

**MEETING OF THE
BOROUGH OF WEST LONG BRANCH
SHADE TREE COMMISSION**

The Regular Meeting of the Shade Tree Commission of the Borough of West Long Branch was convened on April 11, 2019 in the Borough Hall Council Chambers.

Present: Ellen Whitford
Rachel McCarthy
Eileen Cieri
Mary Lynn Mango

Absent:

6:30 PM Site Plan Review with Environmental Commission

- Harley Davidson site plans were reviewed. There were no comments on these site plans.

Shade Tree Commission (STC) Meeting 7:03 PM

A. Call to Order – The meeting was called to order at 7:05 pm.

B. Site Plan Review

- Noted above.

C. Administrative Matters

- Reviewed and approved the March Minutes.
- It was determined that there were the following in-kind hours to be logged: EC (2) EW (2) RM (4).
- Melanie Engel (a potential STC member) sat in on this meeting. Kellie to send an email reminder to the Mayor about Melanie.

D. Unfinished Business

1. Renewal of 5 Year NJ Forestry Management Plan
 - STC to review previous 5-year plan goals at next meeting. Ellen will bring those goals to the meeting and we need to add this to our agenda.
2. Arbor Day Letter to Shore Regional High School (SRHS)
 - The date and time are set for May 2nd at 12:30 PM. Mary Lynn to let Ellen know if she can attend to read the proclamation. STC will provide a Pink Dogwood for the event. Ellen will order the tree.
 - Ellen will provide pamphlets on how to plant a tree and make 30 copies. Eileen can give these out to students at the event.
 - Kellie will email Mrs. McMahon, the SRHS teacher who is the point person for Arbor Day at SRHS, to remind her about the day and to confirm that someone from SRHS will describe how the tree is being planted. This was all as discussed with Eileen Cieri of the

STC.

- Eileen to take care of a photographer.

3. Green Team

- No update.

4. Monmouth University Peace Corps Prep Program clean-up at Owens Arboretum

- No update.

5. Tree Planting for 2019

- STC discussed planting trees at Shirvanian Park this year. STC to make recommendations at the next meeting and Mary Lynn to discuss with council.

6. Tree Recovery Campaign – Free Seedlings for 2019

- Rachel picked up the seedlings and will deliver them for distribution on May 4, Recycling Day.

7. Beautification

- Mary Lynn continuing to work with DPM and borough for these activities.

E. New Business

1. None

- No new business.

F. Public Comment

- None

G. Meeting Adjournment

- The meeting was adjourned by Ellen and approved by all at 7:55 PM.

Respectfully submitted by:

Kellie Campbell
STC Secretary