SUBJECT TO CHANGE

BOROUGH OF WEST LONG BRANCH

COUNCIL MEETING

January 15, 2020 (Immediately Following Caucus Meeting Which Starts at 6:30 PM)

MAYOR JANET W. TUCCI PRESIDES

MAYOR TUCCI REPORTS SUNSHINE LAW COMPLIED WITH

PRESENT: ABSENT: BRAY, CIOFFI, MANGO, MIGLIACCIO, NEYHART, PENTA

READING AND APPROVAL OF MINUTES:

Reorganization Minutes January 1, 2020

REPORTS OF STANDING COMMITTEES:

MAYOR TUCCI:

COUNCILMAN BRAY (FINANCE & ADMINISTRATION):

COUNCILMAN CIOFFI (FIRE & EMS):

COUNCILWOMAN MANGO (RECREATION, ENVIRONMENTAL, & SHADE TREE):

COUNCILMAN MIGLIACCIO (PUBLIC PROPERTY):

COUNCILMAN NEYHART (POLICE):

COUNCILMAN PENTA (PUBLIC WORKS):

BOROUGH ADMINISTRATOR DOLLINGER:

BOROUGH CLERK COLE:

BOROUGH ATTORNEY BAXTER:

BOROUGH ENGINEER MULLAN:

COMMUNICATIONS:

 Letter of Resignation – Eileen Cieri – Shade Tree Commission

ORDINANCES:

Ordinance No. O-20-1
 An Ordinance Setting the Salaries for the West Long Branch Police Department Second & Final Reading

ORDINANCES;

- Ordinance No. O-20-2
 2020 Salary Ordinance of Various Municipal Employees
 Second & Final Reading
- 3. Ordinance No. O-20-3
 An Ordinance Amending Ordinance No. O-19-4
 Regarding Salaries of Various Municipal Employees
 and Setting the 2020 Salaries of Various Municipal
 Officers, Employees and Appointees
 Second & Final Reading

RESOLUTIONS:

- 1. Resolution Renewing Dental Insurance Agreement (R-20-33)
- 2. Resolution Approving West Long Branch Police Chief Contract for the Years 2020-2023 (R-20-34)

UNFINISHED BUSINESS:

NEW BUSINESS:

- 1. RL 20-1 Parents Advisory Council of Shore Regional High School
- 2. RL 20-2 PTO Oceanport
- 3. RL 20-3 PTO Oceanport
- 4. RL 20-4 Shrewsbury Parent Teacher Group, Inc.

BILLS AND CLAIMS:

OPPORTUNITY FOR ANY PERSON TO BE HEARD:

MOTION TO CLOSE THE PUBLIC PORTION AND ADJOURN:

ORDINANCE NO. 0-20-1

AN ORDINANCE SETTING THE SALARIES FOR THE WEST LONG BRANCH POLICE DEPARTMENT

WHEREAS, the Governing Body of the Borough of West Long Branch has recently approved a contract with the P.B.A., which contract fixes salaries for the years 2020 through 2023;

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of West Long Branch:

 $\underline{\textbf{SECTION 1.}} \quad \text{The salaries of the members of the Police Department shall be as}$ follows:

		Base Sal	ary Effective	
	01/01/20	01/01/21	01/01/22	01/01/23
Captain – A salary of	\$142,890.00	\$145,677.00	\$148,517.00	\$151,413.00
Lieutenant – A salary of	\$135,514.00	\$138,156.00	\$140,850.00	\$143,597.00
Sergeant – A salary of	\$128,123.00	\$130,621.00	\$133,168.00	\$135,765.00
A salary of –				•
Patrolman Ten	\$120,732.00	\$123,086.00	\$125,487.00	\$127,934.00
Patrolman Nine	\$96,129.00	\$98,004.00	\$99,915.00	\$101,863.00
Patrolman Eight	\$89,486.00	\$91,230.00	\$93,009.00	\$94,823.00
Patrolman Seven	\$82,840.00	\$84,455.00	\$86,102.00	\$87,781.00
Patrolman Six	\$76,196.00	\$77,682.00	\$79,196.00	\$80,741.00
Patrolman Five	\$69,552.00	\$70,908.00	\$72,291.00	\$73,700.00
Patrolman Four	\$62,906.00	\$64,133.00	\$65,383.00	\$66,658.00
Patrolman Three	\$56,262.00	\$57,359.00	\$58,478.00	\$59,618.00
Patrolman Two	\$49,617.00	\$50,585.00	\$51,571.00	\$52,577.00
Patrolman One	\$42,972.00	\$43,810.00	\$44,665.00	\$45,535.00
Probation	\$37,347.00	\$38,086.00	\$38,818.00	\$39,575.00

SECTION 2. The number suffixes on the salary guide after Patrolman salary levels shall refer to the number of years served by that officer in the West Long Branch Police Department in order to achieve that pay status.

SECTION 3. Holiday Pay has been factored into all members' base pay, therefore, it will be forever considered part of their base salary. Therefore, "Holiday Pay" will cease to exist.

<u>SECTION 4.</u> This ordinance shall take effect immediately upon its final passage and publication according to law.

ORDINANCE NO. 0-20-2

2020 SALARY ORDINANCE OF VARIOUS MUNICIPAL EMPLOYEES

BE IT ORDAINED by the Borough Council of the Borough of West Long Branch:

SECTION 1. That Section 2 of Ordinance No. 277 entitled "AN ORDINANCE TO ESTABLISH THE SALARY RANGE OF VARIOUS MUNICIPAL OFFICERS, EMPLOYEES AND APPOINTEES", and Ordinance No. O-17-1, which is an amendment to Ordinance No. 277, be amended and supplemented as follows:

SECTION 2. The annual salaries for 2020, which shall be paid semi-monthly, unless otherwise stated, of the employees, as set forth in Section 1 hereof, shall be as follows:

	01/01/20
RECORDS CLERK	2,000.00
PUBLIC WORKS EMPLOYEES \$36,375.00 -	70,000.00
PUBLIC WORKS MECHANIC \$36,375.00 -	70,000.00
PUBLIC WORKS ROAD FOREMAN	2,000.00
PARKS FOREMAN	3,200.00
GENERAL FOREMAN	4,200.00
POLICE RECORDS CLERK/SECRETARY \$36,375.00 -	50,000.00

ORDINANCE NO. 0-20-3

AN ORDINANCE AMENDING ORDINANCE NO. 0-19-4 REGARDING SALARIES OF VARIOUS MUNICIPAL EMPLOYEES AND SETTING THE 2020 SALARIES OF VARIOUS MUNICIPAL

OFFICERS, EMPLOYEES AND APPOINTEES

WHEREAS, the Borough Council adopted Ordinance No. O-19-4 during calendar

year 2019, the contents of which set forth salaries of certain municipal employees within

the Borough; and

WHEREAS, upon further review, it appears that there are certain positions in those

ordinances which either no longer exist, or are incorrectly stated, or there are provisions

which contradict Borough policy;

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of

West Long Branch as follows:

SECTION 1.

The reference to "DISPATCHER" and "DISPATCHERS - PART-TIME" in Ordinance

No. O-17-1 is deleted and repealed.

SECTION 2.

The position in Ordinance No. O-17-2 entitled "BOARD OF ASSESSORS" is

amended to read "TAX ASSESSOR."

SECTION 3.

The reference in both Ordinance Nos. O-17-1 and O-17-2 regarding longevity

schedules are hereby deleted and repealed; the effect being that there are no longevity

benefits for any such persons, unless the same are set forth in a binding contract between

the Borough and the employee.

SECTION 4.

That Section 2 of Ordinance No. 277 entitled "AN ORDINANCE TO ESTABLISH THE

SALARY RANGE OF VARIOUS MUNICIPAL OFFICERS, EMPLOYEES AND APPOINTEES",

and Ordinance No. O-19-4, which is an amendment to Ordinance No. 277, be amended

and supplemented to set the annual salaries for 2020, which shall be paid semi-monthly,

unless otherwise stated, of the officers, employees and appointees shall be as follows:

BOROUGH ADMINISTRATOR

\$45,000 - \$105,000

BOROUGH CLERK

\$45,000 - \$105,000

TAX COLLECTOR

\$15,000 - \$80,000

REGISTRAR

\$2,000 - \$5,000

DEPUTY REGISTRAR \$1,000 - \$3,000

ASSISTANT TREASURER \$35,000 - \$50,000

EMERGENCY SERVICES RECORDS ADMINISTRATOR \$2,000 - \$5,500

PART-TIME OFFICE PERSONNEL Compensation ranges from \$10.00 to \$30.00/hour

FULL-TIME OFFICE PERSONNEL \$32,000 - \$40,000

JUDGE - MUNICIPAL COURT \$15,000 - \$30,000

SCHOOL CROSSING GUARDS Compensation ranges from \$11.00 per shift to \$28.00 per shift

SUPERINTENDENT OF PUBLIC WORKS \$45,000 - \$105,000

RECYCLING COORDINATOR \$2,000 - \$6,000

PUBLIC WORKS - PART-TIME/TEMPORARY Compensation ranges from \$11.00 to \$15.00/hour

HOUSING INSPECTOR \$4,000 - \$18,000

FIRE OFFICIAL \$6,300 - \$18,000

FIRE INSPECTOR \$4,300 - \$17,000

ZONING OFFICER \$15,000 - \$40,000

CODE ENFORCEMENT OFFICER \$15,000 - \$40,000

DEPUTY CODE ENFORCEMENT OFFICER \$36,400 - \$45,000

TAX ASSESSOR \$16,500 - \$28,000

SECRETARY - PLANNING AND ZONING BOARDS \$5,000 - \$7,500 for each Board

SECRETARY - RECREATION \$750 - \$2,000

SECRETARY - ENVIRONMENTAL \$750 - \$2,000

SECRETARY - SHADE TREE \$250 - \$1,000

SPECIAL POLICE

Compensation ranges from \$12.00 to \$31.00/hour

MAYOR \$3,000 - \$3,300

COUNCIL MEMBERS \$2,000 - \$2,200

CHIEF OF POLICE \$100,000 - \$155,000

SUMMER RECREATION

DIRECTOR \$5,400 - \$8,000

ASSISTANT DIRECTOR \$2,600 - \$4,000

COUNSELOR Compensation ranges from \$11.00 to \$19.00/hour

SECTION 5.

This ordinance shall take effect immediately upon passage and publication according to law.

Councilmember

offered the following resolution and moved its adoption:

1/15/20

RESOLUTION RENEWING DENTAL INSURANCE AGREEMENT

WHEREAS, the Borough of West Long Branch maintains a group dental policy with DELTA DENTAL OF NEW JERSEY, INC. under Group No. 1582-01 and 1582-02, which policy expired on December 31, 2019; and

WHEREAS, the Borough has investigated this matter and discussed options regarding renewal of the agreement and for what length time period would be in the best financial interest of the Borough; and

WHEREAS, funds are or will be available for purchasing dental insurance, as required by the various union agreements between the Borough and its employees; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1) requires that the resolution awarding the contract shall state the supporting reasons and be printed in a newspaper of general circulation after passage;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that a contract for dental insurance be awarded to DELTA DENTAL PLAN OF NEW JERSEY, INC. for Group No. 1582-01 and 1582-02 for a term running from January 1, 2020, through December 31, 2020, at the following rates:

	Monthly Charges	Monthly Charges
<u>Coverage</u>	<u>01</u>	02
One Party	\$27.09	\$27.09
Two Party	\$52.71	\$52.01
Three Party	\$90.27	\$87.06

AND BE IT FURTHER RESOLVED that this agreement is made without competitive bidding as an extraordinary unspecifiable service under the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)(ii)(m)) because insurance contracts are exempted thereunder; and

BE IT FURTHER RESOLVED that a copy of this resolution be published upon adoption as required by law.

Seconded by Councilmember

and carried upon the following roll call vote:

AYES: NAYS: ABSENT: ABSTAIN: Councilmember offered the following resolution and moved its adoption:

RESOLUTION APPROVING WEST LONG BRANCH POLICE CHIEF CONTRACT FOR THE YEARS 2020-2023

1/15/20

WHEREAS, the West Long Branch Police Chief Contract between the Borough of West Long Branch and Police Chief Paul E. Habermann expired on December 31, 2019; and

WHEREAS, the Police Committee and Borough Administrator negotiated terms for a new four-year contract, and they recommend the same for approval to the Borough Council;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that the attached form of Contract between the Borough of West Long Branch and Police Chief Paul E. Habermann, running from January 1, 2020, through December 31, 2023, inclusively, be and the same is hereby approved; and

BE IT FURTHER RESOLVED the Mayor and Borough Clerk are hereby authorized to sign the attached "West Long Branch Police Chief Contract".

Seconded by Councilmember

and carried upon the following roll call vote:

AYES: NAYS: ABSENT:

ABSTAIN:

P.O. Type: All Include Project Line Items: Yes Paid: N

Open: N Void: N Range: First to Last Held: N Aprv: Y

Rcvd: N Bid: Y Format: Condensed Include Non-Budgeted: Y First Enc Date Range: First to 12/31/19 Other: Y Exempt: Y State: Y

PO #	PO Date	Vendor		PO Description	Status	Amount	Void Amount PO Type
19-00594	06/26/19	s0070	STAPLES ADVANTAGE	SUMMER CAMP SUPPLIES	Open	449.12	0.00
19-00790	08/13/19	S0070	STAPLES ADVANTAGE	FINANCE DEPT - OFFICE SUPPLIES		57.86	0.00
19-00814	08/15/19	TANTU005	TANTUM'S TREE REMOVAL	TREE REMOVAL WHALEPOND BROOK	Open	950.00	0.00
	08/16/19		STAPLES ADVANTAGE	STAPLES SUPPLIES	Open	232.32	
	09/04/19		HUNTER KEYSTONE PETERBILT	REPAIRS - DPW TRUCK	Open	4,258.84	
	09/17/19		SEA COAST CHEVROLET		Open	35.00	0.00
	09/25/19		UNITED UNIFORM DIST, LLC	UNIFORM OUTSTANDING PO AUG2019		943.25	0.00
	10/11/19		STAPLES ADVANTAGE	AREA CARPETS FOR LIBRARY	Open	299.98	0.00
	10/22/19		EDWARDS TIRE CO. INC.	REPAIRS - DPW TRUCK #84	Open	150.95	0.00
	10/22/19		WIRELESS COMMUNICATIONS &	WIRELESS COMMMUNICATIONS OCT19		8,524.98	0.00
	10/30/19		UNTANGLE HOLDINGS, INC	ANNUAL EDUCATION SUBSCRIPTION	0pen	1,080.00	0.00
	10/31/19		COUSINS LANDSCAPING	GRASS CUTTING - OCTOBER 2019	0pen	4,700.00	0.00
	11/04/19		DGD CREATIONS, INC.	XMAS TREE LIGHTING	Open	2,300.00	
	11/04/19		ATLANTIC FARMS	FALL FEST SUPPLIES	Open Open	1,548.75	0.00
	11/04/19	A0170	ACCCCC NT	TANTTORTAL OCTORED 2010	Open	2,224.00	0.00
	11/05/19	M0263		CHRISTMAS STAR REIMBURSEMENT	Open	437.25	0.00
	11/12/19	70015	MATTHEW ZWEIGHAFT	MEAL REIMBURSEMENTS - ZWEIGHAF		60.00	0.00
	11/13/19	M0212	MONMOUTH COUNTY SPCA	SPCA RILL OCTORER 2019	Open	1,302.50	0.00
	11/19/19		DIDI'S AUTOMOTIVE II,LLC	INVOICE # 191114004	Open	46.70	0.00
	11/19/19		GALL'S INC		Open	295.64	0.00
	11/19/19		SIP'S PAINTS AND HARDWARE	INV #18806 COPY LIBRARY KEY	Open	11.96	0.00
	11/22/19		WATCHUNG SPRING WATER	WATER COOLERS @ 965 BROADWAY	Open	179.62	0.00
	11/22/19		DELTA DENTAL PLAN OF N.J.	DENTAL PREMIUMS DEC. 2019	Open	1,881.20	0.00
	11/25/19				Open	405.00	
	11/25/19	PUU 21	COMPLETE SECURITY SYSTEMS,INC. BORO PRINTING GEESE PATROL DIDI'S AUTOMOTIVE II,LLC DIDI'S AUTOMOTIVE II,LLC	PRE-PRINTED TAX DEPT ENVELOPES		267.00	0.00
	11/25/19	G0078	CEESE DATEON	GEESE PATROL - 11/18-12/18	•	1,945.00	0.00 0.00
	11/25/19	n0100	DIDT'S AUTOMOTIVE IT I.C	POLICE INVOICE #191118001	Open Open	39.95	0.00
	11/25/19	n0103	DIDI S AUTOMOTIVE II, LLC	POLICE INVOICE #191118005		17.95	
	11/25/19	A0078	AUTOMATED BLDG CONTROLS, INC.	TAINOTCE #627070	Open Open	330.21	0.00
	11/25/19		GALL'S INC	KAMPF 2019 CLOTHING ALLOWANCE	Open Open		0.00
	11/25/19		GALL'S INC	BUCK 2019 CLOTHING ALLOWANCE		103.60	0.00
	11/25/19		GALL'S INC		Open Open	102.36	0.00
	11/25/19		GALL'S INC		Open Open	56.92	0.00
					Open	98.00	0.00
	11/25/19		ATLANTIC SECURITY & FIRE, INC.		Open	887.85	0.00
	11/25/19		GALL'S INC		Open	65.20	0.00
	11/25/19		GALL'S INC		0pen	79.92	0.00
	11/25/19		GALL'S INC	KNOTT 2019 CLOTHING ALLOWANCE	Open	228.88	0.00
	11/25/19		GALL'S INC	ROCKHILL 2019 CLOTHING ALLOW.	Open	274.00	0.00
	11/25/19		GALL'S INC	PAOLANTONIO 2019 CLOTHING	Open	164.00	0.00
	11/25/19		GALL'S INC	STROEBEL 2019 CLOTHING ALLOW.	0pen	364.36	0.00
	11/25/19		GALL'S INC	FERRUGIARO 2019 CLOTHING	Open	64.24	0.00
	12/03/19		SHORE REGIONAL HIGH SCHOOL	REMAINING BAL - 2018-2019 BUS	Open	9,000.00	0.00
	12/04/19		BOUND TREE MEDICAL LLC	EMS SUPPLIES NOV/DEC 2019	Open	3,248.40	0.00
	12/04/19		NAPA AUTO PARTS CENTER	INVOICE # 306396	Open	179.84	0.00
	12/04/19		PAUL HABERMANN	2019 CLOTHING ALLOWANCE POLICE	•	467.75	0.00
	12/05/19		MAZZA RECYCLING SERVICES, LTD.		Open	22.00	0.00
	12/05/19		JOHN GUIRE COMPANY	SNO SHIELD ICE MELT DPW DEC'19		161.25	0.00
	12/05/19		CATHARINE KELLY	NOTARY APPLICATION FEE	Open	45.00	0.00
19-01467	12/09/19	C0053	CITY OF LONG BRANCH	GAS/DIESEL - OCTOBER 2019	0pen	7,694.75	0.00

PO #	PO Date	Vendor		PO Description	Status	Amount V	oid Amount	РО Туре
	12/09/19		JERSEY ELEVATOR	DECEMEBR 2019 COVERAGE	Open	127.08	0.00	
	12/09/19		NAPA AUTO PARTS CENTER	INVOICE #307882	Open	142.34	0.00	
	12/09/19		WATCHUNG SPRING WATER	WATER COOLER INVOICES	Open	312.29	0.00	
	12/09/19		AUTOMATED BLDG CONTROLS, INC.		Open	845.00	0.00	
	12/09/19		COMPLETE SECURITY SYSTEMS, INC.	INVOICE DATE 11/01/2019	Open	329.88	0.00	
	12/10/19		WLB HISTORICAL SOCIETY	SUPPLIES AND MAINTENENCE	Open	22.00	0.00	
	12/16/19		NAPA AUTO PARTS CENTER	VARIOUS INVOICES - DPW	Open	658.73	0.00	
	12/16/19		FEDEX TECH CONNECT	VARIOUS INVOICES - FEDEX	Open	129.36	0.00	
	12/16/19		ATLANTIC SECURITY & FIRE, INC.	QTRLY - 1/1/2020-03/31/2010	Open	887.85	0.00	
	12/16/19		SHORE BUSINESS SOLUTIONS	CONTRACT INVOICE 11/27/2019	Open	162.75	0.00	
	12/16/19		NEW JERSEY AMERICAN WATER CO.	ACCT NO. 1018-210026568664	Open	7,084.00	0.00	
	12/16/19		KONICA MINOLTA BUSINESS SOLU.	INVOICE #260975314	Open	110.84	0.00	
	12/16/19		NAPA AUTO PARTS CENTER	SNOW REMOVAL EQUIPMENT	Open	59.95	0.00	
	12/16/19		VERIZON *	ACCT NO. 450-775-017-001-28	Open	187.37	0.00	
	12/16/19		WLB HISTORICAL SOCIETY	HISORICAL SOCIETY REIMBURSEMEN	Open	58.38	0.00	
	12/16/19		RELIABLE CLEANERS	POLICE DRY CLEANING NOV 2019	Open	305.75	0.00	
	12/16/19		JAMES MILLER	REIMBURSEMENT	Open	67.13	0.00	
L9-01601	12/23/19	S0227	STEPHANIE DOLLINGER	S. DOLLINGER - NOTARY REIMBURS		71.40	0.00	
L9-01628	12/30/19	T0124	THE ARNETTE LAW FIRM, LLC	INVOICE #12-2019	Open	495.00	0.00	
L9-01629	12/30/19	E0007	EDWARDS TIRE CO. INC.	INVOICE #173619	0pen	133.90	0.00	
L9-01630	12/30/19	V0027	VERIZON *	INVOICES VARIOUS DIFF ACCOUNTS		2,942.49	0.00	
L9-01635	12/31/19	C0217	CHRISTIANA T C/F CE1/1ST TRUST		Open	6,671.01	0.00	
L9-01636	12/31/19	C0217	CHRISTIANA T C/F CE1/1ST TRUST	17 LAWRENCE AVE.	Open	258.28	0.00	
19-01637	12/31/19	A0183	ASSET RECOVERY SPECIALISTS, INC	COPY MACHINE PICKUP	Open	309.00	0.00	
	chase Ord	lers:	73 Total P.O. Line Items:	O Total List Amount: 80	,655.13	Total Void Am	ount:	0.00

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	9-01	78,857.63	0.00	0.00	78,857.63
	9-13	1,302.50	0.00	0.00	1,302.50
	Year Total:	80,160.13	0.00	0.00	80,160.13
	т-03	495.00	0.00	0.00	495.00
То	tal Of All Funds:	80,655.13	0.00	0.00	80,655.13

January 13, 2019 Page No:1

BOROUGH OF WEST LONG BRANCH

Bill List by P.O. Number

PO# Vendor PO Description Amount
19-00764 Insurance Restoration Specialist Water Remediation @ Firehouse \$3,814.25
20-00001 Caruso & Baxter Baxter January 2020 Retainer \$5,600.92

Total Purchase Orders: 2
Total Line Items: 2

Total List Amount: \$9,415.17