

Borough of West Long Branch
Recreation Commission

Meeting Minutes –November 8, 2021

Mission: Our mission as the Rec. Commission is to provide our community with various activities and events for residents of all ages.

Events:

Yoga in the Park – Moved to CC and has gained more participants

Fall Festival – Sunday, October 17th

Excellent Turnout: 2000+

Recap and things to remember for next year:

Rec Commission members need their own schedule

Golf Cart

Stagger time slots for touch-a-truck

Give vendors their time slot and numbered space before hand – 9:30 -11:30

Table and Chair rentals

Cases of water for commission left in trailer

Broom for trailer

Volunteer schedule more organized- Carrie will take care of scheduling, pairing middle school and HS students together

Order 48” zip ties in advance

More food

More activities

Beer Garden – Ask Fire Company if they would like to get involved with that

Have pumpkin decorating closer to pumpkin patch

Lantern Walk – 4:00 set up, 5:00 Friday, November 19th

Chair - Debbie Ronan

Assemble floating lanterns – Chris and Gina decided it would be easier to assemble as they put them out.

Carrie will recruit 5 students to volunteer

PO for battery tea lights – Delivered to schools

Contact St. Jerome & BME to participate – Yes

Put out flyer for anyone in town to participate – Yes

I would like to reach out to the school's music department to see if they would be interested in performing around the lake. – Interested but not available

Fire pits? If yes, need permit - Done

Hot Chocolate Swiss Miss Canisters - 4

Cookies-We will use what was left over from movie night

Need napkins and cups

Donation table for coats/hats/gloves

Need leader to walk the lake – Gina volunteered to lead the walk and play music

Purchased 4 coffee urns

Menorah Display – First candle needs to be lit November 28th. Matt will contact Anthony to arrange placing it at Woolly and lighting the candles each day.

Taking down fall decorations – Matt will coordinate with Anthony to have everything taken down on Monday, November 29th

Christmas Tree Lighting - Saturday, Dec. 4. 3pm (skating rink) – 6:00 Santa and tree lighting 7:00pm end.

Trees Strung November 8.

Need three generators with lights. One for rink, one for bounce house and one for port-a-jon area

Two port-a-jons - 1 handicapped one regular

Need to order candy canes and crafts for Santa to hand out

It was decided that Santa will be in the gazebo. We will stage a nice area with a chair, gift boxes, and other decorations.

Need DJ equipment from 3:00 – 5:30

A portion of the stage will be located in front of the tree for the band.

PO for Gaskos – On hold to be sent, do we need anything else besides garland.

Friday, December 3 – Put up Nativity at Woolly Park

Meet at Valenzano Shed @ 11:00

Saturday, December 4 – 6:30 am Put up Flags and candy Canes on Telephone Poles

Need to contact police – Matt?

Need new bows – 25 for poles, 20 for gazebo, 20 for town signs.

We hired Van Brunt to decorate the boro..yes for this year? They do donate all the bows.

Lakeview being shut down at 12:00 – Confirmed with Sgt.Marlowe

PO request sent for lunch for crew

Reserved ice rink and gingerbread bounce house

Dan Brouwer confirmed to be Santa

Band booked Fire truck & Horse – Matt – Confirmed. Will arrive at 5:30 and wait on opposite side of the lake and wait until tree is lit before he brings Santa to the gazebo

Fire Permit – Done

Refreshment PO done – Discuss what we need.

New Business

Memorial Day parade May 30, 2022

Open Space Grant update – Councilman Sniffen