

**SUBJECT TO CHANGE**  
**BOROUGH OF WEST LONG BRANCH**  
**COUNCIL MEETING**

June 19, 2019  
(Immediately Following Caucus Meeting Which Starts at 6:30 PM)

MAYOR JANET W. TUCCI PRESIDES

MAYOR TUCCI REPORTS SUNSHINE LAW COMPLIED WITH

PRESENT: BRAY, CIOFFI, MANGO, MIGLIACCIO, NEYHART, PENTA

ABSENT:

READING AND APPROVAL OF MINUTES:

Caucus Minutes  
April 17, 2019

Executive Session Minutes  
April 17, 2019

Council Minutes  
April 17, 2019

REPORTS OF STANDING COMMITTEES:

MAYOR TUCCI:

COUNCILMAN BRAY (FINANCE & ADMINISTRATION):

COUNCILMAN CIOFFI (FIRE & FIRST AID):

COUNCILWOMAN MANGO (RECREATION, ENVIRONMENTAL, & SHADE TREE):

COUNCILMAN MIGLIACCIO (PUBLIC PROPERTY):

COUNCILMAN NEYHART (POLICE):

COUNCILMAN PENTA (PUBLIC WORKS):

BOROUGH ADMINISTRATOR DOLLINGER:

BOROUGH CLERK COLE:

BOROUGH ATTORNEY BAXTER:

BOROUGH ENGINEER MULLAN:

COMMUNICATIONS:

1. Tax Collector's Monthly Report – April 2019
2. Tax Collector's Monthly Report – May 2019

#### COMMUNICATIONS:

3. Resolution of the Township of Millstone, County of Monmouth, State of New Jersey, Opposing New Jersey Becoming a Sanctuary State – Township of Millstone
4. Notice of Public Hearing – Monmouth County Division of Transportation – Senior Citizens and Disabled Residents Assistance Program
5. Fee Waiver Request – West Long Branch Community Center
6. Emergency Medical Services Membership Application – Emily Ciccolo (Active)
7. Emergency Medical Services Membership Application – Danielle DeGrande (Active)
8. Emergency Medical Services Membership Application – Saraanne Maia (Active)
9. Resignation – Jeff Labush – Summer Recreation Program Assistant Director
10. Monmouth County Regional Health Commission No. 1 Letter – Surplus Vehicle – 2007 Ford Focus – VIN # 1FAFP34N67W343762
11. Letter of Resignation – Justin Shea – Public Works

#### ORDINANCES:

#### RESOLUTIONS:

1. Resolution Hiring Summer Recreation Program Employees (R-19-76)
2. Resolution Approving Maintenance Agreement With Automated Building Controls, Inc. (R-19-78)
3. Resolution Renewing Liquor Licenses for 2019-2020 (R-19-79)
4. Resolution Awarding Contract for Purchase of One (1) Dodge Charger PPV Vehicle for the West Long Branch Police Department (R-19-80)
5. Resolution Awarding State Contract for Purchase of (1) One 2019 Chevrolet Tahoe Pursuit Vehicle (PPV) for the West Long Branch Fire Department (R-19-81)

RESOLUTIONS:

6. Resolution Awarding State Contract for Purchase of (1) One 2019 Chevrolet Tahoe Pursuit Vehicle (PPV) for the West Long Branch Fire Prevention Bureau (R-19-82)
7. Resolution Approving 2019 Fireworks Contract (R-19-83)
8. Resolution Approving Change Order and Payment Certificate of Meco, Inc. (R-19-84)
9. Resolution Hiring Summer Recreation Program Assistant Director (R-19-85)

UNFINISHED BUSINESS:

NEW BUSINESS:

1. RL 19-17 – Zzak G. Applaud Our Kids Foundation, Inc.

BILLS AND CLAIMS:

OPPORTUNITY FOR ANY PERSON TO BE HEARD:

MOTION TO CLOSE THE PUBLIC PORTION AND ADJOURN:

6/19/19

Councilmember            offered the following resolution and moved its adoption:

**RESOLUTION HIRING SUMMER RECREATION PROGRAM EMPLOYEES**

WHEREAS, there is a need to hire the Summer Recreation Program employees for 2019; and

WHEREAS, the Borough Administrator and Recreation Commission Chair have reviewed the applications submitted for the various positions and recommend hiring the following individuals;

<u>Position</u>	<u>Name</u>	<u>Salary</u>
Counselor	Sterling Finch	\$8.85/Hour
Counselor	Sage Finch	\$8.85/Hour
Counselor	Christina Ronan	\$8.85/Hour
Counselor	Sophia Zazzarino	\$8.85/Hour
Counselor	Gavin Murray	\$8.85/Hour
Counselor	Amanda Villano	\$8.85/Hour

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that the above-listed individuals be hired as the staff for the 2019 Summer Recreation Program at the salaries listed.

Seconded by Councilmember            and carried upon the following roll call vote:

AYES:  
NAYS:  
ABSENT:  
ABSTAIN:

Councilmember            offered the following resolution and moved its adoption:

**RESOLUTION APPROVING MAINTENANCE AGREEMENT  
WITH AUTOMATED BUILDING CONTROLS, INC.**

6/19/19

WHEREAS, there is a need for maintenance of the HVAC equipment located in Borough Hall, the Police Department, and the Library; and

WHEREAS, the Borough Engineer solicited proposals for this service and received the following proposals:

Automated Building Controls, Inc. 3320 Route 66, Neptune, NJ 07753	\$1,491.25/Quarterly
Oceanside Service, Inc. 531 Main Street, Allenhurst, NJ 07711	\$690/Year (Library) \$620/Year (Borough Hall) \$1,140/Year (Police Department)

WHEREAS, the Borough Engineer recommends accepting the proposal submitted by Automated Building Controls, Inc. since the coverage is more comprehensive; and

WHEREAS, funds are or will be available for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that the attached Comfort Maintenance Service Agreement between the Borough and Automated Building Controls, Inc., in the amount of \$1,491.25 per quarter, for the period of June 1, 2019, through May 31, 2020, be approved; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to sign said Agreement on behalf of the Borough.

Seconded by Councilmember            and carried upon the following roll call vote:

AYES:  
NAYS:  
ABSENT:  
ABSTAIN:

Councilmember            offered the following resolution and moved its adoption:

6/19/19

**RESOLUTION RENEWING LIQUOR LICENSES FOR 2019-2020**

BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that the following liquor licenses be renewed subject, however, to the rules, regulations, and ordinances affecting the same, said licenses to expire on June 30, 2020.

PLENARY RETAIL CONSUMPTION LICENSE

<u>NAME</u>	<u>LOCATION</u>	<u>LICENSE NUMBER</u>
Metro Catering, LLC T/A: Branches	123 Monmouth Road	1353-33-001-005
Rodeio Grill Bar & Restaurant, LLC T/A: Rodeio Grill Bar & Restaurant	78 Oceanport Avenue	1353-33-002-015
Neamoni, Inc. T/A: Zachary's Restaurant	67-71 Oceanport Avenue	1353-33-005-008
Myway B and G, Inc. T/A: Myway Bar & Grill	823 Broadway	1353-33-006-005

PLENARY RETAIL DISTRIBUTION LICENSE

<u>NAME</u>	<u>LOCATION</u>	<u>LICENSE NUMBER</u>
Ravi Randal Corporation T/A: Paddock Liquors	145 Monmouth Road Suite 8	1353-44-004-006

CLUB LICENSE

<u>NAME</u>	<u>LOCATION</u>	<u>LICENSE NUMBER</u>
Monmouth University Pub Association T/A: Monmouth College Pub Association	400 Cedar Avenue	1353-31-008-003

Seconded by Councilmember            and carried upon the following roll call vote:

AYES:  
NAYS:  
ABSENT:  
ABSTAIN:

Councilmember            offered the following resolution and moved its adoption:

**RESOLUTION AWARDING CONTRACT FOR  
PURCHASE OF ONE (1) DODGE CHARGER PPV VEHICLE FOR THE  
WEST LONG BRANCH POLICE DEPARTMENT**

6/19/19

WHEREAS, the Borough of West Long Branch has the need to purchase one (1) Dodge Charger PPV vehicle for use by the Police Department; and

WHEREAS, in accordance with NJAC 5:34-7.21 et seq., the Borough may award a contract without publicly advertising for bids when purchasing under any contract entered into by the Cranford Police Cooperative Pricing System; and

WHEREAS, the Cranford Police Cooperative System, through a fair and open process, has awarded a contract for purchase of a 2019 Dodge Charger PPV (Contract # 47-01) from Beyer Dodge/Ford, 200 Ridgedale Avenue, Morristown, New Jersey, for a cost not to exceed \$21,297.00 in accordance with the documents annexed hereto, and it is the recommendation of the Police Chief that this equipment will meet the Police Department's needs and that it is in the Borough's best interest to award a contract to this company for said equipment; and

WHEREAS, the Chief Financial Officer of the Borough of West Long Branch has certified, in accordance with the Certification of Funds Form attached hereto, that funds are available for this purchase from Appropriation Line Item #9-01-25-240-000-251, in the amount of \$21,297.00;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that a contract be awarded to Beyer Dodge/Ford for purchase of one (1) Dodge Charger PPV (Contract # 47-01) from Beyer/Ford Dodge, 200 Ridgedale Avenue, Morristown, New Jersey, in accordance with the terms and conditions of Cranford Police Cooperative Pricing System (Contract # 47-01) for a cost not to exceed \$21,297.00; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to execute any and all necessary documents pursuant to said award.

Seconded by Councilmember            and carried upon the following roll call vote:

AYES:  
NAYS:  
ABSENT:  
ABSTAIN:

Councilmember            offered the following resolution and moved its adoption:

**RESOLUTION AWARDING STATE CONTRACT FOR PURCHASE OF  
(1) ONE 2019 CHEVROLET TAHOE PURSUIT VEHICLE (PPV)  
FOR THE WEST LONG BRANCH FIRE DEPARTMENT**

6/19/19

WHEREAS, the Borough of West Long Branch has the need to purchase (1) one Chevrolet Tahoe for use by the Fire Department; and

WHEREAS, in accordance with NJSA 40A:11-12, the Borough may award a contract without public advertising for bids when purchasing under any contract entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of Treasury; and

WHEREAS, there exist New Jersey State Contracts for said equipment from various vendors, and it is the recommendation of the Fire Chief and the Purchasing Agent that the brand of equipment, as detailed in Attachment A annexed hereto, will best meet the needs of the Fire Department; and

WHEREAS, the Chief Financial Officer of the Borough of West Long Branch has certified, in accordance with the Certification of Funds Form attached hereto, that funds are available for this purchase from Appropriation Line Item #9-01-46-871-000-299, in the amount of \$46,946.97;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that a contract be awarded to Municipal Equipment E for purchase of (1) one 2019 Chevrolet Tahoe PPV vehicle as detailed in the attached quote, in accordance with the terms and conditions on State Contract A89938, for a sum not to exceed \$46,946.97; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to execute any and all necessary documents pursuant to said award.

Seconded by Councilmember            and carried upon the following roll call vote:

AYES:  
NAYS:  
ABSENT:  
ABSTAIN:



Councilmember            offered the following resolution and moved its adoption:

**RESOLUTION AWARDING STATE CONTRACT FOR PURCHASE OF  
(1) ONE 2019 CHEVROLET TAHOE PURSUIT VEHICLE (PPV)  
FOR THE WEST LONG BRANCH FIRE PREVENTION BUREAU**

6/19/19

WHEREAS, the Borough of West Long Branch has the need to purchase (1) one Chevrolet Tahoe for use by the Fire Official; and

WHEREAS, in accordance with NJSA 40A:11-12, the Borough may award a contract without public advertising for bids when purchasing under any contract entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of Treasury; and

WHEREAS, there exist New Jersey State Contracts for said equipment from various vendors, and it is the recommendation of the Fire Official and the Purchasing Agent that the brand of equipment, as detailed in Attachment A annexed hereto, will best meet the needs of the Fire Prevention Bureau; and

WHEREAS, the Chief Financial Officer of the Borough of West Long Branch has certified, in accordance with the Certification of Funds Form attached hereto, that funds are available for this purchase from Appropriation Line Item #9-03-56-856-000-220, in the amount of \$37,923.43;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that a contract be awarded to Municipal Equipment E Day Chevrolet for purchase of (1) one 2019 Chevrolet Tahoe PPV vehicle as detailed in the attached quote, in accordance with the terms and conditions on State Contract A89938, for a sum not to exceed \$37,923.43; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to execute any and all necessary documents pursuant to said award.

Seconded by Councilmember            and carried upon the following roll call vote:

AYES:  
NAYS:  
ABSENT:  
ABSTAIN:

Councilmember            offered the following resolution and moved its adoption:

6/19/19

**RESOLUTION APPROVING 2019 FIREWORKS CONTRACT**

WHEREAS, the Borough has solicited proposals for a fireworks exhibition through the office of the Purchasing Agent; and

WHEREAS, Zambelli Fireworks Manufacturing Co. was the only vendor to respond with a proposal in the amount of \$15,000 for a fireworks display on July 4<sup>th</sup>; and

WHEREAS, the Emergency Management Coordinator and Fire Official have reviewed their proposal and recommend accepting it; and

WHEREAS, Zambelli Fireworks Manufacturing Co. submitted the attached contract for approval; and

WHEREAS, funds are or will be available for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that the attached contract with Zambelli Fireworks Manufacturing Co. for the 2019 fireworks display on July 4<sup>th</sup>, with a rain date of July 7<sup>th</sup>, in the amount of \$15,000, be approved; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to sign the attached contract with Zambelli Fireworks Manufacturing Co.

Seconded by Councilmember            and carried upon the following roll call vote:

AYES:  
NAYS:  
ABSENT:  
ABSTAIN:

Councilmember            offered the following resolution and moved its adoption:

**RESOLUTION APPROVING CHANGE ORDER AND PAYMENT  
CERTIFICATE OF MECO, INC.**

6/19/19

WHEREAS, MECO, INC., P.O. Box 536, Clarksburg, New Jersey 08510, has completed work in connection with the 2017/2018 Road Improvement Program; and

WHEREAS, the Borough Engineer has reported that Payment Certificate No. 5 & Final, in the amount of \$45,576.91, and Change Order No. 2 & Final, which shows a net decrease of \$197.65, are in proper form and that the stated work has been completed;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that Payment Certificate No. 5 & Final, in the amount of \$45,576.91, as set forth in the Borough Engineer's letter dated June 12, 2019, is hereby approved; and

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to sign Change Order No. 2 & Final; and

BE IT FURTHER RESOLVED that the appropriate Borough Officials are hereby authorized to make payment in accordance with this resolution.

Seconded by Councilmember            and carried upon the following roll call vote:

AYES:  
NAYS:  
ABSENT:  
ABSTAIN:

Councilmember            offered the following resolution and moved its adoption:

6/19/19

**RESOLUTION HIRING SUMMER RECREATION PROGRAM ASSISTANT DIRECTOR**

WHEREAS, there is a need to fill the position of Summer Recreation Program Assistant Director; and

WHEREAS, KRISTEN GOMEZ has expressed her desire to fill this position for 2019; and

WHEREAS, it is the recommendation of the Administrator and Recreation Commission Chair that KRISTEN GOMEZ be hired to the position of Summer Recreation Program Assistant Director since she meets the qualifications;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that KRISTEN GOMEZ be hired as the Summer Recreation Program Assistant Director at a salary of \$\_\_\_\_\_ for 2019; and

BE IT FURTHER RESOLVED that her continued employment is conditioned upon the favorable completion of her fingerprint check.

Seconded by Councilmember            and carried upon the following roll call vote:

AYES:  
NAYS:  
ABSENT:  
ABSTAIN:

June 13, 2019  
12:35 PM

BOROUGH OF WEST LONG BRANCH  
Bill List By P.O. Number

Page No: 1

P.O. Type: All      Include Project Line Items: Yes      Open: N      Paid: N      Void: N  
Range: First      to Last      Rcvd: Y      Held: Y      Aprv: N  
Format: Condensed      Bid: Y      State: Y      Other: Y      Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
19-00103	02/17/19	S0222	STATE TOXICOLOGY LABORATORY	P.D	Open	90.00	0.00
19-00156	02/21/19	P0030	PENGUIN COMMUNICATIONS	FIRE - SUBSCRIPTIONS	Open	1,747.00	0.00
19-00310	04/07/19	V0036	ROBERT VERRY	POLICE-EDUCATION TRAINING	Open	60.00	0.00
19-00316	04/07/19	B0120	BROWNELLS	POLICE-FIREARMS	Open	522.60	0.00
19-00319	04/07/19	B0120	BROWNELLS	POLICE-FIREARMS	Open	177.66	0.00
19-00324	04/07/19	S0027	SIP'S PAINTS AND HARDWARE	PUB BLDGS - MAINTENANCE	Open	15.99	0.00
19-00326	04/07/19	M0176	MERCURY OIL RECOVERY, LLC	DPW RECYCLING	Open	39.00	0.00
19-00353	04/11/19	M0212	MONMOUTH COUNTY SPCA	DOG FUND-MUNICIPAL 3/2019	Open	250.00	0.00
19-00357	04/13/19	A0023	ASBURY PARK PRESS	PLANNING BOARD ADVERTISING	Open	23.04	0.00
19-00359	04/13/19	S0027	SIP'S PAINTS AND HARDWARE	PUB BLDGS - MAINTENANCE	Open	114.84	0.00
19-00364	04/13/19	S0027	SIP'S PAINTS AND HARDWARE	PUB BLDGS - MAINTENANCE	Open	45.98	0.00
19-00375	04/14/19	G0002	GALL'S INC..	P.D UNIFORM - SPO JUDE MAYO	Open	423.76	0.00
19-00414	04/17/19	E0007	EDWARDS TIRE CO. INC.	P.D. TIRE REPAIR/SUPPLIES	Open	1,285.96	0.00
19-00415	04/18/19	F0010	FIRE & SAFETY SERVICES LTD	FIRE VEHICLE - REPAIR	Open	500.00	0.00
19-00416	04/18/19	F0020	FAIL SAFE	FIRE - LADDER TESTING	Open	1,460.00	0.00
19-00420	04/23/19	G0002	GALL'S INC..	P.D 2019 UNIFORM ALLOWANCE	Open	383.12	0.00
19-00424	04/23/19	S0027	SIP'S PAINTS AND HARDWARE	PUB BLDGS - MAINTENANCE	Open	44.70	0.00
19-00425	04/23/19	C0053	CITY OF LONG BRANCH	SHARED IT SERVICES - APR, 2019	Open	2,667.00	0.00
19-00436	04/24/19	N0049	NJ ST ASSN OF CHIEFS OF POLICE	P.D SCHOOLING / EDUCATION	Open	1,100.00	0.00
19-00444	04/27/19	A0150	AMERICAN UNIFORM & SUPPLY	POLICE UNIFORMS - JUDE MAYO	Open	38.50	0.00
19-00456	04/29/19	A0167	ATLANTIC COAST FIBERS LLC	RECYCLING - JANUARY, 2019	Open	813.65	0.00
19-00457	04/29/19	A0167	ATLANTIC COAST FIBERS LLC	RECYCLING - FEBRUARY, 2019	Open	370.35	0.00
19-00458	04/29/19	A0167	ATLANTIC COAST FIBERS LLC	RECYCLING - MARCH, 2019	Open	526.25	0.00
19-00520	05/17/19	C0062	CENTRAL JERSEY HEALTH INS FUND	HEALTH BENEFITS - JUNE, 2019	Open	120,467.00	0.00
19-00562	06/12/19	C0008	CARUSO & BAXTER	PROFESSIONAL ATTORNEY SERVICES	Open	1,555.41	0.00

Total Purchase Orders:	25	Total P.O. Line Items:	0	Total List Amount:	134,721.81	Total Void Amount:	0.00
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