

SUBJECT TO CHANGE
BOROUGH OF WEST LONG BRANCH
COUNCIL MEETING

May 1, 2019
(Immediately Following Caucus Meeting Which Starts at 6:30 PM)

MAYOR JANET W. TUCCI PRESIDES

MAYOR TUCCI REPORTS SUNSHINE LAW COMPLIED WITH

PRESENT: BRAY, CIOFFI, MANGO, MIGLIACCIO, NEYHART, PENTA

ABSENT:

Public Hearing on 2019 Municipal Budget

READING AND APPROVAL OF MINUTES:

Caucus Minutes
April 3, 2019

Executive Session Minutes
April 3, 2019

Council Minutes
April 3, 2019

REPORTS OF STANDING COMMITTEES:

MAYOR TUCCI:

COUNCILMAN BRAY (FINANCE & ADMINISTRATION):

COUNCILMAN CIOFFI (FIRE & FIRST AID):

COUNCILWOMAN MANGO (RECREATION, ENVIRONMENTAL, & SHADE TREE):

COUNCILMAN MIGLIACCIO (PUBLIC PROPERTY):

COUNCILMAN NEYHART (POLICE):

COUNCILMAN PENTA (PUBLIC WORKS):

BOROUGH ADMINISTRATOR DOLLINGER:

BOROUGH CLERK COLE:

BOROUGH ATTORNEY BAXTER:

BOROUGH ENGINEER MULLAN:

COMMUNICATIONS:

1. Emergency Medical Services Membership Application – Nicholas Aguilera (Auxiliary)
2. Resolution Opposing the Williams/Nese Raritan Bay Pipeline – Monmouth County Board of Chosen Freeholders

ORDINANCES:

1. Ordinance No. O-19-5
An Ordinance Amending Escrow Fee Schedule for Board Applications in the Borough of West Long Branch
Second & Final Reading

RESOLUTIONS:

1. Resolution Approving the Certified List of West Long Branch Fire Department Members Who Qualified for Credit Under the Length of Service Awards Program for the Year 2018 (R-19-67)
2. Resolution Approving the Certified List of West Long Branch Emergency Medical Services Members Who Qualified for Credit Under the Length of Service Awards Program for the Year 2018 (R-19-68)
3. Resolution Determining to Read 2019 Budget by Title (R-19-69)
4. Resolution Authorizing Self-Examination of Budget (R-19-70)
5. Resolution for Adoption of Municipal Budget 2019 (R-19-71)

UNFINISHED BUSINESS:

NEW BUSINESS:

BILLS AND CLAIMS:

OPPORTUNITY FOR ANY PERSON TO BE HEARD:

MOTION TO CLOSE THE PUBLIC PORTION AND ADJOURN:

ORDINANCE NO. O-19-5

**AN ORDINANCE AMENDING ESCROW FEE SCHEDULE
FOR BOARD APPLICATIONS IN THE
BOROUGH OF WEST LONG BRANCH**

WHEREAS, the Borough has been running into a chronic problem with the amounts posted in escrow by developer applicants being insufficient to cover the costs, with the attendant staff requirements to interface with the Board and applicant regarding the posting of sufficient amounts, and the effect of scheduling matters for insufficient escrows remain; and

WHEREAS, the Borough has reviewed the escrow fee schedules of neighboring towns, only to find that the West Long Branch fee schedule is substantially lower than other municipalities; and

WHEREAS, the escrow fee schedule has not been modified for at least the last eight years, thereby requiring a review and update;

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of West Long Branch that Ordinance 18-14.3 be amended to read as follows:

SECTION 1.

The escrow to be posted for both use variance applications and for bulk variances, requests for interpretation of zoning ordinances and appeals from Zoning Officer's decisions or denials shall be \$850.00.

SECTION 2.

This ordinance shall take effect immediately upon passage and publication according to law.

Councilmember offered the following resolution and moved its adoption:

**RESOLUTION APPROVING THE CERTIFIED LIST OF
WEST LONG BRANCH FIRE DEPARTMENT MEMBERS
WHO QUALIFIED FOR CREDIT UNDER THE LENGTH
OF SERVICE AWARDS PROGRAM FOR THE YEAR 2018**

5/1/19

WHEREAS, Ordinance No. O-04-15 entitled, "AN ORDINANCE CREATING AN EMERGENCY SERVICES VOLUNTEER LENGTH OF SERVICE AWARDS PROGRAM (LOSAP) IN THE BOROUGH OF WEST LONG BRANCH" was passed and approved on August 4, 2004; and

WHEREAS, the Length of Service Awards Program (LOSAP) was passed by voters on November 2, 2004, as a public question; and

WHEREAS, pursuant to N.J.S.A. 40A:14-191, emergency service organizations participating in a Length of Service Awards Program (LOSAP) shall annually certify to the sponsoring agency a list of all volunteer members who have qualified for credit under the LOSAP for the previous year; and

WHEREAS, the Borough Council has received and reviewed such certified list from the LOSAP Officer of the West Long Branch Fire Department;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch as follows:

1. Per the certified list received, the following Borough Chemical & Truck Company No. 1 members are hereby approved to receive the 2018 LOSAP award:

Arthur T. Green II
Biagio Guzzi
Brian T. Hagerman
Victor C. Huhn, Jr.

Victor C. Huhn, Sr.
Steven Nolin
Dennis O'Rorke
Mark Russo

2. Per the certified list received, the following West Long Branch Fire Company No. 2 members are hereby approved to receive the 2018 LOSAP award:

Timothy Phillips
Anthony Nolin
Nicholas Saffiotti
Jack Guire, Jr.
Jack Guire III
Mark Ciaglia

James Quinn
Fred Migliaccio
Santo Guzzi
Mike Ciaglia, Sr.
Ron Guidetti
Joseph Guidetti
Tom Ruane

3. The amount each qualified member will receive for the 2018 LOSAP award is \$1,150.00.
4. The certified list of members shall be posted at West Long Branch Borough Hall and at Borough Chemical & Truck Company No. 1 and West Long Branch Fire Company No. 2 for a period of 30 days to allow sufficient time for membership review.

5. Appeals shall be mailed to the Borough Clerk of the Borough of West Long Branch, 965 Broadway, West Long Branch, New Jersey 07764, and must be received within 30 days of the posting date of the approved certified list.
6. Payment for service credit shall be processed at a meeting of the Mayor and Borough Council after the 30 day posting requirement has been met.

Seconded by Councilmember and carried upon the following roll call vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

Councilmember offered the following resolution and moved its adoption:

**RESOLUTION APPROVING THE CERTIFIED LIST OF
WEST LONG BRANCH EMERGENCY MEDICAL SERVICES
MEMBERS WHO QUALIFIED FOR CREDIT UNDER THE
LENGTH OF SERVICE AWARDS PROGRAM FOR THE YEAR 2018**

5/1/19

WHEREAS, Ordinance No. O-04-15 entitled, "AN ORDINANCE CREATING AN EMERGENCY SERVICES VOLUNTEER LENGTH OF SERVICE AWARDS PROGRAM (LOSAP) IN THE BOROUGH OF WEST LONG BRANCH" was passed and approved on August 4, 2004; and

WHEREAS, the Length of Service Awards Program (LOSAP) was passed by voters on November 2, 2004, as a public question; and

WHEREAS, pursuant to N.J.S.A. 40A:14-191, emergency service organizations participating in a Length of Service Awards Program (LOSAP) shall annually certify to the sponsoring agency a list of all volunteer members who have qualified for credit under the LOSAP for the previous year; and

WHEREAS, the Borough Council has received and reviewed such certified list from the LOSAP Officer of the West Long Branch Emergency Medical Services;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch as follows:

1. Per the certified list received, the following West Long Branch Emergency Medical Services members are hereby approved to receive the 2018 LOSAP award:

Karen Broome-Bischoff
Roseanna D'Aleo
Timothy Knotts
Greg Malinowski
Patty Mikolon
Jeff Newenhouse

Tracey Newenhouse
Michael Rescinio
Beth Weston-Knotts
Judy Wortman
Ryan Loehr

2. The amount each qualified member will receive for the 2018 LOSAP award is \$1,150.00.
3. The certified list of members shall be posted at West Long Branch Borough Hall and at the West Long Branch Emergency Medical Services building for a period of 30 days to allow sufficient time for membership review.
4. Appeals shall be mailed to the Borough Clerk of the Borough of West Long Branch, 965 Broadway, West Long Branch, New Jersey 07764, and must be received within 30 days of the posting date of the approved certified list.
5. Payment for service credit shall be processed at a meeting of the Mayor and Borough Council after the 30 day posting requirement has been met.

Seconded by Councilmember and carried upon the following roll call vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

R-19-68

Councilmember offered the following resolution and moved its adoption:

5/1/19

RESOLUTION DETERMINING TO READ 2019 BUDGET BY TITLE

WHEREAS, the West Long Branch Municipal Budget for 2019 was introduced and approved by the Governing Body at its meeting on April 3, 2019; and

WHEREAS, the budget was advertised at least one week prior to the hearing date of May 1, 2019, and a copy was posted at least one week prior to the hearing date on the bulletin board in Borough Hall; and

WHEREAS, a copy of the budget was delivered to both the West Long Branch and Eastern Branch of the Monmouth County Library for display at least one week prior to the hearing date; and

WHEREAS, a copy of the budget was made available to each person requesting the same, and additional copies will be made available both prior to and during the public hearing;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that, pursuant to N.J.S.A. 40A:4-8, the 2019 Municipal Budget shall be read by its title, the conditions of publication referred to earlier in this resolution having been met.

Seconded by Councilmember and carried upon the following roll call vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

Councilmember offered the following resolution and moved its adoption:

5/1/19

RESOLUTION AUTHORIZING SELF-EXAMINATION OF BUDGET

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Borough of West Long Branch has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Borough meets the necessary conditions to participate in the program for the 2019 budget year;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the Governing Body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes;
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met (complies with the "CAP" law.);
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5;
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate, and correctly stated
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality;
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification;
6. That all other applicable statutory requirements have been fulfilled; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Director of the Division of Local Government Services upon adoption.

Seconded by Councilmember and carried upon the following roll call vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

Councilmember offered the following resolution and moved its adoption:

5/1/19

RESOLUTION FOR ADOPTION OF MUNICIPAL BUDGET 2019

BE IT RESOLVED by the Governing Body of the Borough of West Long Branch, County of Monmouth, that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes of the sums therein as set forth as appropriations, and authorization of the amount of \$9,214,239.00 for municipal purposes.

SUMMARY OF REVENUES

1. General Revenues	
Surplus Anticipated	\$944,600.00
Miscellaneous Revenues Anticipated	1,445,571.26
Receipts from Delinquent Taxes	483,969.12
2. Amount to be Raised by Taxation for Municipal Purposes	9,214,239.00
TOTAL REVENUES	\$12,088,379.38

SUMMARY OF APPROPRIATIONS

5. General Appropriations:	
Within "CAPS"	
Operations Including Contingent	\$7,831,901.00
Deferred Charges and Statutory Expenditures – Municipal	992,801.11
Excluded from "CAPS"	
Operations – Total Operations Excluded from "CAPS"	552,667.27
Capital Improvements	306,000.00
Municipal Debt Service	1,800,875.00
Reserve for Uncollected Taxes	604,135.00
TOTAL APPROPRIATIONS	\$12,088,379.38

Seconded by Councilmember and carried upon the following roll call vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

April 28, 2019
12:31 PM

BOROUGH OF WEST LONG BRANCH
Bill List By P.O. Number

Page No: 1

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N
Range: First to Last Rcvd: Y Held: Y Aprv: N
Format: Condensed Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type	
19-00082	02/10/19	P0112	PROVANTAGE	P.D EQUIPMENT	Open	67.77	0.00	
19-00199	03/08/19	F0066	FOSTER & COMPANY, INC.	DPW - SHOP SUPPLIES	Open	56.98	0.00	
19-00201	03/08/19	K0012	KELLY WINTHROP LLC	DOG FUND	Open	69.68	0.00	
19-00207	03/08/19	J0052	JERSEY ELEVATOR	ELEVATOR MAINTENANCE MAR, 2019	Open	123.05	0.00	
19-00210	03/08/19	P0116	PICASSO BUSINESS SOLUTIONS	A&E-COPIER	Open	65.16	0.00	
19-00252	03/17/19	G0086	GLOCK PROFESSIONAL INC	POLICE-EDUCATION	Open	1,000.00	0.00	
19-00255	03/19/19	K0022	KEMPTON FLAG & FLAGPOLE SUPPLY	PARK MAINTENANCE	Open	775.00	0.00	
19-00256	03/19/19	F0066	FOSTER & COMPANY, INC.	DPW - SHOP SUPPLIES	Open	183.99	0.00	
19-00257	03/19/19	J0011	JOHN GUIRE COMPANY	DPW - EQUIP REPAIRS & MAINT	Open	106.75	0.00	
19-00262	03/24/19	S0223	S.O.M.E. ARCHITECTS, PC	95 POPLAR AVE, WLB	Open	2,500.00	0.00	
19-00272	03/27/19	J0042	JERSEY CENTRAL POWER & LIGHT	STREET LIGHTING - 930,989,037	Open	5,581.26	0.00	
19-00289	03/29/19	G0078	GEESE PATROL	ENVIRON-GEESE CONTROL 3/2019	Open	1,945.00	0.00	
19-00300	03/29/19	O0054	OCEAN TOOLS, LLC	DPW EQUIP REPAIRS & MAINT	Open	295.19	0.00	
19-00307	04/03/19	M0204	MONMOUTH WIRE & COMPUTER	DPW - RECYCLING	Open	300.00	0.00	
19-00309	04/07/19	D0109	DIDI'S AUTOMOTIVE II,LLC	POLICE-VEHICLE REPAIR	Open	179.95	0.00	
19-00311	04/07/19	N0049	NJ ST ASSN OF CHIEFS OF POLICE	P.D SCHOOLING / EDUCATION	Open	299.00	0.00	
19-00318	04/07/19	N0049	NJ ST ASSN OF CHIEFS OF POLICE	P.D SCHOOLING / EDUCATION	Open	1,200.00	0.00	
19-00335	04/07/19	S0070	STAPLES ADVANTAGE	PUB BLDGS - BATHROOM SUPPLIES	Open	321.58	0.00	
19-00381	04/14/19	N0036	NEW JERSEY NATURAL GAS CO.	NATURAL GAS VARIOUS DEPTS	Open	2,742.11	0.00	
19-00410	04/16/19	Q0012	QUALITY COMMUNICATIONS 2	TELEPHONES	Open	3,800.00	0.00	
19-00411	04/16/19	A0170	ACCSES NJ	PUB BLDGS - CLEANING SERVICES	Open	2,224.00	0.00	
19-00419	04/23/19	S0212	STATE OF NJ DEPT OF LABOR	NJ DEPT LABOR QTR END 3/30/19	Open	267.82	0.00	
19-00422	04/23/19	G0103	NANCY GLUCK	PUBLIC BLDG-PRIV PROP MAINT	Open	29.97	0.00	
19-00426	04/23/19	N0099	LISA NORMAN	PLANNING/ZONING STENOGRAPHER	Open	250.00	0.00	
19-00427	04/23/19	C0045	MONMOUTH COUNTY TREASURER	G/L-COUNTY TAXES - QTR 2, 2019	Open	858,854.33	0.00	
19-00428	04/23/19	C0061	MONMOUTH COUNTY TREASURER	G/L-LIBRARY TAX - QTR 2, 2019	Open	60,875.06	0.00	
19-00429	04/23/19	C0060	MONMOUTH COUNTY TREASURER	G/L-OPEN SPACE TAX - QTR 2, 19	Open	95,262.53	0.00	
19-00430	04/23/19	C0008	CARUSO & BAXTER	PROFESSIONAL ATTORNEY SERVICES	Open	5,491.08	0.00	
19-00431	04/23/19	C0058	CUSTODIAN OF SCHOOL MONIES	S.R.H.S. TAX, MAY, 2019	Open	325,515.00	0.00	
19-00432	04/23/19	C0055	WEST LONG BRANCH BD OF	G/L-LOCAL SCHOOL TAX, MAY, 19	Open	708,738.11	0.00	
19-00433	04/23/19	M0055	MON.CTY.REGIONAL HEALTH COMM.	HEALTH COMMISSION QTR 2, 2019	Open	21,335.75	0.00	
19-00434	04/23/19	H0083	JOSEPH G. HUGHES, ESQ.	MAY, 2019 PROSECUTOR FEES	Open	1,487.50	0.00	
19-00435	04/23/19	I0034	MICHAEL IRENE, JR.	ZONING BD ATTORNEY FEES	Open	857.00	0.00	
19-00441	04/24/19	A0023	ASBURY PARK PRESS	BOROUGH CLERK ADVERTISING	Open	26.88	0.00	
19-00442	04/25/19	W0037	WINDING BROOK CONDO ASSOC	2019 HYDRANT REIMBURSEMENT	Open	540.21	0.00	
19-00445	04/27/19	G0078	GEESE PATROL	ENVIRON-GEESE CONTROL 4/2019	Open	1,945.00	0.00	
19-00446	04/28/19	C0083	COMCAST	FIRST AID: 8499-05-216-0042620	Open	204.55	0.00	
19-00447	04/28/19	C0083	COMCAST	LIBRARY: 8499-05-216-0045946	Open	241.02	0.00	
19-00448	04/28/19	C0083	COMCAST	299 MON RD:8499 05 216 0011716	Open	102.85	0.00	
19-00449	04/28/19	C0083	COMCAST	8499 05 216 0049187	Open	27.99	0.00	
19-00450	04/28/19	T0001	TWO RIVERS WATER RECLAMATION	SEWER - ALL DEPARTMENTS	Open	540.00	0.00	
19-00451	04/28/19	N0029	NEW JERSEY AMERICAN WATER CO.	WATER - ALL DEPARTMENTS	Open	560.61	0.00	
19-00452	04/28/19	A0040	AT&T	TELEPHONE JAN, FEB, 2019	Open	68.34	0.00	
19-00453	04/28/19	C0083	COMCAST	F.A.S 8499 05 216 00048940	Open	19.93	0.00	
19-00454	04/28/19	M0219	MARLIN LEASING CORPORATION	A & E COPIER LEASE	Open	327.00	0.00	
Total Purchase Orders:		45	Total P.O. Line Items:	0	Total List Amount:	2,107,405.00	Total Void Amount:	0.00

April 28, 2019
12:31 PM

BOROUGH OF WEST LONG BRANCH
Bill List By P.O. Number

Page No: 2

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	8-01	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
	9-01	2,104,835.32	0.00	2,104,835.32	0.00	0.00	2,104,835.32
	9-13	69.68	0.00	69.68	0.00	0.00	69.68
Year Total:		2,104,905.00	0.00	2,104,905.00	0.00	0.00	2,104,905.00
Total of All Funds:		2,107,405.00	0.00	2,107,405.00	0.00	0.00	2,107,405.00