

## **MEETING OF THE BOROUGH OF WEST LONG BRANCH SHADE TREE COMMISSION**

The Regular Meeting of the Shade Tree Commission (STC) of the Borough of West Long Branch was convened on October 10, 2019 in the Borough Hall Council Chambers.

Present: Ellen Whitford  
Rachel McCarthy  
Eileen Cieri  
Melanie Engel (Not in Attendance)

### **Shade Tree Commission Meeting 6:30 PM**

**A. Call to Order** – The meeting was called to order at 7:30 pm.

### **B. Site Plan Review**

- The following plans were reviewed with the Environmental Committee:
  - 30 Community Drive. Pool and Patio. Lisa Conte-Weiner to follow up to determine if any recommendations on that.
  - 68 Locust Avenue. Mother/Daughter. . Lisa Conte-Weiner to follow up to determine if any recommendations on that. STC cannot comment as no information on trees in the plans.
  - Dunkin Donuts, Broadway. Nice landscaping plans were included.
  - Mausoleum. Wall Street Cemetery. No feedback.

### **C. Shade Tree Administrative Matters:**

- July minutes reviewed and approved.
- It was determined that there were the following in-kind hours to be logged: EC (6) EW (9) RM (3).

### **D. Unfinished Business:**

1. Renewal of 5 Year NJ Forestry Management Plan
  - a. In July, revisions were made to the Plan. These need to be shared with Mr. Brash for him to incorporate into the next draft.
  - b. STC is still pursuing these topics from previous discussions:
    - An idea was discussed for a WLB hosted forum on Tree Pruning and related topics. The forum would foster community outreach as well help achieve 8-hour STC CEU (educational credits). Ellen to pursue setting up this forum.
    - New dates for this forum to be discussed. All days, except for Wednesday, are good for Mr. Brash. Ellen to find out about Borough Hall and WLB library availability.
    - The forum is good for CEUs for anyone of any town that attends.
    - STC will look to advertise on the Borough website, the Borough Front Sign,
2. Green Team
  - a. No update this month.

3. M.U. Peace Corps Prep Program clean-up at Owens Arboretum
  - a. No update this month.
4. Tree Planting for 2019
  - a. These trees will be planted: Two at Shirvanian (October Glory Maple) and two at Woolley (Kwanza Cherry).
  - b. There are 2 trees at the lake on the Throckmorton side that need to be removed. One is dead. DPW was notified in the summer. This still needs to be removed. The second one that is hazardous. DPW was notified and this still need to be removed.
5. Site inspections - Public Safety
  - a. No update this month.
6. Gardening Club Idea
  - a. No update this month.
7. Meeting Announcements
  - a. The Neon Sign in front of Borough Hall has been announcing the STC meetings.
8. Magnolia Tree at Franklin Lake
  - a. No update this month.

**E. New Business:**

- 558 Cedar Avenue
  - a. Old Sycamores are lifting the sidewalk. WLB Code Enforcement issued a summons. Homeowner wants to save the trees and wants an official recommendation on the issue of the tree removal and sidewalk repair.
  - b. STC was asked to review this situation. STC decided to ask Mr. Brash for his opinion on this.
- Bampton Place
  - a. Mr. Giglio called Ellen regarding trees being removed on Bampton Place. Ellen notified Jim Miller about the matter.
- Jim Miller has recommended WLB having a permit required to remove trees. Ellen to ask Mr. Brash for examples of similar permits.
- Rachel is helping at the Monmouth University Garden, Saturday, October 26<sup>th</sup>, 9:30-1:30. The Garden grows food for different food pantries.

**F. Public Comment**

- None

**G. Meeting Adjournment**

- The meeting was adjourned by Ellen and approved by all at 8:20 PM.

Respectfully submitted by:

Kellie Campbell  
STC Secretary