

November 4, 2020
7:28 PM

A regular meeting of the Mayor and Council of the Borough of West Long Branch was held on the above date and time in the Council Chambers, Borough Hall, 965 Broadway, West Long Branch, N.J.

Mayor Janet W. Tucci presided.

Mayor Tucci reported that in accordance with N.J.S.A. 10:4-6 adequate notice of this meeting of the Mayor and Council has been provided.

PRESENT: BRAY, CIOFFI, NEYHART, PENTA, SNIFFEN
ABSENT: MANGO

Rob Clifton, Comcast's Senior Director of Government & Regulatory Affairs, appeared this evening as part of the required hearing to evaluate the application of Comcast of Monmouth County for the renewal of its municipal consent.

Mr. Clifton stated that Comcast was seeking to renew its franchise in West Long Branch which was set to expire on February 4, 2021. Mr. Clifton pointed out the following:

- The franchise agreement only deals with cable television, not internet service.
- The Borough has thirty days to issue an ordinance renewing the franchise or a resolution of denial. He noted that this timeframe was flexible.
- The consent ordinance would be a right-of-way agreement, which would be non-exclusive.
- The Governing Body can't consider rates and programming.
- Internet service is unregulated by the Board of Public Utilities.

Mayor Tucci informed Mr. Clifton that the main concern she received from residents was about the quality of service and not being able to speak to a live person. Mr. Clifton responded that Comcast has depopulated its call centers as a result of the COVID-19 pandemic, which has affected customer service, and that technicians were not allowed to make in-home service calls from March through September. He explained that Comcast's goal following COVID-19 was to expand their call centers and create an overflow along the east coast. He advised that complaints about widespread outages/issues could be a plant issue and offered to run an audit of the plant services in West Long Branch to ensure that it was up to speed.

Councilman Penta stated that he felt the Borough was handcuffed in negotiating with other vendors. Mr. Clifton reminded him that Comcast's agreement with the Borough was non-exclusive and that Comcast could not shut other vendors out. He added that the Board of Public Utilities would be the agency signing off on the final agreement.

Councilman Penta recommended reducing the proposed agreement from ten years to five years. Mr. Clifton informed him that Comcast would not accept a five year agreement since this was a three year process. Therefore, ten years was the minimum that Comcast would accept. Councilman Penta advised Mr. Clifton that the Borough would concede on the ten year agreement if Comcast agreed to pay for internet service for all Borough buildings and provide faster internet service to Borough Hall and the Police building. Mr. Clifton agreed to consider that request.

In response to an inquiry from the Borough Attorney, Mr. Clifton confirmed that Comcast was in ongoing negotiations with the ACC Network.

APPROVAL OF MINUTES:

Councilman Neyhart moved the approval of the minutes of the October 21,

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2020, caucus meeting. Seconded by Councilman Cioffi and carried upon the following roll call vote:

AYES: BRAY, CIOFFI, NEYHART, PENTA, SNIFFEN
NAYS: NONE
ABSENT: MANGO
ABSTAIN: NONE

Councilman Neyhart moved the approval of the minutes of the October 21, 2020, executive session meeting and approved the release of all pages except pages 2 through 5. Seconded by Councilman Cioffi and carried upon the following roll call vote:

AYES: BRAY, CIOFFI, NEYHART, PENTA, SNIFFEN
NAYS: NONE
ABSENT: MANGO
ABSTAIN: NONE

Councilman Neyhart moved the approval of the minutes of the October 21, 2020, council meeting. Seconded by Councilman Cioffi and carried upon the following roll call vote:

AYES: BRAY, CIOFFI, NEYHART, PENTA, SNIFFEN
NAYS: NONE
ABSENT: MANGO
ABSTAIN: NONE

REPORTS OF STANDING COMMITTEES:

Mayor Tucci congratulated Councilmen Neyhart and Sniffen on their election victories.

Councilman Bray confirmed that the Best Practices Inventory has been submitted, and the Borough was in compliance.

Councilman Bray announced that updates on the West Long Branch Community Center renovations would be reported by Councilman Sniffen going forward.

Councilman Cioffi read the following report:

First Aid Squad:

For the month of October, our squad was dispatched to 51 calls for service. Out of the 51 calls, 8 of them were handled by mutual aid. Squad is still operating with one working ambulance.

Our squad had two resignations of members for the month of October

Several Squad members attended and successfully completed continuing education classes to update training of members on various areas. Training was conducted by the squad's medical director, Dr Steven Vetrano.

Lastly 5356 which is the ambulance that was put out of service was stripped down by squad members of its equipment and is in the process of being prepared for auction.

Councilman Cioffi read the following report:

Fire Department:

I will have the Chiefs monthly report by next meeting but I do want to announce that

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a decision was made on the Fire Departments Christmas toy run. This toy run which is an annual event, is hosted and fully sponsored by both of our volunteer fire companies and has been a tradition since the companies have been established is cancelled for this year.

This decision, which was not at all an easy one to make, was due to the uptick of positive cases and what officials are now considering a second wave of this COVID virus. I will be putting a message on the Boroughs website along with the social media sites and request the fire companies to do the same on their sites

This is just one of the many functions or special events that had to be cancelled this year. We can only hope that next year, 2021, will be a better year for everyone and all of the functions hosted by our various committees & agencies can take place.

I want to close by thanking our volunteer members of both fire companies for their planning, preparation and dedication through the years of making this special event a successful one for all our residents. And, I have confidence that they will return stronger and better next year.

Councilman Cioffi read the following report:

Emergency Management:

Last council meeting we had a brief discussion in regards to our annual Christmas sing that recreation sponsors every year. That night, I also advised Councilman Neyhart that I would have an answer for him by tonight in regards to this event.

Well, since then, I was able to follow some statistics, do further research on some data & learn additional information regarding COVID 19.

Unfortunately, as of recent, our numbers have increased with this pandemic and experts have determined that this is a second wave that we are experiencing with this virus.

With that, it's my recommendation to completely cancel this event for this year. This decision was not an easy one, in fact cancellation of all of our Borough events was one of the hardest things that I had to be part of. However, under the circumstances, I feel that this is the right thing to do and the safest for our community. Hoping that 2021 will bring us a new year with positive new beginnings.

Councilman Neyhart didn't feel that the Borough should make the decision on the cancellation of the Toy Run. That decision should be left up to the two fire companies. Councilmen Bray, Penta, and Sniffen agreed. Councilman Cioffi stated that he made his recommendation to the fire companies, but didn't know the outcome. Karen Hagerman, the wife of the President of Fire Company No. 1, was in the audience and stated that the issue was brought up at the company meeting. According to her, the e-mail that her husband received from Councilman Cioffi was not perceived as them having a choice about canceling. Brian Hagerman, President of Fire Company No. 1, was in the audience and advised that the company had a plan in place for the runners to have gloves and face coverings. He added that this has always been a company-run function.

Councilman Neyhart expressed his desire to hold the tree lighting ceremony since it is outside. Mayor Tucci advised that the Recreation Commission Chair recommended that this event be canceled. Councilman Bray confirmed that the tree would be lit no matter what and that the decision about the tree lighting ceremony should be left up to the Recreation Commission.

On behalf of Councilwoman Mango, Councilman Sniffen reported that the recycling event sponsored by the Environmental Commission was a success. He also noted that the Commission was moving ahead with plans for a farmers market.

There was nothing to report on behalf of the Shade Tree Commission.

Councilman Sniffen announced that the tree at Franklin Lake was scheduled to be decorated the next day and would be lit beginning December 1st. He also reported that the Recreation Commission planned on installing the winter decorations the Sunday after Thanksgiving.

Councilman Neyhart read the following Police Report for October 2020.

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Motor Vehicle Stops	71	Alarms (Burglary)	39
Motor Vehicle Crash	48	Alarms (Fire)	16
Traffic Citations – Non Parking	55	School Details – BME, FAS, SRHS	118
Traffic Citations – Parking	9	<i>School Details include:</i> Bus escorts, walk throughs, building security checks/contacts	
Drunk Driving Arrests	1	Fire Calls (Structure)	0
Assist Motorists	13	EMS Calls	37
Municipal Code Violations	5	Arrest Total	5

Crimes & Offenses to include: Violation – Simple Assault, Obstruction, Lewdness, Possession of CDS, Possession of paraphernalia, DWI, Contempt of Court

October – Total Calls for Service: 1,458

Busiest Day of Week – Thursday

Busiest Time of Day – 12:00 – 13:00

Drug Take Back – Recovered 59 lbs. of prescription medications

Year	Burglaries Residential	Burglaries Business	Burglaries Automobiles	Hold Up & Robberies	Motor Vehicle Crashes
2020	0	0	0	0	48
2019	0	0	0	0	65

Professional Development

Date	October Training Class	Officer	
10/6/2020	Alcohtest recert	Botti	4
10/7/2020	Alcohtest recert	Moore	4
10/8/2020	Alcohtest recert	Ferrugiaro	
10/9/2020	Handgun/Rifle/Shotgun Qualification	Ellis, Paolantonio, Botti, Kampf, Moore, Brennessel, Szatkowski	35
10/14/2020	Spillman and the National Incident Based Reporting System (NIBRS)	Gomez	2
10/16/2020	Spillman and the National Incident Based Reporting System (NIBRS)	Knott	2
10/19/2020	Alcohtest recert	Burton	4
10/20/2020	Alcohtest recert	Rockhill	4
10/20/2020	Bias Incidents	Szatkowski	3
10/21/2020	Spillman and the National Incident Based Reporting System (NIBRS)	Szatkowski, Woodroffe	4
10/22/2020	Alcohtest recert	Osborn	4
10/26-27-28/20	Field Force (Riot Training)	Knott, Szatkowski	48
10/27/2020	Alcohtest recert	Hanlon	4
10/28/2020	Juvenile Info Share (MCPO)	Gomez, Paolantonio, Hanlon	6
10/29/2020	Biological Evidence (NJSP) Part 1	Hanlon, Buck	4
		Total hours	128

Councilman Penta reported that a construction meeting was scheduled for Tuesday, November 10th, relative to the Wall Street Sidewalk Project. He

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anticipated construction commencing around November 16th.

Councilman Penta advised that paving of Delaware Avenue, Summers Avenue, DeForrest Place, Lloyd Avenue, and Parker Road was scheduled to begin next Tuesday.

Councilman Penta expressed his hope that the Borough would hear from the New Jersey Department of Transportation shortly regarding the Borough's application for funding to pave Linden Avenue and Walnut Place.

Councilman Sniffen reported that there were several small projects that would be starting soon, including the replacement of the deck at Franklin Lake and projects around Borough Hall.

Councilman Sniffen confirmed that the roof permit for the West Long Branch Community Center was issued and the roofer has started the work. He added that the permit for the interior work was expected to be issued tomorrow.

The Borough Administrator had nothing to report.

The Borough Clerk reported that there were no issues during yesterday's General Election.

The Borough Clerk made reference to the following correspondence, received on October 29th, and stated that copies of the manual would be distributed to the Mayor, Borough Council, Borough Administrator, and Borough Attorney:

To: Member Municipalities and Authorities
From: Thomas Merchel, Chairman
Re: Risk Management for Local Officials

The MEL is pleased to present the new risk management manual, "*The Power of Collaboration*."

This book is unique because it is written specifically for local elected officials and authority commissioners. It is designed to be a reference manual that can be used to research issues as they arise. The book is especially timely because local government risk management is becoming more complicated with new exposures such as land use liability and technology risk management.

If this information prevents only one accident, the project has paid for itself.

Enclosed please find 10 copies of the "*The Power of Collaboration*." Please distribute a copy to each member of the governing body. The remaining copies should be forwarded to the CEO (Manager/Administrator/Executive Director), Attorney, and JIF Fund Commissioner.

Additional copies can be requested from the MEL or your JIF's Executive Director.

The Borough Attorney had nothing to report.

COMMUNICATIONS:

The Borough Clerk referenced the following letter, dated October 9th, from the Clerk of the Monmouth County Board of Chosen Freeholders:

Municipal Clerks
County of Monmouth

Re: Resolution adopting Shared Services Agreement between the County of Monmouth and participating municipalities for Participation in the Shrewsbury River Automated Flood Warning System Project

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Dear Ladies & Gentlemen:

Enclosed please find a copy of the above certified resolution adopted by the Monmouth County Board of Chosen Freeholders at its Regular Public Meeting of October 8, 2020.

Sincerely Yours,

Marion Masnick
Clerk of the Board

RESOLUTION ADOPTING SHARED SERVICES AGREEMENT BETWEEN THE
COUNTY OF MONMOUTH AND PARTICIPATING MUNICIPALITIES FOR
PARTICIPATION IN THE SHREWSBURY RIVER AUTOMATED FLOOD WARNING
SYSTEM PROJECT

WHEREAS, certain land areas of Monmouth County are vulnerable to flooding from the Shrewsbury River, including the portion locally referred to as the Navesink River; and

WHEREAS, the County of Monmouth, together with the municipalities of the Borough of Oceanport, City of Long Branch, Borough of Little Silver, Borough of Monmouth Beach, Borough of Sea Bright, Borough of Highlands Township of Middletown and the Borough of Rumson, ("Municipalities"), are desirous of protecting lives and property in areas vulnerable to flood waters from the Shrewsbury River; and

WHEREAS, in 2009 the County applied to the Federal Emergency Management Agency (FEMA) for Grant funding to install and make operational an automated flood warning system designed to assist emergency management officials and other first responders in protecting life and property in these vulnerable areas; and

WHEREAS, upon being awarded the Grant, the County and the participating Municipalities, pursuant to the New Jersey Uniform Shared Services and Consolidation Act (C.40A:65-1, et seq.), agreed to share in the costs associated with the maintenance and upkeep of the system; and

WHEREAS, the original period of the Uniform Shared Services Agreement expired on April 30, 2020; and

WHEREAS, the County and the participating Municipalities wish to continue to gather and analyze the data that the gauges provide, and also wish to continue to share the costs of maintaining the gauges; and

WHEREAS, the data from the gauges provides valuable information to the National Weather Service, Monmouth County Emergency Management, Urban Coastal Institute at Monmouth University and the participating Municipalities, aiding in the planning and preparing for the protection of life and property; and

WHEREAS, in order to maintain a viable system, the gauges, computer mainframe and website will require periodic maintenance and may possibly require emergency repairs which in its entirety exceeds the capability of one or more of the participating Municipalities and/or the County. As such, each have agreed to evenly share the costs totaling \$1,500.00 per year payable by each participating Municipality to the County of Monmouth as invoiced during the first quarter of each calendar year. Subsequently, the County of Monmouth shall contribute \$1,500.00 annually covering their portion of the yearly maintenance costs.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Monmouth that the Freeholder Director, or his designee, and the Clerk of the Board be and they are hereby authorized on behalf of the County to execute a Shared Services Agreement with the participating Municipalities to implement and operate the Shrewsbury River Automated Flood Warning System Project, the purpose of which will be to provide early flood warnings to the County and Municipalities on the Shrewsbury River.

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BE IT FURTHER RESOLVED that this Agreement shall be effective commencing January 1, 2020 and shall remain in effect for ten (10) years through December 31, 2029. The Agreement may be modified or terminated by the mutual agreement of the County and a majority of the participating Municipalities, not including the County's representative.

BE IT FURTHER RESOLVED that the form of the Shared Services Agreement shall be substantially as shown in the attached form of Agreement, subject to such reasonable modifications as may be recommended by the County Board of Chosen Freeholders and County Counsel.

BE IT FURTHER RESOLVED that the attached certification of the Chief Financial Officer has been filed with the Clerk of the Board, stating that the funds are available in the 2020 budget, in the following line and amount;

<u>Line Item</u>	<u>Amount</u>
0-01-41-701-110-509	\$1,500.00

BE IT FURTHER RESOLVED that no funds shall be expended for the periods of January 1, 2021 through December 31, 2029 until the Chief Financial Officer has filed certifications stating that funds are available in the 2021 through 2029 budgets respectively, in the following line item(s) and amount(s):

<u>Line Item</u>	<u>Amount</u>
1-01-41-701-110-509	\$1,500.00
2-01-41-701-110-509	\$1,500.00
3-01-41-701-110-509	\$1,500.00
4-01-41-701-110-509	\$1,500.00
5-01-41-701-110-509	\$1,500.00
6-01-41-701-110-509	\$1,500.00
7-01-41-701-110-509	\$1,500.00
8-01-41-701-110-509	\$1,500.00
9-01-41-701-110-509	\$1,500.00

BE IT FURTHER RESOLVED that the Clerk of the Board forward a certified copy of this resolution to County Administrator; County Counsel; the Monmouth County Sheriff's Office of Emergency Management; Monmouth County Shared Services Coordinator and the Municipal Clerks of all participating municipalities.

The Borough Clerk made reference to the following certification, dated October 26th, from the Tax Collector:

To Mayor & Council:

I do hereby certify as follows:

- I am the Tax Collector of Borough of West Long Branch, County of Monmouth, State of New Jersey.
- The mailing or other delivery of all added/omitted tax bills for the fourth quarter installments for the tax year 2020 and first and second quarter installments for the year 2021, was completed on October 24, 2020.
- Pursuant to N.J.S.A. 54:4-66 et seq. payment of the 4th quarter installment will bear no interest by November 10th, 2020.

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Ashlesha Deshpande
Tax Collector
CTC 1596

The Borough Clerk made reference to the following letter, dated October 23rd, from Shore Regional High School District:

Dear Ms. Cole,

This letter is a formal request for Shore Regional to conduct the Class of 2021 Graduation to be held at:

Monmouth University OceanFirst Bank Center
Friday, June 18, 2021
(Alternative date is Monday, June 21, 2020 (2021) if additional school days are required due to weather-related school cancellations)
At 6:00 pm

Number of graduates: 165
Approximate(ly) # of attendees: 2,000-2,500

Please include this request in your Borough Council agenda and notify me with the confirmation of approval. Thank you for your cooperation and let me know if there is anything else I need to provide you.

Sincerely,

Vincent DalliCardillo
Principal

Councilman Neyhart moved to approve this request. Seconded by Councilman Sniffen and carried upon the following roll call vote:

AYES: CIOFFI, NEYHART, PENTA, SNIFFEN
NAYS: NONE
ABSENT: MANGO
ABSTAIN: BRAY

The Borough Clerk made reference to the following e-mail, dated October 29th, addressed to the Recreation Commission Chair:

Deb

I regret to inform you that I have to resign from the West Long Branch Recreation Commission due to not living in the town anymore and many of the meeting night I work. It was a pleasure serving such a great town.

Thank you for your courtesies!

Ilene Guzzi

ORDINANCES:

NONE

RESOLUTIONS:

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Councilmember BRAY offered the following resolution and moved its adoption:

RESOLUTION APPROVING ONSOLVE RENEWAL SERVICE ORDER (CODERED)
(R-20-119)

WHEREAS, ONSOLVE, LLC, 780 West Granada Boulevard, Ormond Beach, Florida 32174, submitted the attached ONSOLVE RENEWAL SERVICE ORDER (CODERED) for a one-year period effective January 1, 2021; and

WHEREAS, the attached Agreement provides for unlimited message units per year for emergency notifications and 10,000 message units per year for non-emergency notifications at an annual cost of \$4,000.00; and

WHEREAS, the Borough Administrator has investigated this matter and recommends entering an agreement for this service; and

WHEREAS, funds are or will be available for this service;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch that the attached ONSOLVE RENEWAL SERVICE ORDER (CODERED) is hereby approved and the Mayor and Borough Clerk are hereby authorized to sign the same.

Seconded by Councilmember CIOFFI and carried upon the following roll call vote:

AYES:	BRAY, CIOFFI, NEYHART, PENTA, SNIFFEN
NAYS:	NONE
ABSENT:	MANGO
ABSTAIN:	NONE

Councilmember BRAY offered the following resolution and moved its adoption:

RESOLUTION AUTHORIZING DISPOSAL OF SURPLUS PROPERTY
(R-20-120)

WHEREAS, the Borough of West Long Branch is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Borough is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of West Long Branch as follows:

(1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com.

(2) The sale will be conducted online and the address of the auction site is govdeals.com.

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) A list of the surplus property to be sold is as follows:

2008 Dodge Ram – VIN 1D8HB48N38F156113;

(5) The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required

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to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The Borough of West Long Branch reserves the right to accept or reject any bid submitted.

Seconded by Councilmember CIOFFI and carried upon the following roll call vote:

AYES:	BRAY, CIOFFI, NEYHART, PENTA, SNIFFEN
NAYS:	NONE
ABSENT:	MANGO
ABSTAIN:	NONE

Councilmember BRAY offered the following resolution and moved its adoption:

RESOLUTION AUTHORIZING RENEWAL OF MEMBERSHIP IN THE
CENTRAL JERSEY HEALTH INSURANCE FUND
(R-20-121)

WHEREAS, a number of public entities in the State of New Jersey have joined together to form the CENTRAL JERSEY HEALTH INSURANCE FUND, hereafter referred to as "the FUND", as permitted by N.J.S.A. 11:15-3, 17:1-8.1, and 40A:10-36 et seq.; and

WHEREAS, the FUND was approved to become operational by the Departments of Insurance and Community Affairs and has been operational since that date; and

WHEREAS, the statutes and regulations governing the creation and operation of a joint insurance fund, contain certain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a FUND; and

WHEREAS, the Borough Council of the Borough of West Long Branch, hereinafter referred to as "LOCAL UNIT" has determined that membership in the FUND is in the best interest of the LOCAL UNIT;

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of West Long Branch hereby agrees as follows:

- i. Renew membership with the FUND for the period outlined in the LOCAL UNIT's Indemnity and Trust Agreements.
- ii. Will participate in the following type(s) of coverage(s):
 - a.) Health Insurance and/or Dental Insurance and/or Prescription Coverage as defined pursuant to N.J.S.A. 17B:17-4, the FUND's Bylaws, and Plan of Risk Management.
- iii. Adopts and approves the FUND's Bylaws.
- iv. Execute an application for membership and any accompanying certifications.

AND BE IT FURTHER RESOLVED that the Borough Council of the LOCAL UNIT is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the FUND as required by the FUND's Bylaws, and to deliver these documents to the FUND's Executive Director with the express reservation that these documents shall become effective only upon:

- i. Approval of the LOCAL UNIT by the FUND.

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- ii. Receipt from the LOCAL UNIT of a Resolution accepting assessment.
- iii. Approval by the New Jersey Department of Insurance and Department of Community Affairs.

Seconded by Councilmember CIOFFI and carried upon the following roll call vote:

AYES: BRAY, CIOFFI, NEYHART, PENTA, SNIFFEN
NAYS: NONE
ABSENT: MANGO
ABSTAIN: NONE

UNFINISHED BUSINESS:

NONE

NEW BUSINESS:

NONE

BILLS AND CLAIMS:

Councilman Bray moved to approve the attached bill list. Seconded by Councilman Cioffi and carried upon the following roll call vote:

AYES: BRAY, CIOFFI, NEYHART, PENTA, SNIFFEN
NAYS: NONE
ABSENT: MANGO
ABSTAIN: NONE

PUBLIC HEARING:

Brian Kramer, Linden Avenue, addressed Councilman Penta about the e-mails he has been sending to him for the past two years about the condition of his street. He asked what the status of Linden Avenue was on the Borough's ten-year plan. Further, he wanted to know what would happen if the Borough's application for grant funding to improve Linden Avenue was not approved. Councilman Penta apologized for not responding to Mr. Kramer's latest e-mail and agreed that Linden Avenue needs to be repaired. He advised that the Borough has applied for grant funding for improvements to Linden Avenue three times without success. He assured him that the Public Works Committee would be meeting after the holidays to develop a three-year road program with the goal of improving a lot of smaller roads. He stated that the problem was finances. Mr. Kramer explained that he had issues with other roads that have been restored already that are being considered again. Councilman Penta told him that Linden Avenue was prioritized to be paved, but it was a matter of time.

Terry Moran, 23 Sherman Avenue, advised Councilman Penta that no improvements had been made to his street since 1972 and asked if there were plans to do so. Councilman Penta advised Mr. Moran that the Borough had to reduce the number of roads to be improved because the Borough must pay prevailing wage. Mr. Moran asked if it was possible to just replace the curbs. Councilman Penta informed him that plans were in place to make improvements to Sherman Avenue and Heidl Avenue last year, but those plans had to be changed. He assured Mr. Moran that Sherman Avenue was on the list for improvements.


Mr. Moran inquired about how the Borough came up with the \$1.5 million

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to pay Sergeant Botti as the result of her lawsuit against the Borough. The Borough Attorney responded that the insurance company paid \$900,000 and the Borough adopted a bond ordinance to spread \$600,000 out over five years.

Karen Hagerman, 106 Wall Street, thanked the Mayor and Council for arranging for the flags to be displayed outside Borough Hall in recognition of the Run for the Fallen. She said the family was very appreciative. Councilman Sniffen informed her that the flags came from the Recreation Commission and the Borough Administrator coordinated their installation.

There being no one else wishing to speak, on motion made by Councilman Neyhart, seconded by Councilman Bray, and carried unanimously, the meeting was adjourned at 8:54 PM.


BOROUGH CLERK

P.O. Type: All
Range: First to Last
Format: Condensed
Include Non-Budgeted: Y

Include Project Line Items: Yes
First Enc Date Range: First to 12/31/20

Open: N
Rcvd: Y
Bid: Y

Paid: N
Held: N
State: Y

Void: N
Aprv: N
Other: Y
Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
19-01638	12/31/19	SKYLA005	SKYLANDS AREA FIRE EQUIPMENT	WLBFD EQUIPMENT	Open	2,473.50	0.00
19-01644	12/31/19	M0199	MOTOROLA	First Aid Radios	Open	63,197.10	0.00
20-00284	03/18/20	S0070	STAPLES ADVANTAGE	PURELL LTX FOR POLICE CHIEF	Open	35.30	0.00
20-00325	03/24/20	P0044	PITNEY BOWES	POSTAGE MACHINE INV#105213991	Open	156.96	0.00
20-00599	05/12/20	A0060	ATLANTIC TACTICAL	SIG P320 9 MMS - FOR POLICE	Open	9,736.86	0.00
20-00655	05/20/20	B0067	BOUND TREE MEDICAL LLC	CLOTHING - EMS SQUAD 2020	Open	1,510.13	0.00
20-00773	06/12/20	C0008	CARUSO & BAXTER	JUL - DEC 2020 RETAINER	Open	5,600.92	0.00
20-00774	06/12/20	I0034	MICHAEL IRENE, JR.	JUL - DEC ZB RETAINER	Open	857.00	0.00
20-00775	06/12/20	I0034	MICHAEL IRENE, JR.	JUL - DEC 2020 PB RETAINER	Open	857.00	0.00
20-00776	06/12/20	H0083	JOSEPH G. HUGHES, ESQ.	PROSECUTOR - JUL-DEC 2020	Open	1,487.50	0.00
20-00777	06/12/20	E0067	PAUL R. EDINGER	JUL - DEC 2020 PUBLIC DEFENDER	Open	400.00	0.00
20-01055	07/28/20	C0165	CONNELL CONSULTING LLC	POLICE INVOICE #: 3833-20	Open	300.00	0.00
20-01142	08/13/20	L0072	LANGUAGE LINE SERVICES	COURT INTERPRTER - JUN. 2020	Open	100.30	0.00
20-01213	08/24/20	S0027	SIP'S PAINTS AND HARDWARE	DPW INVOICE #: 23769	Open	12.99	0.00
20-01214	08/24/20	L0030	LAWMEN SUPPLY CO OF NJ	LYNCH 071 VEST REPLACEMENT	Open	1,275.96	0.00
20-01234	08/24/20	W0038	W.B. MASON CO. INC.	COLORLED PAPER FOR TAX MAILERS	Open	49.95	0.00
20-01282	09/08/20	T0141	TRAFFIC PLAN	PD RENTAL FEE- VARIABLE MESSAG	Open	2,400.00	0.00
20-01286	09/08/20	R0120	EMILY RONAN	SEASONAL POLE BANNER DESIGNS	Open	300.00	0.00
20-01362	09/16/20	N0112	NEW JERSEY FIRE EQUIPMENT CO	REF.INVOICE 107942 SCBA REPAIR	Open	435.46	0.00
20-01363	09/16/20	B0021	BORO PRINTING	2-SIDED BANNER FRANKLIN LAKE	Open	4,884.00	0.00
20-01410	09/22/20	M0161	UNITED SITE SERVICES (MR JOHN)	TEMP RESTROOM - SITE 8180004	Open	23.76	0.00
20-01417	09/22/20	S0070	STAPLES ADVANTAGE	OFFICE SUPPLIES - DPW	Open	327.35	0.00
20-01420	09/22/20	T0075	ALFRED THORNE	2020 MEDICARE REIMBURSEMENT	Open	1,735.20	0.00
20-01421	09/22/20	T0086	MARILYN THORNE	2020 MEDICARE REIMBURSEMENT	Open	1,735.20	0.00
20-01423	09/22/20	H0024	MICHAEL HANAWAY	2020 MEDICARE REIMBURSEMENT	Open	1,735.20	0.00
20-01426	09/22/20	H0048	JOSEPHINE A. HANAWAY	2020 MEDICARE REIMBURSEMENT	Open	1,735.20	0.00
20-01429	09/22/20	D0017	JOHN DEMAREE	2020 MEDICARE REIMBURSEMENT	Open	1,735.20	0.00
20-01437	09/22/20	Y0008	ERNA YAMELLO	2020 MEDICARE REIMBURSEMENT	Open	1,735.20	0.00
20-01441	09/24/20	E0016	EDC ELECTRIC	PD INVOICE #: 20A322	Open	1,226.00	0.00
20-01449	09/24/20	B0009	MICKEY BENOIT, INC.	BRUSH PICKUP - AUGUST 2020	Open	7,888.00	0.00
20-01454	09/25/20	M0212	MONMOUTH COUNTY SPCA	MONTHLY SPCA BILL AUGUST 2020	Open	680.00	0.00
20-01460	09/25/20	H0041	HILSEN TERMITE & PEST CONTROL	BORO HALL INVOICE #: 75632	Open	210.00	0.00
20-01464	09/30/20	N0005	NAPA AUTO PARTS CENTER	PD INVOICE #: 349238	Open	24.98	0.00
20-01478	09/30/20	S0027	SIP'S PAINTS AND HARDWARE	DPW INVOICE #: 24544	Open	5.99	0.00
20-01479	09/30/20	T0141	TRAFFIC PLAN	LATEX GLOVES - COVID 19	Open	202.50	0.00
20-01481	09/30/20	N118	NEW JERSEY GRAVEL & SAND	DPW TICKET #: 62663	Open	126.85	0.00
20-01498	10/06/20	E0036	ENFORSYS POLICE SYSTEMS, INC	2021 MAINTENANCE FEE	Open	3,000.00	0.00
20-01501	10/06/20	L0001	LYNN PEAVEY COMPANY	BA KIT ITEM #05786 FOR PD	Open	40.50	0.00
20-01505	10/06/20	R0121	ROK INDUSTRIES	2020 TAX SALE ADVERTISED	Open	1,095.00	0.00
20-01524	10/09/20	J0042	JERSEY CENTRAL POWER & LIGHT	ACCT NO. 100 119 211 330	Open	156.85	0.00
20-01527	10/09/20	J0042	JERSEY CENTRAL POWER & LIGHT	ACCT NO. 100 013 780 1109	Open	59.90	0.00
20-01528	10/09/20	P0117	PLOSIA COHEN LAW FIRM	SERVICES RENDERED - SEP 2020	Open	240.00	0.00
20-01529	10/09/20	S0070	STAPLES ADVANTAGE	PAPER FOR BOROUGH HALL	Open	234.95	0.00
20-01530	10/12/20	E0006	EDMUNDS & ASSOCIATES	REGULAR TAX BILLS 2020	Open	685.80	0.00
20-01532	10/12/20	C0120	COMPLETE SECURITY SYSTEMS, INC.	PD INVOICE #: 266855	Open	191.00	0.00
20-01537	10/12/20	M0061	MINERVA CLEANERS	FIRE INVOICE #: 632-6	Open	700.45	0.00
20-01543	10/12/20	N0005	NAPA AUTO PARTS CENTER	DPW INVOICES, VARIOUS	Open	163.73	0.00
20-01545	10/12/20	R0090	RELIABLE CLEANERS	POLICE DRY CLEANING - SEP 2020	Open	290.50	0.00
20-01546	10/12/20	A0078	AUTOMATED BLDG CONTROLS, INC.	FIRE INVOICE #: S31003	Open	325.00	0.00

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type	
20-01547	10/12/20	N0005	NAPA AUTO PARTS CENTER	DPW INVOICES, VARIOUS	Open	66.90	0.00	
20-01548	10/12/20	TRACE005	TRACEY GIBBONS TRANSCRIPTION	COURT TRANSCRIPTS 07/29/2020	Open	821.34	0.00	
20-01552	10/12/20	SHARP005	SHARP PERFORMANCE USA, INC.	GERMICIDE SPRAYER FOR EMS	Open	1,103.03	0.00	
20-01565	10/15/20	M0047	MONMOUTH MUNICIPAL J.I.F.	2020 MUNICIPAL JOINT INSURANCE	Open	145,000.00	0.00	
20-01567	10/15/20	A0170	ACCSES NJ	JANITORIAL - SEP. 2020	Open	2,224.00	0.00	
20-01568	10/15/20	C0083	COMCAST & XFINITY *	ACCT. NO 8499 05 216 0042612	Open	88.40	0.00	
20-01569	10/15/20	V0027	VERIZON *	ACCT NO. 656-290-524-0001-59	Open	61.03	0.00	
20-01582	10/19/20	M0054	BCM ONE	NOV 2020 - ACCT NO. 24116	Open	1,943.97	0.00	
20-01583	10/19/20	S0212	STATE OF NJ DEPT OF LABOR	EMPLOYER SHARE RETRO SALARY +	Open	279.23	0.00	
20-01586	10/19/20	J0042	JERSEY CENTRAL POWER & LIGHT	ACCT NO. 100 013 497 894	Open	398.31	0.00	
20-01589	10/19/20	V0027	VERIZON *	ACCT NO. 450-717-472-0001-02	Open	637.36	0.00	
20-01591	10/19/20	J0042	JERSEY CENTRAL POWER & LIGHT	ACCT NO. 100 013 497 894	Open	342.25	0.00	
20-01592	10/19/20	M0034	MGL PRINTING SOLUTIONS	TAX SALE CERTIFICATES 2020	Open	28.00	0.00	
20-01593	10/19/20	C0083	COMCAST & XFINITY *	ACCT NO. 8499 05 216 0048940	Open	9.96	0.00	
20-01594	10/19/20	W0006	WATCHUNG SPRING WATER	WATER COOLER - PUBLIC BLDGS.	Open	118.49	0.00	
20-01595	10/19/20	N0029	NEW JERSEY AMERICAN WATER CO.	ACCT NO. 1018-220032426588	Open	40.03	0.00	
20-01596	10/19/20	N0029	NEW JERSEY AMERICAN WATER CO.	ACCT NO. 1018-210028365151	Open	59.87	0.00	
20-01597	10/19/20	N0029	NEW JERSEY AMERICAN WATER CO.	ACCT NO. 1018-210028365243	Open	50.47	0.00	
20-01599	10/19/20	A0150	AMERICAN UNIFORM & SUPPLY	POLICE GUN HOLSTERS	Open	479.97	0.00	
20-01600	10/19/20	A0150	AMERICAN UNIFORM & SUPPLY	2020 CLOTHING - HABERMAN	Open	5.00	0.00	
20-01612	10/23/20	J0042	JERSEY CENTRAL POWER & LIGHT	ACCT NO. 100 011 671 037	Open	4,201.31	0.00	
20-01613	10/23/20	J0042	JERSEY CENTRAL POWER & LIGHT	ACCT NO. 100 011 670 930	Open	1,197.02	0.00	
20-01614	10/23/20	J0042	JERSEY CENTRAL POWER & LIGHT	ACCT NO. 100 011 670 989	Open	210.72	0.00	
20-01615	10/23/20	N0036	NEW JERSEY NATURAL GAS CO.	ACCT NO. 13-3266-7180-13	Open	34.26	0.00	
20-01616	10/26/20	N0036	NEW JERSEY NATURAL GAS CO.	ACCT NO. 17-3280-0360-19	Open	37.35	0.00	
20-01617	10/26/20	N0036	NEW JERSEY NATURAL GAS CO.	ACCT NO. 22-0007-1767-20	Open	35.36	0.00	
20-01618	10/26/20	N0036	NEW JERSEY NATURAL GAS CO.	ACCT NO. 22-0012-6557-84	Open	42.31	0.00	
20-01619	10/26/20	N0036	NEW JERSEY NATURAL GAS CO.	ACCT NO. 22-0019-6669-96	Open	178.34	0.00	
20-01621	10/26/20	C0083	COMCAST & XFINITY *	ACCT NO. 8499 05 216 0049187	Open	14.00	0.00	
20-01623	10/26/20	N0036	NEW JERSEY NATURAL GAS CO.	ACCT NO. 16-3276-4015-11	Open	76.41	0.00	
20-01625	10/26/20	C0083	COMCAST & XFINITY *	ACCT NO. 8499 05 216 0061687	Open	246.57	0.00	
20-01634	10/26/20	NEWJE005	NEW JERSEY ADVANCE MEDIA	ZB AD #: 0009643569	Open	177.10	0.00	
20-01636	10/26/20	N0036	NEW JERSEY NATURAL GAS CO.	ACCT NO. 22-0012-4310-51	Open	103.46	0.00	
20-01638	10/26/20	N0036	NEW JERSEY NATURAL GAS CO.	ACCT NO. 16-3276-4005-19	Open	147.32	0.00	
20-01639	10/26/20	N0036	NEW JERSEY NATURAL GAS CO.	ACCT NO. 16-3276-0600-16	Open	54.19	0.00	
20-01640	10/26/20	V0027	VERIZON *	ACCT NO. 450-775-017-0001-28	Open	184.85	0.00	
20-01644	10/27/20	C0008	CARUSO & BAXTER	INVOICES - OCT. 26	Open	1,290.00	0.00	
20-01647	10/27/20	N0029	NEW JERSEY AMERICAN WATER CO.	ACCT NO. 1018-210041401043	Open	616.55	0.00	
20-01650	10/27/20	W0017	WEST LONG BRANCH FIRST AID	EMS RENT - 2020 (FULL YEAR)	Open	3,000.00	0.00	
20-01656	10/28/20	C0062	CENTRAL JERSEY HEALTH INS FUND	HEALTH BENEFITS - OCT 2020	Open	109,975.00	0.00	
Total Purchase Orders:		89	Total P.O. Line Items:	0	Total List Amount:	399,960.97	Total Void Amount:	0.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	0-01	395,407.47	0.00	0.00	395,407.47
	0-03	400.00	0.00	0.00	400.00
	0-13	680.00	0.00	0.00	680.00
Year Total:		396,487.47	0.00	0.00	396,487.47
	9-01	2,473.50	0.00	0.00	2,473.50
	G-01	1,000.00	0.00	0.00	1,000.00
Total of All Funds:		399,960.97	0.00	0.00	399,960.97