 0.00 |
| 24-00007 | 01/24/24 | J0042 | JERSEY CENTRAL POWER & LIGHT | ACCT NO. 100 013 497 167 | Open | 38.76 | 0.00 |
| 24-00008 | 01/24/24 | J0042 | JERSEY CENTRAL POWER & LIGHT | ACCT NO. 100 080 434 184 | Open | 47.68 | 0.00 |
| 24-00009 | 01/24/24 | J0042 | JERSEY CENTRAL POWER & LIGHT | ACCT NO. 100 076 291 895 | Open | 4.09 | 0.00 |
| 24-00010 | 01/24/24 | J0042 | JERSEY CENTRAL POWER & LIGHT | ACCT NO. 100 073 927 400 | Open | 657.74 | 0.00 |
| 24-00011 | 01/24/24 | J0042 | JERSEY CENTRAL POWER & LIGHT | ACCT NO. 100 066 343 706 | Open | 64.60 | 0.00 |
| 24-00012 | 01/24/24 | J0042 | JERSEY CENTRAL POWER & LIGHT | ACCT NO. 100 043 615 077 | Open | 1,056.23 | 0.00 |
| 24-00013 | 01/24/24 | J0042 | JERSEY CENTRAL POWER & LIGHT | ACCT NO. 100 013 935 851 | Open | 87.57 | 0.00 |
| 24-00014 | 01/24/24 | J0042 | JERSEY CENTRAL POWER & LIGHT | ACCT NO. 100 013 780 109 | Open | 50.11 | 0.00 |
| 24-00015 | 01/24/24 | J0042 | JERSEY CENTRAL POWER & LIGHT | ACCT NO. 100 013 690 910 | Open | 277.84 | 0.00 |
| 24-00016 | 01/24/24 | J0042 | JERSEY CENTRAL POWER & LIGHT | ACCT NO. 100 013 645 138 | Open | 4.74 | 0.00 |
| 24-00017 | 01/24/24 | J0042 | JERSEY CENTRAL POWER & LIGHT | ACCT NO. 100 013 604 473 | Open | 321.25 | 0.00 |
| 24-00018 | 01/24/24 | J0042 | JERSEY CENTRAL POWER & LIGHT | ACCT NO. 100 013 541 626 | Open | 10.55 | 0.00 |
| 24-00020 | 01/24/24 | J0042 | JERSEY CENTRAL POWER & LIGHT | ACCT NO. 100 105 587 255 | Open | 46.43 | 0.00 |
| 24-00021 | 01/24/24 | J0042 | JERSEY CENTRAL POWER & LIGHT | ACCT NO. 100 089 899 411 | Open | 74.53 | 0.00 |
| 24-00022 | 01/24/24 | J0042 | JERSEY CENTRAL POWER & LIGHT | ACCT NO. 100 013 408 073 | Open | 386.64 | 0.00 |
| 24-00023 | 01/24/24 | J0042 | JERSEY CENTRAL POWER & LIGHT | ACCT NO. 100 013 260 052 | Open | 32.37 | 0.00 |
| 24-00024 | 01/24/24 | J0042 | JERSEY CENTRAL POWER & LIGHT | ACCT NO. 100 012 758 653 | Open | 61.95 | 0.00 |
| 24-00033 | 01/24/24 | J0042 | JERSEY CENTRAL POWER & LIGHT | ACCT NO. 100 149 300 236 | Open | 9.58 | 0.00 |
| 24-00034 | 01/24/24 | J0042 | JERSEY CENTRAL POWER & LIGHT | ACCT NO. 100 139 077 190 | Open | 827.95 | 0.00 |
| 24-00035 | 01/24/24 | J0042 | JERSEY CENTRAL POWER & LIGHT | ACCT NO. 100 076 071 255 | Open | 4,087.83 | 0.00 |
| 24-00036 | 01/24/24 | J0042 | JERSEY CENTRAL POWER & LIGHT | ACCT NO. 100 413 407 513 | Open | 290.99 | 0.00 |
| 24-00037 | 01/24/24 | J0042 | JERSEY CENTRAL POWER & LIGHT | ACCT NO. 100 012 676 607 | Open | 675.41 | 0.00 |
| 24-00038 | 01/24/24 | J0042 | JERSEY CENTRAL POWER & LIGHT | ACCT NO. 100 153 953 599 | Open | 226.70 | 0.00 |
| 24-00039 | 01/24/24 | N0036 | NEW JERSEY NATURAL GAS CO. | ACCT NO. 17-3280-0360-19 | Open | 737.75 | 0.00 |
| 24-00040 | 01/24/24 | N0036 | NEW JERSEY NATURAL GAS CO. | ACCT NO. 22-0012-4310-51 | Open | 1,042.08 | 0.00 |
| 24-00041 | 01/24/24 | N0036 | NEW JERSEY NATURAL GAS CO. | ACCT NO. 22-0019-6669-96 | Open | 861.48 | 0.00 |
| 24-00042 | 01/24/24 | N0036 | NEW JERSEY NATURAL GAS CO. | ACCT NO. 13-3266-7180-13 | Open | 904.93 | 0.00 |
| 24-00045 | 01/24/24 | C0083 | COMCAST & XFINITY * | ACCT NO. 8499 05 216 0049187 | Open | 10.00 | 0.00 |
| 24-00046 | 01/24/24 | C0083 | COMCAST & XFINITY * | ACCT NO. 8499 05 216 0041978 | Open | 20.02 | 0.00 |

| PO # | PO Date | Vendor | PO Description | Status | Amount | Void Amount | PO Type |
|----------|----------|----------|--------------------------------|-------------------------------|--------|-------------|---------|
| 24-00047 | 01/24/24 | N0036 | NEW JERSEY NATURAL GAS CO. | ACCT NO. 16-3276-4015-11 | Open | 815.40 | 0.00 |
| 24-00048 | 01/24/24 | N0036 | NEW JERSEY NATURAL GAS CO. | ACCT NO. 16-3276-4005-19 | Open | 1,386.40 | 0.00 |
| 24-00049 | 01/24/24 | N0036 | NEW JERSEY NATURAL GAS CO. | ACCT NO. 16-3276-0600-16 | Open | 344.76 | 0.00 |
| 24-00050 | 01/24/24 | REALL005 | REALLY GOOD EQUIPMENT | DPW - LEAF MACHINE RADIATOR | Open | 1,450.00 | 0.00 |
| 24-00051 | 01/24/24 | ROSEA005 | ROSEANNE MANGANELLI | YOGA+SENIORCISE DEC 2023 | Open | 600.00 | 0.00 |
| 24-00059 | 01/24/24 | E0077 | E.M. WATERBURY | ZONING BOARD INVOICES | Open | 2,671.25 | 0.00 |
| 24-00061 | 01/24/24 | N0130 | NJAPZA | JAMES MILLER 2024 DUES | Open | 100.00 | 0.00 |
| 24-00065 | 01/24/24 | N0029 | NEW JERSEY AMERICAN WATER CO. | ACCT NO. 1018-210041401043 | Open | 10,428.51 | 0.00 |
| 24-00066 | 01/24/24 | I0034 | MICHAEL IRENE, JR. | PLANNING BOARD INVOICES | Open | 1,006.50 | 0.00 |
| 24-00068 | 01/24/24 | J0042 | JERSEY CENTRAL POWER & LIGHT | ACCT NO. 100 013 497 894 | Open | 223.81 | 0.00 |
| 24-00069 | 01/24/24 | J0042 | JERSEY CENTRAL POWER & LIGHT | ACCT NO. 100 011 671 037 | Open | 4,736.90 | 0.00 |
| 24-00070 | 01/24/24 | J0042 | JERSEY CENTRAL POWER & LIGHT | ACCT NO. 100 011 670 989 | Open | 480.31 | 0.00 |
| 24-00071 | 01/24/24 | J0042 | JERSEY CENTRAL POWER & LIGHT | ACCT NO. 100 011 670 930 | Open | 2,703.06 | 0.00 |
| 24-00072 | 01/25/24 | D0125 | DELISA WASTE SERVICES | FEB 2024 - GARBAGE | Open | 25,833.33 | 0.00 |
| 24-00073 | 01/25/24 | C0062 | CENTRAL JERSEY HEALTH INS FUND | HEALTH BENEFITS - FEB 2024 | Open | 123,144.00 | 0.00 |
| 24-00074 | 01/25/24 | C0083 | COMCAST & XFINITY * | ACCT NO. 8499 05 216 0061687 | Open | 922.20 | 0.00 |
| 24-00075 | 01/25/24 | N0036 | NEW JERSEY NATURAL GAS CO. | ACCT NO. 16-3276-4015-11 | Open | 1,197.89 | 0.00 |
| 24-00076 | 01/25/24 | N0036 | NEW JERSEY NATURAL GAS CO. | ACCT NO. 1018-220038240164 | Open | 5.81 | 0.00 |
| 24-00078 | 01/25/24 | N0029 | NEW JERSEY AMERICAN WATER CO. | ACCT NO. 1018-220032426588 | Open | 71.67 | 0.00 |
| 24-00080 | 01/25/24 | P0025 | PARTY PERFECT RENTALS | FALL FEST ADDITIONAL CHARGES | Open | 880.50 | 0.00 |
| 24-00081 | 01/25/24 | K0050 | KONICA MINOLTA PREMIER FINANCE | COPIER INV#: 81831587 | Open | 188.96 | 0.00 |
| 24-00082 | 01/25/24 | D0125 | DELISA WASTE SERVICES | JAN 2024 - TIPPING 1-15 | Open | 10,424.39 | 0.00 |
| 24-00084 | 01/25/24 | N0036 | NEW JERSEY NATURAL GAS CO. | ACCT NO. 16-3276-4005-19 | Open | 2,311.31 | 0.00 |
| 24-00085 | 01/25/24 | V0027 | VERIZON * | ACCT NO. 450-775-017-0001-28 | Open | 401.89 | 0.00 |
| 24-00100 | 01/26/24 | K0050 | KONICA MINOLTA PREMIER FINANCE | COPIER INV#: 81797783 | Open | 184.58 | 0.00 |
| 24-00104 | 01/26/24 | C0062 | CENTRAL JERSEY HEALTH INS FUND | HEALTH BENEFITS - JAN 2024 | Open | 121,876.00 | 0.00 |
| 24-00107 | 01/26/24 | D0125 | DELISA WASTE SERVICES | JAN 2024 - GARBAGE | Open | 25,833.33 | 0.00 |
| 24-00111 | 01/26/24 | J0042 | JERSEY CENTRAL POWER & LIGHT | ACCT NO. 100 013 495 229 | Open | 94.81 | 0.00 |
| 24-00113 | 01/26/24 | D0125 | DELISA WASTE SERVICES | DEC 2023 - TIPPING 1-15 | Open | 10,034.05 | 0.00 |
| 24-00114 | 01/26/24 | C0083 | COMCAST & XFINITY * | ACCT NO. 8499 05 216 0061687 | Open | 450.55 | 0.00 |
| 24-00115 | 01/26/24 | C0008 | CARUSO & BAXTER | FEB 2024 RETAINER | Open | 6,250.00 | 0.00 |
| 24-00116 | 01/26/24 | E0067 | PAUL R. EDINGER | JAN PUBLIC DEFENDER | Open | 400.00 | 0.00 |
| 24-00117 | 01/26/24 | SEANK005 | SEAN KEAN | JAN AND FEB 2024 PROSECUTOR | Open | 2,975.00 | 0.00 |
| 24-00119 | 01/26/24 | D0015 | DELTA DENTAL PLAN OF N.J. | DENTAL PREMIUMS - JAN 2024 | Open | 2,080.72 | 0.00 |
| 24-00120 | 01/26/24 | CASAP005 | Casa Payroll Service | VARIOUS INVOICES | Open | 1,110.60 | 0.00 |
| 24-00121 | 01/26/24 | D0125 | DELISA WASTE SERVICES | DEC 2023 - TIPPING 16-31 | Open | 10,106.81 | 0.00 |
| 24-00124 | 01/30/24 | NJ0136 | NJ DEPT HEALTH INFECTIOUS & | 2023 DOG LICENSE FEES | Open | 79.20 | 0.00 |
| 24-00133 | 01/30/24 | C0083 | COMCAST & XFINITY * | ACCT NO. 8499 05 216 0069847 | Open | 87.55 | 0.00 |
| 24-00134 | 01/30/24 | C0083 | COMCAST & XFINITY * | ACCT NO. 8499 05 216 0041978 | Open | 10.01 | 0.00 |
| 24-00136 | 01/30/24 | A0113 | ATLANTIC SECURITY & FIRE, INC. | VARIOUS MONITORING INVOICES | Open | 2,510.40 | 0.00 |
| 24-00138 | 01/30/24 | P0117 | PLOSIA COHEN LAW FIRM | DEC INV#: 53567 | Open | 1,314.50 | 0.00 |
| 24-00139 | 01/30/24 | M0252 | MAZZA RECYCLING SERVICES, LTD. | DEC 2023 INV#: 1078303 | Open | 359.80 | 0.00 |
| 24-00143 | 01/30/24 | D0125 | DELISA WASTE SERVICES | DEC 2023 - RECYCLING | Open | 2,708.94 | 0.00 |
| 24-00146 | 02/02/24 | C0008 | CARUSO & BAXTER | TAX/LEGAL INVOICED 01/31/2024 | Open | 2,742.91 | 0.00 |

| | | | | | | | |
|------------------------|----|------------------------|---|--------------------|------------|--------------------|------|
| Total Purchase Orders: | 92 | Total P.O. Line Items: | 0 | Total List Amount: | 552,459.21 | Total Void Amount: | 0.00 |
|------------------------|----|------------------------|---|--------------------|------------|--------------------|------|

| Totals by Year-Fund | | | | | | | |
|---------------------|------|-------------|-------------|--------------|---------------|-----------|---------------|
| Fund Description | Fund | Budget Rcvd | Budget Held | Budget Total | Revenue Total | G/L Total | Project Total |
| | 3-01 | 93,386.29 | 0.00 | 93,386.29 | 0.00 | 0.00 | 0.00 |
| | 4-01 | 345,258.54 | 0.00 | 345,258.54 | 0.00 | 0.00 | 0.00 |
| | 4-03 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 7,137.25 |
| Year Total: | | 345,258.54 | 0.00 | 345,258.54 | 0.00 | 0.00 | 7,137.25 |
| | D-13 | 79.20 | 0.00 | 79.20 | 0.00 | 0.00 | 0.00 |
| | E-03 | 1,341.25 | 0.00 | 1,341.25 | 0.00 | 0.00 | 0.00 |
| | G-01 | 105,256.68 | 0.00 | 105,256.68 | 0.00 | 0.00 | 0.00 |
| Total of All Funds: | | 545,321.96 | 0.00 | 545,321.96 | 0.00 | 0.00 | 7,137.25 |

| Project Description | Project No. | Rcvd Total | Held Total | Project Total |
|--------------------------------|-------------|------------|------------|---------------|
| NORWOOD -KELLY BUIDERS | PB-2021-03 | 412.50 | 0.00 | 412.50 |
| TOWNES AT WEST LONG BRANCH | PB-2023-02 | 247.50 | 0.00 | 247.50 |
| MICRO KAJA -11 SHERMAN | PB-2023-03 | 247.50 | 0.00 | 247.50 |
| MARCOS ROBERTO DACOSTA | ZB-2022-09 | 577.50 | 0.00 | 577.50 |
| LEONARDO DEBORBA | ZB-2022-11 | 330.00 | 0.00 | 330.00 |
| MICHEAL STOUT | ZB-2022-15 | 297.00 | 0.00 | 297.00 |
| KADA/HARA RESIDENCE | ZB-2022-17 | 67.50 | 0.00 | 67.50 |
| BRIAN CROWE | ZB-2023-06 | 1,171.50 | 0.00 | 1,171.50 |
| FER PROPERTIES | ZB-2023-07 | 1,963.00 | 0.00 | 1,963.00 |
| KHDR SWED | ZB-2023-10 | 525.00 | 0.00 | 525.00 |
| THE PARISH OF OUR LADY OF HOPE | ZB-2023-14 | 405.00 | 0.00 | 405.00 |
| 457 MONMOUTH ROAD | ZB-2023-15 | 337.50 | 0.00 | 337.50 |
| 390 MONMOUTH ROAD, LLC | ZB-2023-16 | 49.50 | 0.00 | 49.50 |
| WEST LONG BRANCH DENTAL | ZB-2023-17 | 506.25 | 0.00 | 506.25 |
| Total of All Projects: | | 7,137.25 | 0.00 | 7,137.25 |