

**MEETING OF THE
BOROUGH OF WEST LONG BRANCH
SHADE TREE COMMISSION**

The Regular Meeting of the Shade Tree Commission (STC) of the Borough of West Long Branch was convened on Aug 12, 2021, in the Borough Hall Council Chambers.

Present: Ellen Whitford
Rachel McCarthy
Melanie Engel

Absent: Mary Lynn Mango (Council Liaison)

Shade Tree Commission Meeting 6:30 PM

A. Call to Order – The meeting was called to order at 7:20 pm.

B. Site Plan Review

1. There were 3 site plans this month. Updates captured in EC August 12 Minutes.

C. Shade Tree Administrative Matters:

1. Attendance: Ellen, Rachel and Melanie were in attendance.
2. It was determined that there were the following in-kind hours to be logged: EW (3) RM (3) ME (3).
3. June Minutes approved.

D. Unfinished Business:

1. Hazardous Tree Complaints
 - There were no complaints this month.
2. Hazardous Tree Removal Inventory
 - There is no update this month on this topic.
3. Owens Property
 - There is no update this month on this topic.
4. Web Site Updates
 - STC reviewed and was pleased with the WLB web site updates made by WLB sent after last month's meeting.

5. Arbor Day

- One remaining item for Arbor Day is for the mayor to read the Arbor Day proclamation. Ellen asked the mayor if this could happen during the WLB Concert tomorrow, August 13. Ellen wrote up the proclamation statement and prepared a poster board with photos from the two Arbor Day celebrations (SRHS and Borough Hall).

6. Tree Identification for New Trees Planted

- No update this month on this topic.
- Previous update:
 - Ellen to look into how much the tree identification signs would cost.
 - A good example for a place for these signs is on corner of Locust and Throckmorton, as the tree has come in so nicely. After we get these signs, STC can post pictures on our website.

7. WLB Grant Discussion: Council representatives: Marylynn Mango, Matt Sniffen

- No update this month on this topic.
 - Previous Update:
 - One follow-up is Ellen is going to ask Councilman Sniffen to ask DPW to mulch trees with white tree guards.
 - Ellen and Rachel to count the number of trees this would include throughout WLB.

E. New Business:

1. Plaque and sticker received from Tree City USA.
2. Tree Planting. STC is going to finalize the tree planting for the rest of 2021 at the next STC meeting. STC discussed planting at Sorrentino and Michael Thorne Park.

F. Public Comment

1. None

G. Meeting Adjournment

- The meeting was adjourned by Ellen and approved by all at 7:45 PM.

Respectfully submitted by:

Kellie Campbell
STC Secretary