

**MEETING OF THE  
BOROUGH OF WEST LONG BRANCH  
SHADE TREE COMMISSION**

The Regular Meeting of the Shade Tree Commission (STC) of the Borough of West Long Branch was convened on September 10, 2020 in the Borough Hall Council Chambers.

Present: Ellen Whitford  
Rachel McCarthy  
Melanie Engel

Absent: Mary Lynn Mango (Council Liaison)

**Shade Tree Commission Meeting 6:30 PM**

**A. Call to Order** – The meeting was called to order at 6:50 pm.

**B. Site Plan Review**

1. No site plans.

**C. Shade Tree Administrative Matters:**

1. Attendance: Ellen, Rachel and Melanie were in attendance.
2. It was determined that there were the following in-kind hours to be logged: EW (4) RM 3) ME 1).
3. August 13 Minutes were reviewed and approved.

**D. Unfinished Business:**

1. Hazardous Tree Complaints
  - 45 Brookwillow Avenue – A resident has asked the STC to look at the property with concern about trees along the fence on his neighbor's property. Rachel and Ellen inspected the trees and Rachel took photos. There is a leaning white birch and a dead pine which should both be removed. There are large evergreens growing through the fence and cherry trees by the power line which should be pruned. A response was sent to Jim Miller of Code Enforcement.
  - North Locust Avenue – We received a complaint from a resident Mr. Denney re WLB trees [on borough hall property] overhanging his garage, and he wants us to remove these trees. He states they are hazardous. Ellen stated that this issue by Mr. Denney was raised in 2018 and we trimmed our trees. The trees in question

are not hazardous, Jim Miller looked at the trees and agreed with this decision.

2. Owens Property – There is nothing new to report.

3. New Tree Planting for 2020

- STC discussed planting trees in the fall: Shirvanian Park One Kwantza Cherry in the corner group of trees, and one other in this park; Franklin Lake – Two shade trees to replace what was lost in the recent storm. We need to go to Holmdel Nursery to look at the selection and make our choices. Ellen asked if members are available to go with her after work. Melanie said she could go, and Rachel will check her schedule. The plan is to submit a purchase requisition by the next meeting in October.

4. Franklin Lake

- Ellen asked if there is any possibility of pruning and/or removing trees and landscaping at the Lake. One weeping willow is growing horizontally and completely in the lake. There is also some landscaping at water's edge on Lakeview Avenue side that needs trimming. We shall refer this issue to Borough Hall Administrator/Dept of Public Works.

#### **E. New Business:**

1. Annual Shade Tree Federation Meeting – The annual Shade Tree Federation conference is being held Virtual this year the week of October 19-23. Melanie and Rachel would like to attend. We reviewed the program brochure and there are several excellent speakers. The registration forms were completed at the meeting and Ellen will send them into Finance with a purchase requisition. The deadline is October 9<sup>th</sup>.

#### **F. Public Comment**

- None

#### **G. Meeting Adjournment**

- The meeting was adjourned by Ellen and approved by all at 7:50 PM.

Respectfully submitted by:  
Kellie Campbell  
STC Secretary