

**MEETING OF THE  
BOROUGH OF WEST LONG BRANCH  
SHADE TREE COMMISSION**

The Regular Meeting of the Shade Tree Commission (STC) of the Borough of West Long Branch was convened on June 10, 2021, in the Borough Hall Council Chambers.

Present: Ellen Whitford  
Rachel McCarthy  
Melanie Engel

Absent: Mary Lynn Mango (Council Liaison)

**Shade Tree Commission Meeting 6:30 PM**

**A. Call to Order** – The meeting was called to order at 7:30 pm.

**B. Site Plan Review**

1. There were 5 site plans this month. Updates captured in EC June 10 Minutes.

**C. Shade Tree Administrative Matters:**

1. Attendance: Ellen, Rachel and Melanie were in attendance.
2. It was determined that there were the following in-kind hours to be logged: EW (5) RM (3) ME (3).
3. May Minutes approved.

**D. Unfinished Business:**

1. Hazardous Tree Complaints
  - No complaints this month.
2. Owens Property
  - There is no update this month on this topic.
3. Web Site Updates
  - Kellie requested change to WLB site under STC section to include Melanie's membership.
  - Ellen will share information she received from the Eatontown group, related to NJ Invasive Species Strike Team.

- Kellie sent info on one link 'Spotted Lanternfly Resources' to be posted on the WLB web site.
- Ellen brought flyers to the meeting. Kellie to scan and email these to get posted to the Website on STC page. Flyers were related to:
  - Topping of Trees
  - Tree of Heaven
- STC discussed the idea of highlighting one tree per month to post to the WLB website.

#### 4. Arbor Day

- STC planted a tree for Arbor Day at Borough Hall. STC to keep up with watering of this new tree for the next few weeks.
- STC to work with WLB Council to get a group picture for Arbor Day.
- Three trees donated by STC; one to each WLB School, specifically, there were 2 Pink Dogwoods and 1 White Dogwood.
  - Shore Regional related advisor, Meghan McMahon, sent a thank you to Rachel on this.
  - BME and FAS sent emails thanking STC for the donation. They will place the trees in the school reading garden.
- STC will also do Arbor Day proclamation at one of the WLB concerts. And STC could do poster board of the trees we donated for that event.

#### 5. Tree Identification for New Tree Planted

- Ellen to look into how much the tree identification signs would cost.
- A good example for a place for these signs is on corner of Locust and Throckmorton, as the tree has come in so nicely. After we get these signs, STC can post pictures on our website.

#### 6. Hazardous Tree Removals

- No update this month on this topic.

#### 7. WLB Grant Discussion: Marylynn Mango, Matt Sniffen

- One follow-up is Ellen is going to ask Matthew to ask DPM to mulch trees with white tree guards.
  - Ellen and Rachel to count the number of trees this would include throughout WLB.

### **E. New Business:**

1. STC received a Thank you from Shore Regional High School for the Arbor Day Tree Commission.
2. Ellen attended an Invasive Tree walk-through with Eatontown, run by NJ Invasive Species Strike Team. Ellen suggests WLB join this. From this,
  - a. Ellen learned about a mobile app, iNaturalist, which is a free application to take a picture and it will identify any plants, trees, and shrub.
  - b. Ellen also learned of Jackson Woods, in Long Branch, which she learned has a lot of rare birds that people are coming from all over to see.
  - c. Janice Grace, involved in Monmouth University Gardens and Jackson Woods was a speaker at the event. Janice mentioned that they are adding a pollinator garden to Monmouth University. And they are trying to promote the butterfly garden.
  - d. Kathy Buchan, from Rutgers and lives in Long Branch is a member of Friends of Jackson Woods was also a speaker.
  - e. The Meadows and More website, <https://www.meadowsandmore.com>, is a great resource.
3. Ellen to follow up with Pam Hughes to see if she would like to join STC.

**F. Public Comment**

1. None

**G. Meeting Adjournment**

- The meeting was adjourned by Ellen and approved by all at 8:15 PM.

Respectfully submitted by:

Kellie Campbell  
STC Secretary