

March 20, 2019
7:30 PM

A regular meeting of the Mayor and Council of the Borough of West Long Branch was held on the above date and time in the Council Chambers, Borough Hall, 965 Broadway, West Long Branch, N.J.

Mayor Janet W. Tucci presided.

Mayor Tucci reported that in accordance with N.J.S.A. 10:4-6 adequate notice of this meeting of the Mayor and Council has been provided.

PRESENT: BRAY, CIOFFI, MANGO, MIGLIACCIO, NEYHART
ABSENT: PENTA

APPROVAL OF MINUTES:

Councilman Cioffi moved the approval of the minutes of the February 20, 2019, caucus meeting. Seconded by Councilman Bray and carried upon the following roll call vote:

AYES: BRAY, CIOFFI, MANGO, MIGLIACCIO, NEYHART
NAYS: NONE
ABSENT: PENTA
ABSTAIN: NONE

Councilman Cioffi moved the approval of the minutes of the February 20, 2019, executive session meeting and approved the release of all pages except pages 5, 11, and 12. Seconded by Councilman Bray and carried upon the following roll call vote:

AYES: BRAY, CIOFFI, MANGO, MIGLIACCIO, NEYHART
NAYS: NONE
ABSENT: PENTA
ABSTAIN: NONE

Councilman Cioffi moved the approval of the minutes of the February 20, 2019, council meeting. Seconded by Councilman Bray and carried upon the following roll call vote:

AYES: BRAY, CIOFFI, MANGO, MIGLIACCIO, NEYHART
NAYS: NONE
ABSENT: PENTA
ABSTAIN: NONE

REPORTS OF STANDING COMMITTEES:

Councilman Bray gave the following report regarding the 2019 municipal budget:

We are planning on introducing the budget on April 3rd. The CFO will be sending the budget to Robert Oliwa tomorrow and he will be reviewing and assembling his documents.

As discussed at last meeting, this year we had a large increase in the debt service and that affects the operating budget for the next 3 years and then it drops down. As such, the CFO has recommended and the Finance Committee agrees with the recommendation to not use the MCIA for capital purchases this year. Instead we will get our own self financing through capital ordinances - this will require us only to pay interest through 2022 instead of principal and interest, which helps us with the operating budget.

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With this approach in mind, we had to scrutinize all of the capital purchases for this year and take a much harder look, which we did with each of the respective committees. We also know that we need to develop an approach to address roads, improvements to the DPW building, and improvements to the Police Department building. We have put together a summary report with our final recommendations that will be put into the 2019 Budget folder for everyone to review. If anyone has any questions or comments, please reach out to me.

Mayor Tucci thanked Councilman Bray and his Committee for their hard work on the budget and commended the department heads for their cooperation during the process.

Councilman Cioffi had nothing to report this evening.

Councilwoman Mango announced that the Environmental Commission has set Saturday, May 4th, from 9:00 AM to 1:00 PM, as the next semi-annual recycling day. She reported that this event would include a food drive in support of the Lutheran Church of the Reformation; collection of flags and eyeglasses, a dumpster for electronics, and document shredding.

Councilwoman Mango reported that the Shade Tree Commission would be celebrating Arbor Day on May 2nd, from 12:30 PM to 1:30 PM, at Shore Regional High School.

Councilwoman Mango advised that the flowers will be distributed on May 18th for the beautification of the various Borough properties, and the Shade Tree Commission was seeking volunteers to assist with this project.

Councilwoman Mango announced that the Recreation Commission will be sponsoring the Easter Egg Hunt on April 20th, at 10:30 AM, at the West Long Branch Community Center.

Councilman Migliaccio had nothing to report this evening.

Councilman Neyhart announced that brush collection has been extended through the end of April and that leaf collection would continue as well. He mentioned that the Committee would be meeting to adjust the collection schedule for next year.

The Borough Administrator reported that she has arranged with the Monmouth County Sheriff's Office and the Monmouth County Clean Communities Coordinator to once again clean up the cemetery at the corner of Wall Street and Locust Avenue during the week of June 24th.

The Borough Clerk had nothing to report.

The Borough Attorney had nothing to report.

COMMUNICATIONS:

NONE

ORDINANCES:

ORDINANCE NO. O-19-4

AN ORDINANCE AMENDING ORDINANCE NO. O-18-1
REGARDING SALARIES OF VARIOUS MUNICIPAL EMPLOYEES
AND SETTING THE 2019 SALARIES OF VARIOUS MUNICIPAL
OFFICERS, EMPLOYEES AND APPOINTEES

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WHEREAS, the Borough Council adopted Ordinance No. O-18-1 during calendar year 2018, the contents of which set forth salaries of certain municipal employees within the Borough; and

WHEREAS, upon further review, it appears that there are certain positions in those ordinances which either no longer exist, or are incorrectly stated, or there are provisions which contradict Borough policy;

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of West Long Branch as follows:

SECTION 1.

The reference to "DISPATCHER" and "DISPATCHERS - PART-TIME" in Ordinance No. O-17-1 is deleted and repealed.

SECTION 2.

The position in Ordinance No. O-17-2 entitled "BOARD OF ASSESSORS" is amended to read "TAX ASSESSOR."

SECTION 3.

The reference in both Ordinance Nos. O-17-1 and O-17-2 regarding longevity schedules are hereby deleted and repealed; the effect being that there are no longevity benefits for any such persons, unless the same are set forth in a binding contract between the Borough and the employee.

SECTION 4.

That Section 2 of Ordinance No. 277 entitled "AN ORDINANCE TO ESTABLISH THE SALARY RANGE OF VARIOUS MUNICIPAL OFFICERS, EMPLOYEES AND APPOINTEES", and Ordinance No. O-18-1, which is an amendment to Ordinance No. 277, be amended and supplemented to set the annual salaries for 2019, which shall be paid semi-monthly, unless otherwise stated, of the officers, employees and appointees shall be as follows:

BOROUGH ADMINISTRATOR
\$41,500 - \$95,000

BOROUGH CLERK
\$45,000 - \$100,000

TAX COLLECTOR
\$15,000 - \$80,000

REGISTRAR
\$2,000 - \$5,000

DEPUTY REGISTRAR
\$1,000 - \$3,000

ASSISTANT TREASURER
\$35,000 - \$50,000

EMERGENCY SERVICES RECORDS ADMINISTRATOR
\$2,000 - \$5,500

PART-TIME OFFICE PERSONNEL
Compensation ranges from \$10.00 to \$30.00/hour

FULL-TIME OFFICE PERSONNEL
\$32,000 - \$40,000

JUDGE - MUNICIPAL COURT
\$15,000 - \$30,000

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SCHOOL CROSSING GUARDS
Compensation ranges from \$11.00 per shift to \$28.00 per shift

SUPERINTENDENT OF PUBLIC WORKS
\$45,000 - \$95,000

RECYCLING COORDINATOR
\$2,000 - \$6,000

PUBLIC WORKS - PART-TIME/TEMPORARY
Compensation ranges from \$10.00 to \$15.00/hour

HOUSING INSPECTOR
\$4,000 - \$18,000

FIRE OFFICIAL
\$6,300 - \$15,000

FIRE INSPECTOR
\$4,300 - \$17,000

ZONING OFFICER
\$15,000 - \$36,000

CODE ENFORCEMENT OFFICER
\$15,000 - \$36,000

TAX ASSESSOR
\$16,500 - \$25,000

SECRETARY - PLANNING AND ZONING BOARDS
\$5,000 - \$7,500 for each Board

SECRETARY - RECREATION
\$750 - \$2,000

SECRETARY - ENVIRONMENTAL
\$750 - \$2,000

SECRETARY - SHADE TREE
\$250 - \$1,000

SPECIAL POLICE
Compensation ranges from \$12.00 to \$30.35/hour

MAYOR
\$3,000 - \$3,300

COUNCIL MEMBERS
\$2,000 - \$2,200

CHIEF OF POLICE
\$100,000 - \$155,000

SUMMER RECREATION

DIRECTOR
\$5,400 - \$8,000

ASSISTANT DIRECTOR
\$2,600 - \$4,000

COUNSELOR
Compensation ranges from \$8.85 to \$16.00/hour

SECTION 5.

This ordinance shall take effect immediately upon passage and publication according to law.

Councilman Bray moved to approve the above ordinance on its first reading and to set the public hearing on this ordinance for April 3, 2019, at 7:00 PM. Motion was seconded by Councilwoman Mango and carried upon the following roll call vote:

AYES: BRAY, CIOFFI, MANGO, MIGLIACCIO, NEYHART
NAYS: NONE
ABSENT: PENTA
ABSTAIN: NONE

RESOLUTIONS:

Councilmember BRAY offered the following resolution and moved its adoption:

RESOLUTION APPROVING CONTRACT FOR ALCOHOL & DRUG
TESTING SERVICES WITH DYNAMIC TESTING SERVICE
(R-19-59)

WHEREAS, the West Long Branch Governing Body established a policy on drug and alcohol testing for Commercial Drivers Licensees; and

WHEREAS, it is necessary to enter an agreement to have this testing done; and

WHEREAS, the Borough's current contract with DYNAMIC TESTING SERVICE for this service is set to expire on March 31, 2019, and DYNAMIC TESTING SERVICE submitted the attached contract for the period of April 1, 2019, through March 31, 2022; and

WHEREAS, it is the recommendation of the Borough's Insurance Commissioner to renew the contract for this service with DYNAMIC TESTING SERVICE for the period of April 1, 2019, through March 31, 2022;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that the attached contract submitted by DYNAMIC TESTING SERVICE for CDL alcohol and drug testing services be and the same is hereby approved; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to sign the same.

Seconded by Councilmember NEYHART and carried upon the following roll call vote:

AYES: BRAY, CIOFFI, MANGO, MIGLIACCIO, NEYHART
NAYS: NONE
ABSENT: PENTA
ABSTAIN: NONE

Councilmember NEYHART offered the following resolution and moved its adoption:

RESOLUTION SUPPORTING THE 2019 UDRIVE. UTEXT. UPAY.
DISTRACTED DRIVING CRACKDOWN
(R-19-60)

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WHEREAS, distracted driving is a serious, life-threatening practice that is preventable; and

WHEREAS, distracted driving can result in injuries and deaths to all road users (motorists, pedestrians and bicyclists); and

WHEREAS, distracted driving occurs when drivers divert their attention away from the task of driving to focus on another activity instead; and

WHEREAS, in 2015 alone distracted driving-related crashes resulted in 3,477 deaths and 391,000 injuries on our nation’s roads; and

WHEREAS, in New Jersey distracted driving was listed as a contributing circumstance in nearly 750,000 crashes between 2011-2015; and

WHEREAS, the State of New Jersey will participate in the nationwide *Distracted Driving 2019 Crackdown* from April 1 – 21, 2019 in an effort to raise awareness and decrease driver distraction through a combination of enforcement and education; and

WHEREAS, the national slogan for the campaign is UDrive. UText. UPay; and

WHEREAS, a reduction in distracted driving in New Jersey will save lives on our roadways;

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of West Long Branch declares its support for the *Distracted Driving 2019 Crackdown* both locally and nationally from April 1 – 21, 2019 and pledges to increase awareness of the dangers of distracted driving.

Seconded by Councilmember BRAY and carried upon the following roll call vote:

AYES:	BRAY, CIOFFI, MANGO, MIGLIACCIO, NEYHART
NAYS:	NONE
ABSENT:	PENTA
ABSTAIN:	NONE

UNFINISHED BUSINESS:

Councilman Cioffi encouraged residents who had code violation complaints to contact the Code Enforcement Officer or Police Department directly to report the problem rather than using social media.

Councilman Cioffi reported that Borough Hall staff was able to locate and purchase a ribbon for the printer used to produce the Borough-issued identification badges. Therefore, badges will begin to be issued to members of the Fire Department, Emergency Medical Services, Boards, and Commissions.

NEW BUSINESS:

Councilman Neyhart asked the Borough Administrator to have the Borough Engineer investigate the feasibility of tapping into the water line on Locust Avenue to provide for a water source for a spigot and fountain at Franklin Lake.

Councilman Bray moved to approve Raffle License 19-12 – Parents Advisory Council of Shore Regional High School and Raffle License 19-13 – Parents Advisory

Council of Shore Regional High School. Seconded by Councilman Cioffi and carried upon the following roll call vote:

AYES: BRAY, CIOFFI, MANGO, MIGLIACCIO, NEYHART
NAYS: NONE
ABSENT: PENTA
ABSTAIN: NONE

BILLS AND CLAIMS:

Councilman Bray moved to approve the following bill list:

P.O. Type: All
Range: First to Last
Format: Condensed

Include Project Line Items: Yes

Open: N
Rcvd: Y
Bid: Y

Paid: N
Held: Y
State: Y

Void: N
Aprv: N
Other: Y

Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
18-01767	12/31/18	E0016	EDC ELECTRIC	VOTING MACHINE REPAIR	Open	190.00	0.00
19-00020	01/30/19	L0002	LANIGAN ASSOCIATES	P.D. EQUIPMENT - FERRUGIARO	Open	41.00	0.00
19-00028	01/31/19	G0117	GRAINGER	PUB BLDGS - MAINTENANCE	Open	479.93	0.00
19-00029	01/31/19	G0117	GRAINGER	DPW UNIFORMS	Open	403.99	0.00
19-00038	01/31/19	M0212	MONMOUTH COUNTY SPCA	DOG FUND-MUNICIPAL	Open	50.00	0.00
19-00069	02/03/19	C0195	CASA REPORTING SERVICE	FINANCE SUPPLIES	Open	79.50	0.00
19-00090	02/12/19	NJ0137	NJMMA	A & E CONFERENCE	Open	35.00	0.00
19-00091	02/12/19	E0007	EDWARDS TIRE CO. INC.	FIRE CHIEF CAR TIRES 53-67	Open	492.16	0.00
19-00098	02/16/19	P0016	PERRY'S TROPHY CO.	A&E-SUPPLIES	Open	12.00	0.00
19-00148	02/19/19	D0109	DIDI'S AUTOMOTIVE II,LLC	POLICE-VEHICLE REPAIR	Open	173.92	0.00
19-00150	02/19/19	L0002	LANIGAN ASSOCIATES	PD TRAFFIC SAFETY	Open	690.00	0.00
19-00161	02/23/19	N0140	NJ IAAI (NJ-INT'L ASSOC OF	FIRE - CONFERENCE, C SHIRLEY	Open	525.00	0.00
19-00162	02/23/19	T0122	TEAM LIFE	F.A.S SUPPLIES	Open	120.00	0.00
19-00186	03/02/19	N0036	NEW JERSEY NATURAL GAS CO.	NATURAL GAS VARIOUS DEPTS	Open	5,263.76	0.00
19-00198	03/07/19	H0004	ROBERT SQUILLARE	DPW-RECYCLING	Open	8,589.00	0.00
19-00200	03/08/19	C0156	CUSTOM BANDAG	FIRE - TIRE & REPAIRS	Open	783.11	0.00
19-00202	03/08/19	J0042	JERSEY CENTRAL POWER & LIGHT	TRAFFIC LIGHTS - ELECTRICITY	Open	5,756.12	0.00
19-00203	03/08/19	V0027	VERIZON	TELEPHONE-SHARED SERV 2/2019	Open	392.20	0.00
19-00204	03/08/19	C0083	COMCAST	150CEAN: 8499-05-216-0042612	Open	96.90	0.00
19-00205	03/08/19	A0071	AVAYA, INC	LIBRARY-TELEPHONE	Open	54.13	0.00
19-00206	03/08/19	J0063	JERSEY AUTO SPA CAR WASH, LLC	POLICE - CAR WASHES FEB, 2019	Open	137.50	0.00
19-00211	03/08/19	A0113	ATLANTIC SECURITY & FIRE, INC.	ALARMS - ALL DEPARTMENTS	Open	887.85	0.00
19-00212	03/09/19	B0037	BOROUGH CHEMICAL & TRUCK CO	FIRE DEPT-RENT 4th Qtr, 2018	Open	900.00	0.00
19-00213	03/09/19	B0037	BOROUGH CHEMICAL & TRUCK CO	FIRE DEPT-RENT 1st Qtr, 2019	Open	900.00	0.00
19-00214	03/09/19	W0018	WEST LONG BRANCH FIRE CO. #2	FIRE DEPT-RENT by Quarter	Open	1,800.00	0.00
19-00215	03/09/19	W0017	WEST LONG BRANCH FIRST AID	FIRST AID-RENT - Qtr 1, 2019	Open	575.00	0.00
19-00216	03/09/19	C0053	CITY OF LONG BRANCH	19 SHARED SERVICE FINANCE/QPA	Open	17,590.00	0.00
19-00217	03/09/19	C0083	COMCAST	FIRST AID: 8499-05-216-0042620	Open	8.56	0.00
19-00218	03/09/19	C0083	COMCAST	ACCOUNT: 8499 05 216 0050458	Open	48.98	0.00
19-00219	03/09/19	C0083	COMCAST	965BROAD: 8499-05-216-0043313	Open	111.85	0.00
19-00220	03/09/19	R0076	RED BANK VETERINARY HOSPITAL	DOG FUND-MUN EXP	Open	75.00	0.00
19-00221	03/09/19	V0026	VERIZON WIRELESS	CELL PHONES FEBRUARY, 2019	Open	1,287.67	0.00
19-00223	03/09/19	T0031	TREAS.CTY OF MONMOUTH-DUMPING	LANDFILL - FEBRUARY, 2019	Open	15,297.93	0.00
19-00224	03/09/19	N0005	NAPA AUTO PARTS CENTER	FIRE DEPT VEHICLE REPAIR	Open	24.99	0.00
19-00225	03/09/19	N0005	NAPA AUTO PARTS CENTER	DPW VEHICLE PARTS/SUPPLY	Open	770.24	0.00
19-00226	03/09/19	N0005	NAPA AUTO PARTS CENTER	P.D. VEHICLE PARTS & REPAIRS	Open	691.31	0.00
19-00228	03/09/19	C0008	CARUSO & BAXTER	PROFESSIONAL ATTORNEY SERVICES	Open	1,312.50	0.00
19-00229	03/09/19	N0099	LISA NORMAN	PLANNING/ZONING STENOGRAPHER	Open	500.00	0.00
19-00231	03/09/19	S0012	SEABOARD WELDING	DPW - OXY - EXT - ACETYLENE	Open	14.50	0.00
19-00232	03/09/19	S0027	SIP'S PAINTS AND HARDWARE	PUB BLDGS - MAINTENANCE	Open	203.74	0.00
19-00233	03/09/19	W0099	NAIM WILLIAMS	DPW EMP REIMB FOR FINGERPRINT	Open	40.66	0.00
19-00235	03/10/19	C0053	CITY OF LONG BRANCH	GAS/DIESEL - ALL DEPTS 01/2019	Open	5,438.46	0.00
19-00237	03/12/19	M0054	BCM ONE	TELEPHONE MARCH, 2019	Open	1,831.73	0.00
19-00241	03/15/19	T0054	THE BANK OF NEW YORK MELLON	BONDING FEES	Open	875.00	0.00
19-00242	03/15/19	T0133	THE BANK OF NEW YORK MELLON	FINANCE - AGENT FEES	Open	125.00	0.00
19-00243	03/16/19	C0062	CENTRAL JERSEY HEALTH INS FUND	HEALTH BENEFITS - APR, 2019	Open	119,304.00	0.00
19-00244	03/16/19	D0015	DELTA DENTAL PLAN OF N.J.	DENTAL PREMIUM - 04/2019	Open	1,791.97	0.00
19-00246	03/16/19	L0072	LANGUAGE LINE SERVICES	COURT-TRANSLATOR FEB, 2019	Open	13.60	0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
8-01		2,451.25	0.00	2,451.25	0.00	0.00	2,451.25
9-01		194,209.51	0.00	194,209.51	0.00	0.00	194,209.51
9-13		125.00	0.00	125.00	0.00	0.00	125.00
Year Total:		194,334.51	0.00	194,334.51	0.00	0.00	194,334.51
Total of All Funds:		196,785.76	0.00	196,785.76	0.00	0.00	196,785.76

Pre-paid	
T&M	\$16,440.07
Total Bills List	\$213,225.83

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Seconded by Councilwoman Mango and carried upon the following roll call vote:

AYES: BRAY, CIOFFI, MANGO, MIGLIACCIO, NEYHART
NAYS: NONE
ABSENT: PENTA
ABSTAIN: NONE

PUBLIC HEARING:

Mary Lynch, Locust Avenue, addressed the following items:

- She commented that she was trying to find a permanent solution for the maintenance of the cemetery at the corner of Locust Avenue and Wall Street. She stated that she has determined that a survey would be required; the cemetery would have to be declared abandoned by the Court; a Board of Directors would have to be established; and then funds could be raised. She appeared this evening seeking the Borough's assistance. The Borough Administrator advised that she spoke to the Monmouth County Historical Society about this cemetery, and they advised that they could not get involved because it was not a public entity. Ms. Lynch pointed out that there are three cemeteries there in addition to the one owned by the Church. Councilman Migliaccio recommended that she begin by consulting an attorney. Ms. Lynch replied that she had already done that. Councilman Cioffi suggested that she use the media and perhaps a surveyor would come forward and donate their services to prepare the survey.
- She reported that there is a large hole in the parking lot near the entrance to the West Long Branch Shopping Center.

Vincent Lepore, 33 Ocean Terrace, Long Branch, commented on the following items:

- He suggested that someone check with the Monmouth County Clerk's Office where the deeds are filed to see if perhaps a survey was attached to the deed.
- He asked Councilman Bray if there was an anticipated tax increase in the 2019 municipal budget. Councilman Bray replied that the budget was still being finalized and that information would be available at the budget introduction.
- He stated that Senator Rice was opposed to any talk of decriminalization as part of the legalization of marijuana, and he had rallied others. He added that March 25th was the date for the floor vote on the marijuana issue.

There being no one else wishing to speak, on motion made by Councilman Neyhart, seconded by Councilwoman Mango, and carried unanimously, the meeting was adjourned at 8:02 PM.


BOROUGH CLERK