

**MEETING OF THE
BOROUGH OF WEST LONG BRANCH
SHADE TREE COMMISSION**

The Regular Meeting of the Shade Tree Commission of the Borough of West Long Branch was convened on June 13, 2019 in the Borough Hall Council Chambers.

Present: Ellen Whitford
Rachel McCarthy
Eileen Cieri
Melanie Engel (Potential Member)

Shade Tree Commission Meeting 6:30 PM

A. Call to Order – The meeting was called to order at 6:30 pm.

B. Administrative Matters:

- May minutes to be revised and reviewed in July.
- *April minutes need to be reviewed in July meeting.*

B. Ongoing Business:

It was determined that there were the following in-kind hours to be logged: EC (3) EW (5) RM (4).

C. Old Business:

1. Renewal of 5 Year NJ Forestry Management Plan

Mr. Brash, consultant helping STC write its new plan attended the meeting.

Under this topic, the following was covered:

- a. Mr. Brash documented accomplishments related to the previous plan and goals for the new plan going forward.
- b. An idea was discussed for a WLB hosted forum on Tree Pruning and related topics. The forum would foster community outreach as well help achieve 8-hour STC CEU (educational credits). Ellen to pursue setting up this forum.
- c. Kellie, on behalf of Ellen, to reach out to Stephanie/Mayor about sending someone to NJ Shade Tree Federation Conference this year.
- d. Ellen to follow up with Stephanie about Organizational Chart.
- e. Discussed was a goal related to improve Owens property accessibility and use.
 - 'Forest Farming' idea brought up the Seagals (guests at the meeting).
 - Sidewalk access idea brought up the Seagals.
- f. Ellen to follow up with County contacts provided by Mr. Brash to pursue Owens sidewalk for property accessibility and use request.
- g. Ellen to also look into funding for a parking lot for the Owens property.
- h. Rachel to follow up on an opportunity for free plants for pollinator meadows as recommended by Mr. Brash. The contact for this is the USDA NRCS in Freehold.
- i. Mr. Brash to send all documented updates to the plan to STC. STC to review the

- plan during the July meeting.
 - j. STC to check these areas of the plan: training, community awareness and Tree City USA components before the July meeting.
- 2. Green Team
 - a. *Revisit in July as did not get to this in June Meeting.*
- 3. M.U. Peace Corps Prep Program clean-up at Owens Arboretum
 - a. *Revisit in July as did not get to this in June Meeting.*
- 4. Tree Planting for 2019
 - a. *Revisit in July as did not get to this in June Meeting.*

D. New Business:

- 1. Site inspections - Public Safety
 - a. Police did an inventory of trees in WLB and sent email to STC regarding trees they felt should be inspected for public safety concerns.
 - b. STC Contacted JCP&L and Monmouth County Shade Tree Commission.
 - c. Citations for certain homeowners to repair sidewalks on Cedar Avenue were issued. Also, a citation placed for tree removal for a property on Broadway. Some were not found to be hazardous.
 - d. Rachel placed phone call regarding trees on Cedar Avenue. JCP&L to come out this week.
 - e. Efforts are in process.
- 2. Gardening Club Idea
 - a. AJ Seagal and Kathy Seagal. Attended to learn more about STC.
- 3. Meeting Announcements
 - a. STC would like to request that the Shade Tree Commission Meetings be posted on the Neon Sign outside the WLB Borough Hall building on Broadway. We are also looking for new members and this may attract people to attend a meeting.
 - a. *Revisit in July as did not get to this in June Meeting.*
- 4. Magnolia Tree at Franklin Lake
 - a. Holmdel Nursery looked at and confirmed that it needs to be replaced. Holmdel nursery to replace in the Fall. Tree type to be determined.

E. Public Comment

- None

F. Meeting Adjournment

- The meeting was adjourned by Ellen and approved by all at 8:35 PM.

Respectfully submitted by:

Kellie Campbell
STC Secretary