

BOROUGH OF WEST LONG BRANCH

Zoning Board of Adjustments

965 BROADWAY
WEST LONG BRANCH, NJ 07764
TELEPHONE: 732-229-1756 x 111 FAX: 732-571-9185



Dear Applicant's Representative

&

William E Fitzgerald, PE

Civil Engineers / Construction Managers

P.O. Box 550

West Long Branch, NJ 07764

Cell Phone: (732) 859-3481

E-mail: wfitz@wef-pe.com

Re: Monmouth University

As a result of the Coronavirus pandemic, our Board has found it necessary to cancel one or more meetings. Although we understand that applicants wish to proceed with their matters as soon as possible, the Board's primary concern remains the safety and wellbeing of not only Board Members and Staff, but also applicants, their professionals, and interested parties as well.

The Board is hopeful that it will be able to resume in-person hearings before long, but to the extent that remote hearings may become necessary, the Board will be following up with the municipality to establish protocols for such hearings. We will advise you further as to a hearing date for your application, whether the hearing will be remote or in-person, such further notice as may be required, and the like.

In the interim, the Board requests that you consent to an extension of time in which the Board has to act on your matter. If remote hearings become necessary, but you would prefer to wait for the return of in-person hearings and NOT proceed via remote hearing, then please sign at paragraph (A) below and return to the Board Office (email is preferred). Otherwise, please sign at paragraph (B) below and return (email is preferred).

If you have any questions, please contact the Board Office. Thank you.

Very truly yours,

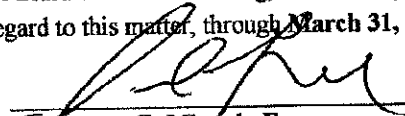
Chris Ann DeGenaro, 11/17/2020

Chris Ann DeGenaro, Board Secretary

Phone: 732-229-1756 x 111

Email: cdegenaro@westlongbranch.org

(A) I prefer NOT to have my matter heard via remote hearing, and I hereby consent to an extension of time in which the Board has to act with regard to this matter, through ~~March 31, 2020~~.



By, Steven G. Micnak, Esq.
Attorney for Applicant

Dated: 12/24/20

OR

(B) I hereby consent to an extension of time in which the Board has to act with regard to this matter, through and including the next regularly scheduled meeting of the Board following the date that the Board commences conducting hearings remotely or resumes in-person hearings, whichever first occurs.

_____ Dated: _____