

MEETING OF THE BOROUGH OF WEST LONG BRANCH SHADE TREE COMMISSION

The Regular Meeting of the Shade Tree Commission (STC) of the Borough of West Long Branch was convened on November 12th, 2019 in the Borough Hall Council Chambers.

Present: Ellen Whitford
Rachel McCarthy
Eileen Cieri (Not in attendance)
Melanie Engel

Shade Tree Commission Meeting 6:30 PM

A. Call to Order – The meeting was called to order at 7:08 pm.

B. Site Plan Review

- The following plans were reviewed with the Environmental Committee:
 - Dunkin Donuts, Broadway.

C. Shade Tree Administrative Matters:

- October minutes reviewed and approved.
- It was determined that there were the following in-kind hours to be logged: EC (0) EW (3) RM (3) ME (12).

D. Unfinished Business:

1. Renewal of 5 Year NJ Forestry Management Plan
 - a. William Brash has all revisions. STC to review the plan at the next meeting.
 - b. STC is still pursuing these topics from previous discussions and it was decided that these would be considered in the spring of 2020:
 - An idea was discussed for a WLB hosted forum on Tree Pruning and related topics. The forum would foster community outreach as well help achieve 8-hour STC CEU (educational credits). Ellen to pursue setting up this forum.
 - New dates for this forum to be discussed. All days, except for Wednesday, are good for Mr. Brash. Ellen to find out about Borough Hall and WLB library availability.
 - The forum is good for CEUs for anyone of any town that attends.
 - STC will look to advertise on the Borough website and the Borough Front Sign.
2. Green Team
 - a. No update this month.
3. M.U. Peace Corps Prep Program clean-up at Owens Arboretum
 - a. No update this month.
4. Tree Planting for 2019

- a. The trees that are to be planted are: Two October Glory Maples at Shirvanian, two Kwanza Cherry at Woolley and at Franklin Lake a Red Bud which is a tree replacement for a Magnolia.
 - b. All tree planting will likely be scheduled for December.
 - c. There is a new sign going in at Woolley Park. Want to make sure it can be seen as crossing from Locust up to Cedar. STC to review the position with Mary Lynn Mango.
 - d. Holmdel Nursery will remove the hazardous tree on Throckmorton while doing other work at Franklin Lake.
5. Site inspections - Public Safety
 - a. No update this month.
 - b. STC received a request to look at tree on 62 Parker Road as it is leaning on power lines. After looking at the tree it was determined by STC that tree is dead and is hazardous. Ellen is going to ask Code Enforcement to ask resident to take down the tree.
6. Gardening Club Idea
 - a. No update this month.
 - b. Take off future agenda.
7. Meeting Announcements
 - a. No update this month.
 - b. Take off future agenda.
9. 558 Cedar Avenue
 - a. This has been resolved as per Jim Miller.
 - b. Take off future agenda.
10. Jim Miller has recommended WLB having a permit required to remove trees. Ellen to ask Mr. Brash for examples of similar permits.
 - a. Ellen to make suggestion to Jim to maybe attend one of the STC meetings to discuss the tree removal issues.

E. New Business:

- Rachel Contacted USDA about pollinator for Owens property. The grants to go non-profits only. We will need to contact our Conservation group at Monmouth Conservation Foundation that does work for Owens and they can apply for WLB STC.
- Got email about seedlings campaign. We need to apply by January 16, 2020. Will review again in January.

F. Public Comment

- None

G. Meeting Adjournment

- The meeting was adjourned by Ellen and approved by all at 8:03 PM.

Respectfully submitted by:

Kellie Campbell
STC Secretary