

**MEETING OF THE
BOROUGH OF WEST LONG BRANCH
SHADE TREE COMMISSION**

The Regular Meeting of the Shade Tree Commission (STC) of the Borough of West Long Branch was convened on October 8, 2020 in the Borough Hall Council Chambers.

Present: Ellen Whitford
Rachel McCarthy
Melanie Engel

Absent: Mary Lynn Mango (Council Liaison)

Shade Tree Commission Meeting 6:30 PM

A. Call to Order – The meeting was called to order at 6:50 pm.

B. Site Plan Review

1. 10 Homestead Avenue
 - o STC has no comments on this site plan.

C. Shade Tree Administrative Matters:

1. Attendance: Ellen, Rachel and Melanie were in attendance.
2. It was determined that there were the following in-kind hours to be logged: EW (3) RM (2) ME (4).
3. September 10th Minutes were reviewed and approved.

D. Unfinished Business:

1. New Tree Planting for 2020
 - o Ellen and Melanie went to Holmdel Nursery to look at trees.
 - o The trees discussed by the STC to be considered for Franklin Lake are: Japanese Coral Bark Maple (mature height is 15-25 feet), Japanese Fire Glow Maple (mature height is 15-25 feet), Japanese Cryptomeria (mature height is 30-40 feet), Weeping White Pine (20-25 feet), Centennial Holly (mature height is 12-15 feet). Kwanzan Cherry trees can be ordered as well.
 - o STC decided on 1) Japanese Fire Glow Maple 2) Weeping White Pine 3) Centennial Holly and 4) two Kwanzan Cherry Trees.
2. Hazardous Tree Complaints

- No new complaints for this month.
 - STC received a September 1 letter regarding property on 28 North Locust Avenue. The homeowner felt that two trees on WLB Borough Property may cause damage to his property and asked that these trees be taken down. It is believed by STC that this situation has been taken care of by the Jim Miller and the Borough.
 - On 11 Dennis Place, Ellen was asked to recommend a Tree Service for him. STC will draft a letter of response.
3. Storm Damage – This can be removed from the agenda.
 4. Owens Property – There is nothing new to report.
 5. Annual Shade Tree Federation Meeting
 - This will be held virtually this year, the week of October 19-23.
 - Rachel and Melanie will be attending this year.

E. New Business:

- None

F. Public Comment

- None

G. Meeting Adjournment

- The meeting was adjourned by Ellen and approved by all at 7:15 PM.

Respectfully submitted by:

Kellie Campbell
STC Secretary