

May 6, 2020  
6:32 PM

A caucus meeting of the Mayor and Council of the Borough of West Long Branch was held on the above date and time virtually via Zoom due to the Coronavirus and the need for social distancing.

Mayor Janet W. Tucci presided.

The Borough Clerk reported that in accordance with N.J.S.A. 10:4-6 adequate notice of this meeting of the Mayor and Council has been provided in the newspaper and through a public notice posted on the Borough's website providing members of the public with the link to join the Zoom meeting.

PRESENT: BRAY, CIOFFI, MANGO, NEYHART, PENTA, SNIFFEN  
ABSENT: NONE

**COUNCILMAN BRAY:**

Nothing.

**COUNCILMAN CIOFFI:**

1. Mayor Tucci, Councilmen Bray and Cioffi, and Sergeant Burton met with representatives of Garden State Highway Products on April 28<sup>th</sup> at the crosswalk on Parker Road to see the newly-installed solar-powered LED flashing lights that were attached to the pedestrian crossing signs at that location. It was reported that additional pedestrian crossing signs would be upgraded with the same LED flashing lights. It was noted that the Borough would be responsible for the maintenance of the signs.

**COUNCILWOMAN MANGO:**

Nothing.

**COUNCILMAN NEYHART:**

Nothing.

**COUNCILMAN PENTA:**

Nothing.

**COUNCILMAN SNIFFEN:**

1. The Public Works Director was asked to prepare an inventory of the contents of the storage building located in Valenzano Park so that items no longer needed could be disposed of or sold. It was suggested that shelving be installed in the old kitchen so the records located in the building could be stored there until a determination could be made if they could be destroyed. It was also recommended that a floor be installed in the part of the building that doesn't have one so that the building could be utilized to its fullest extent.

**BOROUGH ADMINISTRATOR DOLLINGER:**

Nothing.

**BOROUGH CLERK COLE:**

1. A discussion took place regarding the status of this year's Memorial Day Service in light of the current social distancing restrictions. Councilman Cioffi offered to investigate options.

**BOROUGH ATTORNEY BAXTER:**

1. The signs advertising COVID-19 testing erected at the AFC Urgent Care behind Walgreens had to be removed since there were no provisions in the Governor's Executive Order that would trump the Borough's zoning ordinance.
2. The Borough Attorney stated that he has been in discussions with the Board Attorney as well as other attorneys regarding the feasibility of holding Planning Board/Zoning Board meetings virtually. They were all of the same opinion that testimonial hearings would be problematic. At this point, everyone agreed that the Board meetings, except for administrative matters or the approval of minutes, would be canceled through the month of May.
3. If the Borough doesn't receive the tax rate in a timely manner, it may be necessary to prepare and send out estimated tax bills for third quarter taxes. It was decided to place this matter on the June 17<sup>th</sup> agenda for further discussion and a final decision.

Mayor Tucci opened the meeting up to the public.

Vincent Lepore, 33 Ocean Terrace, Long Branch, commented on the following items:

- He suggested that the Borough consider holding the Memorial Day Service via Zoom and live stream it on Facebook.
- He asked if there were grants available so that the old records in Valenzano Park could be microfilmed.
- He felt that it was best for the Planning Board and Zoning Board to hold off on conducting virtual meetings in order to avoid opening them up to appeals of their decisions.

The Borough Attorney explained that the Mayor and Borough Council would be going into executive session following the Council meeting.

There being no one else wishing to speak, Councilman Cioffi moved Council adjourn Caucus Session at 6:53 PM. Seconded by Councilman Bray and carried unanimously.

  
BOROUGH CLERK