## SUBJECT TO CHANGE

## BOROUGH OF WEST LONG BRANCH

## COUNCIL MEETING

April 17, 2019 (Immediately Following Caucus Meeting Which Starts at 6:30 PM)

MAYOR JANET W. TUCCI PRESIDES

MAYOR TUCCI REPORTS SUNSHINE LAW COMPLIED WITH

PRESENT:

BRAY, CIOFFI, MANGO, MIGLIACCIO, NEYHART, PENTA

ABSENT:

READING AND APPROVAL OF MINUTES:

Caucus Minutes March 20, 2019

Executive Session Minutes March 20, 2019

Council Minutes March 20, 2019

## REPORTS OF STANDING COMMITTEES:

MAYOR TUCCI:

COUNCILMAN BRAY (FINANCE & ADMINISTRATION):

COUNCILMAN CIOFFI (FIRE & FIRST AID):

COUNCILWOMAN MANGO (RECREATION, ENVIRONMENTAL, & SHADE TREE):

COUNCILMAN MIGLIACCIO (PUBLIC PROPERTY):

COUNCILMAN NEYHART (POLICE):

COUNCILMAN PENTA (PUBLIC WORKS):

BOROUGH ADMINISTRATOR DOLLINGER:

BOROUGH CLERK COLE:

BOROUGH ATTORNEY BAXTER:

BOROUGH ENGINEER MULLAN:

## COMMUNICATIONS:

- N.J.D.O.T. Letter Fiscal Year 2019 Municipal Aid Program - Delaware Avenue, Linden Avenue, and Laurel Street Improvements
- 2. Tax Collector's Monthly Report March 2019
- Letter of Resignation Thomas Varricchio Public Works

#### ORDINANCES:

- Ordinance No. O-19-5
   An Ordinance Amending Escrow Fee Schedule for Board Applications in the Borough of West Long Branch Introduction
- 2. Ordinance No. O-19-6 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank Second & Final Reading

## **RESOLUTIONS:**

- 1. Resolution Approving the Certified List of West Long Branch Fire Department Members Who Qualified for Credit Under the Length of Service Awards Program for the Year 2018 (R-19-67)
- 2. Resolution Approving the Certified List of West Long Branch Emergency Medical Services Members Who Qualified for Credit Under the Length of Service Awards Program for the Year 2019 (R-19-68)

UNFINISHED BUSINESS:

NEW BUSINESS:

1. RL 19-16 - Monmouth University, Inc.

BILLS AND CLAIMS:

OPPORTUNITY FOR ANY PERSON TO BE HEARD:

MOTION TO CLOSE THE PUBLIC PORTION AND ADJOURN:

#### ORDINANCE NO. 0-19-5

#### AN ORDINANCE AMENDING ESCROW FEE SCHEDULE FOR BOARD APPLICATIONS IN THE BOROUGH OF WEST LONG BRANCH

WHEREAS, the Borough has been running into a chronic problem with the amounts posted in escrow by developer applicants being insufficient to cover the costs, with the attendant staff requirements to interface with the Board and applicant regarding the posting of sufficient amounts, and the effect of scheduling matters for insufficient escrows remain; and

WHEREAS, the Borough has reviewed the escrow fee schedules of neighboring towns, only to find that the West Long Branch fee schedule is substantially lower than other municipalities; and

WHEREAS, the escrow fee schedule has not been modified for at least the last eight years, thereby requiring a review and update;

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of West Long Branch that Ordinance 18-14.3 be amended to read as follows:

## SECTION 1.

The escrow to be posted for both use variance applications and for bulk variances, requests for interpretation of zoning ordinances and appeals from Zoning Officer's decisions or denials shall be \$850.00.

## SECTION 2.

This ordinance shall take effect immediately upon passage and publication according to law.

#### ORDINANCE NO. 0-19-6

# ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit an increase in said budget to 2.5% or the cost of living adjustment, whichever is less, unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Mayor and Council of the Borough of West Long Branch, in the County of Monmouth, finds it advisable and necessary to increase its CY 2019 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Mayor and Council hereby determines that a 3.5% increase in the budget for said year, amounting to \$301,102.48 of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, the Mayor and Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to the final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED by the Mayor and Council of the Borough of West Long Branch in the County of Monmouth, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2019 budget year, the final appropriations of the Borough of West Long Branch shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5% amounting to \$301,102.48 and the CY 2019 municipal budget for the Borough of West Long Branch be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said director within 5 days after such adoption.

Councilmember

offered the following resolution and moved its adoption:

### RESOLUTION APPROVING THE CERTIFIED LIST OF WEST LONG BRANCH FIRE DEPARTMENT MEMBERS WHO QUALIFIED FOR CREDIT UNDER THE LENGTH OF SERVICE AWARDS PROGRAM FOR THE YEAR 2018

4/17/19

WHEREAS, Ordinance No. O-04-15 entitled, "AN ORDINANCE CREATING AN EMERGENCY SERVICES VOLUNTEER LENGTH OF SERVICE AWARDS PROGRAM (LOSAP) IN THE BOROUGH OF WEST LONG BRANCH" was passed and approved on August 4, 2004; and

WHEREAS, the Length of Service Awards Program (LOSAP) was passed by voters on November 2, 2004, as a public question; and

WHEREAS, pursuant to N.J.S.A. 40A:14-191, emergency service organizations participating in a Length of Service Awards Program (LOSAP) shall annually certify to the sponsoring agency a list of all volunteer members who have qualified for credit under the LOSAP for the previous year; and

WHEREAS, the Borough Council has received and reviewed such certified list from the LOSAP Officer of the West Long Branch Fire Department;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch as follows:

 Per the certified list received, the following Borough Chemical & Truck Company No. 1 members are hereby approved to receive the 2018 LOSAP award:

> Arthur T. Green II Biagio Guzzi Brian T. Hagerman Victor C. Huhn, Jr.

Victor C. Huhn, Sr. Steven Nolin Dennis O'Rorke Mark Russo

2. Per the certified list received, the following West Long Branch Fire Company No.  $\,$ 

2 members are hereby approved to receive the 2018 LOSAP award:

Timothy Phillips Anthony Nolin Nicholas Saffiotti Jack Guire, Jr. Jack Guire III Mark Ciaglia James Quinn Fred Migliaccio Santo Guzzi Mike Ciaglia, Sr. Ron Guidetti Joseph Guidetti

- The amount each qualified member will receive for the 2018 LOSAP award is \$1,150.00.
- 4. The certified list of members shall be posted at West Long Branch Borough Hall and at Borough Chemical & Truck Company No. 1 and West Long Branch Fire Company No. 2 for a period of 30 days to allow sufficient time for membership review.

- 5. Appeals shall be mailed to the Borough Clerk of the Borough of West Long Branch, 965 Broadway, West Long Branch, New Jersey 07764, and must be received within 30 days of the posting date of the approved certified list.
- Payment for service credit shall be processed at a meeting of the Mayor and Borough Council after the 30 day posting requirement has been met.

Seconded by Councilmember

and carried upon the following roll call vote:

AYES: NAYS: ABSENT: ABSTAIN: offered the following resolution and moved its adoption:

#### RESOLUTION APPROVING THE CERTIFIED LIST OF WEST LONG BRANCH EMERGENCY MEDICAL SERVICES MEMBERS WHO QUALIFIED FOR CREDIT UNDER THE LENGTH OF SERVICE AWARDS PROGRAM FOR THE YEAR 2018

4/17/19

WHEREAS, Ordinance No. O-04-15 entitled, "AN ORDINANCE CREATING AN EMERGENCY SERVICES VOLUNTEER LENGTH OF SERVICE AWARDS PROGRAM (LOSAP) IN THE BOROUGH OF WEST LONG BRANCH" was passed and approved on August 4, 2004; and

WHEREAS, the Length of Service Awards Program (LOSAP) was passed by voters on November 2, 2004, as a public question; and

WHEREAS, pursuant to N.J.S.A. 40A:14-191, emergency service organizations participating in a Length of Service Awards Program (LOSAP) shall annually certify to the sponsoring agency a list of all volunteer members who have qualified for credit under the LOSAP for the previous year; and

WHEREAS, the Borough Council has received and reviewed such certified list from the LOSAP Officer of the West Long Branch Emergency Medical Services;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch as follows:

 Per the certified list received, the following West Long Branch Emergency Medical Services members are hereby approved to receive the 2018 LOSAP award:

> Karen Broome-Bischoff Roseanna D'Aleo Timothy Knotts Greg Malinowski Patty Mikolon Jeff Newenhouse

Tracey Newenhouse Michael Rescinio Beth Weston-Knotts Judy Wortman Ryan Loehr

- The amount each qualified member will receive for the 2018 LOSAP award is \$1,150.00.
- 3. The certified list of members shall be posted at West Long Branch Borough Hall and at the West Long Branch Emergency Medical Services building for a period of 30 days to allow sufficient time for membership review.
- 4. Appeals shall be mailed to the Borough Clerk of the Borough of West Long Branch, 965 Broadway, West Long Branch, New Jersey 07764, and must be received within 30 days of the posting date of the approved certified list.
- Payment for service credit shall be processed at a meeting of the Mayor and Borough Council after the 30 day posting requirement has been met.

Seconded by Councilmember

and carried upon the following roll call vote:

AYES: NAYS: ABSENT: ABSTAIN: P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N Range: First to Last Format: Condensed Include Project Line Items: Yes Open: N Paid: N Void: N Rcvd: Y Held: Y Aprv: N Bid: Y State: Y Other: Y Exempt: Y

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-00263 03/25/19 60001 G&M TROPHY COMPANY POLICE EQUIPMENT OPEN 276.50 0.00 -00263 03/25/19 60001 G&M TROPHY COMPANY POLICE EQUIPMENT OPEN 276.50 0.00 -00265 03/26/19 A0113 ATLANTIC SECURITY & FIRE, INC. ALARM PANEL - BOROUGH HALL OPEN 834.00 0.00 -00268 03/26/19 R0128 RED HAWK FIRE & SECURITY, LLC PUB BLDGS ALARMS - P.D OPEN 764.26 0.00 -00285 03/29/19 N0036 NEW JERSEY NATURAL GAS CO. NATURAL GAS VARIOUS DEPTS OPEN 4,922.30 0.00 -00301 04/01/19 50012 SEABOARD WELDING FIRST AID-OXYGEN/EXTING OPEN 215.00 0.00 -00305 04/03/19 50070 STAPLES ADVANTAGE OFFICE SUPPLIES VARIOUS OPEN 143.43 0.00 -00306 04/03/19 50070 STAPLES ADVANTAGE OFFICE SUPPLIES VARIOUS OPEN 143.43 0.00 -00317 04/07/19 F0006 FEDEX TECH CONNECT POLICE - POSTAGE OPEN 147.18 0.00 -00320 04/07/19 N0035 NJ LEAGUE OF MUNICIPALITIES A & E-MEMBERSHIP - 2019 OPEN 714.00 0.00 -00320 04/07/19 M0136 MONMOUTH TRUCK EQUIPMENT DEPT EQUIPMENT REPAIR - MAINT OPEN 192.00 0.00 -00336 04/07/19 M0136 MONMOUTH TRUCK EQUIPMENT DEPT EQUIPMENT REPAIR - MAINT OPEN 192.00 0.00 -00338 04/07/19 M0136 MONMOUTH TRUCK EQUIPMENT DEPT EQUIPMENT REPAIR - MAINT OPEN 192.00 0.00 -00338 04/07/19 M0136 MONMOUTH TRUCK EQUIPMENT DEPT EQUIPMENT REPAIR - MAINT OPEN 192.00 0.00 -00338 04/07/19 M0136 MONMOUTH TRUCK EQUIPMENT DEPT EQUIPMENT REPAIR - MAINT OPEN 395.00 0.00 -00339 04/10/19 W0036 NJ CONFERENCE OF MAYORS A&F-MEMBERSHIP OPEN 375.20 0.00 -00339 04/10/19 W0046 NJ CONFERENCE OF MAYORS A&F-MEMBERSHIP OPEN 375.20 0.00 -00341 04/10/19 W0047 OLIWA & COMPANY AUDIT FEES OPEN 2,900.00 0.00 -00341 04/10/19 W0035 ULINE SHIPPING SUPPLIES P.D. OFFICE FURNITURE OPEN 623.04 0.00 -00344 04/10/19 W0039 NEW JERSEY AMERICAN WATER CO. HYDRANTS 1018-210026568664 OPEN 7,084.00 0.00 0.00 -00344 04/10/19 W0039 NEW JERSEY AMERICAN WATER CO. HYDRANTS 1018-210026568664 OPEN 7,084.00 0.00 0.00 -00344 04/10/19 W0039 NEW JERSEY AMERICAN WATER CO. HYDRANTS 1018-210026568664 OPEN 7,084.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0			CTADLES ADVANTAGE	TRACKLESS TRAIN W/DRIVER		6/5.00	0.00
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-00317 04/07/19 F0006 FEDEX TECH CONNECT POLICE - POSTAGE Open 147.18 0.00 1.00 1.00 1.00 1.00 1.00 1.00 1				EYEWARE REIMBURSEMENT - PD		275.00	
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-00345 04/10/19 A0038 ALLIED FIRE & SAFETY PUBLIC BLDG-MAINTENANCE OPEN 94.05 0.00			THE RESIDENCE CONTRACTOR IN THE PROPERTY OF TH				

PO #	PO Date	Vendor		PO Description	Status	Amount	Void Amount P	0 Туре
19-00348			DELTA DENTAL PLAN OF N.J.	DENTAL PREMIUM - 05/2019	0pen	1,823.40	0.00	
19-00354			NJ LEAGUE OF MUNICIPALITIES	MAYORS REGIONAL ROUNDTABLE	Open	25.00	0.00	
19-00355			ASBURY PARK PRESS	BOROUGH CLERK ADVERTISING	Open	171.36	0.00	
19-00356			RELIABLE CLEANERS	P.D - MAR, 2019 DRY CLEANING	Open	424.00	0.00	
19-00358			ALLIED FIRE & SAFETY	PUBLIC BLDG-MAINTENANCE	Open	593.00	0.00	
19-00363			PURCHASE POWER	FINANCE OFFICE - POSTAGE	Open	28.09	0.00	
19-00368			STATE OF NJ-DEPT OF LABOR	PUBLIC BLDG-A/C/HEAT	0pen	160.00	0.00	
19-00369			NEW JERSEY AMERICAN WATER CO.	HYDRANTS 1018-210026568664	Open	7,084.00	0.00	
19-00370			BCM ONE	TELEPHONE APRIL, 2019	Open	60.13	0.00	
19-00371			JERSEY CENTRAL POWER & LIGHT	TRAFFIC LIGHTS - ELECTRICITY	0pen	4,050.71	0.00	
19-00372	04/13/19	R0125	PATRICIA REEVEY	BOOK-KEEPING SOFTWARE FEES	Open	68.00	0.00	
19-00373	04/13/19	C0053	CITY OF LONG BRANCH	GAS/DIESEL - ALL DEPTS 03/2019		6,956.08	0.00	
19-00376	04/14/19	I0034	MICHAEL IRENE, JR.	DEV ESCROW LEGAL FEES	0pen	195.00	0.00	
19-00377	04/14/19	V0026	VERIZON WIRELESS	CELL PHONES MARCH, 2019	Open	1,287.69	0.00	
19-00378	04/14/19	C0083	COMCAST	FIRST AID: 8499-05-216-0042620	Open	20.57	0.00	
19-00380	04/14/19	M0219	MARLIN LEASING CORPORATION	A & E COPIER LEASE	Open	425.10	0.00	
19-00382	04/14/19	M0212	MONMOUTH COUNTY SPCA	DOG FUND-MUNICIPAL	Open	555.00	0.00	
19-00383	04/14/19	M0249	MECHANICAL CONSTR SERVICE CORP		Open	180.00	0.00	
19-00385			MAURICE SCHWARTZ & SONS INC	DPW-EQUIP REPAIR	Open	135.00	0.00	
19-00386	04/14/19	P0117	PLOSIA COHEN LAW FIRM	LEGAL PROF SERVICES - EMPLOYEE		180.00	0.00	
19-00387			SHORE BUSINESS SOLUTIONS	POLICE-POLICE EQUIP/MAINT	Open	143.96	0.00	
19-00389			PICASSO BUSINESS SOLUTIONS	A&E-COPIER	Open	31.74	0.00	
19-00390			CENTRAL JERSEY HEALTH INS FUND		Open	119,304.00	0.00	
19-00391			ALLIED FIRE & SAFETY	PUBLIC BLDG-MAINTENANCE	Open	524.70	0.00	
L9-00392 (			SIP'S PAINTS AND HARDWARE	PUB BLDGS - MAINTENANCE	Open	295.85	0.00	
L9-00394 (				150CEAN: 8499-05-216-0042612	Open	96.90		
L9-00395 (				TELEPHONE-SHARED SERV 3/2019	Open	392.20	0.00 0.00	
19-00396 (			ATLANTIC SECURITY & FIRE, INC.		Open	201.00		
19-00397 (				ELEVATOR MAINTENANCE APR, 2019		123.05	0.00	
9-00398 (			TREAS.CTY OF MONMOUTH-DUMPING	I ANDETIL - MARCH 2019		16,358.48	0.00	
.9-00399 (				P.D. VEHICLE PARTS & REPAIRS	Open Open	184.16	0.00	
.9-00400 (				DPW VEHICLE PARTS/SUPPLY	Open	799.75	0.00	
9-00401				FIRE DEPT VEHICLE REPAIR	•		0.00	
.9-00402 (				P.D. 2019 CLOTHING ALLOWANCE	Open Open	27.97	0.00	
.9-00404 (					Open	1,879.90	0.00	
.9-00406 C			ESCANDANCE AND ACCORDINATION A	PROFESSIONAL ATTORNEY SERVICES A&E-SUPPLIES		1,465.00	0.00	
.9-00407 0					Open	91.00	0.00	
			IOMINITY, OL OCEVIA	COURT SHARED SERVICES	0pen	36,572.75	0.00	
otal Purc	hase Orde	ers:	87 Total P.O. Line Items:	O Total List Amount: 244,	151.53	Total Void Am	ount:	0.00

Totals by Year-Fund						
Fund Description Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
8-01	8,491.82	0.00	8,491.82	0.00	0.00	8,491.82
9-01	234,259.71	0.00	234,259.71	0.00	0.00	234,259.71
9-13 Year Total:	<u>555.00</u> 234,814.71	0.00	555.00 234,814.71	0.00	0.00	555.00 234,814.71
G-01	650.00	0.00	650.00	0.00	0.00	650.00
T-03	195.00	0.00	195.00	0.00	0.00	195.00
Total Of All Funds:	244,151.53	0.00	244,151.53	0.00	0.00	244,151.53