October 18, 2017
8:17 PM

A regular meeting of the Mayor and Council of the Borough of West Long Branch was held on the above date and time in the Council Chambers, Borough Hall, 965 Broadway, West Long Branch, N.J.

Mayor Janet W. Tucci presided.

Mayor Tucci reported that in accordance with N.J.S.A. 10:4-6 adequate notice of this meeting of the Mayor and Council has been provided.

PRESENT: BRAY, JULIANO, MIGLIACCIO, NEYHART, PENTA
ABSENT: MANGO

APPROVAL OF MINUTES:

Councilman Bray moved the approval of the minutes of the October 4, 2017, caucus meeting. Seconded by Councilwoman Juliano and carried upon the following roll call vote:

AYES: BRAY, JULIANO, MIGLIACCIO, NEYHART, PENTA
NAYS: NONE
ABSENT: MANGO
ABSTAIN: NONE

Councilman Bray moved the approval of the minutes of the October 4, 2017, executive session meeting and approved the release of all pages. Seconded by Councilwoman Juliano and carried upon the following roll call vote:

AYES: BRAY, JULIANO, MIGLIACCIO, NEYHART, PENTA
NAYS: NONE
ABSENT: MANGO
ABSTAIN: NONE

Councilman Bray moved the approval of the minutes of the October 4, 2017, council meeting. Seconded by Councilwoman Juliano and carried upon the following roll call vote:

AYES: BRAY, JULIANO, MIGLIACCIO, NEYHART, PENTA
NAYS: NONE
ABSENT: MANGO
ABSTAIN: NONE

REPORTS OF STANDING COMMITTEES:

Mayor Tucci stated that arrangements were made through the Monmouth County Sheriff's Office to clean up the cemetery at the corner of Locust Avenue and Wall Street since there is no money in the cemetery trust to maintain it. She asked the Borough Administrator to speak to Arthur Green, the Borough Historian, to see if there is a possibility of declaring it a historical site and thus applying for grant funding for its upkeep. Councilman Migliaccio asked that a letter be sent to William Johnson, the County's Clean Communities Coordinator, who coordinated the clean-up effort.

Councilman Bray gave the following report:

- The CY2017/SFY2018 Best Practices Inventory is due by Friday, October 20th. There are 25 total questions this year. Municipalities must receive positive credit on a minimum of 21 questions to avoid aid

being withheld. The Borough met that minimum this year.

- Action will be taken this evening to accept a proposal from GoDaddy for the conversion of the Borough's e-mail system to Office 365.

- The Finance Committee and Borough Administrator are evaluating proposals for the provision of IT services.

- The Finance Committee, Borough Administrator, and C.F.O. reviewed the budget schedule for 2018. The C.F.O. will be distributing budget request forms in early November.

Councilman Penta had nothing to report this evening.

Councilman Neyhart turned the meeting over to Police Chief Habermann for the following **Chief's Minute**.

Police Chief Habermann read the following report:

The following information was entered into our Guardian Tracking System as it relates to Officer Recognition activities.

6 September 2017

Public Recognition – This was initiated by Lieutenant Gomez.

While performing his patrol activities Officer Stroebel found the front door ajar to a private residence. He advised the homeowner who complimented him for his alert and attentive actions.

23 September 2017

Exceptional Performance – for actions taken while in the performance of their duties. This was initiated by Sergeant Lynch for:

Officers Brennessel, Stroebel and Hanrahan responded to the Walgreens parking near the Urgent Care Center for a report of a female subject inside a motor vehicle who had stopped breathing.

The three officers took control of the scene, quickly administering CPR and deployed their defibrillator. Subsequent to the officer's actions, the victim began to breathe on her own and was transport(ed) to the hospital for follow-up care.

27 September 2017

Public Recognition – This was initiated by Lieutenant Gomez.

Officer Ferrugiaro received public praise for the manor (manner) with which he handled a recent domestic situation. Officer Ferrugiaro was "patient and compassionate".

Lastly; I would like to remind all residents to lock their vehicles and not to leave the key fobs inside. Due to an increase in motor vehicle thefts in Eastern Monmouth County, I make this announcement. This information has already been published on the Police Department(')s web site and app. 6 thousand views.

Councilman Neyhart asked Chief Habermann about this year's Halloween curfew. The Chef indicated that he would post the details on the website.

Councilwoman Juliano reminded everyone that this Sunday, October 22nd, from 1:00 PM to 4:00 PM, at Franklin Lake, is this year's Fall Festival.

Mayor Tucci recognized Jim Markey, of JCP&L, who was in the audience and thanked him for JCP&L's donation to this year's Fall Festival. Further, she commended the members of the Recreation Commission and all the other volunteers who have worked so hard coordinating the Fall Festival.

Councilman Migliaccio reported that the Public Property Committee met to discuss the renovations needed on the Public Works building.

The Borough Clerk had nothing to report.

The Borough Attorney had nothing to report.

The Borough Administrator announced that Monmouth University's *The Big Event* is scheduled for October 28th. They are looking for tasks for the 600 students who will be participating. Councilman Neyhart recommended that they check with the State about picking up litter along Highway 36. It was also suggested that someone check with the Public Works Director about possible projects.

Councilman Penta announced that Shady Tree Landscaping will be donating a 22' to 25' tree to replace the tree in Woolley Park. They will take down the existing tree and replace it with the new one. Mayor Tucci noted that the Neyhart family donated the last tree.

COMMUNICATIONS:

The Borough Clerk made reference to the following letter, dated October 13th, from the Clerk of the Monmouth County Board of Chosen Freeholders:

President Donald J. Trump
U.S. Senate Majority Leader Mitch McConnell
U.S. Senate Minority Leader Charles Schumer
U.S. House of Representatives Paul Ryan
U.S. House of Representatives Minority Leader Nancy Pelosi
U.S. Senators New Jersey
U.S. Congressional Monmouth County Delegation New Jersey
Honorable Chris Christie
President of the New Jersey State Senate
Speaker of General Assembly
Monmouth County Legislative Delegation
Monmouth County Municipalities
Boards of Chosen Freeholders, NJ
National Associations of Counties

Re: Resolution opposing any tax reform proposal eliminating State and Local Tax (SALT) deduction

Honorable Ladies and Gentlemen:

Enclosed please find a copy of the above certified resolution adopted by the Monmouth County Board of Chosen Freeholders at its Regular Meeting of October 12, 2017.

Sincerely Yours,

Marion Masnick
Clerk of the Board

RESOLUTION OPPOSING ANY TAX REFORM PROPOSAL ELIMINATING STATE AND LOCAL TAX (SALT) DEDUCTION

WHEREAS Congress is giving serious consideration to eliminating the federal income tax deduction for state and local taxes;

WHEREAS this deduction, which has been in place for more than 100 years, is heavily utilized by residents of our community and out state;

WHEREAS the state and local tax deduction is a fundamental principle of federalism and without it our residents would be faced with double taxation as they

would be forced to pay federal income taxes on the taxes they pay to state and local governments;

WHEREAS this federal cost shift onto local governments would place extreme pressure on County budgets, including diminished revenue for essential local government investments, including public safety and public infrastructure; and

WHEREAS increased federal taxation and reduced County services will harm our local housing market, decrease home values and erode our local tax base,

NOW, THEREFORE, BE IT RESOLVED that Monmouth County expresses its strong opposition to any tax reform proposal that would eliminate the State and Local Tax (SALT) Deduction and urges U.S. Congressional Representative Christopher H. Smith, U.S. Congressional Representative Frank Pallone, Jr., Senator Jennifer Beck, Senator Samuel D. Thompson, Senator Joseph M. Kyrillos, Jr. and Senator Robert W. Singer as well as Assemblywoman Joann Downey, Assemblyman Eric Houghtaling, Assemblyman Robert D. Clifton, Assemblyman Ronald S. Dancer, Assemblywoman Amy H. Handlin, Assemblyman Declan J. O'Scanlon, Assemblyman Sean T. Kean and Assemblyman David P. Rible to join us in publicly opposing any such proposal, and

BE IT FURTHER RESOLVED that the Clerk of the Board is hereby authorized and directed to communicate the concerns of the Monmouth County Board of Chosen Freeholders by transmitting certified copies of this resolution to President Donald J. Trump, United States Senate Majority Leader Mitch McConnell, United States Senate Minority Leader Charles Schumer, United States House of Representatives Speaker Paul Ryan, United States House of Representatives Minority Leader Nancy Pelosi, and the National Association of Counties, Monmouth County Legislative Delegation, Monmouth County Congressional Representatives, Boards of Chosen Freeholders and Monmouth County Municipalities.

The Borough Clerk made reference to the following letter, dated October 2017, from Rumson-Fair Haven Regional High School:

Dear Mayor Tucci and the West Long Branch Town Council:

On behalf of Rumson-Fair Haven Regional High School and the Class of 2018, I am requesting to hold graduation and commencement exercises for the Class of 2018 at Monmouth University's MAC on Tuesday, June 19, 2018. Commencement practice will take place on Tuesday, June 19, from 9:00 a.m. to noon. Graduation will begin promptly at 5:00 p.m. and end approximately at 7:00 p.m. There are 257 members of the Class of 2018 and we expect approximately 1,500 family and friends to attend the graduation, and we anticipate approximately 500 cars on campus.

The MAC is a beautiful facility and we look forward to holding our graduation there again this year. Please feel free to contact me should you need any additional information by calling 732-842-1597 ext. 550 or by email at prighi@rumsonfairhaven.org.

Should inclement weather cause a cancellation, we would request moving graduation to Wednesday, June 20.

Thank you for your support and we look forward to hearing from you.

Sincerely,

Peter J. Righi, Ed.D.

Councilman Bray moved to approve this request. Seconded by Councilman Penta and carried upon the following roll call vote:

AYES: BRAY, JULIANO, MIGLIACCIO, PENTA

NAYS: NONE
ABSENT: MANGO
ABSTAIN: NEYHART

The Borough Clerk made reference to the following resolution adopted by the Borough Council of the Borough of Manasquan on October 2nd:

OPEN PUBLIC MEETINGS ACT AND OPEN PUBLIC RECORDS ACT

WHEREAS, the New Jersey Senate Budget and Appropriations Committee took action on Senate Bill Nos. 1045 and 1046, which amend the Open Public Meetings Act and Open Public Records Act, respectively, on June 29, 2017; and

WHEREAS, the Committee released the bills to the full Senate without recommendation because the bills are unnecessary, unpopular with the public, and would result in significant financial and administrative burdens on municipalities; and

WHEREAS, the bills fail to adequately protect taxpayers, municipalities and, especially, municipal clerks from abusive, harassing, and purposefully confrontational individuals who submit voluminous requests for no legitimate reason; and

WHEREAS, the legislation would expand the Open Public Meeting Act to create impractical and burdensome requirements with respect to subcommittees and working groups established by the entire governing body, which would effectively limit the ability of small groups of local officials discussing issues of public concern for the purposes of informing the governing body; and

WHEREAS, under the bills, the responsibilities of municipal clerks, who the Legislature has already loaded with responsibilities beyond the scope of their office, would be stretched even further than current law requires without a single dollar of additional resources provided to, or authorized to be collected by, municipalities; and

WHEREAS, the bills would impose a financial burden on municipalities that would not be offset by a revenue source other than the property tax, making the bills unfunded mandates prohibited by the New Jersey Constitution; and

WHEREAS, some municipalities are more equipped than others to meet the burdens that would be imposed by Senate Bill Nos. 1045 and 1046, however, without assistance of any kind from the States or the courts, every municipality would be on its own to meet the myriad new requirements of the law.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Manasquan, that the Legislature is strongly urged to reject Senate Bill Nos. 1045 and 1046 and draft new legislation to modernize OPRA and OPMA while providing municipalities and clerks with the resources to effectuate these changes for the benefit of the public.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be filed with the legislative sponsors of Senate Bill Nos. 1045 and 1046 and Assembly Bill Nos. 2697 and 2699, the Speaker of the General Assembly, the President of the Senate, and the Governor, and all parties are urged to listen to the concerns of local officials and prevent Senate Bill Nos. 1045 and 1046 from becoming law.

The Borough Clerk made reference to the following letter, dated October 4th, from the Borough of Farmingdale:

Board of Chosen Freeholders
Marion Masnick, Clerk of the Board

October 18, 2017

Hall of Records
Freehold, New Jersey 07728

Re: Resolution Supporting Construction of a Monmouth County Recycling Facility

Dear Ms. Masnick:

Enclosed please find a fully executed copy of Resolution 80-2017 of the Borough of Farmingdale.

Please let me know if you require any further information. Thank you for your time.

Yours truly,

Corinne DiCorcia, RMC
Borough Clerk
clerk@farmingdaleborough.org

RESOLUTION 80-2017

BOROUGH OF FARMINGDALE
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

SUPPORTING CONSTRUCTION OF A MONMOUTH COUNTY RECYCLING FACILITY

WHEREAS, Monmouth County is the only large-population county in New Jersey that does not have an in-county facility to process recyclables. As a result, Boroughs throughout Monmouth County are paying $30 to $40 per ton to process its single stream outside Monmouth County; and

WHEREAS, Monmouth County to have its own facility to process recyclables, the Boroughs throughout Monmouth County would save money in shipping fees; and

WHEREAS, Monmouth County has long indicated its intention to have a private entity build and operate such a facility at the County's Reclamation Center in Tinton Falls. Monmouth County's intention was to publish a RFP in July of this year for the building of a processing facility in Tinton Falls, however, to date this has not happened; and

WHEREAS, the Environmental Commissions in Monmouth County have endorsed the construction of a County recycling facility; and

NOW, THEREFORE, BE IT RESOLVED, that Governing Body of the Borough of Farmingdale join with the Borough of Bradley Beach and urge the Monmouth County Freeholders to act expeditiously to publish the construction and operation RFP that will place Monmouth County in the forefront of recycling advancement and environmental protection.

	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Councilman Romano			X			
Councilwoman Linszky	X		X			
Councilman Steinfeld			X			
Councilman Dyevoich			X			
Councilman Brandl		X	X			
Councilwoman Corallo			X			
Mayor Daly						

The Borough Clerk made reference to the following letter, dated October 4th, from the Borough of Farmingdale:

October 18, 2017

Monmouth County Municipal Clerks
Via e-mail

Re: Resolution Expressing Opposition to Legislative Proposals Regarding the Open Public Meetings Act and Open Public Records Act

Attached please find a fully executed copy of Resolution 81-2017 of the Borough of Farmingdale.

Please let me know if you require any further information. Thank you for your time.

Yours truly,

Corinne DiCorcia, RMC
Borough Clerk
clerk@farmingdaleborough.org

RESOLUTION 82-2017

BOROUGH OF FARMINGDALE
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

EXPRESSING OPPOSITION TO LEGISLATIVE PROPOSALS REGARDING THE OPEN PUBLIC MEETINGS ACT AND OPEN PUBLIC RECORDS ACT

WHEREAS, the New Jersey Senate Budget and Appropriations Committee took action on Senate Bill Nos. 1045 and 1046, which amend the Open Public Meetings Act and Open Public Records Act, respectively, on June 29, 2017; and

WHEREAS, the Committee released the bills to the full Senate without recommendation because the bills are unnecessary, unpopular with the public, and would result in significant financial and administrative burdens on municipalities; and

WHEREAS, the bills fail to adequately protect taxpayers, municipalities and, especially, municipal clerks from abusive, harassing, and purposefully confrontational individuals who submit voluminous requests for no legitimate reason; and

WHEREAS, the legislation would expand the Open Public Meeting Act to create impractical and burdensome requirements with respect to subcommittees and working groups established by the entire governing body, which would effectively limit the ability of small groups of local officials discussing issues of public concern for the purposes of informing the governing body; and

WHEREAS, under the bills, the responsibilities of municipal clerks, who the Legislature has already loaded with responsibilities beyond the scope of their office, would be stretched even further than current law requires without a single dollar of additional resources provided to, or authorized to be collected by, municipalities; and

WHEREAS, the bills would impose a financial burden on municipalities that would not be offset by a revenue source other than the property tax, making the bills unfunded mandates prohibited by the New Jersey Constitution; and

WHEREAS, some municipalities are more equipped than others to meet the burdens that would be imposed by Senate Bill Nos. 1045 and 1046, however, without assistance of any kind from the States or the courts, every municipality would be on its own to meet the myriad new requirements of the law.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Farmingdale, that the Legislature is strongly urged to reject Senate Bill Nos. 1045 and 1046 and draft new legislation to modernize OPRA and OPMA while providing municipalities and clerks with the resources to effectuate these changes for the benefit of the public.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be filed with the legislative sponsors of Senate Bill Nos. 1045 and 1046 and Assembly Bill Nos. 2697 and 2699, the Speaker of the General Assembly, the President of the Senate, and the Governor, and all parties are urged to listen to the concerns of local officials and prevent Senate Bill Nos. 1045 and 1046 from becoming law.

	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT
Councilman Romano			X			
Councilwoman Linszky		X	X			
Councilman Steinfeld			X			
Councilman Dyevoich			X			
Councilman Brandl			X			
Councilwoman Corallo	X		X			
Mayor Daly						

The Borough Clerk made reference to the following resolution adopted by the Governing Body of the Borough of Allentown on September 28th:

RESOLUTION R-281-2017

BOROUGH OF ALLENTOWN
COUNTY OF MONMOUTH
STATE OF NEW JERSEY

RESOLUTION EXPRESSING OPPOSITION TO LEGISLATIVE PROPOSALS REGARDING THE OPEN PUBLIC MEETINGS ACT AND OPEN PUBLIC RECORDS ACT

WHEREAS, the New Jersey Senate Budget and Appropriations Committee took action on Senate Bill Nos. 1045 and 1046, which amend the Open Public Meetings Act and Open Public Records Act, respectively, on June 29, 2017; and

WHEREAS, the Committee released the bills to the full Senate without recommendation because the bills are unnecessary, unpopular with the public, and would result in significant financial and administrative burdens on municipalities; and

WHEREAS, the bills fail to adequately protect taxpayers, municipalities and, especially, municipal clerks from abusive, harassing, and purposefully confrontational individuals who submit voluminous requests for no legitimate reason; and

WHEREAS, the legislation would expand the Open Public Meeting Act to create impractical and burdensome requirements with respect to subcommittees and working groups established by the entire governing body, which would effectively limit the ability of small groups of local officials discussing issues of public concern for the purposes of informing the governing body; and

WHEREAS, under the bills, the responsibilities of municipal clerks, who the Legislature has already loaded with responsibilities beyond the scope of their office, would be stretched even further than current law requires without a single dollar of additional resources provided to, or authorized to be collected by, municipalities; and

WHEREAS, the bills would impose a financial burden on municipalities that would not be offset by a revenue source other than the property tax, making the bills unfunded mandates prohibited by the New Jersey Constitution; and

WHEREAS, some municipalities are more equipped than others to meet the burdens that would be imposed by Senate Bill Nos. 1045 and 1046, however, without assistance of any kind from the States or the courts, every municipality would be on its own to meet the myriad new requirements of the law.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Allentown, County of Monmouth, State of New Jersey, that the Legislature is strongly urged to reject Senate Bill Nos. 1045 and 1046 and draft new legislation to modernize OPRA and OPMA while providing municipalities and clerks with the resources to effectuate these changes for the benefit of the public.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be filed with the legislative sponsors of Senate Bill Nos. 1045 and 1046 and Assembly Bill Nos. 2697 and 2699, the Speaker of the General Assembly, the President of the Senate, and the Governor, and all parties are urged to listen to the concerns of local officials and prevent Senate Bill Nos. 1045 and 1046 from becoming law.

Offered by: C/Schmitt
Seconded by: C/Strovinsky
Roll Call: Ayes: C/Strovinsky, C/Fritts, C/Anthony, C/Schmitt, & C/Borkowski.
Nays: None
Abstain: None
Absent: C/Stinemire

The Borough Clerk made reference to the following resolution adopted by the City Council of the City of Asbury Park on September 28th:

RESOLUTION NO. 2017-301

City of Asbury Park
County of Monmouth
State of New Jersey

RESOLUTION EXPRESSING OPPOSITION TO LEGISLATIVE PROPOSALS REGARDING THE OPEN PUBLIC MEETINGS ACT AND OPEN PUBLIC RECORDS ACT

WHEREAS, the New Jersey Senate Budget and Appropriations Committee took action on Senate Bill Nos. 1045 and 1046, which amend the Open Public Meetings Act and Open Public Records Act, respectively, on June 29, 2017; and

WHEREAS, the Committee released the bills to the full Senate without recommendation because the bills are unnecessary, unpopular with the public, and would result in significant financial and administrative burdens on municipalities; and

WHEREAS, the bills fail to adequately protect taxpayers, municipalities and, especially, municipal clerks from abusive, harassing, and purposefully confrontational individuals who submit voluminous requests for no legitimate reason; and

WHEREAS, the legislation would expand the Open Public Meeting Act to create impractical and burdensome requirements with respect to subcommittees and working groups established by the entire governing body, which would effectively limit the ability of small groups of local officials discussing issues of public concern for the purposes of informing the governing body; and

WHEREAS, under the bills, the responsibilities of municipal clerks, who the Legislature has already loaded with responsibilities beyond the scope of their office, would be stretched even further than current law requires without a single dollar of additional resources provided to, or authorized to be collected by, municipalities; and

WHEREAS, the bills would impose a financial burden on municipalities that would not be offset by a revenue source other than the property tax, making the bills unfunded mandates prohibited by the New Jersey Constitution; and

WHEREAS, some municipalities are more equipped than others to meet the burdens that would be imposed by Senate Bill Nos. 1045 and 1046, however,

without assistance of any kind from the States or the courts, every municipality would be on its own to meet the myriad new requirements of the law.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Asbury Park, that the Legislature is strongly urged to reject Senate Bill Nos. 1045 and 1046 and draft new legislation to modernize OPRA and OPMA while providing municipalities and clerks with the resources to effectuate these changes for the benefit of the public.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be filed with the legislative sponsors of Senate Bill Nos. 1045 and 1046 and Assembly Bill Nos. 2697 and 2699, the Speaker of the General Assembly, the President of the Senate, and the Governor, and all parties are urged to listen to the concerns of local officials and prevent Senate Bill Nos. 1045 and 1046 from becoming law.

		Yes/Aye	No/Nay	Abstain	Absent
Eileen Chapman	Mover	X			
Yvonne Clayton	Seconder	X			
Jesse Kendle	Voter	X			
Amy Quinn	Voter				X
John Moor	Voter	X			

The Borough Clerk made reference to the following resolution adopted by the Mayor and Council of the Borough of Fair Haven on October 10th:

COUNCIL OF THE BOROUGH OF FAIR HAVEN
MONMOUTH COUNTY, NEW JERSEY
RESOLUTION

Motion by: Councilman Wilhelm **Second by:** Councilman Jaeger

AFFIRMATIVE: Councilmembers Jaeger, Peters, Rodriguez and Wilhelm
NEGATIVE: None
ABSTAIN: None
ABSENT: Councilmembers Marchese and Sorensen

RESOLUTION NO. 2017-204

TITLE: RESOLUTION EXPRESSING OPPOSITION TO LEGISLATIVE PROPOSALS REGARDING THE OPEN PUBLIC MEETINGS ACT AND OPEN PUBLIC RECORDS ACT

WHEREAS, the New Jersey Senate Budget and Appropriations Committee took action on Senate Bill Nos. 1045 and 1046, which amend the Open Public Meetings Act and Open Public Records Act, respectively, on June 29, 2017; and

WHEREAS, the Committee released the bills to the full Senate without recommendation because the bills are unnecessary, unpopular with the public and would result in significant financial and administrative burdens on municipalities; and

WHEREAS, the bills fail to adequately protect taxpayers, municipalities and especially, Municipal Clerks from abusive, harassing and purposefully confrontational individuals who submit voluminous requests for no legitimate reason; and

WHEREAS, the legislation would expand the Open Public Meetings Act to created impractical and burdensome requirements with respect to subcommittees and working groups established by the entire governing body, which would effectively limit the ability of small groups of local officials discussing issues of public concern for the purposes of informing the governing body; and

WHEREAS, under the bills, the responsibilities of municipal clerks who the Legislature has already loaded with responsibilities beyond the scope of their office,

would be stretched even further than current law requires without a single dollar of additional resources provided to or authorized to be collected by municipalities; and

WHEREAS, the bills would impose a financial burden on municipalities that would not be offset by a revenue source other than the property tax, making the bills unfunded mandates prohibited by the New Jersey Constitution; and

WHEREAS, some municipalities are more equipped than other to meet the burdens that would be imposed by Senate Bill Nos. 1045 and 1046, however, without assistance of any kind from the States or the courts, every municipality would be on its own to meet the myriad new requirements of the law.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Fair Haven, that the Legislature is strongly urged to reject Senate Bill Nos. 1045 and 1046 and draft new legislation to modernize OPRA and OPMA while providing municipalities and clerks with the resources to effectuate these changes for the benefit of the public.

BE IT FURTHER RESOLVED that a certified copy of this resolution be filed with the legislative sponsors of Senate Bill Nos. 1045 and 1046 and Assembly Bill Nos. 2697 and 2699, the Speaker of the General Assembly, the President of the Senate, Governor Christie and all parties are urged to listen to the concerns of local officials and prevent Senate Bill Nos. 1045 and 1046 from becoming law.

The Borough Clerk made reference to the following e-mail, dated October 6th, sent to the Municipal Clerks of the Borough of West Long Branch, Borough of Eatontown, Borough of Monmouth Beach, Borough of Little Silver, and City of Long Branch regarding Ordinance #980 – ORDINANCE OF THE BOROUGH OF OCEANPORT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, AUTHORIZING THE ADOPTION OF THE REDEVELOPMENT PLAN FOR THE PROPERLY COMMONLY KNOWN AS BLOCK 65, LOT 1 ON THE TAX MAP OF THE BOROUGH OF OCEANPORT PURSUANT TO THE LOCAL REDEVELOPMENT AND HOUSING LAW, N.J.S.A. 40A:12A-1 et seq.:

In accordance with N.J.S.A. 40:55D-15), attached is a copy of the above referenced Ordinance No. 980, which was introduced at a meeting of the Mayor and Council held on October 5, 2017.

The public hearing has been scheduled for October 19, 2017 at 7:00 p.m., or as soon thereafter that the matter can be reached and will be held at the Maple Place School, 2 Maple Place, Oceanport, NJ 07757.

Please acknowledge receipt of this notice.

Jeanne Smith, RMC, QPA
Borough Clerk
Purchasing Agent
Planning/Zoning Board Secretary
Borough of Oceanport

ORDINANCE #980
ORDINANCE OF THE BOROUGH OF OCEANPORT, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, AUTHORIZING THE ADOPTION OF THE REDEVELOPMENT PLAN FOR THE PROPERTY COMMONLY KNOWN AS BLOCK 65, LOT 1 ON THE TAX MAP OF THE BOROUGH OF OCEANPORT PURSUANT TO THE LOCAL REDEVELOPMENT AND HOUSING LAW, *N.J.S.A. 40A:12A-1 et seq.*

WHEREAS, the Local Redevelopment and Housing Law, *N.J.S.A. 40A:12A-1 et seq.* (the "**Redevelopment Law**"), authorizes a municipality to determine whether certain parcels of land in the municipality constitute "areas in need of rehabilitation"; and

WHEREAS, in accordance with the Redevelopment Law, the Municipal Council (the "**Municipal Council**") of the Borough of Oceanport (the "**Borough**") determined to investigate whether that certain area of the Borough commonly known as 222 Monmouth Boulevard and identified as Block 65, Lot 1 on the tax map of the Borough (the "**Rehabilitation Area**") satisfies the criteria to be designated as an "area in need of rehabilitation"; and

WHEREAS, Clarke Caton Hintz (the "**Planning Consultant**"), submitted a report dated September 1, 2017, (the "**Rehabilitation Report**"), which confirmed that the Rehabilitation Area meets the criteria set forth in Sections 14(a)(1) of the Redevelopment Law, as the structures located within the Rehabilitation Area are vacant and in a deteriorated or substandard condition, and stated that a program of rehabilitation may be expected to prevent further deterioration and to promote the overall development of the Borough; and

WHEREAS, *N.J.S.A.* 40A:12A-14 provides that prior to the adoption of a resolution designating portions of the Borough as an "area in need of rehabilitation," the Municipal Council must first submit a copy of the proposed designating resolution to the Planning Board of the Borough (the "**Planning Board**") for review and recommendation; and

WHEREAS, on September 7, 2017 the Municipal Council, acting by resolution, referred a copy of the Rehabilitation Report and the resolution designating the Rehabilitation Area as an "area in need of rehabilitation" to the Planning Board for review and comment; and

WHEREAS, on September 12, 2017, the Planning Board held a public hearing at which it reviewed the findings of the Rehabilitation Report, and adopted a resolution which endorsed the findings of the Planning Board, and that of the Planning Consultant, and designated the Rehabilitation Area as an "area in need of rehabilitation," in accordance with the Redevelopment Law; and

WHEREAS, on September 21, 2017, by Resolution #2017-190, the Municipal Council accepted the recommendation of the Planning Board, and that of the Planning Consultant, and designated the Rehabilitation Area as an "area in need of rehabilitation," in accordance with the Redevelopment Law; and

WHEREAS, pursuant to *N.J.S.A.* 40A:12A-4(a)(3) and *N.J.S.A.* 40A:12A-7 the Municipal Council is empowered to adopt a redevelopment plan pursuant to which redevelopment projects are to be undertaken or carried out within an "area in need of rehabilitation"; and

WHEREAS, pursuant to that authority the Municipal Council caused a redevelopment plan for the Rehabilitation Area to be prepared, entitled the *Borough Hall Site Redevelopment Plan* (the "**Redevelopment Plan**"), attached hereto as Exhibit A; and

WHEREAS, the Borough Council, has referred the Redevelopment Plan to the Planning Board for its review and recommendation pursuant to *N.J.S.A.* 40A:12A-7(e); and

WHEREAS, the Planning Board, on September 26, 2017, at a duly noticed and constituted public meeting, reviewed the Redevelopment Plan; and

WHEREAS, following such review the Planning Board has rendered its report and recommendations to the Borough Council and recommended the adoption of the Redevelopment Plan pursuant to *N.J.S.A.* 40A:12A-7(e); and

WHEREAS, the Borough Council hereby finds it appropriate for the Redevelopment Plan to be adopted for the Rehabilitation Area, being, among other things, substantially consistent with the Master Plan for the Borough; and

WHEREAS, the Borough Council now desires to adopt the Redevelopment Plan and to direct that the applicable provisions of the Borough's Zoning Ordinance and Map be amended and superseded to reflect the provisions of the Redevelopment Plan, as and to the extent set forth therein.

NOW, THEREFORE, BE IT ORDAINED BY THE MUNICIPAL COUNCIL OF THE BOROUGH OF OCEANPORT AS FOLLOWS:

Section 1. The foregoing recitals are incorporated herein as if set forth in full.

Section 2. The recommendations of the Planning Board are hereby accepted and the Redevelopment Plan attached hereto as Exhibit A and made a part hereof, is hereby adopted pursuant to the terms of *N.J.S.A.* 40A:12A-7 of the Redevelopment Law.

Section 3. The zoning district map and the zoning ordinance of the Borough are hereby amended to incorporate and reflect the Redevelopment Plan, and, to the extent provided in the Redevelopment Plan, are superseded thereby.

Section 4. If any part of this Ordinance shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Ordinance.

Section 5. A copy of this Ordinance and the Redevelopment Plan shall be available for public inspection at the office of the Borough Clerk during regular business hours.

Section 6. This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

ORDINANCES:

ORDINANCE NO. O-17-7

AN ORDINANCE AMENDING ORDINANCE 9-2 TO PLACE RESTRICTIONS ON THE ISSUANCE OF CERTIFICATES OF OCCUPANCY

Ordinance No. O-17-7 is read on its second reading by title only.

Councilman Bray moved the ordinance be passed on its second reading, seconded by Councilman Neyhart, and carried upon the following roll call vote:

AYES:	BRAY, JULIANO, MIGLIACCIO, NEYHART, PENTA
NAYS:	NONE
ABSENT:	MANGO
ABSTAIN:	NONE

Ordinance No. O-17-7 was published in the Asbury Park Press in the issue of October 7, 2017, and proof of publication stating that a public hearing on said ordinance will be held at this time is on file.

Mayor Tucci declares the public hearing open.

There being no one wishing to speak, Councilman Neyhart moved the public hearing be closed, seconded by Councilman Bray, and carried unanimously.

ORDINANCE NO. O-17-7

AN ORDINANCE AMENDING ORDINANCE 9-2 TO PLACE RESTRICTIONS ON THE ISSUANCE OF CERTIFICATES OF OCCUPANCY

Councilman Bray moved the ordinance be passed on its third and final reading, seconded by Councilman Penta, and carried upon the following roll call vote:

AYES:	BRAY, JULIANO, MIGLIACCIO, NEYHART, PENTA

NAYS: NONE
ABSENT: MANGO
ABSTAIN: NONE

RESOLUTIONS:

Councilmember BRAY offered the following resolution and moved its adoption:

RESOLUTION AUTHORIZING REFUND OF SUMMER
RECREATION REGISTRATION FEE
(R-17-108)

WHEREAS, Janine Colavita, 11 Hollywood Avenue, West Long Branch, New Jersey, registered her son, Hunter Katz, for the 2017 Summer Recreation Program and paid the required fee of $225.00; and

WHEREAS, Janine Colavita has requested the return of these funds as her son had to drop out at the beginning of the Program due to circumstances beyond his control; and

WHEREAS, the Summer Recreation Program Director has confirmed that this refund is in order;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that the sum of $225.00, which represents the Summer Recreation registration fee remitted, be refunded to Janine Colavita; and

BE IT FURTHER RESOLVED that the appropriate Borough Officials are authorized to take action in accordance with this resolution.

Seconded by Councilmember PENTA and carried upon the following roll call vote:

AYES: BRAY, JULIANO, MIGLIACCIO, NEYHART, PENTA
NAYS: NONE
ABSENT: MANGO
ABSTAIN: NONE

Councilmember BRAY offered the following resolution and moved its adoption:

RESOLUTION HIRING ENVIRONMENTAL COMMISSION SECRETARY
(R-17-109)

WHEREAS, there is a need to hire a Secretary for the Environmental Commission; and

WHEREAS, KELLIE T. CAMPBELL expressed a desire to serve as the Secretary for the Environmental Commission; and

WHEREAS, it is recommended that she be hired at a salary of $900.00 per year for this position;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that KELLIE T. CAMPBELL be hired as the Secretary to the Environmental Commission, at an annual salary of $900.00, effective immediately.

Seconded by Councilmember PENTA and carried upon the following roll call vote:

AYES: BRAY, JULIANO, MIGLIACCIO, NEYHART, PENTA
NAYS: NONE
ABSENT: MANGO
ABSTAIN: NONE

Councilmember BRAY offered the following resolution and moved its adoption:

RESOLUTION AUTHORIZING CONTRACT ADMINISTRATION AND CONSTRUCTION INSPECTION FEES IN CONNECTION WITH COMMUNITY DRIVE AND FRANKLIN PARKWAY SIDEWALKS AND MARYLAND AVENUE CURBS
(R-17-110)

WHEREAS, the Borough Engineer submitted a proposal for engineering design services and contract administration and construction inspection in connection with the project to be funded through the New Jersey Department of Transportation Municipal Aid Program for Community Drive and Franklin Parkway sidewalks and Maryland Avenue curbs by letter dated May 25, 2016; and

WHEREAS, the Borough Council previously authorized the engineering design services for this project in the amount of $19,000.00 by Resolution No. R-16-129; and

WHEREAS, it is necessary to authorize the contract administration and construction inspection portion of this project in the amount of $17,000.00; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that the Borough Engineer is hereby authorized to perform contract administration and construction inspections in connection with this project, as outlined in his May 25, 2016, letter, for a sum not to exceed $17,000.00.

Seconded by Councilmember PENTA and carried upon the following roll call vote:

AYES: BRAY, JULIANO, MIGLIACCIO, NEYHART, PENTA
NAYS: NONE
ABSENT: MANGO
ABSTAIN: NONE

Councilmember BRAY offered the following resolution and moved its adoption:

RESOLUTION AMENDING EMPLOYEE POLICY MANUAL
(R-17-111)

WHEREAS, the Borough Administrator and Clerk have reviewed the existing Employee Policy Manual and found that it requires amendments to comply with the State's Best Practices requirements; and

WHEREAS, **Sections B3.** (Outside Employment Policy), **D9.** (Retirement) and **E10.** (Equipment and Vehicles) need to be amended;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that the "BOROUGH OF WEST LONG BRANCH EMPLOYEE POLICY MANUAL", dated January 1, 1997, and subsequently amended on several occasions, is hereby amended to include the attached changes to **Sections B3.** (Outside Employment Policy), **D9.** (Retirement) and **E10.** (Equipment

and Vehicles); and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby directed to distribute copies of the amended Employee Policy Manual to all Borough employees.

Seconded by Councilmember NEYHART and carried upon the following roll call vote:

AYES: BRAY, JULIANO, MIGLIACCIO, NEYHART, PENTA
NAYS: NONE
ABSENT: MANGO
ABSTAIN: NONE

UNFINISHED BUSINESS:

NONE

NEW BUSINESS:

The Borough Clerk reported that the Finance Office obtained the following quotes for the conversion of the Borough's e-mail system to Office 365:

Description	All Covered	GoDaddy	Comcast Business
Migration Fee	$11,728.00	$4,450.00	$3,111.89
Monthly Cost	$1,288.70	$237.11	$700.88
Initial Start Up	$13,016.70	$13,525.96	$3,812.77
Yearly Cost	$15,464.40	$2,845.32	$12,615.84
3 Year Cost	$46,393.20	$8,535.96	$25,231.68

Upon review of all of the proposals, it is the recommendation of the Finance Office, Borough Administrator, and Finance Committee to accept the proposal from GoDaddy. The C.F.O. has provided a certification of funds.

Councilman Bray moved to accept the proposal submitted by GoDaddy for the conversion of the Borough's e-mail system to Office 365, at a cost of $13,525.96. Seconded by Councilwoman Juliano and carried upon the following roll call vote:

AYES: BRAY, JULIANO, MIGLIACCIO, NEYHART, PENTA
NAYS: NONE
ABSENT: MANGO
ABSTAIN: NONE

The Borough Clerk reported that she posted the following two proposal letters, dated October 11th, in Dropbox for the Governing Body's review. Formal action on these items will be taken at the November 1st meeting:

Dear Ms. Murray:

As discussed and requested by the DPW Committee, the following is an outline of our recommended improvements and our Proposal for Engineering Design Contract Administration and Construction Inspection Services for the 2017 Road Improvement Program. The proposed project includes various improvements as outlined below.

SCOPE OF WORK

The proposed project will include various pavement and concrete improvements as indicated in the table below. Additionally, we recommend the Borough include $50,000 in the project for pavement repairs at various locations to be determined, and $10,000 for various drainage repairs.

The estimated construction costs for this project are as follows:

Street	Construction Cost	Description
Lakeview Ave. (Locust Avenue to Franklin Lake)	$160,000	Pavement rehab including milling, base course and surface course, isolated curb and sidewalk repair, driveway repair, traffic control, striping.
Monroe Street (Wall Street to Cedar Avenue)	$125,000	Pavement rehab including milling, base course and surface course, isolated curb repair, driveway repair, traffic control, striping.
Orchard Road (Oakwood Avenue to Judith Place)	$330,000	Pavement rehab including milling, base course and surface course, isolated curb and sidewalk repair, driveway repair, traffic control, striping, mics. Costs. No paving is proposed where drainage was replaced.
Various Pavement Repairs	$50,000	As directed by DPW and DPW Committee. Includes repaving of a low spot that ponds on Muncy Drive.
Various Drainage Repairs	$10,000	As directed by DPW and DPW Committee
Total Construction Cost	**$657,000**	

PROPOSED ENGINEERING DESIGN SERVICES

The following is a request for authorization to perform the engineering for the above noted project, including engineering design, preparation of construction plans, technical specifications, advertisement, receipt of bids, and recommendation of award of the project.

The contract plans and specifications will be prepared in accordance with the 2007 New Jersey Department of Transportation Specifications for Road and Bridge Construction.

The **Design Phase** of the project includes the following:

- Field survey as necessary and preparation of base maps. Field inspections and measurements.
- Coordination with all utility companies to determine the condition of their lines and to determine if any repairs or replacements are necessary or planned. It is imperative that any utility work be completed prior to the completion of the project.
- Obtain pavement core samples of existing pavement analysis of cores for use in design of proposed improvements.
- Preparation of construction plans and details, and technical specifications in accordance with the NJDOT standards.
- Presentation of the design plans to the DPW Committee. Subject to any changes recommended by the Committee, we will prepare final plans and specifications for advertisement.
- We will work with the Borough to advertise the project for bids. We will

provide assistance during the bidding process and answer any questions from contractors that arise during the bid process.

- We will attend the receipt of bids, review the contractor's credentials, review the bid documents, check references for the lower bidder, and recommend award of the construction contract.

- We will prepare a fiscal analysis of the overall project funding to be included with the recommendation of award to determine that the project is within the funds that are available.

ENGINEERING DESIGN FEE

In order to complete the work tasks outlined above, we are requesting a not-to-exceed fee of $38,000 to be billed in accordance with our current contracted rates.

We propose to bill the project monthly in accordance with our current engineering contract. Any outside agency fees (Freehold Soil Conservation Service, pavement cores, concrete testing, soil testing, etc.) will be the responsibility of the Borough.

PROPOSED CONTRACT ADMINISTRATION AND CONSTRUCTION INSPECTION

The **Construction Phase Services** include construction contract administration and part-time field observation of the construction activity to assure general adherence to the contract documents and standard construction practice. The following is our scope of services for the construction phase services:

- Prepare a Notice of Award and the contract documents and send to the contractor.

- Conduct a pre-construction meeting among the project participants, including the contractor, Borough officials, Department of Public Works, the Police Department and Traffic Safety Officer, and utility representatives, and produce minutes of this meeting.

- Coordination and notification with the affected residents within the project area.

- Coordination with all utility companies including any utility upgrades that are planned.

- Coordination with all emergency services and school transportation representatives to ensure all parties are kept apprised of each stage of construction and the associated traffic detour plan.

- Consistent communication with the residents, the Police Department and Traffic Safety Officer, the Department of Public Works, the Borough, the utilities and the contractor via meetings, telephone calls, emails and letters.

- Perform part-time construction observation for the duration of the construction contract to determine general conformance to the contract plans and specifications.

- Prepare project observation reports indicating weather, equipment, personnel and work accomplished on the project. Copies of the reports will be furnished to the Borough upon request.

- Perform contract administration services including but not limi9ted to review of contractor submittals, including schedules, shop drawings, project data and samples and material certifications for general conformation with contract documents.

- Review contractor's monthly estimates of work performed and invoices

submitted for payment and make recommendations to the Borough for payment. Prepare monthly certificates of payment to the contractor.

- Perform final inspection and prepare a corrective action list and prepare final closeout documents, including a final payment certificate and change order.

- Prepare final closeout package, including maintenance bond, releases, final payment certificate and change order, coordinate Engineer's and Owner's execution of closeout documents.

CONTRACT ADMINISTRATION & CONSTRUCTION INSPECTION

In order to complete the work tasks outlined above, we are requesting a not-to-exceed fee of $32,000 to be billed in accordance with our current contracted rates.

PROJECT COST SUMMARY

Construction Cost	$675,000
Engineering Design Fee	$38,000
Contract Administration and Construction Inspection	$32,000
*Police Traffic Control	$9,000
Total project cost	**$754,000**

*Estimate of Police Traffic Control prepared by T&M – actual cost to be determined by the West Long Branch Police Department.

SCHEDULE

If authorization is received at the Council meeting on October 18, 2017, we can have the project designed, advertised, bids received and recommendation of award prepared for award in early February. Construction would commence in March, weather permitting, and the project would be completed before start of school in September.

I will be available to discuss the proposal in detail with members of the Governing Body at the meeting on October 18, 2017.

On behalf of the firm, I would like to thank you and the Governing Body for the opportunity to submit this proposal.

If you have any questions or need additional information, please do not hesitate to contact me.

Very truly yours,

T&M ASSOCIATES

FRANCIS W. MULLAN, P.E.
WEST LONG BRANCH BOROUGH ENGINEER

Dear Ms. Murray:

The Borough has been selected to receive funding from the Monmouth County CDBG for Various ADA Sidewalk Ramp Improvements in the amount of $112,243.00. The following is an outline of our recommended improvements and our proposal for design engineering, contract administration and construction inspection services for the project.

SCOPE OF WORK

The original scope of proposed improvements included construction of 16 ADA ramps to current standards. The grant request was in the amount of $143,000.00. Since the grant amount is $112,243.00, part of the design task will be to scale

down the project. We will evaluate and include ramps in the order of severity.

PROPOSED ENGINEERING DESIGN SERVICES

The following is a request for authorization to perform the engineering for the above noted project, including engineering design, preparation of construction plans, technical specifications, advertisement, receipt of bids, and recommendation of award of the project.

The contract plans and specifications will be prepared in accordance with the 2007 New Jersey Department of Transportation Specifications for Road and Bridge Construction.

The **Design Phase** of the project includes the following:

- Field survey as necessary and preparation of base maps. Field inspections and measurements. The curb and sidewalk and ADA improvements require detailed field inspection.

- Preparation of construction plans and details, and technical specifications in accordance with the NJDOT standards, allowing to the project to be prepared for public bid.

- We will meet with the Borough Police Department to determine traffic control required on the project.

- Submission of plans and specifications to the Office of Community Development for the review and approval.

- Presentation of the design plans to the DPW Committee. Subject to any changes recommended by the Committee, we will prepare final plans and specifications for advertisement.

- We will work with the Borough to advertise the project for bids. We will provide assistance during the bidding process and answer any questions from contractors that arise during the bid process.

- We will attend the receipt of bids, review the contractor's credentials, review the bid documents, check references for the lower bidder, and recommend award of the construction contract.

- **This project could be bid together with the 2017 Road Improvement Program, which will be more cost effective for the bidding process and should result in more competitive bids.**

ENGINEERING FEE

In order to complete the work tasks outlined above, we are requesting a not-to-exceed fee of $7,500, to be billed in accordance with our current contracted rates.

PROPOSED CONTRACT ADMINISTRATION AND CONSTRUCTION INSPECTION

The **Construction Phase Services** include construction contract administration and part-time field observation of the construction activity to assure general adherence to the contract documents and standard construction practice. The following is our scope of services for the construction phase services:

- Prepare a Notice of Award and contracts and send to the contractor.

- Conduct a pre-construction meeting among the project participants, including the contractor, Borough officials, Department of Public Works, the Police Department and Traffic Safety Officer, CDBG representatives, and utility representatives, and produce minutes of this meeting.

- Coordination and notification with the affected residents within the project area.

- Coordination with all utility companies including any utility upgrades that are planned.

- Coordination with all emergency services and school transportation representatives to ensure all parties are kept apprised of each stage of construction and the associated traffic detour plan.

- Consistent communication with the residents, the Police Department and Traffic Safety Officer, the Department of Public Works, the Borough, the utilities and the contractor via meetings, telephone calls, emails and letters.

- Perform part-time construction observation for the duration of the construction contract to determine general conformance to the contract plans and specifications.

- Prepare project observation reports indicating weather, equipment, personnel and work accomplished on the project.

- Perform contract administration services. Review contractor submittals, including schedules, shop drawings, product data and samples and material certifications for general conformance with contract documents.

- Review contractor's monthly estimates of work performed and invoices submitted for payment and make recommendations to the Borough for payment. Prepare monthly certificates of payment to the contractor.

- Perform final inspection. Prepare and administer corrective action lists and prepare final closeout documents, including a final payment certificate and change order.

- Prepare final closeout package, including CDBG required documentation, maintenance bond, releases, final payment certificate and change order, coordinate Engineer's and Owner's execution of closeout documents.

CONTRACT ADMINISTRATION AND CONSTRUCTION INSPECTION FEE

In order to complete the work tasks outlined above, we are requesting a not-to-exceed fee of $6,800 to be billed in accordance with our current contracted rates.

PROJECT COST SUMMARY

Construction Cost	$112,243
Design Engineering Fee	$7,500
Construction Inspection	$6,800
*Police Traffic Control	$2,500
Total project cost	**$129,043**

*Estimate of Police Traffic Control prepared by T&M – actual cost to be determined by the West Long Branch Police Department.

SCHEDULE

If authorization is received at the Council meeting on October 18, 2017, we can have the project designed, submitted to CDBG for approval, advertised, bids received and recommendation of award prepared for award in February. Construction would start in March and be completed before school begins in September.

I will be available to discuss the proposal in detail with members of the Governing

Body at the meeting on October 18, 2017.

On behalf of the firm, I would like to thank you and the Governing Body for the opportunity to submit this proposal.

If you have any questions or need additional information, please do not hesitate to contact me.

Very truly yours,

T&M ASSOCIATES

FRANCIS W. MULLAN, P.E.
WEST LONG BRANCH BOROUGH ENGINEER

Councilman Bray moved to approve Raffle License 17-16 – Monmouth University, Inc. Seconded by Councilman Penta and carried upon the following roll call vote:

AYES: BRAY, JULIANO, MIGLIACCIO, PENTA
NAYS: NONE
ABSENT: MANGO
ABSTAIN: NEYHART

Councilman Neyhart reported that the contractor working on the Maryland Avenue project fixed the walking path at Franklin Lake in the area where the tree roots had pushed it up.

BILLS AND CLAIMS:

Councilman Bray moved to approve the following bill list:

October 16, 2017 02:41 PM — BOROUGH OF WEST LONG BRANCH — Bill List By P.O. Number — Page No: 1

P.O. Type: All — Include Project Line Items: Yes — Open: N Paid: N Void: N
Range: First to Last — Rcvd: Y Held: Y Aprv: N
Format: Condensed — Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor		PO Description	Status	Amount	Void Amount	PO Type
17-00240	03/03/17	R0090	RELIABLE CLEANERS	POLICE-DRY CLEANING	Open	545.00	0.00	
17-00988	07/19/17	M0141	MOORE MEDICAL CORP.	POLICE-EQUIPMENT	Open	101.71	0.00	
17-01132	08/15/17	O0042	ORIENTAL TRADING COMPANY INC	RECREATION - FLAGS 4TH OF JULY	Open	374.00	0.00	
17-01154	08/17/17	N118	NEW JERSEY GRAVEL & SAND	PARK MAINTENANCE	Open	169.65	0.00	
17-01159	08/18/17	B0007	BECKER'S TREE SERVICE	HAZARDOUS TREES	Open	600.00	0.00	
17-01200	08/31/17	Q0012	QUALITY COMMUNICATIONS 2	P.D. COMPUTER LINE CHARGES	Open	215.00	0.00	
17-01210	09/05/17	U0023	ALL COVERED/IT SOLUTIONS	ADMINISTRATOR COMPUTER	Open	966.00	0.00	
17-01216	09/06/17	V0036	ROBERT VERRY	POLICE-EDUCATION	Open	50.00	0.00	
17-01220	09/07/17	G0002	GALL'S INC..	POLICE - UNIFORMS	Open	328.00	0.00	
17-01226	09/08/17	G0002	GALL'S INC..	POLICE UNIFORMS	Open	16.49	0.00	
17-01251	09/11/17	L0072	LANGUAGE LINE SERVICES	COURT-TRANSLATOR	Open	51.00	0.00	
17-01257	09/11/17	V0008	V.E. RALPH & SON, INC	FIRST AID-SUPPLIES	Open	280.00	0.00	
17-01280	09/12/17	L0002	LANIGAN ASSOCIATES	UNIFORMS - BRIAN BURTON	Open	578.00	0.00	
17-01287	09/13/17	J0052	JERSEY ELEVATOR	PUBLIC BLDG-MAINTENANCE	Open	119.00	0.00	
17-01291	09/13/17	F0075	FOREMOST PROMOTIONS	FIRE - ANNUAL FIRE SFTY SUPPLY	Open	1,512.50	0.00	
17-01324	09/15/17	L0022	LASER SAVE	FINANCE OFFICE EQUIPMENT	Open	279.00	0.00	
17-01331	09/19/17	S0139	SHORE BUSINESS SOLUTIONS	POLICE-OFF EQUIP MAINTENANCE	Open	4.01	0.00	
17-01332	09/19/17	B0021	BORO PRINTING	FALL FESTIVAL BANNER	Open	750.00	0.00	
17-01333	09/19/17	V0033	VERSATILE EVENT DESIGNS	RECREATION-MOVIE NIGHT	Open	962.00	0.00	
17-01334	09/19/17	B0021	BORO PRINTING	FALL FESTIVAL FLYERS	Open	225.00	0.00	
17-01335	09/19/17	M0161	MR. JOHN, INC.	PUBLIC BLDG-PARK MAINTENANCE	Open	531.87	0.00	
17-01336	09/19/17	S0012	SEABOARD WELDING	DPW - OXYGEN HAZMAT	Open	43.50	0.00	
17-01337	09/19/17	W0040	WLB HISTORICAL SOCIETY	HISTORICAL-PROJECTS @ LARGE	Open	500.00	0.00	
17-01339	09/19/17	N118	NEW JERSEY GRAVEL & SAND	PARK MAINTENANCE	Open	156.00	0.00	
17-01341	09/19/17	P0040	W.H.POTTER & SON INC.	DPW-EQUIPMENT REPAIR	Open	628.98	0.00	
17-01342	09/19/17	N0029	NEW JERSEY AMERICAN WATER CO.	WLB POLICE-1018-210024549001	Open	371.85	0.00	
17-01343	09/19/17	N0029	NEW JERSEY AMERICAN WATER CO.	379 MON - 1018-210028365243	Open	61.31	0.00	

17-01344	09/19/17	N0029	NEW JERSEY AMERICAN WATER CO.	1NS WALL ST 1018-210025670748	Open	29.85	0.00
17-01345	09/19/17	N0029	NEW JERSEY AMERICAN WATER CO.	232 WALL - 1018-210025670823	Open	41.35	0.00
17-01354	09/20/17	S0139	SHORE BUSINESS SOLUTIONS	POLICE-POLICE EQUIP/MAINT	Open	18.47	0.00
17-01355	09/20/17	S0027	SIP'S PAINTS AND HARDWARE	DEPT OF PUBLIC WORKS	Open	23.47	0.00
17-01357	09/21/17	L0002	LANIGAN ASSOCIATES	UNIFORMS - KYLE SZATOWSKI	Open	440.00	0.00
17-01360	09/21/17	Z0014	Z BROTHERS CONCRETE	G/L-ESCROW REFUND	Open	2,052.00	0.00
17-01366	09/25/17	L0002	LANIGAN ASSOCIATES	P.D. UNIFORMS - MONRO	Open	1,297.50	0.00
17-01369	09/25/17	A0167	ATLANTIC COAST FIBERS LLC	RECYCLING	Open	1,209.30	0.00
17-01374	09/27/17	P0044	PITNEY BOWES	FINANCE-POSTAGE	Open	105.00	0.00
17-01380	09/27/17	P0121	POLICEONE.COM	P.D EDUCATION J/MOORE	Open	435.00	0.00
17-01381	09/27/17	R0121	ROK INDUSTRIES	TAX COLL-COMPUTER SOFTWARE	Open	855.00	0.00
17-01382	09/27/17	A0023	ASBURY PARK PRESS	BOROUGH CLERK-ADVERTISING	Open	130.90	0.00
17-01385	09/28/17	A0055	ADT LLC	LIBRARY-MAINTENANCE	Open	388.02	0.00
17-01389	09/28/17	L0009	LEE'S GARAGE INC	POLICE-EQUIP	Open	2,720.75	0.00
17-01390	09/29/17	N0049	NJ ST ASSN OF CHIEFS OF POLICE	POLICE-EDUCATION	Open	950.00	0.00
17-01393	09/29/17	N0049	NJ ST ASSN OF CHIEFS OF POLICE	P.D-EDUCATION, HABERMANN/ELLIS	Open	120.00	0.00
17-01397	09/29/17	S0080	STAVOLA COMPANY	DPW-TRAFFIC MAINTENANCE	Open	75.00	0.00
17-01405	10/02/17	C0120	COMPLETE SECURITY SYSTEMS,INC.	POLICE - EQUIPMENT REPAIRS	Open	138.94	0.00
17-01411	10/04/17	E0007	EDWARDS TIRE CO. INC.	DPW-TIRES	Open	626.32	0.00
17-01413	10/04/17	P0116	PICASSO BUSINESS SOLUTIONS	A&E-COPIER	Open	82.92	0.00
17-01414	10/04/17	B0021	BORO PRINTING	ADMINISTRATOR BUSINESS CARDS	Open	42.00	0.00
17-01419	10/11/17	C0083	COMCAST	15OCEAN: 8499-05-216-0042612	Open	84.90	0.00
17-01422	10/11/17	A0023	ASBURY PARK PRESS	ZONING BOARD - ADVERTISING	Open	12.65	0.00
17-01426	10/12/17	J0042	JERSEY CENTRAL POWER & LIGHT	100 013 935 851 OCEANPORT/RT36	Open	61.57	0.00
17-01427	10/12/17	J0042	JERSEY CENTRAL POWER & LIGHT	100 013 260 052 RT71/LARCHWOOD	Open	28.18	0.00
17-01428	10/12/17	J0042	JERSEY CENTRAL POWER & LIGHT	100 119 211 330 ANGELO VAL/WAL	Open	226.38	0.00
17-01429	10/12/17	J0042	JERSEY CENTRAL POWER & LIGHT	100 013 780 109 RT36/BROADWAY	Open	64.83	0.00
17-01430	10/12/17	J0042	JERSEY CENTRAL POWER & LIGHT	100 105 587 255 LOCUST/PARKER	Open	61.34	0.00
17-01431	10/12/17	J0042	JERSEY CENTRAL POWER & LIGHT	100 089 899 411 OCEAN/BROADWAY	Open	33.44	0.00
17-01432	10/12/17	J0042	JERSEY CENTRAL POWER & LIGHT	100 080 434 184 WALL/LOCUST	Open	51.30	0.00
17-01433	10/12/17	J0042	JERSEY CENTRAL POWER & LIGHT	100 076 291 895 SORRENTINO PK	Open	3.32	0.00
17-01434	10/12/17	J0042	JERSEY CENTRAL POWER & LIGHT	100 076 071 255 965 BROADWAY	Open	2,333.97	0.00
17-01435	10/12/17	J0042	JERSEY CENTRAL POWER & LIGHT	100 073 927 400 LAKEVIEW AVE	Open	624.28	0.00
17-01436	10/12/17	J0042	JERSEY CENTRAL POWER & LIGHT	100 066 343 706 VALENZANO/WALL	Open	115.05	0.00
17-01437	10/12/17	J0042	JERSEY CENTRAL POWER & LIGHT	100 043 615 077 BOROUGH HALL	Open	547.62	0.00
17-01438	10/12/17	J0042	JERSEY CENTRAL POWER & LIGHT	100 013 690 910 GAZEBO	Open	295.91	0.00
17-01439	10/12/17	J0042	JERSEY CENTRAL POWER & LIGHT	100 013 645 138 BROADWAY/LOCUS	Open	32.99	0.00
17-01440	10/12/17	J0042	JERSEY CENTRAL POWER & LIGHT	100 013 604 473 FIRE #2	Open	403.84	0.00
17-01441	10/12/17	J0042	JERSEY CENTRAL POWER & LIGHT	MON/CED PK 100 013 541 626	Open	3.32	0.00
17-01442	10/12/17	J0042	JERSEY CENTRAL POWER & LIGHT	100 013 497 894 - FIRE #1	Open	397.21	0.00
17-01443	10/12/17	J0042	JERSEY CENTRAL POWER & LIGHT	100 013 497 167 MON/CEDAR	Open	34.97	0.00
17-01444	10/12/17	M0054	BCM ONE	TELEPHONE	Open	1,747.48	0.00
17-01445	10/12/17	J0042	JERSEY CENTRAL POWER & LIGHT	100 013 495 229 MON/WALL	Open	69.97	0.00
17-01446	10/12/17	J0042	JERSEY CENTRAL POWER & LIGHT	100 013 408 073-95 POPLAR AVE	Open	822.99	0.00
17-01447	10/12/17	J0042	JERSEY CENTRAL POWER & LIGHT	100 013 407 513 COMM CTR	Open	66.56	0.00
17-01448	10/12/17	J0042	JERSEY CENTRAL POWER & LIGHT	100 012 878 607 F.A.S	Open	434.81	0.00
17-01449	10/12/17	J0042	JERSEY CENTRAL POWER & LIGHT	100 012 758 635 RT71 & PARKER	Open	52.34	0.00
17-01451	10/12/17	N0029	NEW JERSEY AMERICAN WATER CO.	POL/FIRE-1018-210024549452	Open	141.60	0.00
17-01453	10/12/17	A0023	ASBURY PARK PRESS	BOROUGH CLERK-ADVERTISING	Open	161.70	0.00
17-01456	10/13/17	D0015	DELTA DENTAL PLAN OF N.J.	DENTAL PREMIUM	Open	1,775.90	0.00
17-01458	10/13/17	A0071	AVAYA, INC	LIBRARY-TELEPHONE	Open	54.13	0.00
17-01460	10/13/17	B0076	BALLY'S PARK PLACE	A & E CONFERENCE NJ LEAGUE	Open	274.00	0.00
17-01461	10/13/17	T0031	TREAS.CTY OF MONMOUTH-DUMPING	LANDFILL	Open	18,134.78	0.00
17-01462	10/13/17	C0062	CENTRAL JERSEY HEALTH INS FUND	HEALTH BENEFITS	Open	113,111.00	0.00
17-01463	10/13/17	C0008	CARUSO & BAXTER	DEV ESCROW - ATTORNEY FEES	Open	217.00	0.00
17-01464	10/13/17	C0053	CITY OF LONG BRANCH	GAS/DIESEL	Open	6,462.47	0.00
17-01465	10/13/17	V0027	VERIZON	TELEPHONE-SHARED SERV	Open	301.68	0.00
17-01466	10/13/17	R0096	DEBBIE RONAN	REC ANNUAL MOVIE NIGHT	Open	103.11	0.00
17-01467	10/13/17	C0074	GEORGE CIERI, ESQ.	PLANNING BD-LEGAL FEES	Open	894.00	0.00
17-01469	10/13/17	N0029	NEW JERSEY AMERICAN WATER CO.	HYDRANTS 1018-210026568664	Open	6,945.40	0.00
17-01470	10/13/17	C0083	COMCAST	FIRST AID: 8499-05-216-0042620	Open	197.32	0.00
17-01471	10/13/17	C0083	COMCAST	965BROAD: 8499-05-216-0043313	Open	124.85	0.00
17-01472	10/13/17	C0009	MICHAEL CELLI JR.,ESQ.	TRUST PUBLIC DEFENDER	Open	750.00	0.00
17-01479	10/16/17	N0029	NEW JERSEY AMERICAN WATER CO.	965 BROADWAY:1018-210022486227	Open	190.91	0.00
17-01480	10/16/17	N0029	NEW JERSEY AMERICAN WATER CO.	WLB POLICE-1018-210024549001	Open	270.76	0.00
17-01481	10/16/17	N0029	NEW JERSEY AMERICAN WATER CO.	15 OCEANPORT-1018-210027373531	Open	65.90	0.00
17-01483	10/16/17	I0034	MICHAEL IRENE, JR.	ESCROW ATTORNEY CHARGES	Open	294.00	0.00
17-01485	10/16/17	T0001	TWO RIVERS WATER RECLAMATION	SEWER - ALL DEPARTMENTS	Open	540.00	0.00
17-01486	10/16/17	N0029	NEW JERSEY AMERICAN WATER CO.	299 MON - 1018-210025564607	Open	161.12	0.00
17-01487	10/16/17	N0029	NEW JERSEY AMERICAN WATER CO.	DPW - 1018-210028365076	Open	16.54	0.00
17-01488	10/16/17	N0029	NEW JERSEY AMERICAN WATER CO.	95 POPLAR - 1018-210027520641	Open	29.85	0.00
17-01489	10/16/17	N0029	NEW JERSEY AMERICAN WATER CO.	379 MON - 1018-210028365243	Open	67.97	0.00
17-01490	10/16/17	N0029	NEW JERSEY AMERICAN WATER CO.	232 WALL - 1018-210025670823	Open	41.35	0.00
17-01491	10/16/17	N0029	NEW JERSEY AMERICAN WATER CO.	965 BROAD 1018-210024294530	Open	131.19	0.00
17-01492	10/16/17	N0029	NEW JERSEY AMERICAN WATER CO.	1NS WALL ST 1018-210025670748	Open	16.54	0.00
17-01493	10/16/17	N0029	NEW JERSEY AMERICAN WATER CO.	95 POPLAR PK 1018-210027671655	Open	41.35	0.00

Totals by Year-Fund

Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	7-01	181,068.30	0.00	181,068.30	0.00	0.00	181,068.30
	7-03	750.00	0.00	750.00	0.00	0.00	750.00
Year Total:		181,818.30	0.00	181,818.30	0.00	0.00	181,818.30
	T-03	511.00	0.00	511.00	0.00	0.00	511.00
Total Of All Funds:		182,329.30	0.00	182,329.30	0.00	0.00	182,329.30

WIRE TRANSFERS:

State of NJ – DEP	1992 Green Trust Fund Franklin Lk	$5,687.39
State of NJ – DEP	727 Garden State Preservation Trust	$7,213.01

Bill List Total $***195,229.70

Seconded by Councilman Penta and carried upon the following roll call vote:

AYES: BRAY, JULIANO, MIGLIACCIO, NEYHART, PENTA
NAYS: NONE
ABSENT: MANGO
ABSTAIN: NONE

PUBLIC HEARING:

David Ornstein, 11 Maryland Avenue, commended everyone involved with the Maryland Avenue project, including the Borough Engineer and the contractor, Lancha Construction Corporation. He advised that they were very accommodating, kept the neighbors informed, and did an efficient job.

Vincent Lepore, 33 Ocean Terrace, Long Branch, recommended contacting Amanda Blackwell or Jen Cosimo at Monmouth Conservation Foundation to see if they can assist in finding grant funding for the maintenance of the cemetery discussed earlier this evening.

There being no one else wishing to speak, on motion made by Councilman Neyhart, seconded by Councilman Migliaccio, and carried unanimously, the meeting was adjourned at 8:42 PM.

Lori Cole

BOROUGH CLERK