### September 18, 2019 8:25 PM

A regular meeting of the Mayor and Council of the Borough of West Long Branch was held on the above date and time in the Council Chambers, Borough Hall, 965 Broadway, West Long Branch, N.J.

Mayor Janet W. Tucci presided.

Mayor Tucci reported that in accordance with N.J.S.A. 10:4-6 adequate notice of this meeting of the Mayor and Council has been provided.

PRESENT: BRAY, CIOFFI, MANGO, MIGLIACCIO, NEYHART, PENTA

ABSENT: NONE

#### APPROVAL OF MINUTES:

Councilman Bray moved the approval of the minutes of the July 3, 2019, caucus meeting. Seconded by Councilwoman Mango and carried upon the following roll call vote:

AYES: BRAY, CIOFFI, MANGO, MIGLIACCIO, NEYHART

NAYS: NONE ABSENT: NONE ABSTAIN: PENTA

Councilman Bray moved the approval of the minutes of the July 3, 2019, executive session meeting and approved the release of all pages except page 3. Seconded by Councilwoman Mango and carried upon the following roll call vote:

AYES: BRAY, CIOFFI, MANGO, MIGLIACCIO, NEYHART

NAYS: NONE ABSENT: NONE ABSTAIN: PENTA

Councilman Bray moved the approval of the minutes of the July 3, 2019, council meeting. Seconded by Councilwoman Mango and carried upon the following roll call vote:

AYES: BRAY, CIOFFI, MANGO, MIGLIACCIO, NEYHART

NAYS: NONE ABSENT: NONE ABSTAIN: PENTA

# REPORTS OF STANDING COMMITTEES:

Councilman Bray reported that there were resolutions on tonight's agenda concerning the 2018 Audit and the associated Corrective Action Plan.

Councilman Penta had nothing to report this evening.

Councilman Migliaccio indicated that he had some items to bring up under New Business later this evening.

Mayor Tucci requested a meeting with Councilman Migliaccio and the Borough Administrator at the Library to look at the carpet that needed to be replaced.

Councilman Cioffi had nothing to report this evening.

Councilwoman Mango announced that the Environmental Commission has launched the Trex Challenge to collect at least 500 pounds of plastic to be made into a bench to be installed within the Borough. She noted that the flyer for this event would be posted on the Borough's website.

Councilwoman Mango publicized the following events on behalf of the Recreation Commission:

- Friday, September 20th Movie Night;
- Sunday, October 20th Fall Festival;
- Sunday, December 1st Tree Lighting Ceremony.

Further, she reported that the Commission was exploring the idea of a lantern walk around Franklin Lake.

Councilwoman Mango announced that the NJ Run for the Fallen 2019 was scheduled for September 25<sup>th</sup> through September 29<sup>th</sup> and explained that this event honors and remembers New Jersey Army, Navy, Air Force, Marines and Coast Guard members who have died during the Global War on Terror. She confirmed that West Long Branch Fire Company No. 2, on Oceanport Avenue, has been added to the schedule this year in honor of Kevin Reinhard and Michael Halpert would be honored at West Long Branch Borough Hall. She requested that this event be posted on the LED sign in front of Borough Hall.

Councilman Neyhart had nothing to report this evening.

The Borough Clerk had nothing to report.

The Borough Attorney had nothing to report.

The Borough Administrator confirmed that the Code Enforcement/Zoning Officer, James Miller, was in attendance this evening, but got called out by the Police Department.

Julie Nastasi, of T&M Associates, had nothing to report on behalf of the Borough Engineer.

### **COMMUNICATIONS:**

The Borough Clerk made reference to the following report, dated September  $6^{th}$ , from the Tax Collector:

Re: Monthly Report from the Tax Collector For the Month of August 2019

To Mayor and Council Members:

Property Tax Collected for 2018 & Prior	\$25,455.38
6% Penalty Collected	\$0.00
Property Tax Collected for 2019	\$6,669,140.17
Property Tax Collected for 2020	\$125,559.11
NSF Reversal (2019)	\$9,802.97
Total Interest Collected	\$4,524.64

Sincerely,

Ashlesha Deshpande Tax Collector Borough of West Long Branch

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The Borough Clerk made reference to the following letter, dated September 2019, from the Municipal Excess Liability Joint Insurance Fund:

To: Fund Commissioners & Risk Managers

Municipal Excess Liability Joint Insurance Fund

From: David N. Grubb, Executive Director

Date: September 2019

Enclosed is a copy of the Municipal Excess Liability Joint Insurance Fund's latest brochure. Copies are also being sent to your Clerk/Administrator for distribution to the governing body.

Since its inception in 1987, the MEL has saved taxpayers almost \$3.1 billion and has helped members improve their safety records by over 65%. As a result, the program has grown to include 65% of the municipalities and local authorities in the state.

Also, please remind your elected officials and authority board members that the MEL's annual local officials training class at the League will be at 3:45pm Wednesday November 20th. As in the past, your town or authority will earn a discount for each elected official and authority board member who completes this session.

Should you have any questions or would like to request more copies of this brochure, please contact our office at 201-881-7632.

## See you at the New Jersey State League of Municipalities Convention November 19-21, 2019 Atlantic City Convention Center – Atlantic City, NJ

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The Borough Clerk made reference to the following letter, dated September  $4^{th}$ , from New Jersey Natural Gas:

To: County Clerk, Municipal Clerk and County Administrator

Re: In the Matter Of The Petition Of New Jersey Natural Gas Company's Request for Deferred Accounting Authority for Costs Related to New Information Technology Systems and For Approval of an Increase in Gas Base Rates, for Changes in Its Tariff for Gas Service Pursuant to N.J.S.A. 48:2-21 and N.J.S.A. 48:2-21.1, and for Changes to Depreciation Rates for Gas Property Pursuant to N.J.S.A. 48:2-18
BPU Docket Nos. GR18101096 and GR19030420

Pursuant to N.J.S.A. 48:2-32.6, New Jersey Natural Gas Company hereby serves upon you the Notice of Public Hearings in the above referenced matter. The subject hearings are scheduled for September 26, 2019 at 4:00 and 5:30 P.M. at the Freehold Township Municipal Building, One Municipal Plaza-Schanck Road, Freehold, New Jersey and on October 3, 2019 at 4:00 and 5:30 P.M. at the Rockaway Township Municipal Building, 65 Mt. Hope Road, Rockaway Township, New Jersey.

Very truly yours,

Andrew K. Dembia, Esq. Regulatory Affairs Counsel

NOTICE OF FILING AND PUBLIC HEARINGS FOR APPROVAL OF DEFERRED ACCOUNTING AUTHORITY FOR COSTS RELATED TO NEW INFORMATION TECHNOLOGY SYSTEMS AND OF AN INCREASE IN NATURAL GAS RATES, DEPRECIATION RATES AND FOR CHANGES IN THE TARIFF FOR GAS SERVICE TO NEW JERSEY NATURAL GAS CUSTOMERS

IN THE MATTER OF THE PETITION OF NEW JERSEY NATURAL GAS COMPANY'S REQUEST FOR DEFERRED ACCOUNTING AUTHORITY FOR COSTS RELATED TO NEW INFORMATION TECHNOLOGY SYSTEMS AND FOR APPROVAL OF AN INCREASE IN GAS BASE RATES, FOR CHANGES IN ITS TARIFF FOR GAS SERVICE PURSUANT TO N.J.S.A. 48:2-21 AND N.J.S.A. 48:2-21.1, AND FOR CHANGES TO DEPRECIATION RATES FOR GAS PROPERTY PURSUANT TO N.J.S.A. 48:2-18

### OAL Docket No. PUC 06769-19 BPU Docket Nos. GR18101096 and GR19030420

### TO OUR CUSTOMERS:

PLEASE TAKE NOTICE that on October 5, 2018, New Jersey Natural Gas ("NJNG" or the "Company") filed a petition ("Deferred Accounting Petition") with the New Jersey Board of Public Utilities ("Board" or "BPU") seeking deferred accounting treatment for costs associated with upgrades to the Company's information technology ("IT") systems, known as Project NEXT. The Company expects to incur approximately \$219 million in capital expenditures and \$50 million in operation and maintenance expense during calendar years 2019 through 2024 to implement Project NEXT. The Company requested Board approval of the authority to defer on its books actually incurred operation and maintenance expense associated with Project NEXT and not otherwise recovered through its current base rates. In addition, the Company requested permission to accrue Allowance for Funds Used During Construction ("AFUDC") associated with the Project NEXT capital expenditures using the "Modified FERC formula" to determine its AFUDC rate consistent with the method approved and used for NJNG's SAFE II and NJRISE programs.

PLEASE TAKE NOTICE that on March 29, 2019, NJNG filed a petition with the Board requesting an increase in the Company's base rate charges for natural gas service ("Base Rate Petition"). NJNG's Base Rate Petition provides that the requested rate increase is necessary to support the Company's ability to continue to operate and maintain its natural gas distribution system in a safe, adequate and proper manner. NJNG last requested such an increase in a filing dated November 13, 2015. Additionally, pursuant to the Board's September 23, 2016 Order in BPU Docket No. GR15111304, NJNG is requesting to decrease its Balancing Charge. In the Base Rate Petition the Company requested a natural gas revenue increase of \$128.22 million, including a change in the Company's overall rate of return to 7.87 percent. The impact of this request on the average residential heating customer using 100 therms per month is a \$19.38 increase in the customer's monthly bill, from \$101.89 to \$121.27, or approximately 19.0 percent. Monthly bill impacts for residential and other customers are shown in the tables below.

Included in the Base Rate Petition is a request pursuant to N.J.S.A. 48:2-18 to increase depreciation rates based upon a current Depreciation Study. The Company proposed that the requested changes in its depreciation rates be approved for implementation simultaneously with the effective date of the proposed new natural gas rates.

The proposed increases that follow are based upon current NJNG delivery rates and the applicable Basic Gas Supply Service charges, and assume that customers receive commodity service from NJNG. The effect of the proposed price change on typical residential, general service small and general service large, natural gas bill is estimated to be as follows:

Total Bill

	Therm		Monthly Bill with	Net	
	Level	Monthly Bill as	Proposed Base	Dollar	Percent
Customer Type	(Usage)	of April 1, 2019	Rate Increase	Increase	Increase
Residential Heat Sales	100	\$101.89	\$121.27	\$19.38	19.0%
Residential Non-Heat Sales	25	\$33.15	\$41.26	\$8.11	24.5%
General Service Small	100	\$114.46	\$136.90	22.44	19.6%
General Service Large	1200	\$1,284.21	\$1,515.49	\$231.28	18.0%

The Company proposes other changes to its tariff including, but not limited to, the addition of a service option to its service classification for natural gas vehicles, changes in terminology, and changes to reflect current operating requirements.

Southern Reliability Link Phase II Request:

The Company also proposed a Phase II Proceeding in the Base Rate Petition to account for its investment in the Southern Reliability Link ("SRL") project. The SRL project is a 30 mile transmission pipeline that directly supports NJNG's mandate to provide safe, reliable and resilient distribution of natural gas to 83 municipalities throughout Monmouth, Ocean and a portion of Burlington counties. provide a connection to a second interstate supply pipeline that will connect NJNG's distribution system, reducing the risk of a disruption to gas service due to a single point of failure in NJNG's supply. By reinforcing the supply of natural gas with a feed from a separate interstate supplier into the southern end of NJNG's system, SRL will help mitigate potential customer interruptions and enhance system resiliency.

The Company estimates that the project's total capital expense is approximately \$220 million, and further anticipates that the project would be completed and in service by the end of year 2020. The Phase II proceeding would allow the Company to include in rate base the plant associated with SRL, which the Company believes is prudent and major in nature and consequence, upon completion of the project as certified by a Company officer.

Taking into account the additional operating revenues proposed by virtue of the Base Rate Petition as well as the Company's estimated additional capital expense of \$220 million for the SRL project, the estimated rate increase for a typical residential customer using 100 therms of gas per month at the time rates associated with the SRL project are implemented would be \$4.58 or 3.8 percent.

The effect of the estimated price change on typical residential, general service small and general service large natural gas bills is as follows:

**Total Bill** 

			Estimated		
			Monthly Bill with		
		Monthly Bill	Proposed Base		
	Therm	with Proposed	Rate Increase	Net	
	Level	Base Rate	and Proposed	Dollar	Percent
Customer Type	(Usage)	Increase	Phase II Increase	Increase	Increase
Residential Heat Sales	100	\$121.27	\$125.85	\$4.58	3.8%
Residential Non-Heat Sales	25	\$41.26	\$42.41	\$1.15	2.8%
General Service Small	100	\$136.90	\$142.34	\$5.44	4.0%
General Service Large	1200	\$1,515.49	\$1,566.49	\$51.00	3.4%

Any rate increase found by the Board to be just and reasonable may be allocated by the Board and applied to any class or classes of customers or any rate schedule or rate schedules as the Board may determine. Accordingly, the final rates approved by the Board in this proceeding for any rate class or classes may be higher or lower than those set forth herein.

PLEASE TAKE NOTICE that the Board has consolidate the Deferred Accounting Petition and the Base Rate Petition for hearings before the Office of Administrative

PLEASE TAKE NOTICE that public hearings on the consolidated matter have been scheduled at the following dates, times and locations:

September 26, 2019 at 4:00 p.m. and 5:30 p.m. October 3, 2019 at 4:00 p.m. and 5:30 p.m. Freehold Township Municipal Building One Municipal Plaza-Schanck Road Freehold, NJ 07728-2195

Rockaway Township Municipal Building 65 Mt. Hope Road Rockaway, NJ 07866

The public is invited to attend, and interested persons will be permitted to testify and/or make a statement of their views on the proposed rate increases. In order to encourage full participation in this opportunity for public comment, please submit any requests for needed accommodations, including interpreter, listening devices, or mobility assistance, 48 hours prior to this hearing to the Office of Administrative Law at the address below. Regardless of whether they attend the hearing, members of the public may submit written comments concerning the consolidated matter by addressing them to: Honorable Jacob S. Gertsman, ALJ, Office of Administrative

Law, P.O. Box 49, Trenton, NJ 08625-0049, and the Honorable Aida Camacho-Welch, Secretary, New Jersey Board of Public Utilities, 44 South Clinton Avenue, 3rd Floor, Suite 314, P.O. Box 350, Trenton, New Jersey 08625-0350. include the OAL Docket No. PUC 06769-19, and BPU Docket Nos. GR18101096 and GR19030420 with your written comments. Copies of NJNG's Deferred Accounting Petition and Base Rate Petition can be reviewed either at the NJNG Customer Service Centers listed on the Company's www.njng.com/regulatory, or at the New Jersey Board of Public Utilities, 44 South Clinton Avenue, 2nd floor, Trenton, New Jersey. Any member of the public who wants to inspect the filings at the Board may contact the Board's Division of Case Management at (609) 292-0806 to schedule an appointment.

Andrew K. Dembia, Esq. New Jersey Natural Gas

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The Borough Clerk made reference to the following letter, dated September 10th, from West Long Branch Emergency Medical Services:

Dear Lori:

Attached please find a member application for Matthew Gossett. Matthew is applying for Auxiliary membership and has begun his Emergency Medical Technician (EMT) training. His credentials have met the squad requirements. I have also attached a copy of his Driver's License for your convenience. Please have the Borough Council approve his membership at their next meeting pending a favorable background check.

If you have any questions regarding this matter please give me a call.

Very truly yours,

Judy M. Wortman Recording Secretary

Councilman Neyhart moved to approve the above application pending confirmation of a favorable background check. Seconded by Councilman Bray and carried upon the following roll call vote:

AYES:

BRAY, CIOFFI, MANGO, MIGLIACCIO, NEYHART, PENTA

NAYS:

NONE

ABSENT: ABSTAIN:

NONE NONE

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The Borough Clerk made reference to the following Community Update for September 2019 from Two Rivers Water Reclamation Authority:

TO:

The Mayors of Eatontown, Fair Haven, Little Silver, Monmouth Beach, Oceanport, Red Bank, Rumson, Sea Bright, Shrewsbury Borough, Shrewsbury Township, Tinton Falls, West Long Branch,

Eatontown Sewerage Authority Chairman

FROM:

Michael A. Gianforte, P.E., Executive Director

DATE:

September 4, 2019

SUBJECT:

Community Update - September 2019

In order to keep all towns served by Two Rivers Water Reclamation Authority informed about the activities of the Authority, we hereby provide this periodic update. This is a summary of reports and action taken at the Authority's recent public meetings.

# 1. Passing of Board Secretary and former Engineering Chairman William R. Baarck

After a very successful engineering career and productive tenure at Two Rivers Water Reclamation Authority, Secretary William R. Baarck passed away in April of this year.

### 2. Main Pump Station Replacement

The Authority retained the services of a tunneling expert Robert Goodfellow of Aldea Services Inc. to act as Special Consultant for the tunneling portion of the project.

The Authority also interviewed the firms that responded to the Request for Proposals for final design and construction services.

The Authority authorized execution of an agreement with Hazen and Sawyer Engineers for said services in August.

The project's current schedule is as follows:

Design Phase Services 30% Design
Design Phase Services, 100% Design
Permitting
Bidding
Construction
December 2019
September 2020
July 2021
September 2021
December 2023

The total cost of this major project is estimated to be 40 to 60 million dollars. This estimate will be more refined in early 2019.

The Authority would be pleased to discuss the impact and timing of this project with any member or customer town. Please contact me to discuss the project.

### 3. Member Town Connection Fee Hearing

The annual connection fee hearing was cancelled because the calculation resulted in a fee that was essentially the same as last year and a hearing to change the fee was not required.

### 4. FEMA Payments for Hurricane Sandy Damage

The Authority received notification that another \$142,000 was approved by FEMA for small projects related to Hurricane Sandy damage. When the payments are received, the credit will appear in the next customer town bill.

# 5. Fort Monmouth Sewer Replacement

The Authority authorized execution of two Memorandum of Understandings (MOU). The first secured funding for the new regional pump station, force main and East Interceptor from FMERA property sales on the former military base. The second MOU continues the agreement to provide sewer services to the former military base.

# 6. Annual Audit

The Authority accepted the Annual Audit report prepared by Wiss and Company. The Audit reflects a decrease in general operating expenses over the prior year. It also reflects the new GASB 75 calculation which caused the Authority to realize a new 7.7-million-dollar liability in addition to the GASB 68 OPEB liability of 7.2-million-dollar. It also required a restatement of prior year's Audit for these liabilities. The total impact of these reporting regulations results in a 14.9 million dollar hit on the equity of the Authority and puts the Authority in a negative undesignated net position for the first time.

# 7. Annual Budget

The Annual Budget approved at the August meeting reflects a total increase in spending over the 2019 budget of 1.1%. The major impact to the long range budget is the retirement of the Plant Expansion debt service and the initiation of the Main Pump Station Replacement Project debt service.

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The Borough Clerk reported that she was in receipt of a Fire Department Application for active membership in West Long Branch Fire Company No. 2 for Ryan Woods.

Councilman Neyhart moved to approve the above application pending confirmation of a favorable background check. Seconded by Councilman Bray and carried upon the following roll call vote:

AYES:

BRAY, CIOFFI, MANGO, MIGLIACCIO, NEYHART, PENTA

NAYS:

NONE

ABSENT: ABSTAIN:

NONE NONE

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The Borough Clerk read the following note, addressed to the Mayor and Council, received on September 11th:

Thank you for being so thoughtful in my family's time of grieving. It was so appreciated and brightened our day.

The arrangements was so beautiful and put smiles on our faces.

Respectfully,

Farrell & Herring Familys

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ORDINANCES:

NONE

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### **RESOLUTIONS:**

Councilmember BRAY offered the following resolution and moved its adoption:

# ANNUAL AUDIT RESOLUTION (R-19-107)

WHEREAS, N.J.S.A. 40A:5-4 requires the Governing Body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2018 has been filed by a Registered Municipal Accountant with the Borough Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the Governing Body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the Governing Body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the Governing Body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations"; and

WHEREAS, the members of the Governing Body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations", as evidenced by the group affidavit form of the Governing Body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the

Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the Governing Body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local Governing Body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of West Long Branch hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Seconded by Councilmember MANGO and carried upon the following roll call vote:

AYES:

BRAY, CIOFFI, MANGO, MIGLIACCIO, NEYHART, PENTA

NAYS:

NONE

ABSENT: ABSTAIN:

NONE

NONE

Councilmember BRAY offered the following resolution and moved its adoption:

### RESOLUTION APPROVING BAND CONTRACT WITH THE TEQUILA ROSE BAND (R-19-108)

WHEREAS, the West Long Branch Recreation Commission solicited a Contract from THE TEQUILA ROSE BAND to perform as part of the 2019 Fall Festival; and

WHEREAS, THE TEQUILA ROSE BAND submitted the attached Contract for a performance on Sunday, October 20th, from 1:00 PM to 4:00 PM, at Franklin Lake, at a cost of \$1,150.00; and

WHEREAS, the Recreation Commission Chairman recommends that the Borough Council approve this Contract; and

WHEREAS, funds are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that the attached Contract for a performance by THE TEQUILA ROSE BAND on Sunday, October 20th, from 1:00 PM to 4:00 PM, in the amount of \$1,150.00, be approved; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to sign said contract on behalf of the Borough.

Seconded by Councilmember MANGO and carried upon the following roll call vote:

AYES: BRAY, CIOFFI, MANGO, MIGLIACCIO, NEYHART, PENTA

NAYS: NONE ABSENT: NONE ABSTAIN: NONE

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Councilmember BRAY offered the following resolution and moved its adoption:

# RESOLUTION RENEWING RAVI RANDAL CORP. LIQUOR LICENSE FOR 2019-2020 (R-19-109)

WHEREAS, the liquor license issued to RAVI RANDAL CORP. (License No. 1353-32-003-003) has been inactive for more than two years; and

WHEREAS, in accordance with N.J.S.A. 33:1-12.39, a request for a special ruling to permit the renewal of this license for the 2019-2020 and 2020-2021 license terms was submitted to the New Jersey Division of Alcoholic Beverage Control; and

WHEREAS, the Director of the New Jersey Division of Alcoholic Beverage Control has issued his ruling in this matter and has determined that the West Long Branch Borough Council is authorized to consider this license for renewal for the 2019-2020 and 2020-2021 license terms;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that Liquor License No. 1353-32-003-003 issued to RAVI RANDAL CORP. be renewed for the 2019-2020 license terms subject, however, to the rules, regulations, and ordinances affecting the same, said license to expire on June 30, 2020.

Seconded by Councilmember MANGO and carried upon the following roll call vote:

AYES: BRAY, CIOFFI, MANGO, MIGLIACCIO, NEYHART, PENTA

NAYS: NONE ABSENT: NONE ABSTAIN: NONE

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Councilmember BRAY offered the following resolution and moved its adoption:

RESOLUTION AUTHORIZING FEES FOR DESIGN ENGINEERING, CONTRACT ADMINISTRATION, AND CONSTRUCTION INSPECTION SERVICES IN CONNECTION WITH THE WALL STREET SIDEWALK IMPROVEMENTS PROJECT (R-19-110)

WHEREAS, the Borough Engineer submitted a proposal by letter dated August 2, 2019, and revised on August 8, 2019, outlining fees for design engineering, contract administration, and construction inspection services relative to the Wall Street Sidewalk Improvements Project; and

WHEREAS, said proposal calls for field survey and design engineering fees in a not-to-exceed amount of \$16,800; and

WHEREAS, said proposal calls for contract administration and construction inspection services fees in a not-to-exceed amount of \$17,500; and

WHEREAS, funds are or will be available for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that the Borough Engineer is hereby authorized to

perform field survey and design engineering work relative to the Wall Street Sidewalk Improvements Project, as outlined in his August 2, 2019, letter to the Borough Administrator, which was revised on August 8, 2019, for an amount not to exceed \$16,800; and

BE IT FURTHER RESOLVED that the Borough Engineer is also authorized to perform contract administration and construction inspections services as outlined in the same letter for an amount not to exceed \$17,500; and

BE IT FURTHER RESOLVED that this contract is awarded as a professional service without the need for public bidding.

Seconded by Councilmember MANGO and carried upon the following roll call vote:

AYES: BRAY, CIOFFI, MANGO, MIGLIACCIO, NEYHART, PENTA

NAYS: NONE ABSENT: NONE ABSTAIN: NONE

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Councilmember BRAY offered the following resolution and moved its adoption:

### RESOLUTION AUTHORIZING REFUND OF OVERPAYMENT OF TAXES ON 2 HENDRICKSON PLACE (BLOCK 41, LOT 48 (R-19-111)

WHEREAS, a tax overpayment has resulted from the duplicate payment by a homeowner, in the amount of \$5,000.00 for the year 2019 and 2020, for David and Michelle Kamar, owners of property at 2 Hendrickson Place (Block 41, Lot 48); and

WHEREAS, the Tax Collector has confirmed that a refund of this overpayment is in order;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that a refund of the overpayment of taxes as a result of a duplicate payment by David and Michelle Kamar, in the amount of \$5,000.00, be made to David and Michelle Kamar, 2 Hendrickson Place, West Long Branch, NJ 07764; and

BE IT FURTHER RESOLVED that the appropriate Borough officials are authorized to take action in accordance with this resolution.

AYES: BRAY, CIOFFI, MANGO, MIGLIACCIO, NEYHART, PENTA

NAYS: NONE ABSENT: NONE ABSTAIN: NONE

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Councilmember BRAY offered the following resolution and moved its adoption:

# RESOLUTION AUTHORIZING REFUND OF OVERPAYMENT OF TAXES ON 24 SHERMAN AVENUE (BLOCK 102, LOT 16) (R-19-112)

WHEREAS, a tax overpayment has resulted from the application of a homestead benefit credit, in the amount of \$378.22, to Albert Villano's property at 24 Sherman Avenue (Block 102, Lot 16); and

WHEREAS, the Tax Collector has confirmed that a refund of this overpayment is in order;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that a refund of the overpayment of taxes as a result of a homestead benefit credit, in the amount of \$378.22, be made to Albert A. and Kim Ly Villano, 24 Sherman Avenue, West Long Branch, NJ 07764; and

BE IT FURTHER RESOLVED that the appropriate Borough officials are authorized to take action in accordance with this resolution.

Seconded by Councilmember MANGO and carried upon the following roll call vote:

AYES:

BRAY, CIOFFI, MANGO, MIGLIACCIO, NEYHART, PENTA

NAYS:

NONE

ABSENT:

NONE

ABSTAIN:

NONE

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Councilmember BRAY offered the following resolution and moved its adoption:

# RESOLUTION APPROVING CORRECTIVE ACTION PLAN (R-19-113)

WHEREAS, the Borough of West Long Branch has received a Report of Audit for the year 2018; and

WHEREAS, the State of New Jersey requires that the Chief Financial Officer submit a Corrective Action Plan for all findings in the audit; and

WHEREAS, the Chief Financial Officer has completed the attached Corrective Action Plan relating to the findings of the 2018 Report of Audit;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that the Corrective Action Plan be approved; and

BE IT FURTHER RESOLVED that this Corrective Action Plan shall be filed with the Director of the Division of Local Government Services.

Seconded by Councilmember NEYHART and carried upon the following roll call vote:

AYES:

BRAY, CIOFFI, MANGO, MIGLIACCIO, NEYHART, PENTA

NAYS:

NONE

ABSENT: ABSTAIN:

NONE NONE

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Councilmember NEYHART offered the following resolution and moved its adoption:

# RESOLUTION RECOGNIZING SISTER ANGELINA PELLICCIA ON HER RETIREMENT (R-19-114)

WHEREAS, SISTER ANGELINA PELLICCIA has served as the Principal of St. Jerome School for thirty-nine years, having retired in June 2019; and

WHEREAS, SISTER ANGELINA PELLICCIA obtained her bachelor's degree in education from Georgian Court College, with a concentration in student personnel services, from Seton Hall University; and

WHEREAS, SISTER ANGELINA PELLICCIA then served in various schools in New Jersey and New York throughout her career, and then began her ministry in the Diocese of Trenton in 1965 as a teacher in Villa Victoria Academy in Trenton; and

WHEREAS, SISTER ANGELINA PELLICCIA was later transferred to the St. Jerome School in 1968, serving as a middle school social studies teacher. In 1970, SISTER ANGELINA PELLICCIA moved on to become Principal of Holy Innocents in Neptune, New Jersey; and

WHEREAS, in September 1976, SISTER ANGELINA PELLICCIA returned to St. Jerome School where, in September 1980, she became Principal, serving in that position until June 2019; and

WHEREAS, during her tenure as Principal of St. Jerome School, SISTER ANGELINA PELLICCIA was responsible for many notable changes and advancements, especially in technology. She and St. Jerome's were both extremely proud of St. Jerome School having received Middle States Accreditation, Advanced Accreditation, and, most noteworthy of all, the National Blue Ribbon of Excellence; and

WHEREAS, in addition to all of these meritorious academic achievements, SISTER ANGELINA PELLICCIA was most proud of her "daily teaching of the Law of Love: To love God and to love one's neighbor as oneself", which has been instilled in the hearts and minds of all of her students; and

WHEREAS, SISTER ANGELINA PELLICCIA was known for her radiant and beautiful smile, her advocacy for students under her care, and her staunch belief in the benefits of catholic education. She has been a tireless worker, committed to its ideals.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that SISTER ANGELINA PELLICCIA be acknowledged and honored for her many years of service to the youth of West Long Branch, the surrounding area, and all of the other areas in which she taught and served. We wish her an enjoyable and healthy retirement.

Seconded by Councilmember MANGO and carried upon the following roll call vote:

AYES: BRAY, CIOFFI, MANGO, MIGLIACCIO, NEYHART, PENTA

NAYS: NONE ABSENT: NONE ABSTAIN: NONE

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UNFINISHED BUSINESS:

NONE

**NEW BUSINESS:** 

Councilman Migliaccio reported that he was in the process of obtaining quotes to resurface the Sorrentino Park parking lot.

Councilman Migliaccio directed the Borough Administrator to send a letter to Monmouth County Engineering requesting the installation of a crosswalk on Locust Avenue at Franklin Parkway. Councilman Cioffi asked that a request be added to have the County cut back the trees along Locust Avenue from the grammar school to Franklin Lake. Councilman Migliaccio advised that request would not be within the County's jurisdiction since the trees are on private property. Therefore, Councilman Cioffi indicated that he would turn the matter over to the Code Enforcement Officer to handle. Councilman Bray asked Julie

Nastasi, of the Borough Engineer's Office who was in the audience, to assist the Borough Administrator with the crosswalk request.

Councilman Neyhart pointed out that the bushes along Locust Avenue near the cemetery were overgrown blocking the sidewalk and signage. The Borough Attorney replied that it would the responsibility of the property owner to cut it back, not the Public Works Department. Further, he reminded him there was a similar situation in the past where the Public Works Department picked up the debris at that location and a complaint was filed with the Monmouth County Prosecutor's Office. The Mayor indicated that perhaps the County would be able to assist. Councilman Cioffi stated that he would reach out to the Code Enforcement Officer about the situation the following day.

Councilman Cioffi advised the Police Chief of a situation with children between the ages of eleven and thirteen riding their bikes and darting in and out of traffic.

Councilman Bray moved to approve Raffle License 19-28 – ARC Monmouth. Seconded by Councilman Cioffi and carried upon the following roll call vote:

AYES: BRAY, CIOFFI, MANGO, MIGLIACCIO, NEYHART, PENTA

NAYS: NONE ABSENT: NONE ABSTAIN: NONE

### **BILLS AND CLAIMS:**

Councilman Bray moved to approve the attached bill list. Seconded by Councilwoman Mango and carried upon the following roll call vote:

AYES: BRAY, CIOFFI, MANGO, MIGLIACCIO, NEYHART, PENTA

NAYS: NONE ABSENT: NONE

ABSTAIN: MIGLIACCIO – West Long Branch Fire Co. #2

# PUBLIC HEARING:

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Vincent Lepore, 33 Ocean Terrace, Long Branch, commented on the following items:

- He noted that there was a problem throughout the State this past summer because of the use of fertilizers that run into the water. Julie Nastasi advised him that the Borough has a program in place and has been treating Franklin Lake for the Hydrilla for the past four to five years.
- He reported that the Borough of Monmouth Beach has decided to sign a contract with Atlantic Fibers for the disposal of their recyclables. The Borough Clerk, who also serves as the Recycling Coordinator, mentioned that she and the Public Works Director had a meeting with representatives of Atlantic Fibers wherein they advised that they planned to build a processing plant in Monmouth County and would be meeting with the various municipalities to obtain commitments for their recyclables to help them secure the required funding. She noted that it was just a preliminary meeting and that West Long Branch had not made any decisions on this matter yet.
- He mentioned that Ocean Township has adopted an ordinance to restrict religious dorms to certain zones and prohibit them from

residential zones. Further, he pointed out that there was a proposed dorm (parsonage) at 572 Westwood Avenue in Long Branch.

There being no one else wishing to speak, on motion made by Councilman Neyhart, seconded by Councilman Bray, and carried unanimously, the meeting was adjourned at 9:00 PM.

BOROUGH CLERK

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N to Last Rcvd: Y Held: Y

Range: First Format: Condensed Rcvd: Y Held: Y Aprv: N Bid: Y State: Y Other: Y Exempt: Y

PO # 	PO Date	Vendor		PO Description	Status	Amount	Void Amount PO Type
18-01652	12/13/18	P0112	PROVANTAGE	P.D. COMPUTE LINE CHGS	Open	100.39	0.00
18-01784	12/31/18	T0141	TRAFFIC PLAN	DPW UNIFORMS - ALL EMPLOYEES	Open	3,847.05	
19-00032			LAWMEN SHIPPLY CO OF NIT	OHOTE T1194467 DD HNTFODMS	0pen	280.00	0.00
19-00513			LAWMEN SUPPLY CO OF NJ FAIL SAFE	QUOTE 1260692 PD UNIFORMS	Open	425.00	0.00
19-00549			FAIL SAFE	FIRE HOSE AND LADDER TESTING	Open	2 716 00	0.00
19-00567			HUNTER KEYSTONE PETERBILT	DPW SUPPLIES	Open	263.52	0.00
19-00612			EDWARDS TIRE CO. INC.	DPW - TIRES	0pen	415.80	0.00
19-00637	07/15/19	P0112	PROVANTAGE	COMPUTER - CODE ENFORCEMENT	Open	885.94	
19-00678			PROVANTAGE	DELL OPTIPLEX	Open	1,111.54	
19-00714			SHARON KELLY	SPRING SUPPLIES - BEAUTIFICATI		150.25	0.00
19-00730			DRAEGER SAFETY DIAGNOSTICS INC		Open	179.00	0.00
19-00759		D0109	DIDI'S AUTOMOTIVE II.LLC	INVOICE #190806004	Open	63.95	0.00
19-00760		E0007	EDWARDS TIRE CO. INC.	INVOICE #190806004 INVOICE #172476	Open	718.44	0.00
19-00765		A0023	ASBURY PARK PRESS *	advertising	Open	219.32	0.00
19-00769		D0109	DIDI'S AUTOMOTIVE II,LLC EDWARDS TIRE CO. INC. ASBURY PARK PRESS * DIDI'S AUTOMOTIVE II,LLC	invoice #190805003	Open	398.45	0.00
19-00773		U0010	UCPO POLICE ACADEMY TRAINING	CELLPHONE BOOTCAMP-OSBORN/MOOR		60.00	0.00
19-00774			LYNN PEAVEY COMPANY		0pen	40.50	0.00
19-00777			CDATNCED	ETDE ALADM BATTEDY 2 OCEANDODT	Open	20.92	0.00
19-00779			MOTOROLA SOLUTIONS, INC DIDI'S AUTOMOTIVE II,LLC	FIRE RECORDS ADMIN - MOTOROLA	Open	3,068.63	
19-00780			DIDI'S AUTOMOTIVE II.LLC	INVOICE #190730009		55.02	0.00
19-00781		E0007	EDWARDS TIRE CO. INC.	INVOICE #168027	Open	226.44	
19-00782		A0023	ASBURY PARK PRESS *	AD #0003691686	Open	108.92	0.00
19-00788		D0109	DIDI'S AUTOMOTIVE II.LLC	INVOICE #190709004	Open	1,057.27	0.00
19-00789		D0109	DIDI'S AUTOMOTIVE II,LLC	INVOICE #180503006	Open	89.95	0.00
19-00791		A0178	ASBURY PARK PRESS * DIDI'S AUTOMOTIVE II,LLC DIDI'S AUTOMOTIVE II,LLC ADVANTACLEAN MUTT MITT	COMMERCIAL AIR DUCT CLEANING	Open	3,949.50	0.00
19-00801		10019	MUTT MITT	MUTT MITT SINGLES FOR DPW	Open	921.83	0.00
19-00806		A0078	AUTOMATED BLDG CONTROLS, INC.	POLICE BLDG - MULT WORK ORDERS		682.50	0.00
19-00809			REIGN SIGN STUDIO		Open	1,450.00	0.00
19-00810					Open	246.00	0.00
19-00813			MONMOUTH COUNTY POLICE ACADEMY	GANG AWARENESS- R.BUCK 7/26/19		15.00	0.00
19-00817				MEMORIAL DAY FLOWERS - CLERK		60.00	0.00
19-00818					Open	120.00	0.00
19-00819	08/15/19	RHELF005	R. HELFRICH & SONS CHARTER BUS			1,000.00	0.00
19-00823				WORK ORDER #W-430983	Open	226.44	0.00
19-00824	08/16/19	H0041		2 SERVICE CALLS - POLICE BLDG.		420.00	0.00
19-00825			HILSEN TERMITE & PEST CONTROL		0pen	210.00	0.00
19-00828	08/16/19	M0212	MONMOUTH COUNTY SPCA	SPCA BILL JULY 2019	0pen	1,048.65	0.00
19-00830	08/16/19	D0109	DIDI'S AUTOMOTIVE II,LLC	INVOICE #190731011	Open	17.95	0.00
19-00833	08/16/19	E0031	BRIAN ELLIS	JERSEY MIKES REIMBURSEMENT	Open	143.22	0.00
19-00835	08/16/19	D0109	DIDI'S AUTOMOTIVE II,LLC	INVOICE # 190807012	0pen	81.90	0.00
19-00839	08/16/19	U0008	UNIVERSITY SUBS & DELI		Open	224.97	0.00
19-00840	08/16/19	U0008	UNIVERSITY SUBS & DELI		Open	177.48	0.00
19-00841	08/16/19	W0018	WEST LONG BRANCH FIRE CO. #2	_	0pen	348.50	0.00
			ZOHO Corporation		Open	210.00	0.00
19-00844				QUARTERLY MONITORING-JUL-SEP19	•	887.85	0.00
				FLUSH HANDLE KIT FOR BORO HALL		36.00	0.00
19-00847			MICKEY BENOIT, INC.	2040	Open	1,740.00	0.00
19-00848	08/20/19	в0120	BROWNELLS		Open	328.28	0.00
19-00849					0pen	285.00	0.00
19-00850	08/20/19	P0130	PMC ASSOCIATES		0pen	1,243.20	0.00

PO #	PO Date	Vendor		PO Description	Status	Amount V	oid Amount	РО Тур
19-00851			COUSINS LANDSCAPING	GRASS CUTTING - JULY 2019	Open	4,700.00	0.00	
19-00853			DEPT OF COMMUNITY AFFAIRS	TIM GRIFFIN RENEWAL	0pen	91.00	0.00	
	08/21/19		DEPT OF COMMUNITY AFFAIRS SIP'S PAINTS AND HARDWARE SHI INTERNATIONAL CORP.	PAINTING SUPPLIES FOR REED JR.	0pen	38.96	0.00	
	08/21/19		SHI INTERNATIONAL CORP.	MICROSOFT 2019 LICENSE	0pen	330.00	0.00	
	08/21/19		DIDI'S AUTOMOTIVE II,LLC	INVOICE #190819001	0pen	89.95	0.00	
	08/21/19		DIDI'S AUTOMOTIVE II,LLC AQUATIC TECHNOLOGIES, INC.	SEASONAL INSTALL - LAKE MGMT.		6,266.50	0.00	
19-00864	08/22/19	A0113	ATLANTIC SECURITY & FIRE, INC.	QUARTERLY MONITOR: AUG-OCT2019	Open	201.00	0.00	
19-00867	08/23/19	R0119	REALTY DATA SYSTEMS LLC	INVOICE #456	Open	4,345.00	0.00	
	08/23/19		ROBERT SQUILLARE	LEAVES SERVICES FOR REED JR.	Open	478.50	0.00	
19-00872	08/23/19	50139	SHORE BUSINESS SOLUTIONS	COPIER SERVICE & SUPPLIES	Open	330.95	0.00	
19-00877	08/23/19	G0051	GEORGE WALL LINCOLN MERCURY	GEORGE WALL INV FOCS322825A	Open	149.95	0.00	
19-00878	08/27/19	E0006	EDMUNDS & ASSOCIATES	EDMUNDS 2019 JULY TAX BILLING	Open	751.10	0.00	
19-00881	08/27/19	P0117	PLOSIA COHEN LAW FIRM	JULY 2019 LAW FIRM SERVICES	0pen	724.94	0.00	
19-00882	08/27/19	H0041	HILSEN TERMITE & PEST CONTROL		Open	210.00	0.00	
	09/03/19		TRIUS INC	DPW SUPPLIES MISC.	Open	258.76	0.00	
	09/03/19		OLIWA & COMPANY	INTERIM AUDIT BILLING 2018 - 2		7,000.00	0.00	
	09/04/19		LORI COLE	TITLE & REGISTRATION REIMBURSE	•	60.00	0.00	
	09/06/19		ADCHED & CDETNED	AUGUST 23 INVOICE	Open	10,972.04	0.00	
	09/09/19		COMCAST & XFINITY * COMCAST & XFINITY *	SERVICE @ 379 MONMOUTH ROAD	Open	185.58	0.00	
	09/09/19		COMCAST & XFINITY *		Open	111.85	0.00	
	09/09/19		COMCAST & XFINITY *	379 MONMOUTH RD DUE 9-15-19		201.03	0.00	
	09/09/19		AT&T *	BILL DATE SEP 4, 2019	Open	35.59	0.00	
	09/09/19		JERSEY CENTRAL POWER & LIGHT	CHARGES DUE SEPT. 16, 2019	•	3.10	0.00	
	09/09/19		JERSEY CENTRAL POWER & LIGHT	CHARGES DUE SEPT. 16, 2019	Open	64.56		
	09/09/19		JERSEY CENTRAL POWER & LIGHT	-	Open Open			
	09/09/19		JERSEY CENTRAL POWER & LIGHT	CHARGES DUE SEPT. 16, 2019	Open Open	310.66 3.10		
	09/09/19		JERSEY CENTRAL POWER & LIGHT	CHARGES DUE SEPT. 16, 2019	Open Open		0.00	
				CHARGES DUE SEPT. 16, 2019	Open Open	384.14	0.00	
	09/09/19		JERSEY CENTRAL POWER & LIGHT	CHARGES DUE SEPT. 16, 2019	Open	51.75	0.00	
	09/09/19		JERSEY CENTRAL POWER & LIGHT	CHARGES DUE SEPT. 16, 2019	Open	32.00	0.00	
	09/09/19		JERSEY CENTRAL POWER & LIGHT	CHARGES DUE SEPT. 17, 2019	Open	59.21	0.00	
	09/09/19		JERSEY CENTRAL POWER & LIGHT	CHARGES DUE SEPT. 16, 2019	0pen	795.21	0.00	
	09/09/19		JERSEY CENTRAL POWER & LIGHT		0pen	503.02	0.00	
	09/09/19		JERSEY CENTRAL POWER & LIGHT		0pen	48.31	0.00	
	09/09/19		JERSEY CENTRAL POWER & LIGHT		0pen	61.89	0.00	
	09/09/19		JERSEY CENTRAL POWER & LIGHT		0pen	818.11	0.00	
	09/09/19		JERSEY CENTRAL POWER & LIGHT	CHARGES DUE SEPT. 16, 2019	Open	55.62	0.00	
	09/09/19		JERSEY CENTRAL POWER & LIGHT	CHARGES DUE SEPT. 16, 2019	Open	30.88	0.00	
	09/09/19		JERSEY CENTRAL POWER & LIGHT		Open	345.00	0.00	
	09/09/19		JERSEY CENTRAL POWER & LIGHT	CHARGES DUE SEPT. 16, 2019	0pen	3,119.48	0.00	
	09/09/19		JERSEY CENTRAL POWER & LIGHT		0pen	24.04	0.00	
	09/09/19		JERSEY CENTRAL POWER & LIGHT		Open	615.43	0.00	
	09/09/19		JERSEY CENTRAL POWER & LIGHT		Open	49.79	0.00	
	09/09/19		JERSEY CENTRAL POWER & LIGHT	CHARGES DUE SEPT. 19, 2019	Open	465.76	0.00	
	09/11/19		MARY LOU GRECO		Open	1,156.76	0.00	
9-00991	09/11/19	в0131	BROWN & BROWN CONSULTING		Open	3,700.00	0.00	
	09/13/19		MONMOUTH COUNTY TREASURER		Open	156,314.50	0.00	
	09/13/19		MECO INC.		Open	45,576.91	0.00	
1 p	chase Ord	arc.	97 Total P.O. Line Items:	O Total List Amount: 284,	698.50	Total Void Amo		0.00

Totals by Year-Fund Fund Description Fund Budget Rcvd Budget Held Budget Total Revenue Total G/L Total  8-01 3,947.44 0.00 3,947.44 0.00 0.00 0.00 9-01 222,996.70 0.00 222,996.70 0.00 0.00							
	Total	G/L Total	Revenue Total	Budget Total	Budget Held	Budget Rcvd	
9-01 222,996.70 0.00 222,996.70 0.00 0.00	3,947.44	0.00	0.00	3,947.44	0.00	3,947.44	8-01
	222,996.70	0.00	0.00	222,996.70	0.00	222,996.70	9-01
9-13 Year Total:     1,048.65 / 224,045.35     0.00 / 0.00 / 224,045.35     0.00 / 0.00 / 0.00	1,048.65 224,045.35						
C-04 55,548.95 0.00 55,548.95 0.00 0.00	55,548.95	0.00	0.00	55,548.95	0.00	55,548.95	C-04
T-03 1,156.76 0.00 1,156.76 0.00 0.00	1,156.76	0.00	0.00	1,156.76	0.00	1,156.76	T-03
Total Of All Funds: 284,698.50 0.00 284,698.50 0.00 0.00	284,698.50	0.00	0.00	284,698.50	0.00	284,698.50	Total Of All Funds: