

SUBJECT TO CHANGE
BOROUGH OF WEST LONG BRANCH
COUNCIL MEETING

March 20, 2019
(Immediately Following Caucus Meeting Which Starts at 6:30 PM)

MAYOR JANET W. TUCCI PRESIDES

MAYOR TUCCI REPORTS SUNSHINE LAW COMPLIED WITH

PRESENT: BRAY, CIOFFI, MANGO, MIGLIACCIO, NEYHART, PENTA

ABSENT:

READING AND APPROVAL OF MINUTES:

Caucus Minutes
February 20, 2019

Executive Session Minutes
February 20, 2019

Council Minutes
February 20, 2019

REPORTS OF STANDING COMMITTEES:

MAYOR TUCCI:

COUNCILMAN BRAY (FINANCE & ADMINISTRATION):

COUNCILMAN CIOFFI (FIRE & FIRST AID):

COUNCILWOMAN MANGO (RECREATION, ENVIRONMENTAL, & SHADE TREE):

COUNCILMAN MIGLIACCIO (PUBLIC PROPERTY):

COUNCILMAN NEYHART (POLICE):

COUNCILMAN PENTA (PUBLIC WORKS):

BOROUGH ADMINISTRATOR DOLLINGER:

BOROUGH CLERK COLE:

BOROUGH ATTORNEY BAXTER:

BOROUGH ENGINEER MULLAN:

COMMUNICATIONS:

ORDINANCES:

1. Ordinance No. O-19-4
An Ordinance Amending Ordinance No. O-18-1
Regarding Salaries of Various Municipal Employees
and Setting the 2019 Salaries of Various Municipal
Officers, Employees and Appointees
Introduction

RESOLUTIONS:

1. Resolution Approving Contract for Alcohol & Drug
Testing Services With Dynamic Testing Service (R-19-
59)

UNFINISHED BUSINESS:

NEW BUSINESS:

1. RL 19-12 – Parents Advisory Council of Shore Regional
High School
2. RL 19-13 – Parents Advisory Council of Shore Regional
High School

BILLS AND CLAIMS:

OPPORTUNITY FOR ANY PERSON TO BE HEARD:

MOTION TO CLOSE THE PUBLIC PORTION AND ADJOURN:

ORDINANCE NO. O-19-4

**AN ORDINANCE AMENDING ORDINANCE NO. O-18-1
REGARDING SALARIES OF VARIOUS MUNICIPAL EMPLOYEES
AND SETTING THE 2019 SALARIES OF VARIOUS MUNICIPAL
OFFICERS, EMPLOYEES AND APPOINTEES**

WHEREAS, the Borough Council adopted Ordinance No. O-18-1 during calendar year 2018, the contents of which set forth salaries of certain municipal employees within the Borough; and

WHEREAS, upon further review, it appears that there are certain positions in those ordinances which either no longer exist, or are incorrectly stated, or there are provisions which contradict Borough policy;

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of West Long Branch as follows:

SECTION 1.

The reference to "DISPATCHER" and "DISPATCHERS - PART-TIME" in Ordinance No. O-17-1 is deleted and repealed.

SECTION 2.

The position in Ordinance No. O-17-2 entitled "BOARD OF ASSESSORS" is amended to read "TAX ASSESSOR."

SECTION 3.

The reference in both Ordinance Nos. O-17-1 and O-17-2 regarding longevity schedules are hereby deleted and repealed; the effect being that there are no longevity benefits for any such persons, unless the same are set forth in a binding contract between the Borough and the employee.

SECTION 4.

That Section 2 of Ordinance No. 277 entitled "AN ORDINANCE TO ESTABLISH THE SALARY RANGE OF VARIOUS MUNICIPAL OFFICERS, EMPLOYEES AND APPOINTEES", and Ordinance No. O-18-1, which is an amendment to Ordinance No. 277, be amended and supplemented to set the annual salaries for 2019, which shall be paid semi-monthly, unless otherwise stated, of the officers, employees and appointees shall be as follows:

BOROUGH ADMINISTRATOR
\$41,500 - \$95,000

BOROUGH CLERK
\$45,000 - \$100,000

TAX COLLECTOR
\$15,000 - \$80,000

REGISTRAR
\$2,000 - \$5,000

DEPUTY REGISTRAR
\$1,000 - \$3,000

ASSISTANT TREASURER
\$35,000 - \$50,000

EMERGENCY SERVICES RECORDS ADMINISTRATOR
\$2,000 - \$5,500

PART-TIME OFFICE PERSONNEL
Compensation ranges from \$10.00 to \$30.00/hour

FULL-TIME OFFICE PERSONNEL
\$32,000 - \$40,000

JUDGE - MUNICIPAL COURT
\$15,000 - \$30,000

SCHOOL CROSSING GUARDS
Compensation ranges from \$11.00 per shift to \$28.00 per shift

SUPERINTENDENT OF PUBLIC WORKS
\$45,000 - \$95,000

RECYCLING COORDINATOR
\$2,000 - \$6,000

PUBLIC WORKS - PART-TIME/TEMPORARY
Compensation ranges from \$10.00 to \$15.00/hour

HOUSING INSPECTOR
\$4,000 - \$18,000

FIRE OFFICIAL
\$6,300 - \$15,000

FIRE INSPECTOR
\$4,300 - \$17,000

ZONING OFFICER
\$15,000 - \$36,000

CODE ENFORCEMENT OFFICER
\$15,000 - \$36,000

TAX ASSESSOR
\$16,500 - \$25,000

SECRETARY - PLANNING AND ZONING BOARDS
\$5,000 - \$7,500 for each Board

SECRETARY - RECREATION
\$750 - \$2,000

SECRETARY - ENVIRONMENTAL
\$750 - \$2,000

SECRETARY - SHADE TREE
\$250 - \$1,000

SPECIAL POLICE
Compensation ranges from \$12.00 to \$30.35/hour

MAYOR
\$3,000 - \$3,300

COUNCIL MEMBERS
\$2,000 - \$2,200

CHIEF OF POLICE
\$100,000 - \$155,000

SUMMER RECREATION

DIRECTOR
\$5,400 - \$8,000

ASSISTANT DIRECTOR
\$2,600 - \$4,000

COUNSELOR
Compensation ranges from \$8.85 to \$16.00/hour

SECTION 5.

This ordinance shall take effect immediately upon passage and publication according to law.

Councilmember offered the following resolution and moved its adoption:

**RESOLUTION APPROVING CONTRACT FOR ALCOHOL & DRUG
TESTING SERVICES WITH DYNAMIC TESTING SERVICE**

3/20/19

WHEREAS, the West Long Branch Governing Body established a policy on drug and alcohol testing for Commercial Drivers Licensees; and

WHEREAS, it is necessary to enter an agreement to have this testing done; and

WHEREAS, the Borough's current contract with DYNAMIC TESTING SERVICE for this service is set to expire on March 31, 2019, and DYNAMIC TESTING SERVICE submitted the attached contract for the period of April 1, 2019, through March 31, 2022; and

WHEREAS, it is the recommendation of the Borough's Insurance Commissioner to renew the contract for this service with DYNAMIC TESTING SERVICE for the period of April 1, 2019, through March 31, 2022;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that the attached contract submitted by DYNAMIC TESTING SERVICE for CDL alcohol and drug testing services be and the same is hereby approved; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to sign the same.

Seconded by Councilmember and carried upon the following roll call vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

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BOROUGH OF WEST LONG BRANCH
Bill List By P.O. Number

Page No: 1

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N
Range: First to Last Rcvd: Y Held: Y Aprv: N
Format: Condensed Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
18-01767	12/31/18	E0016	EDC ELECTRIC	VOTING MACHINE REPAIR	Open	190.00	0.00
19-00020	01/30/19	L0002	LANIGAN ASSOCIATES	P.D. EQUIPMENT - FERRUGIARO	Open	41.00	0.00
19-00028	01/31/19	G0117	GRAINGER	PUB BLDGS - MAINTENANCE	Open	479.93	0.00
19-00029	01/31/19	G0117	GRAINGER	DPW UNIFORMS	Open	403.99	0.00
19-00038	01/31/19	M0212	MONMOUTH COUNTY SPCA	DOG FUND-MUNICIPAL	Open	50.00	0.00
19-00069	02/03/19	C0195	CASA REPORTING SERVICE	FINANCE SUPPLIES	Open	79.50	0.00
19-00090	02/12/19	NJ0137	NJMMA	A & E CONFERENCE	Open	35.00	0.00
19-00091	02/12/19	E0007	EDWARDS TIRE CO. INC.	FIRE CHIEF CAR TIRES 53-67	Open	492.16	0.00
19-00098	02/16/19	P0016	PERRY'S TROPHY CO.	A&E-SUPPLIES	Open	12.00	0.00
19-00148	02/19/19	D0109	DIDI'S AUTOMOTIVE II,LLC	POLICE-VEHICLE REPAIR	Open	173.92	0.00
19-00150	02/19/19	L0002	LANIGAN ASSOCIATES	PD TRAFFIC SAFETY	Open	690.00	0.00
19-00161	02/23/19	N0140	NJ IAAI (NJ-INT'L ASSOC OF	FIRE - CONFERENCE, C SHIRLEY	Open	525.00	0.00
19-00162	02/23/19	T0122	TEAM LIFE	F.A.S SUPPLIES	Open	120.00	0.00
19-00186	03/02/19	N0036	NEW JERSEY NATURAL GAS CO.	NATURAL GAS VARIOUS DEPTS	Open	5,263.76	0.00
19-00198	03/07/19	H0004	ROBERT SQUILLARE	DPW-RECYCLING	Open	8,589.00	0.00
19-00200	03/08/19	C0156	CUSTOM BANDAG	FIRE - TIRE & REPAIRS	Open	783.11	0.00
19-00202	03/08/19	J0042	JERSEY CENTRAL POWER & LIGHT	TRAFFIC LIGHTS - ELECTRICITY	Open	5,756.12	0.00
19-00203	03/08/19	V0027	VERIZON	TELEPHONE-SHARED SERV 2/2019	Open	392.20	0.00
19-00204	03/08/19	C0083	COMCAST	150CEAN: 8499-05-216-0042612	Open	96.90	0.00
19-00205	03/08/19	A0071	AVAYA, INC	LIBRARY-TELEPHONE	Open	54.13	0.00
19-00206	03/08/19	J0063	JERSEY AUTO SPA CAR WASH, LLC	POLICE - CAR WASHES FEB, 2019	Open	137.50	0.00
19-00211	03/08/19	A0113	ATLANTIC SECURITY & FIRE, INC.	ALARMS - ALL DEPARTMENTS	Open	887.85	0.00
19-00212	03/09/19	B0037	BOROUGH CHEMICAL & TRUCK CO	FIRE DEPT-RENT 4th Qtr, 2018	Open	900.00	0.00
19-00213	03/09/19	B0037	BOROUGH CHEMICAL & TRUCK CO	FIRE DEPT-RENT 1st Qtr, 2019	Open	900.00	0.00
19-00214	03/09/19	W0018	WEST LONG BRANCH FIRE CO. #2	FIRE DEPT-RENT by Quarter	Open	1,800.00	0.00
19-00215	03/09/19	W0017	WEST LONG BRANCH FIRST AID	FIRST AID-RENT - Qtr 1, 2019	Open	575.00	0.00
19-00216	03/09/19	C0053	CITY OF LONG BRANCH	19 SHARED SERVICE FINANCE/QPA	Open	17,590.00	0.00
19-00217	03/09/19	C0083	COMCAST	FIRST AID: 8499-05-216-0042620	Open	8.56	0.00
19-00218	03/09/19	C0083	COMCAST	ACCOUNT: 8499 05 216 0050458	Open	48.98	0.00
19-00219	03/09/19	C0083	COMCAST	965BROAD: 8499-05-216-0043313	Open	111.85	0.00
19-00220	03/09/19	R0076	RED BANK VETERINARY HOSPITAL	DOG FUND-MUN EXP	Open	75.00	0.00
19-00221	03/09/19	V0026	VERIZON WIRELESS	CELL PHONES FEBRUARY, 2019	Open	1,287.67	0.00
19-00223	03/09/19	T0031	TREAS.CTY OF MONMOUTH-DUMPING	LANDFILL - FEBRUARY, 2019	Open	15,297.93	0.00
19-00224	03/09/19	N0005	NAPA AUTO PARTS CENTER	FIRE DEPT VEHICLE REPAIR	Open	24.99	0.00
19-00225	03/09/19	N0005	NAPA AUTO PARTS CENTER	DPW VEHICLE PARTS/SUPPLY	Open	770.24	0.00
19-00226	03/09/19	N0005	NAPA AUTO PARTS CENTER	P.D. VEHICLE PARTS & REPAIRS	Open	691.31	0.00
19-00228	03/09/19	C0008	CARUSO & BAXTER	PROFESSIONAL ATTORNEY SERVICES	Open	1,312.50	0.00
19-00229	03/09/19	N0099	LISA NORMAN	PLANNING/ZONING STENOGRAPHER	Open	500.00	0.00
19-00231	03/09/19	S0012	SEABOARD WELDING	DPW - OXY - EXT - ACETYLENE	Open	14.50	0.00
19-00232	03/09/19	S0027	SIP'S PAINTS AND HARDWARE	PUB BLDGS - MAINTENANCE	Open	203.74	0.00
19-00233	03/09/19	W0099	NAIM WILLIAMS	DPW EMP REIMB FOR FINGERPRINT	Open	40.66	0.00
19-00235	03/10/19	C0053	CITY OF LONG BRANCH	GAS/DIESEL - ALL DEPTS 01/2019	Open	5,438.46	0.00
19-00237	03/12/19	M0054	BCM ONE	TELEPHONE MARCH, 2019	Open	1,831.73	0.00
19-00241	03/15/19	T0054	THE BANK OF NEW YORK MELLON	BONDING FEES	Open	875.00	0.00
19-00242	03/15/19	T0133	THE BANK OF NEW YORK MELLON	FINANCE - AGENT FEES	Open	125.00	0.00
19-00243	03/16/19	C0062	CENTRAL JERSEY HEALTH INS FUND	HEALTH BENEFITS - APR, 2019	Open	119,304.00	0.00
19-00244	03/16/19	D0015	DELTA DENTAL PLAN OF N.J.	DENTAL PREMIUM - 04/2019	Open	1,791.97	0.00
19-00246	03/16/19	L0072	LANGUAGE LINE SERVICES	COURT-TRANSLATOR FEB, 2019	Open	13.60	0.00

Total Purchase Orders: 48 Total P.O. Line Items: 0 Total List Amount: 196,785.76 Total Void Amount: 0.00

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BOROUGH OF WEST LONG BRANCH
Bill List By P.O. Number

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PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
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BOROUGH OF WEST LONG BRANCH
Bill List By P.O. Number

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Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	8-01	2,451.25	0.00	2,451.25	0.00	0.00	2,451.25
	9-01	194,209.51	0.00	194,209.51	0.00	0.00	194,209.51
	9-13	125.00	0.00	125.00	0.00	0.00	125.00
Year Total:		194,334.51	0.00	194,334.51	0.00	0.00	194,334.51
Total Of All Funds:		196,785.76	0.00	196,785.76	0.00	0.00	196,785.76

Pre-paid

T&M \$16,440.07

Total Bills List \$213,225.83